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As Individual As You.

STUDENT HANDBOOK

meredith

1987-1988

This Handbook has been designed specifically to aid you in adjusting to and developing within the Meredith community. Information on Meredith services, facilities, regulations, activities, policies and organizations have been alphabetized in the first section of this handbook. The Student Government Association Constitution and Bylaws comprise the second section.

You will find the Handbook most valuable if you read it first in its entirety and then use it as a reference whenever you have questions.

Published for the Student Government Association by Meredith College in cooperation with the Office of Dean of Students.



President of the College

Fall, 1987

Dear Meredith Student:

Once, more than a century ago, Meredith was only an idea. As men and women with vision have nourished that idea into this college for women, an institution of both the liberal arts and Christian traditions, we have become rich in our heritage and strong in our purpose.

To welcome you here is to anticipate the fresh contributions that you will bring to our campus. I hope you will experience the same degree of pleasure because you have chosen Meredith College.

Your time in our world is challenging and exciting. Meredith is prepared for the woman student of the eighties and beyond. From the beginning, our entire program has been, and continues to be, designed to offer you the intellectual wealth, special skills, motivation, and spiritual development you need to take the place you choose for yourself in your time.

As you grow through your academic, social, and religious experiences here, you will recognize your own potential and choose for yourself the breadth and depth of your own education. That quality will be uniquely yours. Your knowledge, then, will come not only from books and from the experiences of your teachers, but also from the investment you make in yourself.

I invite you to be a full participant in the Meredith experience, and I look forward to sharing it with you.



Sincerely,

John E. Weems
John E. Weems



Welcome to Meredith!

It is so great to have you here! I truly hope that you are as excited to be at Meredith as we are to have you! The first weeks as new students will be "semi-hectic". But don't worry — YOUR student advisor, YOUR big sister, YOUR faculty advisor, and more importantly, all of YOUR friends at Meredith will help to make the transition a smooth one! Know that everyone is pleased that you have arrived and we are here for you if you need us. The advice given lovingly, the late night shoulder-crying sessions or exam-cramming sessions — it is all of these things that makes Meredith College so special and the community a family.

But — students aren't the only ones who enhance the family atmosphere at Meredith! Faculty, staff, and administration will provide both support and encouragement as you strive to be your very best! Appreciate and take advantage of the privilege of working with concerned and very helpful faculty.

Upon enrollment at Meredith, you become a member of SGA, MEA, MCA, and MRA. Take advantage of that membership. You have four brand new years to enjoy. The slate is clean and YOU have many opportunities to build yourself into a well-rounded woman! Use your time here to "expand your horizons" — academically, socially, and spiritually. Your enthusiasm for life and innovative ideas can be put to good use.

If you do not know now, you will soon learn that the Honor Code is a vital part of our Meredith Community. By coming to Meredith, you have declared that you pledge your support to the Honor Code and all that it stands for. Pay careful attention during the Honor Code ceremony to the meaning of the words of the Honor Pledge. Personal honor is important at Meredith and sets her apart from other colleges.

It is also important that you become familiar with the Handbook. It contains all you need to know about the Honor System and other information that will be helpful as you adjust to life at Meredith.

Henry David Thoreau once said, "If a man does not keep pace with his companions, perhaps it is because he hears a different drummer. Let him step to the music which he hears, however measured or far away." Meredith College challenges you to be your own person. Seize this moment in your life and make the very best of it. And don't be afraid to step to the music of that "different drummer".

Best of Luck!

Bettie Shipp
SGA President

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Alma Mater

We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tribute lay;
We had waited for thy coming in the darkness, waited long,
Ere the morning star proclaimed thy natal day.

Thou hast come thro' tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom.
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.

In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongue their high hosannas sing.

Where the rhododendron blushes on the burly mountain's breast,
In the midland, where the wild deer love to roam;
Where the waterlily slumbers, while the cypress guards its rest —
Lo, thy sunny land of promise and thy home.

Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave;
O'er a land of peaceful plenty, from the highlands to the sea,
May thy banner, Alma Mater, ever wave.

R. T. Vann

Meredith College,

founded in 1891, has from its beginnings dedicated itself to the education of women for leadership, citizenship, and service through the ideals of intellectual integrity, personal development, and spiritual growth. Dedicated to the value of women's education and participation on all levels in society and in government, Meredith encourages its students to become active participants in the campus and civic communities.

Upon enrollment at Meredith, each student becomes a member of the Student Government Association, the Meredith Recreation Association, the Meredith Christian Association, and the Meredith Entertainment Association which form the basis of the Meredith community and serve to coordinate campus activities.



The Meredith seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word *Lux*, meaning *light*—the light of the mind and the light of the soul.

NONDISCRIMINATORY POLICY

Meredith College admits women students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of handicap as defined by Section 504 of the Rehabilitation Act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of handicap.



Honor System

A long cherished tradition and a basis for all life at Meredith is the honor system. The Meredith Honor System is based upon the principles of integrity, fulfillment of community obligations, and responsibility to one's fellow citizens. The purpose of the System is to maintain an atmosphere of complete trust throughout the entire Meredith community and to prevent this trust from being weakened by the dishonorable actions of a few; it is not intended simply to punish students who do not abide by the Code, nor is it intended to place restrictions on a student which conflict with her personal values. The Honor System must be an integral and basic part of the life of every student at Meredith. The willingness of each student to accept full responsibility for her actions and to abide by the standards set by her fellow students is imperative to a community of mutual trust. It is essential that each student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. Only in this manner can the entire student body keep the benefits of a community of trust and integrity which the Honor System fosters.

Statement of Honor

We, the Meredith community are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which these individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

NOTE: Enrollment is not complete until a student has signed the Honor Pledge.

Honor Council

The Honor Council shall be composed of the chair; the secretary; two representatives from the freshman, sophomore, junior, and senior classes; the solicitor general; the defense counselor and four faculty members appointed for a two-year term by the academic dean. The president of SGA will serve as a non-voting member. The Dean of Students or her designee shall serve as a non-voting member and as advisor.

The actual number of board members present at any hearing shall be nine. These shall include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members who shall be comprised of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair.

The Honor Council shall not convene during exam weeks except for those cases in May involving a graduating senior.

Note: A Summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer Residence Director, and the Dean of Students or her designee, shall hear all cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a defense counselor and Solicitor General will not be available.

Honor Code Violations

The Honor Council will act on violations of the Honor Code. Violations of the Honor Code include, among others:

- A. Academic dishonesty, including, but not limited to:
 1. Unauthorized copying, collaboration or acceptance of assistance in the preparation of written work or laboratory work;
 2. Plagiarism — which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own;
 3. The use of notes, books or other unauthorized aids on examinations, or
 4. Stating that assignments are completed when they are not (i.e. parallel readings)
- B. Theft of, misuse of, or damage to any personal property on institutional premises, any academically related personal property wherever located, or any college property.
- C. Violation of any "college policies" as set forth in the *Student Handbook*.
- D. Alteration, forgery, falsification, or fraudulent misuse of college documents, records or identification cards.
- E. Violation of rules governing the residence halls, the infirmary, the library and other college owned, operated or regulated property.

- F. Conduct resulting in physical or psychological harm to another person or which otherwise threatens or endangers the health or safety of any such person.
- G. Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operations or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.
- H. Disorderly conduct on college owned, operated, or controlled property or at college sponsored functions. Disorderly conduct shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent or obscene.
- I. Unauthorized entry into or occupation of, or trespass upon college facilities or property.
- J. Unauthorized use of name of the College or the names of member organizations in the College community.
- K. Intentional abuse of a position of trust or responsibility within the College community.
- L. Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.
- M. Failure to follow directions given by College officials or staff members in the exercise of their official duties.
- N. Any violation of federal, state or local law if such directly affects the College's pursuit of its proper educational purposes.
- O. Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.
- P. Aiding or abetting any violation of the Honor Code.
- Q. Any other conduct which is undesirable or unacceptable, or interferes with or threatens the College's ability to fulfill its educational purposes.

Note: A student may be accused of more than one violation as a result of a single incident.

Reporting a Violation of the Honor Code

A. *Self-referral*

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself to the Solicitor General.

B. *Report by another student*

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. She may confront the suspected students, or she may refer her suspicions directly to the Solicitor General.

C. *Report by a member of the faculty or the administrative staff*

If a member of the faculty or the administrative staff witnesses or suspects that a student has committed an infraction, he or she is urged to report the possible offense, following the procedures as outlined above in Section B.

Penalties

One or more of the following penalties or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

- A. Call Downs.** An oral statement to a student that she is violating or has violated a rule, policy, or regulation. Call downs may be given by the Honor Council, resident assistants, residence directors, and residence hall presidents. Students must be told immediately that a call down has been given, and the reason for the call down. Written notification must be given to the student who has received an accumulation of four call downs.

Call Downs Resulting in an Automatic Campus. Accumulation of six call downs results in an automatic one-week campus. A campus as a result of the accumulation of six call downs is reported to the chair of Honor Council by the resident assistant. The penalty is read at the next Honor Council meeting for notation in the minutes. Official written notification of the specifications of the campus is then given to the student by the secretary of Honor Council, who informs her that she has 48 hours in which to begin the campus or to appeal the penalty. (She may be given an additional week to begin the campus if the campus involves an exam week. A campus may be served at the beginning of the following semester.) If the student chooses to appeal, the written appeal presented to the Solicitor General must clearly state the grounds upon which the appeal is made. The case then enters the usual Honor Council procedure.

- B. Campus.** The restrictions of a campus are:
1. The student must remain on campus at all times unless granted special permission by the Dean of Students.
 2. The student may have no off-campus guests.
 3. The student may, however, attend Sunday morning church services provided she checks out and in with the residence director on duty.
 4. The student must check in with the residence director on duty each night at 11:00 pm.
 5. Students regularly employed off-campus must request a special work permit from the Dean of Students.
 6. In case of an emergency, permission to break or to change a campus may be given by the Dean of Students.

Only a graduating senior may be campused during exam week of her last semester.

The secretary of Honor Council notifies the student's resident assistant that a campus has been given to a member of her hall and notifies the residence directors of the campus.

Reverse Campus. Non-resident students may be given a reverse campus for an Honor Code offense. Restrictions for a reverse campus are:

1. The student may not be on campus except while in class or to keep an appointment with a professor. She may not eat meals on campus or be on campus for an extended period of time between classes.
2. The student may not attend any campus-sponsored event either on-campus or off-campus.
3. Special permission for library hours may be secured from the Dean of Students.

C. Warning. Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

D. Reprimand. A written censure including the possibility of more severe disciplinary penalties in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are:

1. Notification of parents to be considered by the Dean of Students.
2. Students while on reprimand to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.)
3. Duration of the period of reprimand will be specified for each case.

E. Probation. Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College Honor Code and the College rules and regulations.

IMPORTANT — PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code she shall be suspended for a minimum of one semester, or expelled from the College.

Other components of a probation are:

1. Notification of the parents. Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a cover letter by the Dean of Students.
2. Statement of offense to be placed in confidential file in the dean of students' office.
3. Students while on probation to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2, C.)
4. Exclusion from participation in a privileged or extracurricular college activity for a specified period of time, both as set forth in the Notice of Probation.

- F. Restitution.** Reimbursement for damage to or misappropriation of property and/or reimbursement for medical expenses for injury to the person.
- G. Fines.** A student may be charged a fine for an Honor Code offense. The amount of the fine is to be determined by the Honor Council.
- H. Suspension.** Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are:
1. If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president. During the period of suspension, the student may return to campus for official business with administration and/or student government officers, at which time she may see her friends.
 2. The student may apply for re-admission to Meredith after the specified period of suspension.
 3. Parents will be notified by the Vice President for Student Development.
 4. Action will be recorded on official records in the Office of the Dean of Students.
 5. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no affect upon the outcome of the appeal.
- I. Expulsion.** Termination of student status. Other attributes are:
1. If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president.
 2. The student shall not have the privilege to apply for re-admission to the College.
 3. Expulsion shall be recorded on official college records in the Office of the Dean of Students and the Office of the Registrar.
 4. A student who chooses to appeal shall continue attending classes during the appeal process.
 5. Parents will be notified by the Vice President for Student Development.

Note: Penalties resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty s/he shall deem appropriate.

Appeals

A student may appeal Honor Council action to the Review Board by presenting in person written notice of her appeal to the Dean of Students within 48 hours of her Honor Council hearing. An appeal of a case heard on Thursday or Friday must be submitted to the Dean of Students by noon of the following Monday. The Notice of Appeal must state clearly the reason for the appeal. The Review Board hearing shall occur on the Friday following the Notice of Appeal (unless another hearing has been scheduled, in which case, the hearing shall be scheduled Wednesday of the following week). The appellant shall have a maximum of five minutes to present her appeal. The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases of suspension or expulsion (Article III, Section 3G of the Constitution).

A student may appeal a campus resulting from the accumulation of six call downs to the Honor Council by giving written notice of her appeal to the Solicitor General within 48 hours of receipt of the notification of campus. Decision of the Honor Council is final. Appeals during exam week will be heard at the beginning of the following semester unless the case involves a graduating senior.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Non-Resident Students

Adjudicative action is taken for the accumulation of six call downs by non-resident students. For any other infraction, a non-resident student's case will be handled by the Honor Council.

Honor Code Violations

Honor Code violations are to be reported to the Solicitor General.

Honor Council Officers

Chairperson Marti Hatch ext. 7848
 Secretary Christen Hayworth ext. 7890

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Honor Council Officers

Solicitor General	Valerie Bland ext. 7825
Defense Counselor	Connie Bates ext. 7835
Senior Representatives	Sara Beth Fulford
	Julie Longmire
Junior Representatives.....	Kristen Myers
	Luanne Wallace
Sophomore Representatives.....	Martha Ann Brawley
	Libby Avery
Freshmen Representatives	
Faculty Representatives.....	Dr. Cynthia Bishop
	Dr. Penny Scott
	Dr. Sylvia Byrd
	Dr. Brent Pitts
Advisors	Dean Sizemore
	Pam Gerace

Note: For further information related to the honor system refer to pages 102 and 103 of the SGA constitution.



College Policies and Regulations

Alcoholic Beverages

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus, or at College-sponsored functions. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Meredith students are expected to represent the College with dignity at all times.

Automobile Regulations

All non-residents and third and fourth year resident students may qualify for the privilege of bringing a car on campus by signing the appropriate agreement, paying the parking permit fee and displaying the numbered decal. Forms and decals may be obtained from the Security Office. Adequate parking is provided for all who qualify.

A limited number of special permits will be granted to sophomore and freshman students who qualify due to hardship:

- a. *Medical Hardship* — The student has a diagnosed medical problem which requires consistent, scheduled visits with a physician. Such medical problems must be documented by a qualified medical doctor.
- b. *Financial Hardship* — The student has documented financial need that can be satisfied by only working an off-campus job. Documentation of this need for financial assistance must be obtained through the normal application process in the College's office of financial aid.

Students who think they meet these hardship qualifications may submit a written request and documentation to the campus security office. Decisions of the security office are final.

Temporary Permits will be issued at a cost of \$5.00 per week with a two week limit. Sophomores and freshmen are allowed one permit per semester without a review by the Chief of Security.

It is understood that a violation of any automobile regulation will be considered a breach of contract. A student violating a parking regulation will be penalized by (1) a warning ticket for the violation;* (2) a \$10.00 fine for each ticket thereafter. Only three violations (including the warning ticket) will be allowed per year.

If a student receives the warning ticket and two more tickets (three tickets), her parking privilege will be revoked and she must remove her car from campus for the rest of the school year. She will be placed on a booting and/or towing list. Each time her car is found on campus, it will be booted and/or towed. The car may be claimed by paying the \$25.00 fine to the Security Office.

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Automobile Regulations

The student may bring her car back to the campus the following semester if all of her parking fines have been paid. She will not be required to purchase a second decal if she brings her car back during the Spring semester of the school year.

Meredith College will not be responsible for any vehicle parked on campus.

Fee Schedule for Parking Permits

	<i>Annual Fee</i>
Resident permit (\$40.00 per semester)	\$80.00
Non-resident permit:	
9 or more credit hours (\$25.00 per semester)	\$50.00
fewer than 9 credit hours (\$10.00 per semester)	\$20.00
Permit fees are calculated on a semester basis, but payable annually each fall. Refunds will be prorated by semester.	

The Following Parking Practices are Specifically Prohibited:*

1. Double Parking
2. Parking on lawns, landscaped areas, sidewalks, or other areas not set aside for parking. This especially applies to the beginning of the school year, breaks, and the end of the year when students are moving larger amounts of belongings. At these times the college will provide help in moving refrigerators, heavy luggage, and other articles in and out of the dorms. Call the security office or the maintenance department if service of this type is needed. They will have high school and college students helping students move.
3. Parking over a white line and across the line indicating a parking space. Anyone parking a vehicle on campus is expected to park within the lines indicating a parking space. When only a part of a space is available due to someone parking over the line of their space, the operator of the vehicle should locate another legal space rather than compound the parking problems by parking over the line.
4. Parking in such a manner as to block traffic, parked vehicles, or roadways.
5. Parking in fire lanes, loading areas, emergency areas, or areas marked as no parking zones.
6. Parking in an area designated for registration decals other than the one displayed.
7. Parking in visitors area with a current Meredith decal.
8. Parking an unregistered vehicle anywhere on the Meredith campus (applies to employees, students, and all others required to register a vehicle).
9. Parking in a space reserved for Residence Directors.
10. Students are not allowed to park in front of Johnson Hall, Jones Auditorium, or Vann Residence Hall Monday through Friday between the hours of 7:30 a.m. and 5:00 p.m.

11. All parking rules and regulations will be enforced 24 hours a day, 7 days per week.

****PLEASE NOTE:** You will not receive a phone call or a warning ticket, and your car will be booted and/or towed if you park on the grass, in fire lanes, in tow-away zones, or in reserved lots not reserved for you, or any area not designated for parking.

Fire lanes will be kept open 24 hours a day. Please park properly.

Mr. Dan Shattuck Chief of Security Ex. 8524

Contractual Agreements

Any contractual agreement for which the College must issue a check, or upon which the name of Meredith College appears, must have the signature of the Vice President for Business and Finance. This policy includes any club, organization, group or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the vice president and must deliver a copy of that agreement to the vice president.

Dress

At all times appropriate and socially acceptable standards of dress are expected of Meredith students. Standards are important not only to the individual student but also to the position of the College in a wider community.

1. At specific times the College will encourage certain dress (nice pants or a dress) — i.e. Founder's Day and Sunday Lunch
2. For reasons of health and safety, shoes must be worn in the dining hall, science laboratories, and stables.
3. En route to and from the gymnasium and designated sun-bathing area, students must wear coverups over their bathing attire.

Drugs

Meredith believes it essential to the well-being of her students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this, the Board of Trustees has enunciated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in

the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found guilty, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to the North Carolina law.

Freshman Regulations

Freshmen observe the same regulations as all other students, with the addition of the following:

1. During first semester, a Freshman student must be in her residence hall at closing hours unless she does not plan to return to campus that night.

Freshmen will receive the following call downs for failure to return to the College at the required time:

1. One call down for the first five minutes late.
 2. Two call downs for 6 to 15 minutes late.
 3. Three call downs for 16 to 30 minutes late.
 4. More than 30 minutes late will result in judicial action.
2. All new students are required to take the *Student Handbook* quiz during the first two weeks of classes. If the student has not taken the test within the two week period, she will receive one call down for each week that she is late.
 3. Freshmen are not allowed to keep cars on campus unless special permission is granted by security.
 4. Freshmen will receive *one automatic call down* for each failure to attend required weekly hall meetings.

For detailed information about residence life, refer to the following topics: Closing Hours, Judicial Policies, College policies and Course in Freshman and Transfer Training (Article 2c under Bylaws).

Immunization Records

A new law has been enacted by the General Assembly of North Carolina, which *requires* all students who are new enrollees in the college/university system to present proof of immunizations to the Director of Health Services prior to matriculation. The law becomes effective July 1, 1986 and requires proof of certain immunizations as evidence of protection against specific vaccine preventable diseases. Students must present, as a minimum, the following verification. 1) *Proof* of a series of 3 doses of tetanus-diphtheria (Td) vaccine. 2) Proof of one dose of live virus measles (Rubella) vaccine which must have been received on or after the first birthday. 3) Proof of one dose of live virus rubella vaccine (German Measles). An acceptable record of immunizations can be acquired from a high school, personal shot record, or the local health departments if immunizations were received there.

All immunization records will be screened carefully by this institution and if deficiencies are found the student will be notified and will be given 30 days after matriculation to comply. Students who fail to comply with these requirements will not be permitted to remain in attendance at Meredith College

Inspection of Rooms

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards and room damage and compliance with college policies. Students will be responsible for any damage to college property. See Article VII, Section I-D of the SGA Constitution and By-laws.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Male Visitation

Males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student. Residence Directors and Residence Hall Presidents may grant special permission for men to carry heavy items to or from a student's room. This permission does not include visitation privileges in the residence hall; therefore, men should not linger on the halls after they have completed the task for which they were given permission.

(Heavy items are defined as follows: Refrigerators, heavy trunks, cinder blocks, bookshelves, heavy furniture, unusually bulky or large items.)

Fathers of Meredith students and brothers under the age of twelve are allowed in the residence halls at any time before closing hours.

Married Students

Failure to declare marital status immediately will be regarded as intentional falsification of all college records.

Meredith Seal and Logo

The college seal is the official "stamp" of Meredith and should be used formally—on college-wide event programs, documents, diplomas, etc.

While the logo is appropriate in most instances, use of the seal should be more carefully considered because of its formal connotations. The Office of College Relations should approve the use of the college seal and logo.



College Seal



College Logo

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times.

A College sponsored function shall be interpreted as any function, event, or activity sponsored by Meredith or under the name of any organization or group within the Meredith structure.

1. Students shall not possess or consume alcoholic beverages at any college-sponsored function.
2. Meredith students shall not possess or consume drugs illegally at any college-sponsored function.
3. Meredith students shall be responsible for informing their dates or guests attending an off-campus function of college policies to be followed.

Anyone violating these policies will be brought before Honor Council.

Procedures to be followed for off-campus college-sponsored functions:

1. The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. In the case that there is not an advisor, the Director of Student Activities shall be notified.
2. The Meredith security office shall be notified as to the time, place, date, and nature of the off-campus event.
3. Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being utilized.

Off-Campus Responsibility

Meredith College assumes no liability for any student when that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Performance and Publications

All public performances and all publications, with the exception of the *Meredith Herald*, will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publicity and Advertising

Meredith related announcements may be posted on individual hall bulletin boards. No publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting announcements of non-Meredith college social events must be secured from the office of the Dean of Students prior to posting. Non-approved announcements will be removed. A bulletin board is available in Cate Center on which two announcements of non-Meredith events may be posted.

Refund Policy

(See Refund Policy in college catalogue)

Residence Requirement

Meredith students under the age of twenty-three must live on campus or reside with their parents, husband or (with special permission) a close relative. A person must be enrolled at Meredith to have the privilege of residing on campus. Senior and Junior students, on occasion, may be given special permission by the Dean of Students to reside off-campus. A student must have a 2.0 GPA to apply for off-campus housing.

Campus housing is available only to full-time under-graduate students under the age of twenty-three. Any full-time student residing on campus who reaches the age of twenty-three during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of twenty-one and is completing a continuous four-year academic program.

No student may reside on campus for more than ten semesters. A first semester freshman over the age of twenty-one, or a transfer student twenty-two years of age or older, may be given permission from the Dean of Students to reside off-campus.

Returned Checks

In the case of returned checks, the business office will automatically redeposit the check at no charge. If the check is returned a second time, it is charged to the student's account and a \$10.00 handling fee is added. Students who fail to compensate for returned checks will not be able to cash checks on campus until they have cleared their debt.

Two returned checks will result in the loss of check cashing privileges on campus.

Self-Determining Hours

1. A student granted SDH privileges must have completed one college semester. Students classified as freshmen receive SDH privileges during second semester only.
2. Sign in procedures:
 - a. Meet the security guard on the first floor of Johnson Hall.
 - b. Show the guard your Meredith identification card.
 - c. Sign the guard's roster with your name, your room number, and time of arrival.
 - d. The guard will escort you to or meet you at your residence hall.
 - e. If driving your own car, meet the guard at Johnson Hall and sign in as above.
3. *Students using SDH will leave their dates at Johnson Hall. (See Closing Hours.)*
4. *There will be no on-campus use of SDH. (See Closing Hours.)*
5. *No one may leave her residence hall after closing hours without permission from security.*
6. Special Cases:
 - a. An off-campus guest may use SDH only if her hostess has SDH.
 - b. Any student returning to campus after hours without her I.D. must sign a "No I.D." form and present the security guard with another appropriate personal identification, such as a driver's license.

Smoking Policy

Out of consideration for members in the classroom who might be allergic to tobacco, it is expected that neither students nor faculty smoke in class.

Social Sororities

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated with a similar organization elsewhere.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by off-campus persons, organizations or businesses is strictly prohibited unless authorized by the Dean of Students or the Director of Student Activities. Any use of college facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances will off-campus persons be allowed to solicit door-to-door.

Any business or company requesting to give a presentation is to be referred to the Director of Student Activities to be channeled through the appropriate organization or refused permission.

Any religious organization requesting to give a program or presentation is to be referred to the Campus Minister to be channeled through his office.



Residence Life

Air Conditioners

No air conditioners are allowed in Vann or Stringfield residence halls. Any student requiring an air conditioned environment because of a severe health problem must contact the Coordinator of Housing for consideration of a special housing assignment.

Check-In/Check-Out Procedures

Check-In

1. Pick up room key: returning students and transfers in Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlor of respective residence hall.
2. Sign and date the blue Key Issue Card which remains on file in the Housekeeping Office.
3. Complete room Check-in Form with RA on hall.
4. Sign and date Check-in Form (both RA and student).
5. Leave the Check-in/Check-out Form with RA.
6. RA files Check-in/Check-out Forms with RD.

Check-Out

I. Mid-year Procedure

A. If student is withdrawing from school . . .

1. Make an appointment with RA to complete room Check-out.
2. Remove all belongings from room.
3. Put all trash in appropriate containers provided by housekeeping.
4. Clean and sweep room and clear walls.
5. Meet with RA and check room for cleanliness and damages.
6. Both student and RA sign and date Check-out Form.
7. Take room key and Check-in/Check-out Form to the Housekeeping Office on 1st Poteat between 11:30 a.m. and 12:30 p.m. each week day.
8. Sign Check-In/Check-Out Form for returned key and secure staff signature; leave duplicate of Check-In/Check-Out Form in the Housekeeping Office.
9. Student keeps original of Check-in/Check-out Form.
10. Remove all personal items from storage area.

11. If the RA has indicated on Check-out Form that the room is in good condition, the duplicate Check-in/Check-out Form will be forwarded to the Accounting Office for reimbursement of damage deposit.
 12. If the RA has indicated that there are damages in the room, Housekeeping will check the room and assess charges before forwarding the duplicate Check-in/Check-out Form to the Accounting Office.
 13. The Accounting Office will refund by mail the damage deposit or part of it depending on damage assessment.
- B. If student is changing to another campus room. . .
1. Follow steps 1-9 listed above in IA for room leaving.
 2. Follow steps 1-5 listed under check-in procedure for new room.

II. End of Year Procedure

A. If student is withdrawing or graduating . . .

1. Meet with RA and check room for cleanliness and damages.
 - **a. Remove all belongings from room.
 - **b. Put trash in appropriate containers provided by Housekeeping.
 - **d. Be sure all college furniture is in the room and reattach all headboards to beds.
 - **e. Remove all personal items from storage area before the last day of exams. Items left in storage after graduation day will be disposed of.
2. Both student and RA sign and date Check-out Form.
3. Student takes Check-out Form, Room Damage Deposit Refund Request and room key to the Housekeeping Office on 1st Poteat.
4. Last occupant to check-out leaves the phone in the room, *locks the bathroom connecting door, then locks the door to her room* before turning in her Check-Out Form and key. (Students are responsible for the security of their phone.)

Please check carefully the hours that the Housekeeping Office will be open so that you may schedule your departure appropriately.

5. Students who are graduating or withdrawing after the semester must take the *DAMAGE DEPOSIT REFUND SLIP* (available from your RA), with the Check-out Form and key to the Housekeeping Office. The deposit will be mailed to you during the summer after rooms have been checked and necessary charges deducted.
- B. If student is returning . . .
1. Follow steps 1-4 in A listed above.

2. If damage charges are assessed, the student will be notified of the amount needed to restore her damage deposit of \$50.00

PLEASE NOTE: If the Check-in/Check-out Form is not completed properly, the damage deposit will be assessed according to the Schedule of Charges.

The above procedure must be followed each time a student vacates a room (or moves to another on-campus room).

Failure to follow the above procedures will result in the following charges against the Residence Damage Deposit:

Schedule of Charges

1. Failure to follow the proper check-in/check-out procedures including the failure to sign and date your room Check-in/Check-out Form will result in a \$25 charge against your deposit.
2. Failure to turn in key within 24 hours after the completed room check-out with the Resident Assistant will result in a \$15 charge against your room deposit (lock must be replaced).
3. Additional charges will be made against your deposit for damages to any room to which you are assigned or its contents; and for failure to clean your room or bathroom properly upon your departure.
4. A \$25 charge will be made against your deposit for failure to return your room or bathroom to its original state of cleanliness (restoring to move-in condition).
5. Defacing walls or woodwork to the point where repairs are necessary:
 - (A) Removal of material from walls (tape, gum, tacks and/or nails, plastic putty, screws, hooks) - \$20.00
 - (B) Repainting or papering of walls or woodwork - full deposit
 - (C) Repair of large holes resulting from unauthorized construction (attached bookshelves, cabinets, lamps, etc.) - \$30.00
6. Damage to furnishings and room accessories:
 - (A) Missing furniture or room accessories - actual replacement cost
 - (B) Defacing of furniture requiring refinishing - full deposit
 - (C) Replacement of carpet - full deposit
 - (D) Telephones - full deposit

Other repairs for damages not specifically outlined above will be charged against the residence damage deposit according to cost of repair.

Cost of repair for damage of common property (parlor, hallway, bathroom, etc.) will be shared by those students responsible.

When the cost of repairs for damage in a room exceeds the maximum damage deposit, responsible student(s) will be required to make full restitution.

Closing Hours

Meredith's closing hours are as follows:

Sunday-Thursday	1:00 a.m.
Friday-Saturday	2:00 a.m.

At these times the residence halls are locked to increase the protection of the students in the residence halls. As a further safety measure, *no students are allowed to leave the residence halls after closing hours*. Any student responsible for allowing a secured door to become unlocked will be referred to Honor Council in violation of security.

During first semester, Freshmen leaving campus who plan to return on that day must do so by closing hours. *During first semester, a Freshman who realizes she cannot return to the college by closing time should call the Residence Director on duty*. She should give her location, reason for being late, and the approximate time she expects to return. Notifying the Residence Director on duty is the responsibility of the individual student and does not necessarily excuse the lateness. Lateness in excess of 30 minutes may result in judiciary action. A Freshman who returns after closing during the semester must check in through Johnson Hall.

Upperclass students and second semester have the privilege of Self-Determining Hours. Students on SDH should return from dates through Johnson Hall as no males are allowed on campus after closing hours. Students returning to campus after closing hours must go directly from Johnson Hall to their respective residence hall.

Closing Residence Halls

Residence halls will be closed during holidays and vacations including fall break, Thanksgiving, Christmas, Easter, and spring vacation. *Students must vacate the residence halls at the stated time of each closing*.

Fire Safety Rules

Room Safety

1. No electrical appliance of any kind, i.e. hairdryer, curling iron, curlers, may be used in a residence hall unless it is Underwriter's Laboratories listed.
2. Electrical cooking appliances, irons, and sun lamps may *not* be used in students' rooms. Any cooking appliance found on campus will be taken to the Housekeeping Office, and upon request will be returned

to the student at the end of the semester. Microwave ovens are available on each floor. Pressing rooms and kitchenettes are provided. Unattended irons must be unplugged and stored in student's room. Cooking appliances must be left at home.

3. Extension cords are not approved for permanent wiring and likewise are not safe.
4. Extension cords may not be used except when absolutely necessary, and then *only heavy-duty cords may be used*.
5. Metal trash cans are recommended.
6. All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. This includes no bicycle storage in stairwells or hallways.
7. Trash may be placed in the hallway between 7:30 and 8:30 a.m. only.
8. All stairwell doors which act as floor separations and fire doors are to be kept closed at all times.
9. Storage areas need to be kept orderly with no smoking permitted.
10. All students must exit buildings immediately when fire drills are held.

Fire Drills

Frequent fire drills are held for the safety of all students. The fire marshall has ordered that there be one fire drill per month. In order to insure efficiency during fire drills, the following procedure shall be carried out. Failure to participate in a fire drill will result in three call-downs. Repeated failure to cooperate in the following procedures will result in judicial action.

I. Prior to fire drill

A. Residence Hall Board Chair

1. During the first week of school coordinate check of fire alarm equipment with the Dean of Students Office and maintenance.
2. Designate the date and time for the fire drill (first drill must be held during the first two weeks of each semester) and announce it at the regular meeting of the Board.
3. Explain procedure to Residence Hall Presidents.
4. Inform security, RD on duty, nurse in infirmary, and cafeteria manager (if drill is close to cafeteria hours) just prior to the fire drill.
5. Inform the Dean of Students of the fire drill.
6. Designate outside evacuation meeting places for each hall to line up in single file line.

B. Residence Hall Presidents

1. Conduct fire procedures training for Resident Assistants, fire marshalls and Residence Directors.
2. Locate fire alarms for residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Board Chair.) Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.
3. Inform Residence Director of the date and time of the drill.
4. Make sure Resident Assistants have chosen fire marshall suites. Inform hall of designated outside evacuation meeting place for hall residents to line up in single file line.

II. In case of real fire:

A. If YOU discover the fire—

1. Activate nearest alarm
2. Get out of building immediately if fire is threatening
3. Call fire department - 911 (9-911 on campus phone)
4. Alert security/Residence Director/switchboard
5. If *tiny* fire — use fire extinguisher
If *larger* fire — leave to firemen

B. If smoke and fire is in your hallway—

1. Check doorknob to see if *hot* — if HOT, DO NOT OPEN — go to window and wait for firemen to rescue. DO NOT TRY TO JUMP OR CLIMB DOWN (with your door closed you are not in immediate danger).
2. If smoke is beginning to fill the hallway as you evacuate, grab something to help filter smoke. If you get caught in heavy smoke, *crawl* to nearest exit. (More people die from smoke than from burns.)
3. If fire blocks your nearest exit, go immediately to next closest exit.
4. Meet Resident Assistant at evacuation meeting point.

III. During the fire drill.

A. Students

1. Close windows.
2. Turn off all lights except overhead.
3. Leave room door open.
4. Walk rapidly (do not run) out of the building. (The first person to reach the door should open it for others.)
5. Meet Resident Assistants at evacuation meeting place. Line up as directed.
6. Wait for signal to return.

B. Fire Marshall Suites

1. Take student list, pad, and pencil.
2. Check rooms to make sure all students are out and make note of any locked doors.
3. Close windows and turn off overhead lights in each room.
4. Close doors in each room.

5. Go directly to Resident Assistant and report that all rooms are clear and give her the list of locked rooms.
- C. Resident Assistants
 1. Move quickly to evacuation meeting point.
 2. Receive reports from Fire Marshalls and account for all students on your hall.
 3. Report to Residence Hall President evacuation times and problems (in real fire-i.e., possibility of students still in building, etc.)
 4. Remain at the assigned position until Residence Hall President instructs you to return to the residence hall.
- D. Residence Hall Presidents
 1. Sound alarm at the designated time and move to designated evacuation meeting place.
 2. Receive reports from Resident Assistants.
 3. Relay any necessary information to Residence Directors/ security/firemen
 4. (In fire drill, at the RHB Chair signal, de-activate alarm signaling end of drill.)
- E. Residence Hall Board Chair
 1. Record the time of each residence hall's departure.
 2. Receive reports from Residence Hall Presidents regarding evacuation after the fire drill.
 3. Keep careful records of all fire drills and forward copies of these records to the Office of the Dean of Students.

PLEASE NOTE: No trash may be outside of residence hall room doors before 7:30 a.m. or after 8:30 a.m.

No personal items may be left in the hallways at any time.

No cardboard boxes may be stored in the storage rooms.

(Students should be aware that it is against the law to activate a fire alarm when there is no fire.)

Hall Councils

Each residence hall has a Hall Council to assist with governance and programming. The Hall Council is composed of the Residence Hall President, two representatives from each floor, the Resident Assistants, and Residence Director who serves as advisor. Primary responsibility of the Hall Council is to plan, publicize, implement, and evaluate all major residence hall programming.

Hall Meetings

Hall meetings are scheduled each Monday evening at 7:15 p.m. All freshman students are required to attend every Monday evening hall meeting; attendance is required at three specified upperclass hall meetings per semester; one-per-room attendance is required at all other hall

meetings. When a room is not represented at a hall meeting, all occupants of that room receive one call-down each; the call-down may be erased if a student contacts her RA and personally secures the hall-meeting information. Single-room occupants may arrange with their RA to attend the hall-meeting every other week, but the student will receive a call-down if she fails to secure the hall-meeting information for the week she does not attend. A second hall meeting will be scheduled weekly at 8:30 p.m. for those freshmen students with 7:00 o'clock classes.

Housing

Meredith students under the age of 23 must live on campus or reside with their parents, husband, or (with special permission) a close adult relative. Senior and junior students and transfers accepted for those classes may, on occasion, be given special permission by the Dean of Students to reside off campus. A student must have a 2.0 G.P.A. to be considered eligible for off-campus housing.

Campus housing is available only to full-time students (carrying 12 hours) under the age of 23. Any full-time student residing on campus who reaches the age of 23 during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of 21 and is completing a continuous four-year academic program.

Freshmen are assigned to rooms in Vann, Stringfield, and Carroll residence halls (Carroll Annex is used to house freshmen, if necessary). Two Residence Hall Presidents elected from upperclassmen, plus their suites, reside in Vann and Stringfield. Upperclass Resident Assistants and their suites reside on each hall in Vann, Stringfield, and Carroll.

Specific requests for rooms, halls, roommates, or suitemates are to be directed to the Coordinator of Housing in the Office of the Dean of Students. Requests for specific housing will be honored if possible. Roommate or suitemate preferences will be honored if all parties involved make the same request in writing.

The upperclass residence halls also have Residence Hall Presidents with Resident Assistants on each hall. Upperclass students are housed in rooms in Annex, Brewer, Faircloth, Poteat, Barefoot, and Heilman residence halls. Housing assignments are made in the spring for the following fall, giving priority to eligible seniors, then juniors, then sophomores (eligible, in this case, meaning those who have paid their advance room deposits by February 15).

Students may not move from one room to another without permission from the Coordinator of Housing.

Students may change rooms without charge during the third through sixth week of each semester and between semesters. A room change at any other time is subject to a \$25.00 processing fee.

The College reserves the right to move a student to a different room if a reassignment is deemed appropriate by the Coordinator of Housing and the Dean of Students.

If a student wishes to change her room or roommate, it is requested that she wait until two weeks after classes start. In order to make room changes, first make arrangements with the other student/students involved; second, obtain a room change form from your Residence Director; third, complete the form and take it to the Residence Director or Resident Assistant and the Coordinator of Housing for their signatures; fourth, follow the proper check-in/check-out procedures as outlined on page 29; fifth, move.

Special Housing—Language Halls— Fitness/Non-Smoking Halls

Special housing is available for outstanding students of the French and Spanish language. The Foreign Language Hall is located on first floor Poteat. Students will be carefully selected from applicants. Students living in either the French or the Spanish section are asked to speak the target language throughout the day. One hour credit in the language is given to students who participate in a weekly conversation hour and in a seminar. This is an excellent opportunity for majors in the respective languages or majors in international studies to be immersed in the target language.

Applications are to be directed to:
Dr. Mary L. Thomas for Spanish
Dr. Burgunde Winz for French

Special housing is available for students who are interested in living on a Fitness/Non-Smoking Hall. This housing concept emphasizes continued social, intellectual, emotional, physical, occupational and spiritual growth and improvement in a “smoke-free” environment. Programs and activities planned by the Residence Director, Resident Assistant and occupants of the hall will be focused directly on these six dimensions of fitness.

Keys

Each resident student must secure a key to her room (returning students and transfers in the Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlors of their respective residence hall). At the time she picks up her key, she will sign and date the blue Key Issue Card which remains on file in the Housekeeping Office. Keys are not to be duplicated and are to be returned to the Housekeeping Office when the room is vacated. Lost keys are to be reported immediately to the Environmental Services Office with a request for a lock change. A charge of \$15 will be made against the student’s Residence Damage Deposit for a lost key and lock replacement.

Students are requested to keep their doors locked at all times and to carry their key at all times. A \$1.00 fine will be charged each time a master key must be used to open a locked door.

If rooms are exchanged during the academic year, all keys must be returned to the Housekeeping Office and exchanged for keys to the new room. Keys must be returned within 24-hours when vacating campus.

Kitchenettes

The student kitchenettes are located on the first floor of Vann, Brewer, Stringfield, and Faircloth; on separate floors of Poteat, Heilman Barefoot, Carroll Annex; and on the second floor of Carroll and may be used before 12:00 midnight. Safety precautions should be observed at all times.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann	1st & 4th floors
Stringfield	1st & 4th floors
Faircloth	1st & 4th floors
Brewer	1st & 3rd floors
Poteat	1st, 2nd & 3rd floors
Barefoot	1st, 2nd, 3rd & 4th floors
Heilman	1st, 2nd & 3rd floors
Carroll	washer and dryer in basement of infirmary

There is a 75¢ charge for each washer and a 50¢ charge for each dryer. Washers and dryers should not be used to wash and dry bedspreads or rugs. Pressing rooms are also equipped with ironing boards but students must supply irons.

No machine may be used after 11:30 p.m.

Maintenance Requests

Requests for maintenance services may be made to the Environmental Services Office, ext. 8560.

Pressing Rooms

Pressing rooms, located on each floor, are equipped with ironing boards but students must supply irons. Irons left in the pressing rooms should be unplugged when unattended. No pressing is to be done in students' rooms.

Quiet Hours

Reasonable quiet shall be observed in the residence halls at all times and "busy" signs shall be respected. Quiet hours shall be observed during

study hours from 7:30 p.m. to 7:00 a.m. Sunday through Thursday and from 12:00 midnight to 7:00 a.m. Friday and Saturday. Moderate quiet shall be observed during morning class hours. Radios, record players, televisions, or other musical instruments must not be heard outside of the room during quiet hours. Those not observing quiet hours will be subject to judicial action.

Residence Damage Deposit

A *Residence Damage Deposit* of \$50 shall be paid by each resident student upon enrollment at Meredith. The \$50 deposit, minus any charges, will be returned to the student upon graduation or withdrawal from the college.

The *Residence Damage Deposit* will be returned when the student leaves the college if:

1. Proper checkout procedure is followed by the student each time a room is vacated.
2. No damage to rooms occupied by the student has occurred during her entire stay at Meredith (including key return).

Any time charges are assessed against the deposit, the student will be assessed whatever amount necessary to return the deposit to the original \$50. Grades and transcripts may be withheld if damage charges exceed at any time the balance of the deposit.

Residence Directors

Residence Directors live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of the Dean of Students, as well as being available to assist any student with questions or problems. Residence Directors supervise the work of Resident Assistants and serve as advisor and resource person for many organizations on campus.

Rotating duty schedule for Residence Directors is posted on each hall beside the phone. Emergencies should be reported immediately to the Residence Director on duty, who is in constant contact with security.

Vann	Libby Mullinnix ext. 8525
Stringfield	Paula Williamson ext. 8520
Brewer	Sherry Bateman ext. 8527
Faircloth	ext. 8508
Poteat	Marge Stevens ext. 8506
Barefoot/Heilman	Elizabeth Weber ext. 7812

Resident Assistants

Resident Assistants are selected in April by a selection committee appointed by the Dean of Students. Selection follows an in-depth application process which includes a formal written application, three referen-

ces, a group interview, and two personal interviews. Resident Assistants are a part of the staff of the Dean of Students Office and receive financial compensation.

A Resident Assistant resides on each floor of a residence hall, is supervised by the Residence Director of her residence hall, and serves as her assistant. Her primary responsibilities include:

1. To be accessible to the students on her hall for assistance and counsel.
2. To uphold and enforce the Honor Code.
3. To encourage student participation in campus activities.
4. To facilitate good campus communication.
5. To uphold the Quiet Hours Policy as stated in the *Student Handbook*.
6. To create a positive living-learning environment on her hall which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Rooms, Descriptions

Rooms on first, second, and third floors of Vann, Stringfield, Brewer, and Faircloth Residence Halls measure 11' x 16' except for rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer which measure 15½' x 16½'.

There is a pair of windows in each room which measures 78" W x 75" L except in rooms numbered 114, 115, (108, 109 in Vann), 218, 219, 318, 319: these measure 72" W x 106" L. Each window has a venetian blind. In rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer there is in addition to the pair of windows measuring 78" W x 75" L a smaller window which measures 30" W x 46" L. The beds are 20" from the floor.

The rooms on fourth floor of Stringfield, Vann, Brewer, and Faircloth are irregular sizes. Measurements will be furnished by the Dean of Students Office on request. Each room on fourth floor Stringfield, Vann, Brewer, and Faircloth has two dormer windows with venetian blinds, except rooms numbered as follows: Vann 404, 411, one window each; Vann 407, three windows; Stringfield 403, 415, one window each; Faircloth 401, 402, 405, 416, 419, one window each; Brewer 401, 402, 404, 405, 406, 414, one window each; Brewer 403, 407, three windows. Brewer 412, Faircloth 410, Vann 400, and Stringfield 407 have one double window which measures 71½" W x 47" L. All other windows are approximately 35" W x 48" L. Rooms in Faircloth and Brewer are air-conditioned.

The rooms on second floor Carroll are irregular in size. Measurements will be furnished by the Dean of Students Office on request. Windows on second floor Carroll measure 48" W x 61" L, except room 205 which has one window 48" W x 61" L and one window 72" W x 61" L. Rooms 206,

208, 210, and 214 have one window each; rooms 201, 204, and 207 have two windows and 213 has four windows. Mattresses for the twin beds in each room are 76" x 36" and are 21" from the floor. Second floor Carroll is air-conditioned.

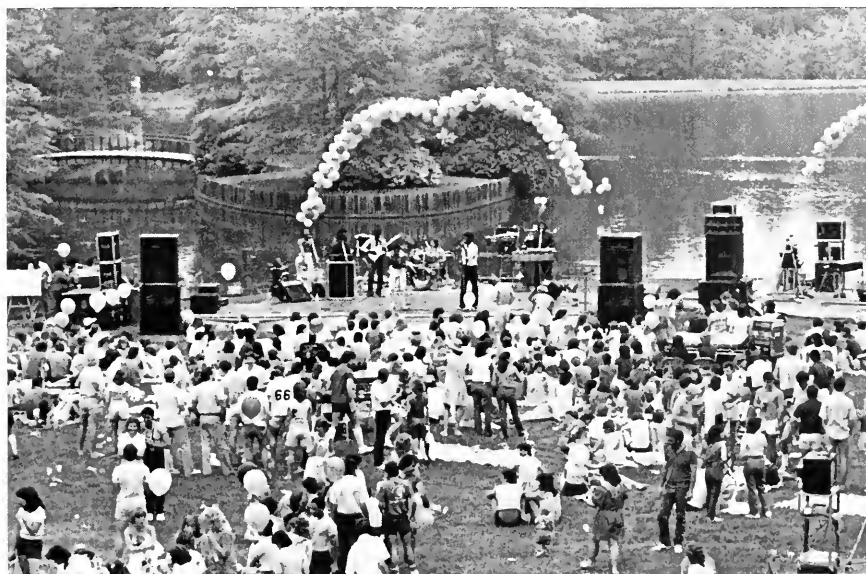
Rooms in Poteat Residence Hall measure 11'6" x 21' and are equipped with built-in furniture. Mattresses for the twin beds are 76" x 36" and are 21" from the floor. Each room has a window 40" W x 62" L. Poteat is air-conditioned.

Rooms on first, second, and third floors of Barefoot and Heilman Residence Halls are 12' x 15'3" and are equipped with built-in furniture. Windows are 36" W x 75" L and the height of the bed from the floor is 21". Heilman and Barefoot are air-conditioned and carpeted.

Rooms on fourth floor Barefoot measure 14' x 24' with 2 dormer windows measuring 46" W x 58" L. Rooms are equipped with built-in furniture. Bathroom facilities are located on the hall. Beds measure 20" from the floor.

Rooms in Carroll Annex measure approximately 12' x 15' and have one window which measures 3' W x 4' L. Carroll Annex is carpeted and air-conditioned. Bathroom facilities are located on the hall.

Each student is provided a single bed, a dresser, a desk, a desk chair, a closet. Each student brings her own bedding, including mattress cover and pillow. It is advisable to have four or six sheets, pillow cases, towels, bath cloths, blankets, and spreads. Extension cords may be needed in some rooms; *however, only heavy-duty cords may be used.*



Rooms, Regulations

1. Each room must be personally inspected by the Resident Assistant and the new occupant before moving into the room. Proper check-in procedures must be followed in order to avoid a \$25 charge against the Residence Damage Deposit.
2. Every student must secure a key to her room from the Housekeeping Office before moving into a room. If rooms are changed during the year, the proper check-in/check-out procedures must be followed, and keys exchanged through the Housekeeping Office. Keys must be returned to the Housekeeping Office before leaving the College.
3. The College cannot be held responsible for articles misplaced or lost.
Rooms should be locked when students are out.
4. Students may not be destructive to College property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. Students will be required to pay for damage done to college property.
5. Furniture must not be removed from any room or parlor.
6. Curtain rods must be left in rooms.
7. Students may not keep animals and pets in the residence halls.
8. Students may not put trunks, luggage, boxes, clothes racks, bicycles, etc, in the halls. (Rooms are available for storage of luggage during the academic year in most residence halls.)
9. Bicycles may not be kept inside residence halls. (Bicycle racks are installed near each residence hall.)
10. No window unit air conditioners are permitted.
11. Small refrigerators (3.1 cubic feet maximum) are permitted.
12. No microwave ovens are permitted.
13. For health reasons, all dishes should be properly cleaned after usage. There are to be no dirty dishes left on halls, in rooms, or in kitchenettes.
14. No lofts attached to the walls or permanent construction is permitted. Any free-standing construction must be removed from the campus by the student at the end of each year.
15. Requests for the installation of ceiling fans will be approved only with the understanding that the fan, when installed, will become the property of Meredith College and will not be removed. Fans must be installed by Meredith maintenance crew, and will be installed when time and manpower permit. Arrangements must be made prior to August 15.

16. No cooking appliances may be used in student rooms. All cooking must be done in the residence hall kitchens.
17. Proper check-out procedures must be followed when vacating a room.

Room Search

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, and room damage.

The Student Government Association Executive Committee reserves the right to conduct room searches, locker searches, and motor vehicle searches, either spontaneously due to reasonable suspicion of a violation of college policies, or carefully planned as a routine procedure. Procedures shall be followed to ensure the protection of the student and her property. A minimum of two elected SGA officers and a Residence Director shall be present during the search.

Security

Meredith College takes seriously her responsibility for the safety and security of her students. Security officers patrol the grounds twenty-four hours a day; residence halls are locked nightly at 1:00 or 2:00 a.m.; campus security is readily available at all times through the use of mobile telephones, ext. 8524.

The security of the campus is, however, the responsibility of each individual student. Students are expected to keep their room doors locked—especially at night; students are never to exit a locked door without first alerting security; students are requested to walk in pairs or groups after dark; students are expected to alert security immediately if any uninvited or suspicious individual is sighted on campus.

DO YOUR PART TO KEEP YOURSELF SAFE — AND — OUR CAMPUS A SAFE PLACE TO LIVE!!!

Sign-Out Procedures

When remaining off campus overnight, all students are requested to leave information of intended destination and time of return in their rooms in an obvious location (i.e. in an envelope taped to the mirror).

If a student intends to spend the night in a room other than her own on campus, she is requested to inform her Resident Assistant and the Resident Assistant on whose hall she is visiting.

Storage

There are storage rooms in most of the residence halls for luggage storage during the academic year. Please have identification on outside and inside of luggage. Due to fire regulations, cardboard boxes may not

be stored in the storage rooms. The College is not responsible for lost articles.

Limited summer storage is available for only those students who must rely on airline transportation to and from Meredith. Items must be securely tied or locked and carefully marked for identification. No carpets or furniture will be stored. There is a \$30.00 charge for any summer storage.

Any items of clothing, carpets, etc. left in rooms will be disposed of by the housekeeping staff. Any items left in storage for more than one academic year will be disposed of by the housekeeping staff.

Environmental Service ext. 8316

Vacating Residence Halls

Resident students, as responsible citizens, will be responsible at all times for the upkeep of their rooms. Upon vacating the residence halls, students will be expected to leave their rooms in order with all trash and belongings properly disposed of before officially checking out of the residences. In the event of a withdrawal, the student has three days to vacate her room. A student will be held financially responsible for damage to her room. The proper check-out procedure must be followed to avoid charges against her Residence Damage Deposit.





Academic Information

Academic Information

The *Meredith College Catalogue*, the official source of academic information, is given to each new student during orientation. If there are further questions, consult your faculty advisor, the registrar, or the academic dean (vice president and dean of the college.)

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the President he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your teacher, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the dean. There may be times when it is necessary to go directly to the dean with a problem of extraordinary sensitivity. Feel free to follow that course if you think the situation warrants.

Dr. Allen Burris Vice President and Dean of the College Ext. 8514

Advisors, Academic

Each incoming freshman and transfer student is assigned an academic advisor to aid her with academic programming, scheduling, and pre-registration. When a student declares her major, usually at the end of her sophomore year, she is assigned an advisor from her major department.

Academic advisors meet with students individually and in groups to assist with academic planning and scheduling. Each student is ultimately responsible, however, for her own scheduling and academic pursuits.

Advisors, Student

Student Advisors are upperclassmen who have been selected and trained to assist freshmen in solving problems that they may encounter as new students, particularly during the first few weeks of school. Student Advisors must meet the same qualifications as those students elected to a campus office. The Chief Student Advisor is a senior elected by the student body in the spring SGA elections.

Student Advisors for Freshman Students

Jennifer Blackwell Chief Student Advisor

Mollie Ashe, Libby Avery, Blair Benton, Patricia Blevins, Tillie Bradish, Martha Ann Brawley, Melissa Brooks, Amber Burris, Meredith Eaton, Dawn Flynn, Roxanne George, Wendy Hampton, Lynn Hastings, Beth Hill, Lauren Hines, Tammy Holder, Leanne Jackson, Susan Kelley, Lee Kerr, Michelle Kosempa, Renee Larriagu, Sheri Medlin, Jill Murell, Lori Nichols, Tiffany Noah, Diane Orrell, Jeanne Owen, Beth

Parham, Cindy Parkman, Lori Parrish, Jan Pope, Laura Prestwood, Christine Quante, Ann Marie Rice, Kara Richards, Kristin Richey, Brenda Spake, Treva Spellman, Amelia Stinson, Suzanne Stovall, Mandi Stroup, Linda Terry, Christy Townsend, Beth Turner, Laura Van Hoven, Myra Waddell, Yvonne Walters, Leah Williams, Lisa Wilson, Beth Wood, and Lisa Tew.

Student Advisor for Transfers

<i>Sarah Pace</i>	<i>Laura Hill</i>
<i>Jodi Hamilton</i>	<i>Nan Rollins</i>
<i>Amelia White</i>	<i>Beth Outland</i>
<i>Kristen Richey</i>	

Class Absence

Following notification of the Dean of Students Office by the college infirmary, a physician or parent, a student's class absence will be noted on a daily "emergency/illness" report to faculty. This notice does not constitute an "excused absence", merely a verification of the reason for absence. The student is responsible for contacting personally each of her professors regarding her absence. A determination of "excused" or "not excused" is the responsibility of each faculty member.

Inclement Weather Policy: In keeping with Meredith's policy on class attendance, classes will be held even in inclement weather. In the case of extremely hazardous driving conditions, commuting students should make individual decisions concerning class attendance.

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular presence of the student in the classroom is indispensable both to herself in deriving the most from her courses and to her teachers and fellow students in sharing the benefits of her thinking. She must accept full responsibility for class presentations, announcements, and assignments missed because of absence.

The effect of class attendance on the grade will be clearly specified, in writing, by each instructor at the beginning of the course.

Classification

Students are classified according to the following number of credit hours:

Freshman	1-25 hours credit
Sophomore	26-59 hours credit
Junior	60-89 hours credit
Senior	90 and above hours credit

Class Reservation

Class reservation is the process of obtaining guaranteed space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as degree or teacher certification program. Class reservation is held during the last half of each semester but is not in effect for summer terms. No payment is required for class reservation but payment must be made before registration can be completed. Information on the class reservation process is available immediately after mid-term recess.

Committees with Student Representation

Academic departments at Meredith have advisory committees which include students in their membership. Also, a majority of the college standing committees have several student members.

Continuing Education

The continuing education program at Meredith includes the following:

- Re-Entry Program, for women age 23 or older who wish to begin or resume academic coursework leading to a degree.
- Enrichment Program, consisting of noncredit short courses focusing on arts and humanities, special interests, and personal and career development.
- Postbaccalaureate Certificate Programs, consisting of two professional curricula leading to certification by Meredith College: Legal Assistants Program (LAP) and Cultural Resources Management (CRM).

For re-entry admission procedures, see adult students and Continuing Education information in the Meredith College catalogue, or consult the continuing education brochure. The brochure also includes a listing of current enrichment courses and information on certificate programs. It is available each semester from the Office of Continuing Education. Students of traditional age may enroll in enrichment courses while undergraduates and in certificate programs following graduation. Call the Office of Continuing Education (829-8353) for further information on any of these special learning opportunities.

Dr. Ellen M. Ironside Associate Dean for Continuing Education Ext. 8353
Mrs. Anne C. Dahle Director of Credit Programs Ext. 8353
Ms. Barbara H. Willis Program Coordinator Ext. 8353
Ms. Pamarah Gerace Director of Legal Assistants Program Ext. 8353
Ms. Sandra C. Close Continuing Education Assistant Ext. 8353

Cooperating Raleigh Colleges

Meredith College, North Carolina State University, Peace College, Shaw University, St. Mary's College, and St. Augustine's College form a consortium through which they provide their collective educational resources.

ces to students at each of the six institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Registrar's Office for proper procedure.

Dr. Rosalie P. Gates CRC Director, Ext. 8538

Cooperative Education/Internships

Through the Cooperative Education and Internship Programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Internships are offered through the Office of Career Services and through each academic department. Cooperative Education is offered through the Office of Career Services. Call ext. 8341 for additional information about internships or cooperative education.

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the college catalogue.

Mid-Term Grade Reports

Midway into each semester, instructors provide the Registrar's Office with mid-term grade reports for those students whose performance in class has indicated work below a "C" average. This is not a permanent grade, but rather an indication of the student's progress thus far in the current semester. The student, parents and her faculty adviser are notified of the mid-term grade in October for the fall semester and in March for the spring semester.

Plagiarism

Plagiarism is the dishonest use of another's words, thoughts, or ideas as one's own. Honest work in no way precludes using another's work, it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and periodicals and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, *all such borrowing must be acknowledged clearly* in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this known to her instructor. A plea of ignorance will not be accepted as an excuse by the Honor Council.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. It is understood that a student who is uncertain about an assignment and sources to be used will consult with her instructor for clarification. (Please note that the user will consult with her instructor for clarification.) (Please note that the use of old high school papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration (see Class Reservation)

Records, Access To

In compliance with the Family Education Rights and Privacy Act of 1974, and the Buckley Amendment to that act, Meredith has established the following policy concerning student records:

Student records at Meredith are kept in the Offices of the Registrar, the Dean of Students, and Career Services. Financial aid records are kept in the Financial Assistance Office. A student's request for access to her records in any of these offices will be granted, in compliance with the Right to Privacy Act, within a 45-day period. A student is requested to make an appointment with the appropriate office if she wishes access to her records.

For information regarding the Meredith policy in the compliance with the Family Educational Rights and Privacy Act of 1974, and the Buckley Amendment to that act, please call Office of Career Services and Cooperative Education, extension 8341.

Registrar

The Registrar is responsible for the scheduling of classes, student registration, and academic records. Instructions and announcements are posted on the bulletin board outside the Office of the Registrar and are distributed regularly throughout the year.

Dr. Charles Davis Registrar Ext. 8593

Summer School

There are 3 three-week sessions of summer school held on the Meredith campus each summer. Registration is held on the first day of each term and the full tuition for the term is due at that time.

Normally a student may take only one course per session. A brochure listing the proposed summer courses is available in the Registrar's Office early in the spring semester.

Students may also take courses at other institutions during the summer. All such courses must be approved by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office.

Testing

If a student's semester exam schedule includes more than two tests on one day the student may request to reschedule the third exam.

Transcripts

Students may receive official copies of their college transcript from the Registrar's Office for \$2.00 per copy. The student's signature is required before a transcript can be released. Requests made by phone cannot be honored.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment prior to the completion of the semester, it is her responsibility to have a conference with her academic advisor, the Dean of Students, the Academic Dean, and if on financial assistance, with the Director of Financial Assistance, to complete the designated form and leave her official college records in good standing. She shall relinquish her college I.D. and its rights of use to the Dean of Students. Upon completion of withdrawal, she will be expected to vacate her room within three days, complete proper check-out, and return her room key to the Housekeeping Office.

(Any room-deposit refund due the student will be mailed from the business office at a later date)

When a student decides to return to Meredith after withdrawing, she applies for readmission to the admissions office.



General Information

ADMINISTRATION

President of the College

The President is the chief educational and administrative officer of Meredith College. He is responsible to the Board of Trustees for the supervision, management, and government of Meredith, and for interpreting and carrying out the policies of the Board of Trustees. He signs all diplomas and executes in the name of Meredith College all contracts, deeds, notes, and other documents and legal instruments authorized by the Board or the Executive Committee. He coordinates all administrative and educational functions of the College. He is the official representative of the College.

Dr. John E. Weems President, Ext. 8511

Vice President and Dean of the College

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the president he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your adviser, your teacher, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the dean. There may be times when it is necessary to go directly to the dean with a problem of extraordinary sensitivity. Feel free to follow that course if you think the situation warrants.

Dr. Allen Burris Vice President and Dean of the College Ext. 8514

Vice President for Administrative Affairs and Executive Assistant to the President

The Vice President for Administrative Affairs represents the president at special meetings, conferences and functions, and handles special projects for the president. She is responsible for the preparation of Strategic Planning Documents and other special reports and studies. She maintains communications with the Board of Trustees and supports their decision making responsibilities through the preparation of reports, studies, research, and presentations.

*Dr. LaRose F. Spooner Vice President for
Administrative Affairs and Executive Assistant
to the President, Ext. 8511*

Vice President for Institutional Advancement

The Vice President for Institutional Advancement is the chief administrative officer responsible for development, fund raising, publications, alumnae affairs, public relations, denominational relations, and related activities. Professional members of the institutional advancement staff are assigned specific duties in these areas. The staff also works with students in parents' association activities, Granddaughters' Club and college relation activities.

Fund-raising activities are designed to 1) secure resources for current operation expenses in an amount equal to the difference in income from tuition and fees paid by students and actual operation costs, 2) capital improvements (this includes new buildings and renovations); and 3) endowment (The Meredith College Endowment provides perpetual support for all programs of the College.)

All institutional advancement offices, with the exception of alumnae affairs, are located in Johnson hall, west wing. Alumnae affairs is in the Mae Grimmer Alumnae House.

Mr. Dennis Taylor Vice President for Institutional Advancement ext. 8374

Vice President for Business and Finance

The Vice President for Business and Finance is responsible for all financial matters except those which relate to financial assistance. These responsibilities include student charges and payments. In addition to financial matters, the Vice President for Business and Finance has responsibility for the maintenance and housekeeping services, dining servcies, telephone services, the student store and campus security.

Mr. Charles Taylor, Jr. Vice President for Business and Finance ext. 8516

Vice President for Student Development

The Vice President for Student Development is responsible for the coordination of the Student Development division, which includes the offices of: Admissions, Campus Ministry, Career Services, Counseling, Dean of Students, Scholarships and Financial Assistance, Health Services, and Student Activities.

Special programming related to these areas as well as to international students, emphasizes the enrichment of student life at Meredith, development of student leadership, and enhancement of students' personal and intellectual growth and development.

Dr. Sandra Thomas Vice President for Student Government, ext. 8350

Alumnae

All graduates are members of the Meredith College Alumnae Association and former students who do not graduate may become members upon

request. The organization serves to strengthen relations among alumnae and between alumnae and the College.

Mrs. Doris Litchfield Director of Alumnae Affairs ext. 8391

Class Agent

A class shall elect two agents their senior year 30 days prior to the annual meeting of the Alumnae Association and shall report their names immediately following the election to the Director of Alumnae Affairs. It shall be the responsibility of the class agents to serve as a link between the College, the Alumnae Association, and the members of their class.

College Relations

The office of college relations is responsible for all Meredith publications, news, publicity, and advertising. It releases news of programs and activities at Meredith to appropriate media and of students' accomplishments to their hometown newspapers; therefore, the office should be notified when those types of stories are pending or current. The office also offers production assistance to students who are working on publications or promotional materials.

Mrs. Carolyn C. Robinson Director of College Relations, ext. 8455

Emergencies

In case of an emergency, the following procedures should be followed:

Monday-Friday 8:00 a.m.-5:00 p.m.

- a. Call campus security by dialing 8524 on a campus phone, or
- b. Call switchboard operator by dialing 0 on campus phone or by dialing 829-8600 on a private phone line.
- c. Notify the Residence Director of the student involved in the emergency.

Monday-Friday 5:00 p.m.-8:00 a.m. and Weekends

- a. Call campus security by dialing 8524 on a campus phone
REMEMBER: *To let the security phone ring at least four rings.*
- b. Call Residence Director on duty. (Use beeper number, 737-0624, if she cannot be reached at her extension. At the sound of the tone, leave message or give number for return call.)

EMERGENCY MEDICAL PROCEDURES

Monday 8:00 a.m.-Saturday 8:00 a.m.

Call the Infirmary (ext. 8535); and the nurse will examine the patient and give instructions, if necessary, for calling the Rescue Squad (911).*

Saturday 8:00 a.m.-Monday 8:00 a.m.

Call the nurse who is on call. Her name and number is listed in the schedule posted by each hall phone. If no answer, call the beeper number, 737-1871.* Call Residence Director on duty or security if needed.

WHEN A STUDENT CALLS THE RESCUE SQUAD, SHE MUST PAY THE ASSESSED FEE OF APPROXIMATELY \$60.

**If at any time you believe it is necessary to call the Rescue Squad before contacting the nurse, do so. Remember that any time the Rescue Squad is called, Security needs to be notified so that they can direct the Rescue Squad to the emergency site.*

Freshman Experience

Freshman Experience is a seminar designed to acquaint freshmen students with the many facets of college life. *Freshman Experience* includes sessions designed for personal growth, intellectual stimulation, and adjustment to campus life. *Freshman Experience* meets Monday mornings at 10:00 a.m. throughout the first semester of the freshman year. All freshmen are required to attend.

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other aspects of the course should first discuss the matter with the professor. It is the professor's responsibility to fully explain all grades and requirements of the course. If the problem is not resolved the student or professor should consult the department head. Should further action be required the matter should be reported to the Vice President and Dean of the College.

Only a teacher may change a grade unless it is appealed to the Academic Council.

Discrimination

Anyone at Meredith who experiences discrimination on the basis of race, color, national or ethnic origin should discuss the matter with either the Dean of Students or the Vice President and Dean of the College who will consider the matter for appropriate action.

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the Residence Director responsible for her residence hall. If the problem cannot be resolved through discussion with the Residence Director, the student may make an appointment with the Coordinator of Housing for further consideration. If additional consideration is deemed necessary, an appointment may be made with the dean of students to consider appropriate action.

Sexual Harassment

Anyone who experiences sexual advances by another member of the Meredith community which she/he considers inappropriate should dis-

cuss the matter with either the Dean of Students or the Vice President and Dean of the College to consider the matter for appropriate action.

Lake

In the midst of the Elva Bryan McIver Amphitheater, one finds a lovely setting with a small lake — one of Meredith's well-known landmarks. This setting, with the ducks swimming at their leisure, fills one with peace and serenity. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held on the island in the middle of the lake, as well as some more official gatherings, such as Class Day exercises.

Use of the lake area is discouraged at night due to security measures. Swimming in the lake is discouraged quite strongly due to the fact that the lake is small and land-locked.

Meredith Performs

Meredith Performs offers to the campus and the community quality entertainment at reasonable prices. Meredith Department of Music and the Performing Arts annually presents a series of performances in music, theatre and dance.

Students participate in all aspects of production on stage and off. Open auditions are held for actors, singers and dancers for productions on the main stage and in the studio theatre.

Sunbathing

Sunbathing is permitted *only* in the area *between* Faircloth, Brewer, Heilman and Barefoot.

En route to and from designated sun-bathing area, students must wear coverups over their bathing attire.

Theft/Loss of Personal Property

Students who experience a theft or loss of personal property should alert security as soon as possible. Meredith is not responsible for the personal property of students. If a major loss occurs, the student may choose to call the Raleigh police for investigation.



Traditions and Annual Events

Alice in Wonderland

Once in every college generation the faculty presents Lewis Carroll's "Alice in Wonderland" for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for Spring Semester, 1988.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates achievements of its outstanding young women at an annual Awards Day Service. The following awards are presented:

- Ida Poteat Scholarships
- Ruth Ann Hubbell Award for Poetry and Creative Writing
- Elizabeth Avery Colton Award (for best piece submitted to college literary magazine, the *Acorn*)
- John A. Yarbrough Biology Award
- Martha Nell Tucker Biology Award
- CRC Press Freshman Chemistry Award
- Vallie Tillotson Nelson Freshman Math Award
- Distinguished Senior in Mathematics Award
- Outstanding Senior in Home Economics
- Lois Frazier Senior Business and Economics Award
- Achievement Award in Business and Economics
- Business and Economics Hall of Fame Awards
- Outstanding Senior in Psychology
- Psi Awards (psychology)
- Sarah Lemmon Achievement Award
- Phi Omicron Freshman Achievement Award (history)
- Phi Omicron Scholarship Pin (history)
- Agnes Cooper Memorial Award
- Theodore Presser Scholarship
- Carlyle Campbell Award
- Rotary Scholar Award
- Ralph L. McLain Award
- Best In Show Purchase Award (art)
- Social Work Professional Development Award
- Ellen Amanda Rumley Scholarship Award
- Academic Excellence Award
- Who's Who Among Students in American Colleges and Universities

Each year Meredith also recognizes the achievements of its outstanding athletes at an annual Athletic Banquet sponsored by the Physical Education Department.

Awards are presented in the following fields:

Tennis
 Volleyball (Most Valuable Player)
 Basketball (Nancy Newlin Award)
 Golf (Most Valuable Player)
 Softball (Most Valuable Player)
 Hoofprint Club
 Aqua Angels
 Meredith Dance Repertory Ensemble

The Office of Student Activities sponsors an annual "Salute to Students" Awards Day giving clubs and organizations the opportunity to recognize outstanding leadership among their members. The organizations giving awards include SGA, MRA, MCA, MEA, ABA, RHB, the four classes, *Meredith Herald*, *Oakleaves*, Outstanding Seniors, Student Development Leadership Award, and others.

Big Sister — Little Sister Classes

An incoming freshman is assigned a junior to be her big sister until the upperclass student graduates. During the first week of classes, the Junior Class gives a picnic at the lake in honor of their new little sisters. Later in the year during Stunt and Cornhuskin', the even year big sister-little sister classes and odd year sister classes challenge each other. In addition, each class serenades and entertains its sisters. The culmination of the two classes' years together is Class Day on which the little sisters honor their big sisters. (*See also Odd and Even Classes and Class Day Activities*).

Black Emphasis Week

The views and interests of America's and Meredith's black community are highlighted during this spring week. The Meredith student group, Association for Black Awareness, sponsors the week's activities which include speakers, a worship service, dramatic or musical performances and other special events which focus on black awareness.

Bonfire

After the senior picnic, on one night of the week preceding Commencement Week, at a grudge bonfire, each senior burns any article she has most disliked at Meredith. Her memories of Meredith are, as a result, supposed to be only pleasant ones.

Caroling

Following the College Christmas banquet in early December, students board vans for an evening of caroling to residences of College faculty and friends throughout Raleigh. In the first years of the College's history, students walked to their caroling destinations from the old Meredith downtown campus. Since modern conveyance has been adopted, the

caroling tradition has only been abandoned during war years because of a shortage of gasoline. This activity is sponsored by the Meredith Recreation Association.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. With the exception of the leap year classes whose colors are purple and gold, even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters and the seniors highlight their college years during the Saturday of Commencement Week.

The little sisters go on a daisy and ivy picking excursion at sunrise and spend the morning constructing two 60-70 foot daisy chains to be used for the afternoon's class day exercises in the amphitheater. The white clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Speakers from the senior class recall and depict key events of the four years at Meredith. The sister classes, sophomore and graduated sister classes (who have returned for Alumnae Weekend), sing traditional songs to the seniors. The members of the odd classes wear black gloves on their left hands and give their little sisters (chicken) bones to wish them luck; and the even classes give their little sisters bags of sticks and stones to protect them from the Odd Spirits' bones.

At the conclusion of class day, the chains are placed on the island to form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and elect their permanent class officers.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris.

Cornhuskin'

In the fall, each class presents for competition a parade, a song, a tall tale and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing and cornhuskin'. The faculty participate also, on the night of fun. All of these activities comprise the official Cornhuskin' festivities. Any violation of college rules because of excessive enthusiasm is discouraged and official action will be taken. This activity is sponsored by the Meredith Recreation Association. It takes place the first Thursday in November.

The Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, search the campus one week for this stick and only very rarely find it.

If the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought into Class Day with a ribbon of the Senior class colors.

The event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide and seek has been staged annually since it was revived in 1929.

Founders' Day

Each year a day is set aside during which Meredith honors its past. This Founders' Day celebrates Meredith's growth since February, 1891, when the charter of The Baptist Female University (later Meredith) was granted. Since the first Founders' Day, in 1908, the occasion has been marked by convocation speeches, alumnae gatherings, and trustee meetings. For many years a ceremony was held at the grave of Thomas Meredith to honor him posthumously for his many services to Meredith. In 1976 a memorial to Thomas Meredith was placed on the Meredith campus in front of Johnson Hall.

Little Friends' Weekend

Each spring students have a chance to bring younger sisters and/or friends between the ages of 7 and 12 for a fun weekend at Meredith. Students entertain their guest(s) with planned activities and are hostesses in their residence hall. The weekend affords opportunities for younger girls to gain an interest in Meredith.

Meredith Mascot

Spring Semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith Mascot. The design created by Teresa Parker, a 1980 graduate, was selected by the student body to become the Meredith Mascot.



Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day the members of the odd classes wear black gloves on their left hands and give their little sisters chicken bones to wish them luck. The even classes give their little sisters bags of sticks and stones to "protect them from the Odd Spirit's bones."



Parents' Weekend

Each year, parents, husbands, and other relatives of students are invited to the campus for a weekend of enjoyment and fellowship. Parents' Weekend affords opportunities for getting to know members of the administration and faculty and for seeing the diversity of campus life at Meredith.

Play Day

Each spring, faculty, administrators, and students challenge each other in activities such as volleyball, rollerskating, tug of war, new games, and a variety of relays. After the games a picnic is held in the courtyard.

Religious Emphasis Week (REW)

Meredith Christian Association (MCA) annually sponsors a week dedicated to an aspect of Christian involvement and spiritual lifestyle. A visiting lecturer is invited to pursue a theme related to these interests in a series of lectures. In addition to planning the week, the MCA hosts a variety of musical and dramatic performances which pursue the week's theme. A candlelight communion is also held.

Rush

During second semester, the Astrotekton and the Philaretian Service Clubs have a Rush Week. During the week there are various social activities to introduce the various service projects the organizations sponsor.

The Asterisks, a singing group, serenade throughout the week and during Astro night activities.

The Phi mascot, Milton the Bear, is on hand throughout the week for the activities sponsored by the Phis, and there is entertainment by the Bath-tub Ring.

Friday of Rush Week will be the day to submit applications to the clubs for approval. A committee of the officers and representative from each of the upperclasses will accept applications for membership in a club.

Senior Class Mascot

The graduating class of 1977 initiated Flossie Mae Wooten as the Senior Class Mascot. Flossie, a child-sized mannequin, joined the class during Cornhuskin' in 1975 and continues to participate in all the activities involving the senior class. Each year at the reading of the Last Will and Testament, the Senior Class wills Flossie to a rising senior to be Flossie's custodian for the following year.

Stunt

Since 1915, the Meredith Recreation Association has sponsored this evening of dramatic class rivalry. Each class presents an original skit on

this annual spring occasion. The skits are judged on script, acting, costumes, and set by a panel of alumnae and faculty selected by the MRA. After judges choose the best skit, losing as well as winning classes join with their sister class to celebrate or bemoan the results.



Student Services and Activities

Student Services and Activities are promoted and coordinated through the administrative office of the Vice President for Student Development.

Bulletin Boards and Announcements

A communication center is located in Cate Center where campus organizations post programs, projects and meeting times. Each campus organization is responsible for its own announcements, and each publicity item should be dated. To provide adequate space for each organization, all announcements should be put up no earlier than one week prior to the event, and all articles should be removed immediately following the program. The Dean of Students Office posts Today's Events each day on a display located in Johnson Hall. Announcements that are to be posted on the boards should be submitted to the Dean of Students Office by 4:00 p.m. the day prior to their announcing. While announcements may be posted on individual hall bulletin boards, no publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting announcements of non-Meredith college social events must be secured from the office of the dean of students prior to posting. Non-approved announcements will be removed.

Campus Minister

The campus minister seeks to offer guidance for the development of religious programs on campus and seeks to offer ministry to the diverse needs of a college setting.

The campus minister serves as advisor for the Meredith Christian Association and is actively involved in assisting with programs and plans of this organization.

Each year a part-time associate works with the campus minister. The work of the associate focuses on the six service projects of MCA, outreach programs, small groups and other related areas.

The secretary in the campus ministry office is also a part of the "ministry team." She is responsible for the secretarial duties of the office and also offers support to students as they engage the service of the campus minister's office.

Information concerning summer ministry projects, seminaries, and area churches is available in the campus minister's office. Students are invited to come by and visit with the campus ministry staff.

Sam Carothers Campus Minister, ext. 8346
Mrs. Gesiell Thompson Associate Campus Minister
Gay Elliot Secretary

Career Services and Cooperative Education

The Office of Career Services and Cooperative Education is located in Cate Center. A career library and reading room are available for the use of all students. The staff works with students who are undecided about a course of study or career goals, as well as those who have chosen a particular field. The office is open daily, 8:00 a.m. until 4:30 p.m.

The following services are available:

Career Planning and Exploration

Individual career counseling

Occupational interest testing

Career Planning Seminars — two sections each semester for one hour credit (Freshman/Sophomore section; Junior/Senior section)

Information in Career Library

Occupations and employers

Job trends and outlooks

Internships, fellowships

Government jobs and tests on local, State and Federal levels

Jobs related to majors

Job hunting techniques, resume writing, interviewing skills

Career/Life/Planning books

Meredith graduate follow-up information

Career Exploration Events

Career Days (representatives from business, industry, government, and graduate and professional schools visit informally with students)

Special programs (Professional career consultants and speakers conduct workshops on career concerns.)

CHOICES — Computer Assisted Guidance Program

Specialized Workshops

Summer Jobs Seminar

Internship workshop

Graduate School workshop

Cooperative Education workshops

Graduate and Professional School Information and Tests

Directories

Financial Aid Information

Catalogues

Information pamphlets and applications for GRE, GMAT, LSAT, DAT, MCAT, NTE
 Study Guides
 GRE Administered on Campus in October

Cooperative Education

Alternating periods of study and career-related, paid employment. Four semester hours credit for each full-time work period. Credit based on number of hours worked if less than full time.

Publications

Job Journal — A listing of current career opportunities published bimonthly and available by subscription or free if picked up.

Recruiting Bulletin — Lists campus recruiters, date of visit and applicant requirements.

Employment Services

Job posting

Part-time job openings posted on bulletin board. Full-time job vacancies filed by area and in job vacancy publications. Microfiche from Employment Security Service listing job vacancies. Summer job openings and internships posted in job books

Resume Service and Reference File

On-Campus Recruiters

Job Campaign Workshops

Resume writing and cover letters

Interviewing skills

The systematic job search

Senior Career information

Job Information Available

Companies

Educational institutions

Local, State and Federal Government agencies

Follow-Up

Questionnaire mailed to graduating class in November. Second mailing in December or January. Results compiled and distributed to faculty and staff and made available to students in April.

Mrs. Marie Capel Director ext. 8341

..... Assistant Director, Career Services ext. 8341

Barbara Ficklin Assistant Director, Cooperative Education ext. 8341

Mrs. Clea Johnson Secretary, Office Manager ext. 8341

Mary Ellen Philen Secretary ext. 8341

Cate Center Box Office

The Cate Center Box Office offers numerous services to the Meredith community. One can purchase discount movie tickets here for Litchfield Theaters. Tickets for Meredith functions may be purchased also. Student workers are available to check out pool and ping pong equipment. The Box Office is available to assist all persons in need of information.

Check Cashing

Checks may be cashed in the Student Supply Store in Cate Center at no extra charge. In order to provide service for all students, the amount of a check cannot exceed \$30.00. Check cashing hours are: 8:00 am - 5:00 pm, Monday through Friday.

Church Attendance

Each student is encouraged to attend regularly both Sunday School and worship services at the church of her choice. Information on area churches of various denominations is available from the campus minister's office.

College Activities Calendar

The College Activities Calendar, listing student activities, is published on an annual basis through the Office of Student Activities.

College Calendar

The College Calendar is located in the office of Dr. Marie Mason (Johnson Hall) and contains applications for scheduling events and reserving campus space for specified periods of time. All meetings and all reservations for campus rooms or buildings should be registered. Priority is given to campus-wide events and to the earlier date of application.

The weekly calendar of campus events is circulated each Wednesday.

Dr. Marie Mason Coordinator of Campus Activities ext. 8533

College Counselor

A professional counselor is available to talk confidentially with any student who has a personal concern — academic, vocational, or social-emotional. The counselor also has information available regarding off-campus resources which may be pertinent to students' needs. Students are encouraged to stop by the counseling office or better still to call and arrange an appointment. The counseling office is located on the second floor of Cate Center in the Personal Growth Center.

Ms. Marge Shelton College Counselor ext. 8427

Convocational, Worship, and Student Government Assembly Programs

The period from 10:00 to 10:50 a.m. is reserved for convocation, worship, Freshman Experience, and assemblies each week, Monday, Wednesday, and Friday. The weekly schedule is arranged as follows:

Convocations for the entire Meredith community are held at regular intervals throughout the year. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual and cultural enrichment. All students are expected to attend.

Services of worship are on Wednesdays. The community seeks to foster its purpose as a Christian school by meeting together regularly for worship. All members of the college community are encouraged to attend. The college center, and college offices are closed during this period.

Student assemblies will convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association. In the event that the student senate deems a required SGA meeting necessary, they may require such a meeting.

Dating on Campus

1. Men may call for their dates from the phone at the reception desk in Johnson Hall rotunda or the pay phone at the breezeway between Johnson and Brewer, or the campus phones on the breezeways between Johnson, Vann and Brewer.
2. Male guests may be received in the following places:
 - a. Johnson Hall and the front breezeways of Vann and Brewer residence halls. They are not to be received on the breezeways between Vann and Stringfield or Brewer and Faircloth residence halls.
 - b. Poteat, Heilman, and Barefoot residence halls first floor public parlors. Men are not allowed in the first floor parlors unless personally invited and accompanied by a Meredith student.
3. Entertainment areas on campus.
 - a. First floor parlors are used for meetings, parties, and dating.
 - b. The gym may be used for dating during the hours posted by the physical education department. Equipment must be returned to its proper place upon leaving.
 - c. The Cate Center contains a book store, post office, cafe, student offices, and a spacious lounge and recreation area.
 - d. Use of the lake area is discouraged at night.
4. Unaccompanied men are not allowed in the courtyard after dark.
5. Men are not allowed on campus after closing hours except to bring their dates to check in at Johnson Hall. (Men may NOT accompany their dates, either in cars or on foot, to the door of any residence hall after closing hours.)

Dining Hall

1. No dishes, silver, trays, or other equipment may be taken from the dining hall.
2. No foods may be taken from the dining hall at any time.
3. Students having guests pay the cashier at the end of the line. No guests will be permitted for certain special meals due to the dining hall capacity.

4. Meal Prices for Guests

Breakfast	\$2.30	Dinner	\$3.85
Lunch	2.95	Sunday Lunch	3.85

5. Non-Resident Students

Lunch Ticket for 10 meals

Total Cost - \$26.04

(All prices are subject to change. Tax is not included in prices above.)

6. Serving Hours

Breakfast	Monday-Friday	7:15 a.m.-8:15 a.m.
	Saturday-Sunday	8:15 a.m.-9:15 a.m.
Continental Breakfast	Monday-Friday	8:15 a.m.-9:15 a.m.
Lunch	Monday-Friday	11:00 a.m.-1:15 p.m.
	Saturday	11:30 a.m.-1:00 p.m.
	Sunday	11:30 a.m.-1:15 p.m.
Dinner	Sunday-Thursday	4:30 p.m.-6:15 p.m.
	Friday-Saturday	4:30 p.m.-6:00 p.m.

Mr. Mike Bellefeuil Manager of Food Services ext. 8377

Use of Cafeteria Equipment

Punch bowls, laddles, coolers, and trays can be borrowed from the cafeteria. We request 2 days notice on what is to be used. The equipment can then be picked up between the hours of 9-10 a.m. or 2-4 p.m. each day. A \$10.00 deposit will be required to handle any damage and the return of the equipment.

Ms. Dorothy Sizemore Dean of Students, 8521

Dean of Students

The Office of the Dean of Students is responsible for the coordination of the following areas of student life: the orientation program and activities which serve to increase the new students' adjustment to the college community; student housing which includes the assignment of new students to rooms and the upperclass housing selection; the faculty-student advising program whereby each new student is assigned to a faculty and student advisor; Residence Hall Board programming and governance of the residence halls; personal counseling and interaction with students encountering difficulties; the Student Government Honor

Council and related areas; the selection, training and supervision of Residence Life Staff including Resident Assistants; and special programs related to student life.

The Office of the Dean of Students is located on the first floor of Johnson Hall. Students are invited to come by the office at any time, or call to make an appointment.

Ms. Dorothy Sizemore Dean of Students, 8521

Elections

Elections for upperclass officers are held each year in the spring. The freshman class holds its elections as soon as possible after arriving on campus in the fall. All freshmen are eligible to run for an office in their first semester.

Eligibility for Office

Upperclass students must have at least a 2.25 Overall Grade Point Average to file for office. A student who is on reprimand or probation with reduction of social privileges may not file for office.

A student who does not maintain her designated grade point average will be asked to give up her office and will be replaced with an appointment made by the SGA President.

Financial Assistance

Through its student aid program, Meredith seeks to meet the financial need of each student. The financial assistance office, which is located in Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should consult Mr. John Hiott in the financial assistance office. Both resident and non-resident students are eligible to apply.

A student must file a Meredith aid application and a Financial Aid Form (FAF) for each year she wishes to be considered for assistance. These forms, which are available in the financial assistance office, should be filed by February 15; awards are made by April 15 and usually consist of a package of several types of aid.

Mr. John B. Hiott Director of Scholarships and Financial Assistance ext. 8565

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as her hostess.

The hostess should register her guest (female) with the Residence Director on duty, who will issue her a guest pass. If the guest of a student with SDH arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours.

Female guests will be allowed to stay overnight on campus only if her hostess is also on campus. Guests will be responsible for paying for all meals eaten in the dining hall. (*see dining hall fee schedule.*)

Handicapped Students

The Meredith campus is equipped with ramps to entrances of each residence hall as well as all classroom buildings. Housing is provided on first floors of the residence halls for easier mobility.

Health Services

College Health Services are under the direction of the Director of Health Services and the college physician in the Student Health Center. It is maintained not only for the treatment of minor illnesses but also for the teaching of good health habits. A nurse is on duty 24 hours Monday-Friday, with nurses rotating emergency call from their homes over week-ends. A schedule is posted on each residence hall. The nurse should be tried at her home first (on week-ends); if no answer, she can be reached on her beeper (number posted). The college physician has designated office hours in the center when students may be seen. It is the purpose of the health services staff to offer prevention as well as treatment.

A student health blank furnished by the College must be completed and mailed directly to the Director of Health Services, Meredith College, 3800 Hillsborough Street, Raleigh, North Carolina 27607-5298. This health report containing a record of pre-entrance physical examination and immunizations must be in possession of the health services before matriculation. All necessary ocular and dental work should be attended to before students enter, or during vacations.

Health Center rules are as follows:

1. Only minor illnesses and emergencies will be treated by the health services staff.
2. Major illnesses will be referred off campus or to family physicians.
3. The health services staff is responsible for the diagnosis, treatment, and maintaining of the health records of the students on the campus.
4. The notification of parents regarding the illness of students is the responsibility of the health services staff, and fellow students are not to release information prior to official action.
5. Students should call the nurse prior to coming to the health center after 7:00 p.m. All outside doors are locked for security measures.
6. Visiting hours for students are 4:00 to 5:00 p.m. and 6:30 to 7:00 p.m.
7. Ambulatory patients may go to the dining hall for meals.

8. Students in the health center are not to receive outside food unless approved by health services staff.
9. Students in isolation for contagious diseases are not allowed to receive outside visitors or fellow students.

Appointments with physicians off the campus should be made through the health center.

Health fees which are included in the residence fee, cover all costs of service rendered by the health services except vaccines, special prescriptions, x-rays, and consultations off the campus. Antibiotics and special drugs are not covered by the residence fee.

The health center is open daily Monday through Friday for the care of Meredith students. The College physician is prepared to render care through the health center, but students are free to seek other avenues of medical care at any time they so desire. One of these avenues, of course, is the emergency room at the local hospitals. However, students who wish to use these facilities should select their own physician or see the "on duty" emergency room physician. The College physician can treat students in the emergency room only if they have previously been cleared through the health center.

Please remember the emergency room is just that — for bonafide emergencies, not clinic services. Overutilization of such a facility may serve to delay the care of the critically ill.

Other avenues of medical care are the family physician and the medical facilities in the home community. Students may at any time leave school to see their physician or enter the hospital at home for treatment.

Identification Cards

A photo ID card is issued to every new student during registration. This card is essential in many transactions on the Meredith campus and the Raleigh community. A specific time during registration will be designated by the Security Office for ID cards to be made. Returning full-time students will be charged \$10.00 to replace lost ID cards or to change name or address. A temporary ID may be secured (\$10.00 charge) in the Security Office.

Intramurals

The Meredith Recreation Association sponsors intramurals throughout the year to encourage participation by students in different sports such as basketball, volleyball, tennis, soccer, badminton, ping-pong, swimming, and flag football. The students organize their own teams and submit their team rosters and team names to the Meredith Recreation Association for final approval. The Meredith Recreation Association may present prizes to the winning teams. Gift certificates, awards, trophies, and special intramural t-shirts have been given in the past. Faculty and

staff are also encouraged to participate but are not eligible for points. In the spring on the day of Play Day, Intramural Awards are given to overall team and individual winners based on a point system. Also an award is given to the most outstanding intramural hall representative.

Le Greenhouse Cafe

Meredith welcomes you to Le Greenhouse on the 2nd floor of the Cate Student Center. Here you will be able to relax and dine in an atmosphere of friendship and good health. We are pleased to offer both a traditional "snack-bar" menu as well as our nutritious menu of natural foods and drink. We hope you will enjoy our green plants and an atmosphere of nature's setting.

Bon Appetit and A Votre Sante. We thank you for not smoking.

Library Services

The Carlyle Campbell Library offers many services and resources to the students and faculty of Meredith. The basic collection of books, periodicals, microforms, and audiovisual materials is housed in the main library building. In addition a collection of records and scores is found in the music library in Wainwright. (see "Music Library")

Most library materials are loaned for a two week period and may be renewed for an additional two weeks provided that they are not needed by another patron. Materials must be renewed in the library. Most books or other materials placed on reserve may be checked out at the Circulation Counter for two hour intervals during the day, and overnight. Fines are charged for all overdue materials. Reference books and periodicals do not circulate out of the library building.

Students are responsible for the payment of fines for overdue items, and for costs for replacement of lost items. Unpaid fines/charges will be turned over to the Business Office at the end of each semester for inclusion on the student's account.

Students who wish to use other academic libraries in Raleigh will obtain a Cooperating Raleigh Colleges (CRC) Interlibrary Loan Form from one of the librarians. This form will enable students to borrow materials at CRC libraries. Students enrolled at Meredith may use other libraries and their resources without the loan form, but no circulation will be allowed without the appropriate form.

The library staff is available to help students use the library effectively. Some services include assistance in locating materials and information sources, designing research strategies for papers and projects, and instruction in the use of AV and microform equipment and interlibrary loans.

Food and drinks are not to be brought into the library. *Smoking is restricted to a room on the lower level.*

Carlyle Campbell Library

Regular Hours:

Monday-Thursday

7:45 a.m. - 11:00 p.m.

Friday

7:45 a.m. - 9:00 p.m.

Saturday

9:00 a.m. - 5:00 p.m.

Sunday

2:00 p.m. - 11:00 p.m.

The library is closed during convocation. Holiday and vacation hours will be posted.

Music Library

The Music Library is located on the first floor of Wainwright Music Building. It houses a collection of records and scores and provides a variety of listening facilities.

Records may not be checked out of the Music Library; however, scores do circulate and are subject to the same loan period and overdue policies as materials checked out from the Carlyle Campbell Library.

Library Hours:

Monday-Thursday

7:45 a.m. - 10:00 p.m.

Friday

7:45 a.m. - 6:00 p.m.

Saturday

12:00 noon. - 4:00 p.m.

Sunday

3:00 p.m. - 9:00 p.m.

The Music Library is closed during convocation. Holidays and intersession hours will be posted.

Lost and Found

Lost items may be claimed in the Environmental Service Office in the basement of Belk Dining Hall. When items are found they should be taken immediately to the Environmental Service Office ext. 8316

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

1. On-campus housing for a married student must be approved by the dean of students.

2. All student government regulations apply to married students according to their academic classification.

Post Office

The campus mail room is located on the first floor of Cate Center. Although it is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8:00 a.m. to 12:00 p.m. and 3:30 p.m. to 4:30 p.m. Monday through Friday. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

The mail box rental fee is \$18.00 per box and will be divided among those students sharing the mail box. Resident students are assigned a mail box number that corresponds to their room assignment (with a few exceptions); the number will change if a student moves to another room.

The following example shows the proper format for a student mailing address:

Ms. Bettie Shipp
308 Barefoot
Meredith College
Raleigh, N.C. 27607-5298

PUBLICATIONS

The Acorn

The *Acorn* is the student literary magazine. It is a magazine of creative poetry, prose, and art that aims to encourage students to produce quality work. Published once yearly and distributed free of charge, the *Acorn* accepts submissions from the student body as well as from the faculty and staff.

Mary Umstead Editor
Betty Adcock Advisor

The Meredith Herald

The *Meredith Herald*, the weekly college newspaper, is both a vehicle for keeping the community informed and a permanent record of all that happens at Meredith. It is the medium through which total campus involvement may be expressed, whether through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege of and the responsibility to contribute to the success of the paper.

..... Publishing Editor
..... Managing Editors

.....	Business Manager
.....	Advertising Manager
.....	Consultants

Oak Leaves

From the beginning to end, the college yearbook, *Oak Leaves*, strives to capture the best memories of each of your years at Meredith. In the book, college studies, community living, and activities are portrayed to the fullest. The *Oak Leaves* shows the beauty of the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations open to Meredith women, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters must pay for a yearbook. Seniors are responsible for having the yearbook mailed to them or for picking it up at the College before the Fall semester ends. Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide additional information.

Mary Ann Lisenba	Editor
Carolyn Robinson, Nona Short, Chandra Christian	Advisors

Rides

A bulletin board has been set aside in the entrance to Cate Center for students to post "riders wanted" and "rides needed" forms. Students are encouraged to fill out these forms and to consult this board when they need either a ride or passengers. Forms are available from the Cate Center receptionist.

Security

Although the College takes seriously the need to provide a campus which is as safe as possible, it is extremely important that each student assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her fellow students.

The College is patrolled 24 hours a day by college security officers under the direction of the chief, Mr. Dan Shattuck. The security guards make use of radio phones while patrolling the campus, investigating complaints, regulating traffic, controlling parking, and supervising the fire prevention program.

Students who use SDH sign in with the security guard in Johnson Hall, then are escorted to their residence hall.

Office of Student Activities

Meredith affords you many opportunities to become involved in extra-curricular activities. The office of student activities assists the student in finding an area of service commensurate with interests and abilities. These areas include clubs within major departments, student publications, student government and other associations on campus. Once involved in student activities, the Director assists in finding programs, locating funds for special projects, and helping with promotion of the activities.

The office of student activities also affords the student an opportunity to participate in several self-development programs, and through leadership workshops encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's extracurricular participation an integral part of her educational experience at Meredith.

Ms. Chandra Christian Student Activities Director ext. 8338

Student Supply Store (Bookstore)

The Student Supply Store is located in the Cate Center. It contains all the textbooks and supplies which are essential for courses, in addition to personal toiletries and novelty items. Students may cash checks (\$30 maximum) in the supply store. Hours are as follows:

8:00 a.m. - 5:00 p.m. Monday-Friday

Telephones

Meredith provides private telephone service to each residence hall room. The cost is \$40.00 per student per semester. The semester charge is billed along with the student's tuition and other fees. There is no installation charge or monthly service charge.

Students receive discount long-distance service through Southern-Net Inc. Individualized monthly statements are provided by and charges are payable directly to Southern-Net.



Campus Organizations

Student Associations

Student Government Association

As early as 1905 Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South. (Mary Lynch Johnson, *A History of Meredith College*) Since that time Meredith students have enjoyed an unusual amount and variety of input into the shaping of the policies, philosophy and tradition of the college.

An executive branch, legislative branch, and judicial branch comprise the basic structure of the current student government association, with numerous boards and committees completing the structure. Students are elected to office through a two-slate election held early in the spring semester. Workshops and training sessions are held throughout the spring and fall to enhance the leadership ability and organizational skills of the newly elected officers.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.



Bettie Shipp



Casey Bass



Marti Hatch



Shandra Lanier



Jenny Snow



Student Government Executive Committee

SGA Office Phone	Ext. 8650
Bettie Shipp	President, Ext. 7840
Casey Bass	Vice President, Ext. 7611
Marti Hatch	Vice President and Honor Council Chair, Ext. 7848
Shandra Lanier	Treasurer, Ext. 7666
Jenny Snow	Secretary, Ext. 7796

NOTE: Any proposed organization must have its constitution approved by the Student Life Committee. All amendments to a constitution must also be presented to the committee before adoption by the organization. Every organization is required to file two copies of its constitution in the Office of the Director of Student Activities. One copy of the constitution will be sent by the Office of the Director of Student Activities to the College Library where it will be on reserve.

Association for Black Awareness

The major purpose of the Association for Black Awareness is to provide a medium for black cultural programs on campus. The Association exists to help the black student in developing a better understanding of her being in relation to other Meredith students and to create a better understanding of blackness and the black heritage within the Meredith community. The Association for Black Awareness sponsors Black Emphasis Week in February.

<i>Adrienne Gore</i>	<i>President</i>
<i>Yvette Brown</i>	<i>Vice President</i>
<i>Carol Holder</i>	<i>Secretary</i>
<i>Mary Lou Richardson</i>	<i>Treasurer</i>
<i>Debra Campbell</i>	<i>Historian</i>
<i>Venessa Goodman</i>	
<i>Terri McLean</i>	<i>BEW Co-Chairs</i>
<i>Margaret Douglas</i>	<i>Advisor</i>

Meredith Christian Association (MCA)

The purposes of the Meredith Christian Association are as follows: to provide the means of understanding and growing in the truths of God in Christ; to provide varied opportunities of expressing the Christian faith; to encourage each student in appreciation of her particular denominational heritage; to encourage student involvement in Christian service in the community; to encourage student involvement in local churches; to provide opportunities for confronting social issues.

Opportunities for involvement and for interaction in the Raleigh community include the Dorothea Dix interaction program, Project HOPE—Women's Correctional Center, Governor Morehead recreation program, and the Glenwood Towers senior citizens program.

Religious Emphasis Week is a focal point of the academic year stimulating the student in all areas of her life through dynamic speakers and a diversity of talented people.

The MCA encourages each student to become acquainted with the Raleigh churches and to become involved in their college programs.

Every student is a member of the Meredith Christian Association.

<i>Beth Shannon</i>	<i>President</i>
<i>Sue Holec</i>	<i>Vice-President</i>
<i>Michelle Polk</i>	<i>Secretary</i>
<i>Sharon Wells</i>	<i>Treasurer</i>
<i>Beth Birdsong</i>	<i>Social Concerns Chair</i>
<i>Mary Claudia Mason</i>	<i>Branching Out Editor</i>
<i>Marti Hatch</i>	<i>Worship Chair</i>
<i>Cara Lynn Croom</i>	<i>REW Chair</i>
<i>Meg Bullard</i>	<i>Social Chair</i>
<i>Beth Cole</i>	<i>Publicity Chair</i>
<i>Mary Taylor Daniels</i>	<i>Governor Morehead Chair</i>
<i>Cynthia Williams</i>	<i>Dorothea Dix Chair</i>
<i>Crystal Lennon</i>	<i>Project H.O.P.E.</i>
<i>Sandy Blackmon</i>	<i>Glenwood Towers Chair</i>

Meredith Entertainment Association (MEA)

The Meredith Entertainment Association seeks to coordinate stimulating activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the Haunted House, the Holiday Dance, Spring Fling, movies and more! Resident and non-resident students, faculty, staff and friends of the College are invited to participate in MEA programs. Persons interested in working with the MEA to plan and implement programs are welcomed at MEA meetings held throughout the year. Every student is a member of the Meredith Entertainment Association.

<i>Sara McMillan</i>	<i>President</i>
<i>Jeanne Harvey</i>	<i>Vice President</i>
<i>Mollie Ashe</i>	<i>Secretary</i>
<i>Bonnie Allen</i>	<i>Treasurer</i>
<i>Jennifer Horton</i>	
<i>Kim Gordon</i>	<i>Publicity Co-Chairs</i>
<i>Paula Rogers</i>	<i>Student Development Chair</i>
<i>Mary Dickson</i>	<i>Cinema Chair</i>
<i>Mandi Stroupe</i>	<i>Dance Chair</i>
<i>Sonja Mullis</i>	<i>Holiday Dance Chair</i>
<i>Karen Peebles</i>	<i>Ticket Series Chair</i>
<i>Jennifer Blackwell</i>	
<i>Jennifer Steifel</i>	<i>Holiday Festival Co-Chairs</i>
<i>Denise Noble</i>	<i>Variety Showcase Chair</i>
<i>Sarah Winslow</i>	<i>Spring Fling Chair</i>
<i>Julie Anderson</i>	<i>Luau Chair</i>
<i>Chandra Christian</i>	<i>Advisor</i>

Meredith International Association

The purpose of the Meredith International Association is to share knowledge and understanding of different cultures within the Meredith community, to promote interest in other cultures as well as to explore cultural values and social and political issues through interaction with other students on campus, faculty, administration, and community groups. To facilitate this, the members of the association sponsor a worship service during United National Week and prepare and serve an international luncheon for the Meredith faculty.

<i>Carolina Gomez</i>	<i>President</i>
<i>Caroline Mata</i>	<i>Vice President</i>
<i>Lisa Seale</i>	<i>Secretary/Treasurer</i>

Meredith Recreation Association (MRA)

Every student of Meredith is a member of the Meredith Recreation Association (MRA). The board, consisting of officers and committee chairs, meets weekly to organize and to coordinate extra-curricular

recreation and athletic activities of the college such as Cornhuskin', Stunt, Play Day, and Christmas Caroling.

In addition, the MRA sponsors intramurals in volleyball, basketball, swimming, football, badminton, bowling, soccer and other sports if time permits. MRA is not in charge of any varsity sports, but provides recreation for the majority of students who are not on varsity teams.

An award may be given at the end of the year to the member of the student body who is considered by the MRA to have contributed most to athletics during the year.

Sherry Smith	President
Lisa Stewart	Vice President
Debbie Gray	Treasurer
Barrett Parker	Secretary
Michele Fleming	Fitness Chair
Kim Smith	Intramurals Chair
Caren Carver	Spirit Club
Kay Crowder	Traditions Chair
Chandra Christian	Advisor

Non-Resident Students

Non-resident students will find the second floor of Cate Center a place especially designed to meet their needs. There is a lounge surrounding the fireplace which has been reserved for non-resident student rest and relaxation. Also available is a room which offers a quiet place to study. Food is available in Le Greenhouse in Cate Center or in the Belk Hall (see Dining Hall for price list.)

It is essential that non-resident students frequently check the bulletin boards in the alcove on the second floor of Cate Center for general information, campus announcements, and important events. Also in the alcove, inter-campus mail is placed in the pigeonhole box in the alphabetical slots under the last name of the student. Copies of the *Meredith Herald*, the weekly student newspaper, are available in all classroom buildings, the library, and various places in Cate Center.

There is also a telephone available for non-resident use in the Fireside Lounge. Dial nine and then the number you wish to call. There is no need to go through the switchboard.

Special parking areas have been set aside by the College for the non-resident students. The Business Office will define the parking areas when the \$50.00 (annual) parking fee is paid.

The non-resident students together form an active campus organization. Monthly meetings offer a variety of programs and often feature guest speakers from the area. They also sponsor a Christmas party (which includes decorating the Cate Center Christmas tree!), and the annual

Non-Resident Student Luncheon. Participation in all campus activities is encouraged and certainly welcomed.

Non-resident students should consult the Cate Center Box Office Director or the Student Activities Director for information and concerns regarding campus activities.

Non-Resident Student officers:

<i>Gina Fowler</i>	<i>President</i>
<i>Deanne Petit</i>	<i>Vice President</i>
<i>Elizabeth Sattely</i>	<i>Secretary/Treasurer</i>
<i>Chandra Christian</i>	<i>Advisor</i>

Publications Board

The Publications Board is established to:

- review annually the constitutions, by-laws, and guidelines and policies of student publications
- provide constructive evaluation and suggestions for campus publications
- create an effective communications network between student publications and the Meredith community
- plan and sponsor in-service training programs and/or workshops for our publications' editors and staff
- serve as a forum for editors, advisors, and Board members to consider mutual publications concerns
- maintain the purposes of each publication as stated in the *College Handbook*, and as indicated in the publications' constitutions and by-laws.

The board's membership will consist of three faculty representatives, (not advisors to any publication staff) with at least one being a representative from the English Department; five students and two additional members who represent particular organizations, activities and/or professions; the College Editor; and the Director of Student Activities. Student members will be appointed by the SGA President. Other members will be appointed by the Director of Student Activities. Members will be appointed for a one-year term.

Residence Hall Board

The Residence Hall Board is composed of an executive council and the Resident Assistants. Residence Directors attend as resource persons, and serve as advisors to each residence hall council. The executive council consists of the chair of the board, the secretary, the treasurer, and the seven residence hall presidents, each elected by the student body.

The functions of the board are to work closely with the residence life staff to improve the quality of campus life, to coordinate activities between residence halls, to plan and provide stimulating programs and

activities in the residence halls. Residence Hall Presidents work closely with the Residence Directors in overall supervision and management of the residence halls to create a well-balanced desirable living/learning environment.

<i>Tanya Smith</i>	<i>Chair</i>
<i>Susan McRee</i>	<i>Secretary</i>
<i>Frances Grant</i>	<i>Treasurer</i>
<i>Residence Hall Presidents:</i>	
<i>Amy Hobgood</i>	<i>Stringfield</i>
<i>Susan Kelly</i>	<i>Vann</i>
<i>Mary Harper</i>	<i>Faircloth</i>
<i>Anne Carroll Mustian</i>	<i>Brewer</i>
<i>Charlotte Wilder</i>	<i>Heilman</i>
<i>Christine Eastin</i>	<i>Poteat</i>
<i>Paula Sewell</i>	<i>Barefoot</i>
<i>Marge Stevens</i>	<i>Advisor</i>

Resident Assistants

VANN	FAIRCLOTH	BAREFOOT
Deborah Lunsford	Jennifer Sharpe	Hope Dennis
Lori Harris	Melissa Mason	Lory Gergen
Tori McPhail	Amy Green	Celeste Pickett
Gina Howard	Cara Lynn Croom	Donna Fowler
STRINGFIELD	POTEAT	CARROLL
Sandy Blackmon	Elizabeth Shuler	Kim Miller
Mandy Williams	Kelly Zwicknagel	
Deanna Harris	Amanda Brooks	NON-RESIDENT
Lisa Crabtree	Carolina Mata	Cheryl Veach
	Susan McRee	
BREWER	Vickie Spencer	CARROLL ANNEX
Suzanne Hage	HEILMAN	Karen Knight
Alyssa Pyatte	Carrie Schmidt	
Kimberly Hudson	Maria Terry	
Nancy Little	Christy Soles	

Residence Directors

<i>Paula Williamson</i>	<i>Stringfield</i>
<i>Libby Mullinnix</i>	<i>Vann</i>
<i>Sherry Bateman</i>	<i>Brewer</i>
.....	<i>Faircloth</i>
<i>Marge Stevens</i>	<i>Poteat</i>
<i>Elizabeth Weber</i>	<i>Barefoot/Heilman</i>

Elections Board

<i>Carol Asplen</i>	<i>Chairperson</i>
<i>Julie Bond, Hollie Thomas</i>	<i>Senior Representatives</i>

Hope Proctor, Linda Collier	Junior Representatives
Susan Cripe, Robin Wright	Sophomore Representatives
To Be Elected	Freshman Representatives
.....	Non-Resident Representative
Chandra Christian	Advisor

Honor Council

Marti Hatch	Chairperson
Christen Hayworth	Secretary
Sara Beth Fulford, Julie Longmire	Senior Representatives
Luanne Wallace, Kristen Myers	Junior Representatives
Martha Ann Brawley, Libby Avery	Sophomore Representatives
Valerie Bland	Solicitor General
Connie Bates	Defence Counselor
Mr. James Clyburn, Dr. Penny Scott	
Dr. Brent Pitts, Dr. Sylvia Byrd	Faculty Representatives
Dean Sizemore, Pam Gerace	Advisors

Honor Council Review Board:

To be appointed	Chairperson
To be appointed	Secretary
Meredith Eaton	Member
Leslie Hall,	Member
Mary Harper	Member
Sarah Pace	Member
Cindy Parkman	Member
Dr. Cynthia Bross, Dr. John Creagh	
Mrs. Olive Taylor	Faculty Representatives
Dean Sizemore, Pam Gerace	Advisors

Senate

Roxanne George, Robin Fastenau, Jo Hodges	Senior Class Senators
Blair Benton, Tillie Bradish, Marsha Hardee	Junior Class Senators
Katherine Bird, Glenda Barton, Alyson Kuhlke	Sophomore Class Senators
To Be Elected	Freshman Class, Senators
To Be Appointed	Non-Resident Senators
Rhonda Zingraff	Faculty Representative
Janet Freeman	Advisor

Student Life Committee

Paula Tomlinson	Chairperson
Frances Gantt	Secretary
To be elected	President, Freshman Class
June Campbell	President, Sophomore Class
Allison Tucker	President, Junior Class
Vanessa Goodman	President, Senior Class
Beth Shannon	President, MCA
Sherry Smith	President, MRA

Bettie Shipp	President, SGA
Sara McMillan	President, MEA
Tanya Smith	Chairperson, RHB
Adrienne Gore	President, ABA
Carolina Mata	President, MIA
Terri Lewellen	
Yvette Brown	Members-at-Large
To be elected	Vice-Chair of Senate
Dr. Bernie Cochran	Faculty Representative
Dr. Gwen Clay	Faculty Representative
Chandra Christian	Director of Student Activities
Dorothy Sizemore	Dean of Students
Dr. Sandra Thomas	Vice-President for Student Development (Advisor)

Residence Directors attend with one collective vote

Class Officers

Senior Class:

Vanessa Goodman	President
Elizabeth Hornthal	Vice President
Leigh Ann Gossett	Secretary
Debbie Parrott	Treasurer
Michele Lenhart	Historian

Junior Class:

Allison Tucker	President
Iris Wilkins	Vice President
Treva Spellman	Secretary
Beth Parham	Treasurer
Jennifer Horton	Historian

Sophomore Class:

June Campbell	President
Elizabeth Iames	Vice President
Alyssa Pyatte	Secretary
Kim McKee	Treasurer
Heather Connelley	Historian

Freshman Class:

To be elected

Marshals, College

The college marshals are elected representatives of Meredith who serve at official college functions such as commencement, baccalaureate,

Founders' Day, Parents' Weekend, drama productions, and college-sponsored concerts and lectures.

The chief college marshal, elected in the spring Student Government Association elections, coordinates the marshals' activities. Two marshals are elected from the senior, junior, sophomore, and freshman classes.

<i>April Wall</i>	<i>Chief College Marshal</i>
<i>Shelly Paul, Gayla Pait</i>	<i>Senior Marshals</i>
<i>Catherine Plasters, Tammy Williams</i>	<i>Junior Marshals</i>
<i>Jill Murrell, Kim Compton</i>	<i>Sophomore Marshals</i>
<i>To Be Elected</i>	<i>Freshman Marshals</i>

Wings

WINGS, Women In New Goal Settings, is an organization of and for the Meredith students over the age of 23 and any others who may feel that their situations and needs are similar to those of older students. It was formally chartered in March of 1983. The purpose of WINGS is to provide information, fellowship, and emotional support to these Meredith students and to make their special needs known. Meetings are held in the Fireside Lounge of Cate Center.

Honor Societies

Alpha Delta Mu

Gamma Zeta is the Meredith Chapter of Alpha Delta Mu, National Social Work Honor Society. Membership is open to Meredith students who have declared a major in social work, have completed at least six semester hours in social work, and have an overall 3.0 grade point average. ADM works to encourage members to strive for excellence in scholarship and the practice of social work.

Dr. Eugene Sumner *Advisor*

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. This honor society is designed to recognize the interest and achievement of faculty and students in biology. The three major objectives of the society are: to promote scholarship in biological sciences; second, to promote the dissemination of biological knowledge; and third, to encourage research. To qualify, a student must be a junior or senior biology major with an overall GPA of 3.2 and a 3.5 average in biology courses

Dr. Clara Bunn *Advisor*

Delta Mu Delta

The Gamma Rho Chapter of Delta Mu Delta was established on the Meredith campus in the fall of 1980. Delta Mu Delta is a national honor society in business administration. It came into being for the recognition of business administration students who have distinguished themselves

scholastically. Both business executives and educators highly regard student membership in Delta Mu Delta.

To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.2 overall grade point average and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of the second-year class and have a 3.25 graduate point average.

<i>Lisa Grissom</i>	<i>President</i>
<i>Cindy Clark</i>	<i>1st Vice President</i>
<i>Jennifer Williams</i>	<i>Vice President for Public Relations</i>
<i>Elizabeth Laurence</i>	<i>Secretary</i>
<i>Suzanne Gwyn</i>	<i>Treasurer</i>

Pi Delta Phi

The IOTA OMEGA chapter of PI DELTA PHI, the National French Honor Society, was established on the Meredith campus in the spring of 1987. PI DELTA PHI had its beginnings at the University of California at Berkeley in 1906. After World War II it enjoyed a phenomenal growth and has now over 230 chapters. The purpose of the Society is to recognize outstanding scholarship in the French language and literature, to increase the knowledge and admiration of Americans for the contribution of France to world culture and to stimulate and encourage cultural activities which will lead to a deeper appreciation of France and its people.

To be eligible for membership a student must have taken five courses in French including one in French literature. She must both rank in the upper 35% of her class in general studies and have a B average in French.

<i>Advisor</i>	<i>Dr. Burgunde Winz</i>
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Kappa Nu Sigma

Organized in 1923, Kappa Nu Sigma Scholastic Honor Society takes its name from three Greek words, *Kallos*, *Nous*, and *Sophia*, meaning beauty, soundmindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith.

Senior members are inducted at the fall meeting; both juniors and seniors at the spring meeting; and other graduating seniors at the annual meeting during commencement. Membership is determined by quality point ratio.

<i>Terri Lewellen</i>	<i>President</i>
<i>Amy Brockwell</i>	<i>Vice-President</i>
<i>Gayla Pait</i>	<i>Secretary</i>
<i>Karen Peoples</i>	<i>Treasurer</i>
<i>Lisa Grissom</i>	<i>Reporter</i>
<i>Dr. Sarah English</i>	<i>Advisor</i>

Kappa Omicron Phi

Kappa Omicron Phi is a national home economics honor society. The Delta Omicron Chapter was chartered in January, 1982 at Meredith. The purpose of this honor society is to further the best interest of home economics by recognizing and encouraging scholastic excellence, developing leadership abilities, fostering professional activities and interests, and promoting fellowship among faculty and students of the profession.

Sharon Murray *President*
Angie Brewer *Vice-President*
Deborah Hurlbert *Secretary*

Phi Alpha Theta

The Phi Omicron chapter of Phi Alpha Theta was chartered in April, 1975. Phi Alpha Theta is an international professional society in history for the honor student. The society admits any student or faculty member interested in the professional study of history and meeting the scholarly qualifications laid down by the international society. Phi Omicron won the nation's Outstanding Chapter Award in 1976.

Susan McKeithan *President*

Pi Kappa Lambda

Pi Kappa Lambda is the national honorary society for musicians, the only organization for musicians to be included in the Association of College Honors Societies. The Gamma Mu chapter was chartered at Meredith in 1973. New members are chosen by faculty members from the faculty, senior and junior classes each year, on the basis of scholarly achievement and musicianship. It is considered the greatest honor for a musician to be invited to membership in this organization.

Alice Goode *President*
Fran Page *Secretary*
Jim Powers *Treasurer*

Psi Chi

Psi Chi is the national honor society in psychology. The Meredith chapter was organized in 1975. Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, students must be in the top 30 percent of their class in general scholarship and have an overall 3.0 average in psychology. The purpose of the society is to encourage, stimulate, and maintain scholastic ability and creative development of the individual. Nationally, Psi Chi sponsors research competition for undergraduates and graduates. Locally, Psi Chi helps sponsor the Carolina's Psychology Conference, an undergraduate psychological conference featuring student research. Psi Chi therefore directly encourages Meredith students to engage in scientific, psychological inquiry.

<i>Anne White</i>	<i>President</i>
<i>Melanie Hayes</i>	<i>Executive Vice President</i>
<i>Sarah Pace</i>	<i>CPC Vice President</i>
<i>Carol Burton</i>	<i>Secretary</i>
<i>Marti Hatch</i>	<i>Treasurer</i>
<i>Dr. Lyn Aubrecht</i>	<i>Advisor</i>

Sigma Alpha Iota

The Beta Zeta chapter of Sigma Alpha Iota, an international, professional music fraternity for women, was chartered on the Meredith campus in January, 1949. Its purpose is to uphold the highest ideals of a musical education, to raise the standards of productive musical work, and to give inspiration to its members through a close sisterhood. Its members, chosen from music students, are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty.

Sigma Delta Pi

Sigma Delta Pi is the national Spanish honor society. The Meredith chapter, Pi Epsilon, was established in the spring of 1985. Sigma Delta Pi seeks to honor those who seek and attain excellence in the study of the Spanish language and in the study of the literature and culture of the Spanish-speaking peoples.

The requirements for membership are: to have completed at least six semester hours in the 300-level of Spanish at Meredith or the equivalent thereof (including at least 3 semester hours in a 300-level literature course) with a minimum grade point average of 3.0 in these classes; to rank in the upper 35 percent of the class—sophomore, junior, or senior; and to have completed at least 3 semesters of the college career. A student may be admitted while still enrolled in the second semester of 300-level Spanish if all requirements have been met and the instructor of the course is willing to certify that the student's work in the course is of "B" quality or better.

Selection of honorary members is based on high scholarship and earnest interest in and support of things Hispanic. The individual must have contributed notably to the dissemination of Hispanic culture and/or to the improvement of friendly relations and mutual respect between the nations of Hispanic speech and those of English speech. The chapter advisor is Dr. Mary Thomas.

Silver Shield

The honorary leadership society, Silver Shield, has as its purpose to recognize each year from the Junior and Senior Classes women who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system on the campus.

New members of the society are selected from members of the rising and present senior classes by the members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

Clubs

Participation in a variety of clubs is possible on the Meredith campus. Membership in some of these clubs is open to all interested students. In others, it is restricted to those students who take certain subjects. No student is allowed to belong to more than three departmental clubs.

Accounting Association of Meredith College

This organization was established in 1985 for all students with an interest in the field of accounting. The objective of the group is to inform students of current accounting issues and to help them gain insight into the various career alternatives available to them. Activities include programs with guest speakers who are accounting professionals in the area and informational sessions.

All students interested in accounting are eligible for membership. All officers must have a concentration in accounting. Dues are paid at the beginning of the school year.

Teresa Pope *President*
Lisa Grissom *Vice President*

American Society for Personnel Administration (ASPA)

ASPA is a professional society which allows students the opportunity to gain knowledge and insight into the field of personnel and industrial relations. Meredith's student chapter is affiliated with the Raleigh-Wake County Chapter which has as its members many area professionals. Society activities include area plant tours, guest speakers, and informative workshops which promote further interest and knowledge of the personnel field.

Catherine Clark *President*

Barber Science Club

The Barber Science Club, organized in 1929, is composed of students majoring in science and those having science as a related field. Its purpose is to promote interest in science among the entire student body and to provide an outlet for the special scientific interests of its members. Programs by students, lectures, movies, and field trips are arranged for the monthly meetings. Special projects which utilize scientific knowledge are carried on throughout the year.

Jenny Beavers *President*
Jodi Hamilton *Vice President*

Mary Richardson	Secretary
Michelle Wilson	Treasurer
Dr. Robert Reid	Advisor

Canaday Mathematics Club

Organized in 1945, the Canaday Math Club seeks to promote interest in mathematics and to provide information on its current application. Membership is comprised of students having a major or minor in mathematics and those who have completed three hours in college mathematics. Freshmen are eligible for associate membership.

Gayla Pait	President
April Wall	Vice President
Patricia Wyant	Secretary
Gina Howard	Treasurer
.....	Advisor

College Republicans

The College Republicans, an organization open to any individual with an interest in the Republican party or a candidate of the Republican party, seeks to train and educate students as effective and principled political leaders. It is also a means whereby the students of Meredith may contribute to the betterment of Raleigh, North Carolina, the United States, and the Republican Party.

Meetings are held monthly. There are also voluntary opportunities in Raleigh to help candidates who are running for office. Statewide conventions are held twice a year. Dues for the year are \$2.00 and are to be paid to the Treasurer at the beginning of the school year.

Mary Kathryn Fox	Chair
Davina Bunn	1st Vice Chair
Troy Hilliard	2nd Vice Chair
Tina Berrang	Secretary/Treasurer

Colton English Club

The Colton English Club, named after Miss Elizabeth Avery Colton who was a professor of English at Meredith from 1908 to 1920, encourages participation of all students who are English majors or who have English-related interests. Activities, such as monthly meetings, and sponsorship of visiting speakers, socials, and trips to local theatrical productions, are directed toward arousing campus-wide interest in all phases of English.

Kelli Everett	President
Becky Butts	
Marbeth Wrenn	Vice Presidents
Mary Fracker	Secretary
Dr. Walton	Advisor

Cooperative Education Club

The Meredith College Cooperative Education Club was organized in the Fall of 1978. The objectives of this organization are to enhance understanding of the significance and value of the cooperative education program; to expand and encourage more participation in the cooperative education program; and to strengthen the processes of cooperative education through active interchange of ideas and experiences among students. Membership will be open to all individuals who are interested in cooperative education.

Freeman Religion Club

The Freeman Religion Club, organized in the Spring of 1945, is open to all majors in religion or a related field, and to all students who have taken or are taking a course in religion. Its purpose is the study of ideas, issues, problems, and current trends in the field of religion.

<i>Donna Fowler</i>	<i>President</i>
<i>Amanda Carroll</i>	<i>Vice President</i>
<i>Amelia Stinson</i>	<i>Treasurer</i>
<i>Dr. Allen Page</i>	<i>Advisor</i>

Helen Turlington Social Work Club

Membership in the Helen Turlington Social Work Club is open to all interested Meredith students. The purpose of the club is to promote interest in social work; to increase the awareness of the social work profession among club members, other Meredith students, faculty, and administration; to function as a supportive body for social work students and for prospective social work students; and to serve as a forum for the discussion of social problems and issues.

<i>Cynthia Williams</i>	<i>President</i>
<i>Brownlee Bryant</i>	<i>Vice President</i>
<i>Christine Hamrick</i>	<i>Secretary/Treasurer</i>
<i>Dr. Cynthia Bishop</i>	<i>Advisor</i>

History and Politics Club

The History and Politics Club's purpose is to encourage awareness of historical perspectives to today's problems, to focus upon political problems, to foster an interest in the study of history and study of politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange between all Meredith students. It is open to any student or member of the Meredith Community having an interest in the club's activities.

Hoof Print Club

The purpose of this club is to promote interest, knowledge, and skill in the field of horsemanship and to support the equitation program at

Meredith. Membership is open to any student genuinely interested in the riding activities; she does not have to participate in riding to be eligible.

Beth Threatt President
Christa Pritchard Advisor

IBD Student Design Group

This club is organized to promote professional development in interior design. Membership is open to majors and minors in interior design. Students may have membership in the local club as well as student membership at the national level.

Helen Lentz President
Linda Froneberger Vice President
Troy Hilliard Secretary
Shandra Lanier Treasurer

Le Cercle Francais

The purpose of this club is to foster interest in and a better understanding of the French language and culture.

Caroline Mata President
Dr. Burgunde Winz
Dr. Jacques Comeaux Advisors

La Tertulia Spanish Club

This club is made up of students who are taking or who have taken Spanish. The aim is to promote interest in the Spanish-speaking countries and peoples.

Corina Porras President
Marsha Brock Vice President
Shelley Paul Secretary/Treasurer
Beth Threat Program Chair
Dr. Ledford Advisor

Mae Grimmer Granddaughters' Club

This club is composed of those students whose mothers and/or grandmothers are alumnae of Meredith. This club provides opportunities for fellowship and for participation in alumnae programs and activities among those students who have a Meredith heritage.

Carol Asplen President
Mary Dixon Vice President

Meredith Art Guild

The Art Guild is open to all art majors and students interested in art. Its purpose is to promote interest in and appreciation of fine art and crafts.

Kathryn Slate President

<i>Susan Hudson</i>	<i>Secretary</i>
<i>Lisa Seale</i>	
<i>Kim Stevens</i>	<i>Publicity Chairs</i>
<i>Ms. Elaine Harbison</i>	<i>Faculty Advisor</i>

Psychology Club

The Meredith Psychology Club has as its purpose to advance the science of psychology, and to encourage, to stimulate, and to maintain the interest of its individual members in psychology. Special emphasis is placed on community affairs and interscholastic activities.

<i>Sarah Pace</i>	<i>President</i>
<i>Sonja Mullis</i>	<i>Vice President</i>
<i>Beth Winstead</i>	<i>Secretary</i>
<i>Suzanne Bartholomew</i>	<i>Treasurer</i>
<i>Dr. Rosemary Hornak</i>	<i>Advisor</i>

Student Music Educators National Conference (SMENC) Meredith College Chapter

Music Educators National Conference seeks to conduct programs and activities which build a vital musical culture as well as an enlightened musical public. The more than 54,000 member organization is dedicated to promoting comprehensive music programs in all schools. Through regularly planned meetings and activities, student members have many opportunities to become acquainted with benefits received from involvement in MENC.

<i>Lisa Pearce</i>	<i>President</i>
<i>Cheri Finley</i>	<i>Vice President</i>
<i>Kathy Kirkland</i>	<i>Secretary</i>
<i>Emily Blalock</i>	<i>Treasurer</i>
<i>Michelle Kosempa</i>	<i>Fund Raiser</i>
<i>Dr. Fran Page</i>	<i>Advisor</i>

Student North Carolina Association of Educators (SNCAE), Meredith College Chapter

Future Teachers of America emphasizes ideals in keeping with the great Horace Mann tradition. Established as a project of the National Education Association, it seeks to orient the student to her profession, to acquaint her with outstanding educators of the state and nation, and to promote the aims and objectives of modern education. It places primary emphasis on the qualities of dependable character and leadership. The club is under the sponsorship of the members of the education department.

SNCHEA (The Student Section of the North Carolina Home Economics Association)

The Student Section of the North Carolina Home Economics Association (SNCHEA) is open to those who have chosen home economics as a part of their college curriculum. Its purpose is to increase interest in and appreciation of all phases of home economics. SNCHEA members are automatically members of the American Home Economics Association. Students therefore become familiar with the national as well as the state organizations, and with the leaders in the field. The organization encourages a better standard of living on campus, fosters high ideals and appreciation of home life, as well as promotes professionalism in the field of home economics.

<i>Dawn Hughes</i>	<i>President</i>
<i>Michelle Fleming, Ruth Blackley</i>	<i>Presidents</i>
<i>Sharon Rackley</i>	<i>Secretary</i>
<i>Jennifer Corn</i>	<i>Treasurer</i>
<i>Jodi Buzzard, Teasha Humble</i>	<i>Publicity</i>
<i>Diane Hicks</i>	<i>Advisor</i>

Association for the Education of Young Children

<i>Michelle Reardon</i>	<i>President</i>
<i>Kathy Fox</i>	<i>Vice President</i>
<i>Luanne Wallace</i>	<i>Secretary</i>
<i>Debbie Gray</i>	<i>Treasurer</i>
<i>Susan Cripe</i>	<i>Publicity</i>

Sociology Club

The Sociology Club is made up of sociology majors and minors and other students concerned with the social issues facing society today. The club addresses one theme each year and tries to learn as much as possible about that issue and how it affects society.

<i>Dr. Rhonda Zingraff</i>	<i>Advisor</i>
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Student Foundation

Student Foundation is an organization that works in conjunction with the Office of Institutional Advancement through projects such as Parents' Weekend and Little Friends' Weekend. This organization shall be responsible for participation in fund-raising projects to benefit the college. Interested rising sophomores and juniors shall apply for membership in the spring.

<i>Debbie Parrott</i>	<i>President</i>
<i>Leslie Belsha</i>	
<i>Mary Claudia Mason</i>	<i>Vice Presidents</i>
<i>Angie Bryant</i>	<i>Secretary</i>

Tomorrow's Business Women

Tomorrow's Business Women, a constituent local organization of Meredith organized in 1943, seeks to promote and to encourage interest in business education, business administration, management, and economics and to develop those qualities which are needed for success in the business world.

All students majoring in business or economics are eligible for membership. Other students who elect courses in business or economics are welcome as associate members. Dues are paid to the treasurer at the beginning of the school year.

Jennifer Vick	President
Liz Cook, Marsha Sink	
Beth Lucas	Vice Presidents
Cristi Porter.....	Secretary
Christy Soles	Treasurer
Dr. Louise Frazier	Advisor

Service Clubs

Astrotekton Service Club

The Astrotekton Service Club provides many opportunities for members to become involved not only with the Meredith community, but also with the Raleigh community. The Astro Service Club is active as a sponsor of Multiple Sclerosis. The club has an established SAMS (Students Against Multiple Sclerosis) Chapter and activity participates in SAMS projects. Monthly, the students make crafts for and visit with residents of a local rest home. Every other semester the members organize and conduct the Used Book Sale on campus.

At the beginning of the second semester during rush week, all prospective members are invited to a party at which time they learn a great deal about the activities and students in the club and are invited to join.

The Astros' colors are gold and white, and the Mascot is Billy Astro, a goat. The Astro motto is, "He builds too low who builds beneath the stars." Monthly meetings are held at which time club functions and fund raising projects are planned and organized.

Sue Tolleson	President
Reid Parrott	
Robin Fastenau	Co-Vice Presidents
Lydia Eason	Secretary
Tammie Holder	Treasurer
Sara McMillian	Constitution Chair
Mary Singleton	
Mary Dickson	Service Co-Chairs
Tammie Williams	
Kim Stevens	Publicity Co-Chairs

Philaretian Service Club

The Philaretian Society is a service organization that believes that through their involvement with the community and each other on campus, they will find themselves. The Phi motto is "For this is the journey that men make: to find themselves."

First semester the Phis sponsor their auction and several other social and service functions. Second semester Milton the Bear invites you to learn more about the Phis during the Social Week. On Phi Day you are invited to a rush party to learn all about the club.

The Phis are involved in a program called "Pals for Palsy" in which the members are involved on a one-to-one basis with the adult clients at the Cerebral Palsy Center. The Phis also sponsor "The Bathtub Ring", a hillbilly singing group. These four students are selected every two years out of the even-numbered classes. The Phis colors are blue and white, and Milton the Bear is the mascot. There are monthly meetings at which there are social activities which provide fun and a spirit of togetherness.

<i>Julia Edwards</i>	<i>President</i>
<i>Beth Fowlkes</i>	<i>Vice President</i>
<i>Christen Hayworth</i>	<i>Treasurer</i>
<i>Susan Cripe</i>	<i>Secretary</i>
<i>Joy Allen</i>	<i>Rush Chair</i>
<i>Beth Turner</i>	<i>Project Chair</i>

Musical Groups

Handbell Choir

Students with musical experience (with or without handbell experience) learn a variety of ringing techniques while rehearsing both sacred and secular repertoire for three or four octave sets. The choir performs one or two times each semester in chapel and as a part of other special programs. Rehearsals are held for two hours each week.

Meredith Chorale

The Meredith Chorale is the prestigious touring choral group which represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. The group rehearses three hours per week. Membership is by audition.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently — in chapel, in the annual Christmas concert, at the Parents' Weekend worship service, and at other

campus events. Rehearsals are held for three hours each week. Membership is open, without audition, to all interested students, and all are welcome.

Meredith Ensemble

The Ensemble is a small hand-picked group of singers, who represent Meredith at dinners, club meetings, and other significant occasions, both on and off campus. The Ensemble performs frequently at these events. It rehearses three hours per week. Membership is by audition.

Orchestra

Students who play orchestral or band instruments are encouraged to audition for the orchestra, sponsored through the Cooperating Raleigh Colleges and the Wake County Symphony Orchestra League.

For information call the music office ext. 8536.

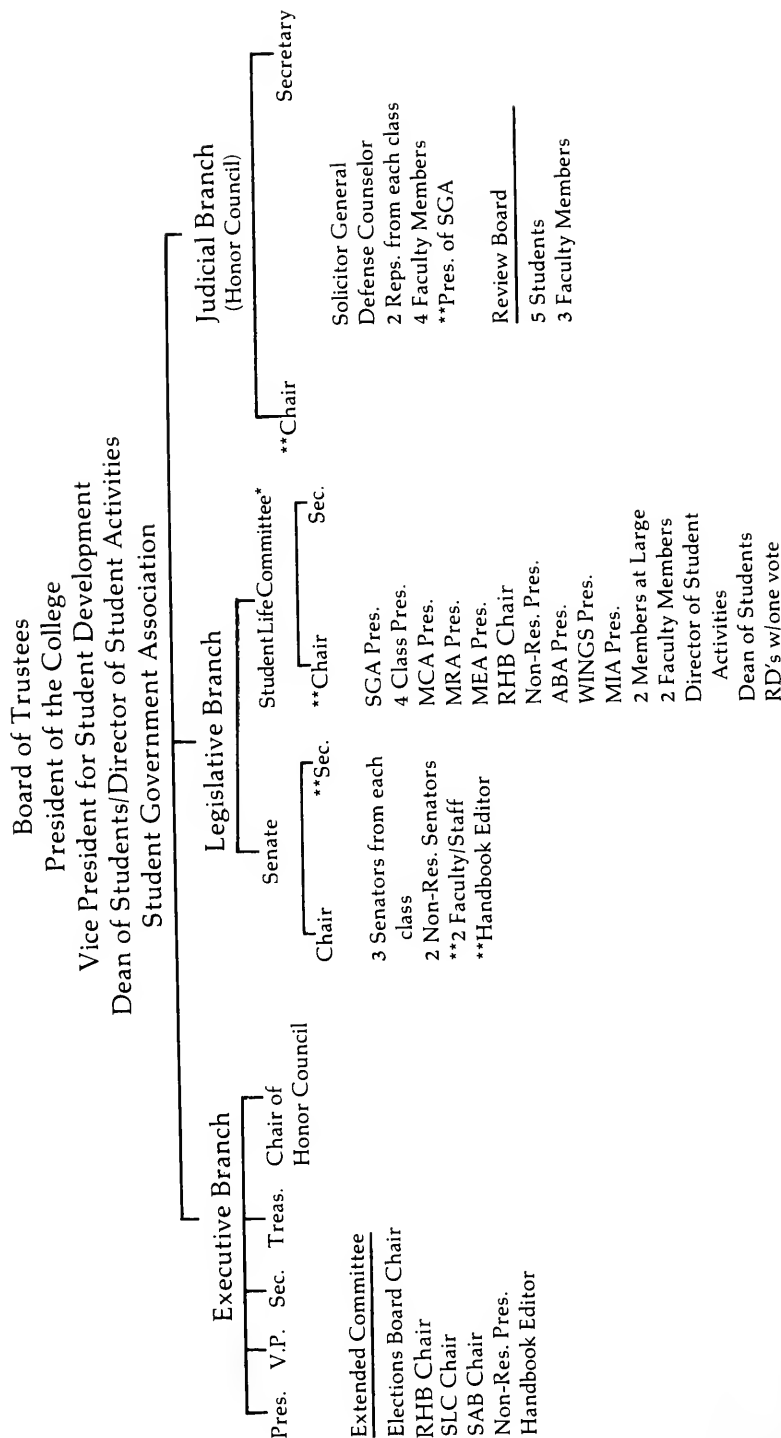
Drama

Meredith Performs

We can't promise to make you a star, but Meredith Playhouse offers you an opportunity to enjoy the creativity of theatre. Students participate in all aspects of production on stage and off.

Open auditions are held for actors, singers, and dancers for productions on the main stage and in the studio theatre. If you prefer to be the "power behind the throne," we welcome your work on setting, properties, makeup, costume, and publicity crews. Absolutely no experience is necessary!





*The duties of the SLC extend beyond legislation/regulation to include all aspects concerning the quality of campus life.

**Denotes non-voting members

SGA Constitution and By-laws

(REVISED, 1986-87)

Constitution of the Student Government Association

PREAMBLE

We, the students of Meredith College, organized as the Student Government Association, desiring to assume our proper share of responsibility and to assist the administration and faculty in advancing the ideals and endeavors of the College, have adopted the following Constitution and Bylaws.

ARTICLE I — NAME

The association shall be called the Student Government Association of Meredith College.

ARTICLE II — PURPOSE

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

ARTICLE III — AUTHORITY

The students have freedom in shaping the policies and regulations for student life. In its exercise of its governing powers, the Student Government Association is ultimately responsible to the president of the College under authorization by the Board of Trustees.

ARTICLE IV — MEMBERSHIP AND RESPONSIBILITY

Section I. *Membership.*

Upon registration at Meredith all students working toward a degree shall become members of the Student Government Association. Resident students are under jurisdiction of the association in all matters; non-resident students are under immediate jurisdiction of the association, except in matters which are under the control of their parents and guardians.

Section 2. *Responsibility.*

Each student in coming to Meredith College accepts college citizenship involving self-government under the honor code, which, as defined by the Student Government Association, means that:

Each student is expected to be honest and truthful at all times.

Each student is personally responsible for her own conduct, for her obligation to the College community, and for informing herself of and abiding by the College regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority: in an administrative matter, to the officer of administration concerned; in an academic matter, to the instructor concerned; and in a student government matter, to Solicitor General of the Honor Council.

Each student is responsible for seeing that the honor code is carried out at all times. If she is aware of a violation of the code by another student, she should call this matter to the attention of that student as a violation of responsibility to the community.

Section 3. *Statement of responsibilities.*

Each student early in her first semester shall sign a statement concerning her responsibilities as a member of the Student Government Association.

ARTICLE V — OFFICERS AND THEIR DUTIES

Section 1. *Officers.*

The officers of the association shall consist of a president, an executive vice president, vice president, president of the non-resident students, four secretaries, a treasurer, an Elections Board chair, a *Student Handbook* editor, a chief student advisor and the chair of Residence Hall Board.

Section 2. *Duties*

A. *President.* It shall be the duty of the president of the association to preside over all meetings of the association; to preside over all meetings of the Student Government Executive Committee; to serve as an ex officio member of and regularly attend the meetings of the Honor Council; to attend meetings of the Board of Trustees upon invitation; to serve as a member of the Student Life Committee; to review the minutes of the non-executive branches of the association; to appoint a parliamentarian if she so chooses; and to perform other duties that may fall upon her as president of the association.

B. *Executive Vice President.* It shall be the duty of the executive vice president of the association to serve as Chair of the Senate; to assist the president in all student government affairs; to serve as a member of the Student Government Executive Committee; to preside over all meetings of this committee in the absence of the president; to serve as an ex officio member of the Honor Council and Residence Hall Board; and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of president shall be filled by the executive vice president.

C. *Vice President.* There shall be one Vice President.—Honor Council Chair. It shall be the duty of the Vice President to serve as chair of Honor Council and as a member of the Executive Committee.

She shall also perform other duties that may fall upon her as vice president of the association.

D. *Non-Resident Student Organization President.* It shall be the duty of the president of the non-resident student organization to preside over all meetings of the non-resident students; to serve as a member of Student Life Committee; to serve as a member of the Student Activities Board; and to perform other duties that may fall upon her as president of the non-resident students.

E. *Secretaries.* It shall be the duty of the SGA secretary to perform all secretarial duties for the SGA Executive Committee. It shall be the duty of the Honor Council Secretary to perform all secretarial duties for Honor Council. It shall be the duty of the Residence Hall Board secretary to perform all secretarial duties for the Residence Hall Board. It shall be the duty of the Student Life Committee Secretary to perform all secretarial duties for the Student Life Committee.

F. *Treasurer.* It shall be the duty of the treasurer of the association to keep a strict and permanent account of all receipts of the association; to submit the records to the Director of Student Activities for annual audit; to serve as a member of the Executive Committee; and to perform other duties as necessary.

G. *Elections Board Chair.* It shall be the duty of the Elections Board chair to serve as chair of the Elections Board and to perform other duties as necessary.

H. *Student Handbook Editor.* It shall be the duty of the *Student Handbook* editor to serve as editor of the *Student Handbook*; to serve as a member of the Senate; and to perform other duties as necessary.

I. *Student Life Committee Chair.* It shall be the duty of the Student Life Committee chair to serve as chair of the Student Life Committee and to perform other duties as necessary.

J. *Residence Hall Board Chair.* It shall be the duty of the Residence Hall Board Chair to serve as chair of the Residence Hall Board; to serve as a member of the Student Activities Board; and to perform other duties as necessary.

ARTICLE VI — ORGANIZATION

There shall be a Student Government Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, a Non-Resident Student Organization, a Residence Hall Board, and a Student Activities Board.

ARTICLE VII — STUDENT GOVERNMENT EXECUTIVE COMMITTEE

Section 1. *Function.*

A. It shall be the function of the Student Government Executive Committee to serve as the executive branch of the association. It shall put into effect such changes in the constitution and the regulations of the association as have been approved by the Senate, the Student Life Committee, the vice president for student development, and the president of the College.

B. It shall act as the coordinating body by keeping itself informed of legislative proposals and judicial decisions. It shall discuss overall policy, including problems arising within the association, propose legislation, and make other recommendations and suggestions for appropriate action to the proper board.

C. When the circumstances warrant, the Executive Committee shall summon before the Honor Council any member of the association.

D. When the circumstances warrant, a member of the Student Government Executive Committee may institute a residence hall search.

E. It shall be the function of the Student Government Executive Committee to educate the student body concerning form, function, and regulations of the Student Government Association.

Section 2. *Membership.*

The Student Government Executive Committee shall consist of the president of the association; the executive vice president; the treasurer of the association; the secretary of the Executive Committee; and the chair of Honor Council.

Section 3. *Meetings.*

The Student Government Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with the Student Life Committee and Senate as a place where the Executive Committee could go to obtain more student input if the need arose.

Section 4. *Quorum.*

Two-thirds of the members of the Student Government Executive Committee shall constitute a quorum.

Section 5. *Advisor.*

The Director of Student Activities shall serve as advisor.

ARTICLE VIII — SENATE**Section 1. *Function.***

A. It shall be the function of the Senate to recommend changes in the constitution and in the regulations of the association.

B. It shall be the function of the Senate to receive recommendations concerning changes in the constitution and in regulations of the association from student groups or from:

1. a Senator,
2. a student, or
3. the Student Government Executive Committee

After passage by both the Senate and the Student Life Committee legislation/regulation changes will be referred to the appropriate college vice president for approval.

C. In the event that the Senate deems a required Student Government Association meeting necessary, they may require such a meeting.

D. If a proposal is refused consideration by the Senate, a proposal may be called before the student body by referendum (where a minimum of 25% constitutes a quorum, and a two-thirds majority can override a veto.)

Section 2. *Membership.*

A. *Voting Members:* three senators elected from each class by the class, and two non-resident senators.

B. *Non-voting members:* the Executive Vice President of the Student Government Association (who shall act as chair); secretary; the *Student Handbook* editor; one faculty member elected by the faculty for a two year term; and the Director of Student Activities or her designee, who shall serve as advisor.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Senate to serve as a non-voting member; to preside over all meetings of the Senate; to call any meetings she may deem necessary; and to appoint committees as needed. She shall serve as a member of the SGA Executive Committee.

B. *The Secretary of the Senate.* It shall be the duty of the secretary of the Senate to record the proceedings of the meetings of the Senate; to serve as a non-voting member; and to submit to the Student Life Committee all recommendations of the Senate concerning changes in the constitution and in regulations of the association.

Section 4. *Duties of the Members.*

It shall be the duty of each member of the Senate to serve as a liaison between her constituents and the Senate by attending her constituents' meetings. It shall also be the duty of each member to serve on subcommittees as appointed by the chair.

Section 5. *Attendance.*

Each Senate member will be allowed one unexcused and two excused absences per semester. In the event of two unexcused or three excused absences, he/she will automatically be relieved of his/her position on the Senate by a letter from the Senate chair. This attendance policy shall apply only to regularly scheduled meetings.

Section 6. *Meetings.*

The Senate shall meet on the first and third Tuesday of each month at a set time and place. The Senate shall hold special meetings when called by the chair.

Section 7. *Quorum.*

Two-thirds of the members of the Senate shall constitute a quorum.

ARTICLE IX — HONOR COUNCIL

Section 1. *Function.*

A. It shall be the function of the Honor Council to operate under the premises that the accused is innocent until proven guilty through clear and convincing evidence.

B. It shall be the function of the Honor Council to render a verdict and to impose penalties which may withdraw privileges from any member of the association who has violated the Honor Code. The penalties of suspension and expulsion shall be subject to the approval of the vice president for student development.

C. It shall be the function of the Honor Council to request that any member of the Student Government Association, appear before the board at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council, upon unanimous vote of the Quorum Bench, to require the holder of any campus office who has not fulfilled the responsibility of that office to withdraw herself from that office.

Section 2. *Membership of Honor Council.*

A. *Voting members:* two representatives elected from the freshman, sophomore, junior and senior classes; four faculty members appointed for a two-year term by the academic dean; and the Honor Council chair who shall cast the deciding vote only in the event of a tie vote.

B. *Non-voting members:* defense counselor; solicitor general; secretary; president of SGA (who may cast the deciding vote in the case of a tie vote and the chair has abstained); and the dean of students and/or her designee who shall serve as advisor.

C. The actual number of board members present at any hearing shall be nine and shall constitute a Quorum Bench. These shall include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members comprised of one faculty representative and four student representatives, all to be scheduled for rotating duty by the chair.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Honor Council to preside over all meetings, to serve as a non-voting member, and to call necessary meetings of the board. She shall serve as a member of SGA Executive Committee and the Review Board.

B. *The Vice Chair.* The Honor Council shall select a vice chair, giving special consideration to members with seniority, to assist the chair and to preside over the meetings in the absence of the chair. The vice chair shall fill a vacancy which occurs in the position of chair.

C. *Secretary of the Honor Council.* It shall be the duty of the Honor Council Secretary to record the proceedings and decisions of all meetings of the board, to serve as a non-voting member, to submit written decisions of the board to the Dean of Students, the Vice President for Student Development, to the advisor and officers of the Honor Council.

D. *Solicitor General.* It shall be the duty of the Solicitor General to receive complaints of all alleged violations, to investigate all complaints to determine whether there is sufficient evidence to prosecute, to formulate charges after consultation with the Dean of Students (if need be), to prosecute charges, and to inform the accused of her rights upon the reception of the complaint. The Solicitor General may appoint and intrust an assistant to carry out minor procedures.

E. *Defense Counselor.* It shall be the duty of the defense counselor to obtain and handle facts of the accused's case after notification by the solicitor general that a summons has been served, to make available to the solicitor general the facts, evidence, testimony, and names of witnesses in order to create an accurate and balanced presentation, and to represent the accused in the trial and in meetings with the Solicitor General as she collects testimony.

Section 4. *Meetings.*

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate evidence, render a verdict and impose a penalty if merited. The Honor Council shall not meet during exam weeks except to hear a case involving a graduating senior.

Section 5. *Review Board.*

A. *Appeals from Honor Council.* From any determination of a violation and imposition of a penalty by the Honor Council, with the exception of cases involving automatic campus, the student charged may appeal to the Review Board.

B. *Membership and Organization.* The Review Board consists of five (5) students elected annually by the student body, and three (3) faculty appointed for overlapping three-year terms, all to be scheduled for rotating duty by the chair. The chair of Honor Council or her designee shall serve as a non-voting member; the Dean of Students and/or her designee shall serve as a non-voting member, and as

advisor. The Review Board shall elect a chair and a secretary from the student members of the Board through an interview process.

C. The actual number of Review Board members present at any appeals hearing may be nine (9). These may include four (4) voting student members (the chair and secretary are included in these four) and two (2) voting faculty members. The Chair of Honor Council and the Dean of Students or her designee shall act as non-voting members.

D. *Quorum.*

Three (3) student members and one (1) faculty member shall constitute a quorum for an appeals hearing.

ARTICLE X — STUDENT LIFE COMMITTEE

As a representative body, it shall be the primary function of the Student Life Committee to direct attention and study to the concerns and the welfare of the students. The Student Life Committee should give consideration to the social, physical, intellectual, and spiritual needs of the students. It shall review organizational constitutions and work with students and student organizations. This committee shall serve as a responsible body dedicated to all aspects of student life.

The subcommittee of the Student Life Committee shall function on matters of a routine nature (decided by the Student Life Committee as a whole). Any one member of the subcommittee has right of appeal to the Student Life Committee.

Section 2. *Membership.*

A. *Voting members:* the secretary; the SGA president; the presidents of the freshman, sophomore, junior and senior classes; the MCA president; RHA Chair; Senate Vice Chair; the MRA president; the MEA president; the Non-Resident Student Organization president; a representative of the Association for Black Awareness; a representative of WINGS; a representative of MIA; two Members-At-Large (student representatives holding no elected office, to be appointed by the SGA president); two faculty members who shall serve two year terms; the Director of Student Activities; and the Dean of Students.

B. *Non-voting members:* the chair of the SLC and the Vice President for Student Development who shall also serve as advisor. Residence Directors shall attend as resource persons and have one collective vote.

C. Any student board concerned with specific proposals may send a representative from the board to discuss the proposal with the Student Life Committee.

D. The subcommittee of Student Life shall be composed of the chair of the SLC, one faculty member (one year term), the SGA president, one member selected from the class presidents, and the Vice President for Student Development. All members of the subcommittee except the Vice President for Student Development will have voting status.

Section 3. *Authority and Structure.*

A. Legislation comes to the SLC following passage by the Senate. While being considered, all legislation will undergo two readings by the Student Life Committee. These readings must take place within two consecutive meetings of the Student Life Committee.

B. The SLC makes recommendations to the Vice President for Student Development in matters concerning all areas of student life; and advises the Dean of

Students, Vice President for Student Development, and President of the College on student affairs and concerns.

C. The chair of the SLC shall present approved legislation and/or recommendations of the SLC to the Vice President for Student Development for action.

D. Legislation passed by the committee shall require a two-thirds vote of all voting members.

E. Recommendations made by the committee shall require a majority vote of all voting members.

Section 4. *Meetings.*

The committee shall hold regular meetings at the time and place selected by the committee. The committee shall hold special meetings when called by the chair.

Section 5. *Officers.*

A. *Chair.* It shall be the duty of the chair of the Student Life Committee to preside over all meetings of the Student Life Committee and subcommittee; to call any meetings she may deem necessary, and to appoint special subcommittees. She shall serve in an advisory capacity to the incoming chair. She shall report the activities of the committee to the President of the SGA at regularly scheduled bi-monthly meetings.

B. *Secretary.* The secretary shall be elected from the rising sophomore class by the student body for a one-year term.

Section 6. *Quorum.*

Two-thirds of the members of the Student Life Committee shall constitute a quorum.

ARTICLE XI — RESIDENCE HALL BOARD

Section 1. *Function.*

It shall be the function of the Residence Hall Board to provide the opportunity for the administrative officials of the residence halls to discuss problems, policies, and procedures; to provide unity within the residence hall structure, such as planning activities and programs for the enrichment of residence life; and to uphold Meredith's honor system.

Section 2. *Membership.*

A. *Voting members:* the seven residence hall presidents and the resident assistants.

B. *Non-voting members:* The RHB chair (except in the case of a tie vote); the RHB secretary; the RHB treasurer; and the Dean of Students or her designee who shall also serve as advisor. Residence Directors attend as resource persons.

Section 3. *Members and their Duties.*

A. *Chair.* It shall be the duty of the Chair of the Board to preside over all meetings of the executive council and the full Board; to serve as a non-voting member except in the case of a tie vote; to call any meetings she may deem necessary; and to appoint committees as needed. The chair shall be directly responsible for gathering the information and announcements to be dispensed at any meeting from the office of the dean of students. She shall serve as a member of the Student Activities Board. She shall report to the SGA president at regularly scheduled bi-monthly meetings. She shall serve as a voting member of Student Life Committee.

B. *Vice Chair.* The RHB shall elect from its senior executive council members a vice chair to assist the chair and to preside over meetings in the absence of the chair. A vacancy which occurs in the office of chair shall be filled by the vice chair.

C. *Secretary.* It shall be the duty of the secretary to record proceedings and decisions of the executive council and of RHB meetings; to serve as a non-voting member; to send copies of the minutes to the president of SGA, the Dean of Students, and other specified individuals; and to perform other duties as necessary.

D. *Treasurer.* It shall be the duty of the treasurer to manage the budget of the RHB; to serve as a non-voting member; to submit the financial report to the Director of Student Activities; to work closely with the treasurer of SGA; and to perform other duties as necessary.

E. *Residence Hall Presidents.* It shall be the duty of the residence hall president to program, with the input of the resident assistants, activities for her residence hall; to work closely with the resident assistants to ensure residence hall unity; to formulate and work with a residence hall council; to coordinate fire drills, and to work closely with the Residence Director to enhance residence hall management and to promote a quality residence hall atmosphere and ambiance.

F. *Resident Assistants.* It shall be the duty of the resident assistant to serve as the liaison between her respective group and the RHB.

Section 4. *Meetings.*

The RHB shall meet regularly to consider the business of the group. The executive council shall meet separately to plan and evaluate programs and to coordinate fire drills.

Section 5. *Quorum.*

Two-thirds of the members of the RHB shall constitute a quorum.

ARTICLE XII — NON-RESIDENT STUDENT ORGANIZATION

Section 1. *Function.*

It shall be the function of the Non-Resident Student Organization to provide the opportunity for Meredith's non-resident student population to meet on a regular basis to discuss issues and policies concerning non-resident students; to provide a support group for non-resident students; and to promote the involvement of non-resident students in campus activities. The Director of Student Activities or her designee shall act as advisor.

Section 2. *Officers and Their Duties.*

A. *President.* It shall be the duty of the president of the non-resident student organization to preside over meetings of the non-resident students; to represent the non-resident students on the Student Activities Board; to serve as a member of Student Life Committee and to perform the duties that may fall upon her as president of the non-resident student organization. She shall report to the SGA president at regularly scheduled by-monthly meeting.

B. *Vice President.* It shall be the duty of the vice president of the non-resident students to preside over meetings of the non-resident students in the absence of the president of the organization, to assist the president in all non-resident student affairs. A vacancy in the office of non-resident student president shall be filled by the vice president.

C. *Secretary-Treasurer*. It shall be the duty of the secretary-treasurer of the non-resident students to record the proceedings of all meetings of the non-resident students, to be responsible for all necessary correspondence, to keep an accurate record of all receipts and financial records for annual audit by the Director of Student Activities.

D. In the week following the second slate election a non-resident student organization meeting shall be held for the election of the following officers:

1. *Senate Representatives*. It shall be the duty of these two representatives to attend Senate meetings of the SGA.
2. *Elections Board Representative*. It shall be the duty of this representative to attend the meetings of the Elections Board and to make regular reports to the non-resident organization concerning the activities of this board.

Section 3. *Meetings*.

There shall be a meeting of the non-resident students whenever deemed necessary by the president of the non-resident student organization. A meeting must be called by her upon the written request of 10 percent of the non-resident students or at the request of any of the student government boards.

ARTICLE XIII — STUDENT ACTIVITIES BOARD

Section 1. *Function*.

It shall be the function of the Student Activities Board to coordinate programming of the four associations. The board shall discuss problems, policies, and procedures related to campus student activities.

Section 2. *Membership*.

A. *Voting members*: the MRA President, the MEA President, the MCA President, the RHA Chair, the Non-Resident Student Organization President, and the four class presidents. A chair shall be selected from the voting members to preside over the SAB meetings and to report the activities of the board to the president of SGA.

B. *Non-voting members*: the secretary, and the Director of Student Activities who shall serve as advisor to the SAB.

Section 3. *Meetings*.

The Student Activities Board shall meet to discuss problems concerning student activities as the need arises.

BYLAWS

ARTICLE I — THE ELECTIONS SYSTEM

Section 1. *Elections Board.*

- A. *Membership.* There shall be an Elections Board composed of a chair elected by the student body, two representatives selected by each class, and two non-resident representatives. The Director of Student Activities or her designee shall serve as advisor.
- B. *Duties.*
 1. It shall be the duty of the Elections Board to supervise the process of campus-wide elections.
 2. It shall be the duty of the Elections Board to supervise all class elections.
 3. It shall be the duty of the Elections Board to check the eligibility (academic and social), classification, and point status of all students who file for office.
 4. It shall be the duty of the Elections Board chair to report the activities of the Board to the president of the SGA.

Section 2. *Methods of Filing.*

- A. Students shall file for candidacy with the Elections Board on or prior to the date specified by the Elections Board. Campaign posters are allowed provided they meet the regulations set by the Elections Board.
 1. Each candidate may have two posters, not to exceed 11 x 14 inches, on each hall, (making a maximum total of eight per residence hall) in addition to those on student's doors.
 2. No posters or table fliers are allowed in the dining hall or on doors entering the dining hall. Also, no posters are allowed in class buildings, Johnson Hall, or on any glass door entering Cate Center or the Library. Table tents are allowed in Le Greenhouse.
 3. Fliers are allowed to be distributed at each door in the residence halls, and door to door campaigning is encouraged.
 4. Specialty campaigning must be cleared with the Elections Board Chair.
- B. Candidates will file for various offices according to the following:
 1. Campus-wide Election
 - Student Government Association President*
 - Executive Vice President of SGA*
 - Chair of Honor Council*
 - Treasurer of SGA*
 - Secretary of SGA*
 - Chair of Elections Board*
 - Chair of Non-Resident Student Board*(**)
 - Chair of Residence Hall Board*#
 - Chair of Student Life Committee*
 - Meredith Christian Association President*
 - Meredith Christian Association Vice President*
 - Meredith Entertainment Association President*

Meredith Entertainment Association Vice President*
 Meredith Recreation Association President*
 Meredith Recreation Association Vice President*
 Residence Hall Presidents (7)
 Vice Chair of Non-Resident Student Board**(**)
 Review Board Members (5)
 Chief College Marshal†
 Chief Student Advisor

2. Class Elections

Class President*
 Class Vice President*
 Class Secretary*
 Class Treasurer*
 Class Historian*
 Class Cornhuskin' (Co)-Chair(s)
 Class Stunt (Co)-Chair(s)
 Honor Council Representatives (2 per class)
 Elections Board Representatives (2 per class)
 Class Marshals (2 per class)
 Class Senators (3 per class)

* Students who file for these offices are required to present a speech to the student body prior to the voting of the particular election which pertains to that office.

(**) Resident students may not file for these offices.

Non-Resident students may not file for these offices.

† The College Marshal must have served as a marshal at Meredith at least one year prior to this selection.

Co-Chair positions shall be limited to Cornhuskin' and Stunt.

C. Students ineligible for filing.

A student who is on reprimand or probation with reduction of social privileges, or a rising junior or senior who does not have at least a 2.25 GPA, or a rising sophomore who does not have at least a 2.0 GPA, may not hold any of the positions previously specified in Section 2, Part B. Students who will not be attending classes at Meredith during both semesters of the term of office are also ineligible to file. Should circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the Student Government Executive Committee as soon as she is aware of this situation. Any student who files for a residence hall office must have lived in the residence hall for at least one full semester immediately preceding the elections. Likewise, any student who files for a non-resident office must have a non-resident student at least one full semester immediately preceding the election.

D. Classification of Offices.

Candidates will file for various offices according to the class status as outlined below:

1. The following are to be elected from the incoming Senior Class:

President of Student Government Association
 President of Meredith Christian Association
 President of Meredith Entertainment Association

President of Meredith Recreation Association
 Chief College Marshal
 Chief Student Advisor
 Presidents of the Senior Residence Halls

2. The following are to be elected from the incoming Junior Class:
 Executive Vice President of Student Government Association
 Treasurer of Student Government Association
 Presidents of Junior Residence Halls
3. The following are to be elected from the incoming Senior or Junior Class:
 Chair of Honor Council
 Chair of Residence Hall Board
 Chair of Elections Board
 Chair of Student Life Committee
 Vice President of Meredith Christian Association
 Vice President of Meredith Entertainment Association
 Vice President of Meredith Recreation Association
4. The following are to be elected from the incoming Sophomore Class:
 Secretary of SGA Executive Committee
 Presidents of Sophomore Residence Halls

E. Policy for Major Offices: No student shall hold more than one major campus office during a school term. Those offices classified as major offices are listed below:

Student Government Association President
 Executive Vice President of SGA
 Chair of Honor Council
 Chair of Residence Hall Board
 Chair of Student Life Committee
 Secretary of SGA Executive Committee
 Residence Hall Presidents
 Chief Student Advisor
 Treasurer of Student Government Association
 Chair of Non-Resident Student Board
 Vice Chair of Non-Resident Student Board
 President of Meredith Entertainment Association
 Vice President of Meredith Entertainment Association
 President of Meredith Christian Association
 Vice President of Meredith Christian Association
 President of Meredith Recreation Association
 Vice President of Meredith Recreation Association
 Class Presidents
 Class Vice Presidents
 Class Senators

Section 3. Elections Procedure

A. Validation of Elections.

For any election to be valid, the Elections Board must supervise the election.

B. Validation of Ballots.

Valid ballots must include every candidate's name and a line for write-in candidates for each office listed.

C. Eligibility to Vote.

All students enrolled at Meredith at the time elections and run-offs are held are eligible to vote.

D. Election.

1. Majority vote is 51% of the total number of ballots returned and constitutes election in all cases except the following:
 - a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.
 - b. When the number of candidates with a majority (51%) exceeds the number of positions for a particular office, candidates with 51% shall be voted on in a run-off election. This procedure is possible only for offices with more than one position (example — senators).
2. Run-off
 - a. Eligibility for Run-off
 1. For offices with one position. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined total equals 51% or more of votes cast, (Example A has 55 votes; B has 60 votes; C has 61 votes; and D has 59 votes). If the majority of the ballots returned is 125 (51% of 245 returned votes), 61 votes and 60 votes would first be added. This does not reach the majority, therefore, 59 votes would be added to the previous total, now equaling 180 votes which goes over the majority, (therefore, candidates B, C, and D would be in the run-off).
 2. In the case of a tie vote for the last candidate to complete the 51%, all tied candidates will be included in the run-off election.
 3. If 51% is not attained by any candidate, in offices with more than one position, all candidates will be in the run-off.
 4. If 51% is attained by one candidate, in offices with more than one position available, then all remaining candidates will be in the run-off.
 - b. Election Run-off Decision. The election run-off will be by plurality. A plurality is defined as a margin of one or more votes.
 - c. In the event of a tie in the election run-off, the tie will be referred to the Advisory Council for a decision by secret ballot. The Elections Advisory Council decision is final.
 - d. Candidates' total votes will not be disclosed unless by written request by the candidate who may only receive her total.
 - e. By written request to the Chair of the Elections Board, a candidate may request within 24 hours of the posting time of the results a recount of the votes for the office for which she filed. At that time, the Chair will contact the members of the Elections Board, the Advisor, and the involved candidates. (If it occurs during class elections, the Chair will only contact those members of the Board that represent that particular class.) The members of the Election Board, in the presence of the Elections Board Chair and the Elections Board Advisor will then recount the votes of that particular office. The Elections Board Chair will contact the candidates in question to inform them of the recount results. The results of the recount shall be considered final and shall be posted.

- E. **Appointments.** Unfilled offices shall be filled through an open application and interview process within each organization. Class status may be disregarded for appointments, except in class offices. Appointed rising sophomores must have a 2.0 GPA and rising juniors and seniors must have a 2.25 GPA, while all must fulfill other election requirements. If no one applies for unfilled positions, the senior officer of the organization, in consultation with the advisor, has the power of appointment. The Elections Board must be notified one week after class elections regarding said appointments. If the offices of Chief Student Advisor or Chief College Marshall are unfilled, the SGA Executive Committee shall appoint these.

Section 4. Election Contestation.

A. Election Advisory Council

1. *Membership.* The Election Advisory Council will be composed of the Elections Board Chair (non-voting mediator), the Elections Board Advisor (non-voting), and the SGA Executive Committee.
2. *Duties.*
 - a. It shall be the duty of the Election Advisory Council to investigate and rule on any election contestation.
 - b. It shall be the duty of the Election Advisory Council to make sure correct contesting procedures are followed.
 - c. It is the duty of the Election Advisory Council to see that contesting procedures are handled expediently but not at the expense of a fair and just decision.
 - d. It is the duty of the Elections Advisory Council to notify the Elections Board, the involved candidates and the contestors of the decisions reached.
 - e. It shall be the duty of the Election Advisory Council to cast the deciding vote by secret ballot in the event of a tie in a run-off election.
3. *Powers.*
 - a. The Election Advisory Council shall have the power to uphold or overrule the Elections Board's decision in the event of contestation.
 - b. The Election Advisory Council shall have the power to uphold the contestation and proposed solution of the contestors and instruct the Elections board to act accordingly.
 - c. The Election Advisory Council shall have the power to uphold the contestation but proposed a reasonable compromise to be executed by the Elections Board.
 - d. The decision made by the Election Advisory Council is final.

B. Eligibility. Any voter(s) or candidate(s) may contest an election.

C. Procedure.

1. A written notice of contest must be given to the Elections Board Chair within 24 hours of the official posting time.
2. The notice of contestation must include:
 - a. Exactly what about the election is being contested.
 - b. The reasons of the contestation.
 - c. The name(s) of the contestor(s). The first name listed will be recognized as the chief contestor.
 - d. The contestor's proposed solution to the action or ruling being contested.
3. The Elections Board Chair must expediently contact the following:
 - a. All the Elections Board Members.
 - b. All the involved candidates.
 - c. The SGA Executive Committee.
 - d. The Director of Student Activities or her designee.

4. *The Elections Board Chair must call a meeting of the Elections Advisory Council within 48 hours of the notification of contestation.*
 - a. *No involved contestor or candidate may participate in this meeting without invitation from the council.*
 - b. *No contestor or involved candidate may under any circumstances be involved in the voting of the meeting.*
5. *The chief contestor and involved candidates must expediently be sent a written notification of the decision reached by the Election Advisory council.*

Section 5. Vacancies.

- A. A vacancy in the office of president or chair of any branch of SGA shall be appointed by the SGA Executive Committee, except for the associations which have an elected vice presidents, who shall fill the presidency.
- B. A vacancy in the position of resident hall president which occurs during the summer shall be filled by appointment by the president of SGA and the chair of the Residence Hall Board after consultation with the Dean of Students.

Section 6. Assumption of Duties.

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council which shall train during April and May, and assume duties in August.

Section 7. Removal from Office.

1. An elected or appointed rising sophomore must maintain at least 2.0 cumulative GPA during her term, or her term in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 cumulative GPA during her term, or her term in office will be terminated. The classes of 1988 and 1989 are exempt from this policy.
2. Upon request from the president/chair or advisor of an organization, it will be the function of the Honor Council upon unanimous vote of its Quorum Bench, to require the holder of any campus office who has not performed her duties as outlined in her job description to withdraw from that elected campus office.

ARTICLE II — MEETING, ORDER FOR BUSINESS, AND QUORUM

Section 1. Meetings of the Association.

- A. *Scheduled Meetings.* The ten o'clock hour on the first, third, and fifth Fridays shall be reserved for the purpose of student forums or special meetings to be presided over by the President of the Association in conjunction with the Senate Chair.
- B. *Called Meetings.* The president of the Association may call a meeting of the association at any time. A meeting must be called by her at the written request of 10 percent of the members. This request must state the object of the meeting. In the event that the Senate deems a required Student Government Association meeting necessary, they may require such a meeting.
- C. *Course in Freshman and Transfer Training.* There shall be a special course of training in student government for the freshman and transfer students at the beginning of their first semester. Attendance at these meetings shall be required. One call down will be given for failure to attend. An examination shall be given at the end of the course. Anyone failing to take the test or failing the test the first time will be given a second chance to pass it. Failure to take it

or failure to pass it a second time will result in two call downs. One additional call down will be given each week the girl does not take the test or fails it.

Section 2. *Order for Business.*

All business meetings of the Association and its governing bodies shall be conducted according to *Robert's Rules of Order* as revised in the bylaws.

Section 3. *Quorum for Ordinary Business of the Association.*

One-tenth of the members of the association shall constitute a quorum for the transaction of ordinary business if a quorum is not present and if the one-tenth rule is invoked by the student government president and approved by a majority of those present.

ARTICLE III — PROCEDURES

Section 1. *Legislation/Regulation Procedure.*

A. *Origin of Legislation/Regulation Proposals*. Legislation/Regulation proposals shall originate in either the Senate or the Student Life Committee. Proposals may be submitted:

1. To the Senate by:
 - a. a Senator
 - b. a student or
 - c. the SGA Executive Committee
2. To the Student Life Committee by:
 - a. a member of the Student Life Committee
 - b. a subcommittee of the Student Life Committee or
 - c. any member of the Meredith community

B. *Consideration of Legislation/Regulation Proposals*

1. *Consideration by the Senate and Student Life Committee.* All proposals will be submitted to one body for approval and will then be sent to the second body for approval. When both the Senate and the Student Life Committee have approved the legislation/regulation by a 2/3 vote, the legislation/regulation will be sent to the appropriate college vice president for approval.
 - a. 1. If not voted upon in the body where it originates within three academic weeks, the proposal dies.
 2. If not voted on in the second body within three academic weeks after being submitted to the body, the proposal is automatically approved.
 - b. 1. If vetoed or amended by the second body, the proposal returns to the originating body.
 2. The proposal may be submitted by the originating body to the second body as many as two times.
 - c. 1. In the event of a second veto by the second body, a conference committee will be appointed by the chairs of the bodies to study the proposal and reach a compromise within an academic week of the committee's formation.
 2. A proposal from the conference committee will be submitted to the originating body to follow the legislation/regulation procedure with the following exceptions:
 - a. 1. If vetoed by the originating body, the proposal dies.

2. If vetoed by the second body the proposal will be sent back to the conference committee for its second and final consideration before being resubmitted to the originating body.
3. If vetoed a second time by the second body, the proposal dies.
 - b. Neither body may amend the conference committee's proposal.
2. Consideration by the appropriate college vice presidents. All proposals will be submitted to the appropriate college vice president after approval by both the Senate and the Student Life Committee.
 - a. All legislation will be submitted to the Vice President for Student Development.
 1. If legislation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by the Vice President for Student Development, the proposal goes back first to the originating body and upon approval then to the second body. An explanation of the Vice President for Student Development's action must be sent to the Senate, the Student Life Committee, and the SGA president.
 3. If legislation is not acted upon within a two week period, a special conference of the Senate chair, the Student Life Committee chair, the SGA president, and the Vice President for Student Development to discuss the legislation shall be called by the chair of the originating body the following week.
 - b. All regulation shall be submitted to the appropriate college vice president.
 1. If regulation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by a college vice president, the regulation goes back first to the originating body and upon approval to the second body. An explanation of the college vice president's action must be sent to the Senate, the Student Life Committee, and the SGA president.
 3. If regulation is not acted upon within a two week period, a special conference of the Senate chair, the Student Life Committee chair, the SGA president, and the college vice president to discuss the regulation shall be called by the chair of the originating body the following week.

Section 2. *Judicial Procedure.*

A. *Preliminary Procedure.* This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. *Initiation of Charges*
 - a. When an accusation is made to the solicitor general by a member of the College community (any student, faculty member, administrator, staff member, or person directly serving the College) a thorough investigation of the charges shall be undertaken by the solicitor general.
 - b. Formal charges following investigation shall be served on the accused by the summons signed by the solicitor general.
 - c. The summons shall be delivered to the accused by the solicitor general in person, in private, and in writing at least seven days prior to the time set for trial.
 - d. The summons shall specify the charge, the time and place of trial.
 - e. The solicitor general shall notify the secretary who shall then notify the chair, defense counselor, and the Dean of Students of the initiation of formal charges.

- f. Prior to any discussion of the alleged offense between the accused and the solicitor general, or any college official investigating the matter, the accused shall be informed of her rights. Failure to inform the accused of her rights shall cause all incriminating statements made by her prior to such time to be inadmissible in any proceeding on the alleged offenses.
- g. The solicitor general shall present the accused with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:
 - 1. The right to written notification of hearing, time, place, and charge before the hearing.
 - 2. The right to be presumed innocent until proven guilty through clear and convincing evidence.
 - 3. The right to refuse to respond to questions that would tend to be self-incriminating.
 - 4. The right to a fair, impartial, confidential trial.
 - 5. The right to a speedy trial.
 - 6. The right to the services of the defense counselor, if she so chooses, or a council of her own choosing from among the students presently enrolled at the College who have no formal legal training.
 - 7. The right to present material and character witnesses from members of the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.
 - 8. The right to separate trial upon request.
 - 9. The right to know the evidence and to face witnesses testifying against her.
 - 10. The right to question any material witnesses or to challenge and rebut any evidence.
 - 11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This does not disallow being tried for lying if the accused lies in order to support a plea.)
 - 12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the trial, for the benefit of the accused in an appeal to the review board.
 - 13. The right to immediate oral notification of the Honor Council's decision regarding verdict and penalty. If the accused is not waiting, the chair will write or call the accused in person at the first opportunity. The accused will receive a written notification of verdict and penalty from the secretary.
 - 14. The right to be free from re-trial under this procedure for the same offense, after acquittal under this procedure.
 - 15. The right to submit an appeal within 48 hours of the Honor Council Hearing.
 - 16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the accused's own free will and in writing.
- h. In response to the accused's right to the service of the defense counselor:
 - 1. If the accused *waives* her right to the service of the defense counselor, the solicitor general and the accused shall have the

preliminary conference at which time the solicitor general shall obtain the facts of the case and a plea from the accused. (This is the end of preliminary procedure if the accused waives this right.)

2. If the accused *exercises* her right to the service of the defense counselor, the defense counselor and the accused have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.

2. Preliminary Conference

- a. In order to enable the accused to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the trial. However, upon either request or waiver by the accused, trial may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the accused with the solicitor general.
- b. The defense counselor and the accused shall meet with the solicitor general for the preliminary conference within twenty-four hours following the serving of the summons, at which time the plea and facts shall be presented to the solicitor general. The solicitor general shall explain the charge and the nature of the evidence against the accused.
- c. The plea presented to the solicitor general during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.
- d. Upon revelation of the facts of the case, any material or character witnesses shall be served with a written summons by the solicitor general and the defense counselor to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No witness may appear in a hearing who has not been officially summoned by the Defense Counselor or the Solicitor General.

B. *Jurisdiction.*

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis, shall determine the verdict, and render appropriate penalties by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by the voting members of Honor Council, the Chair of Honor Council shall cast the deciding vote. In case the Chair should abstain, the SGA President will cast the deciding vote. The accused is notified of the verdict and penalty in writing as quickly as possible by the secretary of Honor Council. The secretary of the Honor Council also notifies the accuser (in an academic case, the professor involved) and the Dean of Students of the verdict and penalty. In the event of suspension or expulsion, if after a 48-hour period following her notification the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval.
2. The student may appeal any Honor Council decision except cases involving an automatic campus. The route of appeal begins with the Review Board, whose action is final except in cases of remand or cases involving suspension or expulsion. Only cases involving suspension or expulsion

may be appealed beyond the Review Board to the Vice President for Student Development.

3. A tape will be made of the hearing (not including the deliberation), and the accused will be allowed a copy at her own expense. This tape is for the benefit of the accused in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council verdict and penalty, the tape will no longer be made available to the student.

Section 3. *Review Board.*

A. *Method of Appeals to Review Board.*

A student may appeal to the Review Board by giving written notice of her appeal to the Dean of Students within 48 hours of the Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state the reason for the appeal.

The Review Board hearing shall occur on the Friday following the receipt of the notice of appeal unless pre-empted by another student appeal, in which case the hearing would be held during the following week.

B. *Record of Appeals.*

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the summons, the digest of proceedings, and the tape recording of the proceedings. The Honor Council secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. *Consideration of Appeal; Scope of Review.*

1. Consideration of Appeal. The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged or the defense counselor, and the solicitor general upon their requests. Such briefs and arguments shall be confined to matters considered by the Review Board to be within the scope of its review as defined in the following paragraph. Appellant shall have a maximum of five minutes to present her appeal.
2. Scope of Review. Review of hearing is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the verdict and/or penalty; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome. Review of the penalty imposed is confined to the question of its essential appropriateness in total context.

D. *Determination of Appeal; Notice of Action.*

1. Determination of Appeal. Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written briefs. The members sitting on appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of penalty. Decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.
2. Notice of Action. Written Notice of Action taken on appeal shall be given in

person by the secretary of the Board to the student charged within 24 hours of the Board's decision.

E. Action Available to Review Board.

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may: (1) affirm both the finding of violation and the penalty imposed; (2) remand for a re-hearing if it determines that substantial error prejudicial to the student charged on the question of violation was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation, but reduce the penalty to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the penalty to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases provided in paragraph G below.

G. Appeal to Vice President for Student Development.

In cases wherein the Review Board affirms a penalty of suspension or expulsion, the student charged may appeal the penalty to the Vice President for Student Development within 48 hours after receipt of the Review Board's decision. Review is based solely on the record on appeal before the Review Board, plus any written brief filed with the Review Board by the student charged. The Vice President for Student Development may, in conference with the student charged, hear and consider oral argument. Review by the Vice President for Student Development is confined solely to the question of the appropriateness of the penalty in total context. The Vice President for Student Development shall reach her decision and give formal written notice within 10 days after receiving the notice of appeal. She may affirm the imposition of penalty by the Review Board or change it to one deemed by her to be more appropriate. The action of the Vice President for Student Development is final.

Section 4. Student Life Committee Procedure.

- A. The SLC forwards reports and approved legislative proposals to the Vice President for Student Development. After the approved recommendations have been acted upon, the status of the recommendations and the actions taken shall be reported by the Vice President for Student Development.
- B. The Student Life Committee shall invite persons to come and express their concerns about aspects of Meredith student life. This is the fact finding authority of the Student Life Committee.
- C. The committee acts as an advisory agency to the Vice President for Student Development and to the President of the College, and acts as a policy suggesting body when the situation warrants.
- D. The Student Life Committee seeks ways to rid itself of routine matters which should be handled by its subcommittee. The committee is informed by the chairman in advance of all topics on the agenda and suggests routine topics for consideration by its subcommittee.
- E. The subcommittee chairman will report to the Student Life Committee on final actions taken by the subcommittee; these recommendations will be

forwarded to the Dean of Students, the Vice President for Student Development, and to the President.

ARTICLE IV — AMENDMENTS

An amendment may be proposed by a Senator, a petition of the student body, the Executive Committee or the Student Life Committee. Ratification of an amendment shall require approval by the Senate, the Student Life Committee, and the Vice President for Student Development.

UNDERGRADUATE ACADEMIC CALENDAR

FALL SEMESTER1987-88

Arrival of new students	Thur. Aug. 20
Registration	Mon. Aug. 24
Registration of freshmen	Tue. Aug. 25
First day of classes	Wed. Aug. 26
Founder's Day and opening convocation	Mon. Aug. 31
Last day to add a course	Tue. Sept. 1
Last day to drop a course without paying	Tue. Sept. 1
Labor Day Holiday — No classes held	Mon. Sept. 7
Last day to make grading changes	Wed. Sept. 23
Last day to drop with a "W" grade	Wed. Sept. 23
Midterm: Autumn recess begins at 5:00 p.m.	Fri. Oct. 9
Classes resume at 8:00 a.m.	Wed. Oct. 14
Midterm reports due at NOON	Wed. Oct. 14
Thanksgiving recess begins at 1:00 p.m.	Wed. Nov. 25
Classes resume at 8:00 a.m.	Mon. Nov. 30
Last day to withdraw from a course	Tue. Dec. 1
Last day of classes	Tue. Dec. 8
Reading day, exam conflicts, block exam	Wed. Dec. 9
Final Examinations	Thurs. Dec. 10- Fri. Dec. 18

SPRING SEMESTER

Registration	Tue. Jan. 12
First day of classes	Wed. Jan. 13
Last day to add a course	Tue. Jan. 19
Last day to drop a course without paying	Tue. Jan. 19
Last day to make grading changes	Tue. Feb. 9
Last day to drop with a "W" grade	Tue. Feb. 9

Midterm: Spring recess begins at 5:00 p.m.	Fri. Mar. 4
Midterm reports due at NOON	Wed. Mar. 9
Classes resume at 8:00 a.m.	Mon. Mar. 14
Easter recess begins after last class	Thurs. Mar. 31
Classes resume at 8:00 a.m.	Tues. Apr. 5
Last day to withdraw from a course	Mon. Apr. 25
Last day of classes	Mon. May 2
Reading day, exam conflicts, block exam	Tues. May 3
Final Examinations	Wed. May 4-
	Thur. May 12
Commencement	Sun. May 15

SUMMER SCHOOL

First session begins	Mon. May 30
First session ends	Fri. June 17
Second session begins	Mon. June 20
Holiday	Mon. July 4
Second session ends	Sat. July 9
Third session begins	Mon. July 11
Third session ends	Fri. July 29

ADMINISTRATIVE OFFICES DIRECTORY

Accounting		Health Services	
Bill Wade	8360	Marie Mason	8535
Admissions		Housekeeping	
Sue Kearney	8581	Jerry Bynum	8316
Alumnae		Information Systems	
Doris Litchfield	8548	Glen Sanderson	8434
Business		Institutional Advancement	
Charles Taylor	8516	Mr. Dennis Taylor	8374
Career Services and Cooperative		Library	
Education		Janet Freeman	8531
Marie Capel	8341	Maintenance	
Central Services	8677	Lon Avent	8346
Campus Activities		Campus Minister	
Marie Mason	8533	Sam Carothers	8346
College Relations		Non-Residents	8324
Carolyn Robinson	8455	College President	
Continuing Education		Dr. John Weems	8369
Ellen Ironside	8430	Registrar	
Cooperating Raleigh Colleges		Dr. Charles Davis	8593
Rosalie Gates	8538	Residence Directors	
Counseling		Brewer	
Marge Shelton	8427	Sherry Bateman	8527
Dean of the College		Barefoot	
Dr. Allen Burris	8514	Elizabeth Weber	7812
Dean of Students		Vann	
Dorothy Sizemore	8521	Libby Mullinnix	8525
Dining Hall		Poteat	
Mike Bellefeuiel	8377	Marge Stevens	8506
Faculty Secretaries		Stringfield	
Dotty Lou Gandy	8536	Paula Williamson	8520
(Art)		Faircloth	8508
Dotty Lou Gandy	8546	Scholarships and	
(Music and Performing Arts)		Financial Assistance	
Alyce Townsend	8395	John Hiott	8565
(Biology and Health Services,		Security	
Chemistry and Physical Sciences,		Dan Shattuck	8524
Home Economics)		Stables	
Nancy Moore	8438	Luke Huggins	8547
(Foreign Languages, Psychology,		Student Activities	
Religion, Philosophy)		Chandy Christian	8339
Doris Wall	8471	Student Development	
(Business and Economics, Health		Dr. Sandra Thomas	8350
and Physical Education, Math)	8507	Student Government	
(English, History and Politics)		Bettie Shipp	8599
Graduate Programs		Student Publications	7881
Clara Bunn	8413	Supply Store	
		Dru Hinsley	8545
		Swimming Pool	8334
		Switchboard	0

HALL PHONES ON CAMPUS

Barefoot

Lobby	8321
First floor	8318
Second floor	8319
Third floor	8320
Fourth floor	8466

Brewer

First floor	8541
Second floor	8542
Third floor	8543
Fourth floor	8596

Carroll

Annex	8410
Second floor	8329

Faircloth

First floor	8551
Second floor	8552
Third floor	8553
Fourth floor	8585

Alumnae House 8548

Guest House 8400

Pay Telephones on Campus

Barefoot	755-9068
Cate Center	755-9051
Heilman	755-9103

Heilman

Lobby	8337
First floor	8500
Second floor	8322
Third floor	8580

Poteat

Lobby	8530
First floor	8501
Second floor	8502
Third floor	8503

Stringfield

First floor	8571
Second floor	8572
Third floor	8573
Fourth floor	8578

Vann

First floor	8561
Second floor	8562
Third floor	8563
Fourth floor	8588

Ellen Brewer House 8628
(Home Economics House)

Johnson Hall	755-9670
Stringfield	755-9100
Vann	755-9647

Whom to see for Information

Absences	Professor
Academic Advising	Academic Advisor
Alumnae Affairs	Mrs. Doris Litchfield Alumnae House-8391
Athletics	Physical Education Professors Weatherspoon Gymnasium
Automobile Registration	Chief Dan Shattuck Campus Security-8524
Books, Supplies	Student Supply Store Cate Center-8545
Bills, Fees	Accounting Office-8363
Check Cashing	Student Supply Store Cate Center-8545
College Events Calendar	Dr. Marie Mason Coordinator of Campus Activities-8533
Continuing Education	Dr. Ellen Ironside Office of Continuing Education-8430
Cooperative Education	Office of Career Services and Cooperative Education-8341
Counseling, Career	Mrs. Marie Capel Office of Career Services and Cooperative Education-8341
Counseling, Personal	Ms. Marge Shelton College Counselor-8427
Campus Ministry	Mr. Sam Carothers Campus Minister-8346
Dropping/Adding Courses	Dr. Charles Davis Registrar-8593
Employment, Student	Mr. John Hiott Director of Scholarships & Financial Assistance-8565
Financial Assistance	Mr. John Hiott Director of Scholarships & Financial Assistance-8565
Grades	Dr. Charles Davis Registrar-8593
Graduation Requirements	Dr. Charles Davis Registrar-8593
Health Services	Dr. Marie Mason Director of Health Services-8533
Health Insurance	Mr. Charles Taylor Vice President for Business and Finance-8516

Housing	Mrs. Janice McClendon Coordinator of Housing-8521
ID Card Replacement	Campus Security-8524
International Student Affairs	Dr. Sandra Thomas Vice President for Student Development-8350
Key Replacement	Ms. Nellie Pennington Environmental Services-8316
Lost and Found	Ms. Nellie Pennington Environmental Services-8316
Mail Services	Mr. Glen Sanderson Computer Services Office-8434
Maintenance	Mr. Lon Avent Superintendent of Building and Grounds-8560
Medical Emergency	Nurses on Call Infirmary-8535
Non-Resident Student Activities	Cate Center - 8338 Non-Resident Student President
Non-Traditional Age Students	Mrs. Anne Dahle Director of Credit Program-8353
Overnight Guests	Residence Director
Parking Tickets	Chief Dan Shattuck Campus Security-8524
Police (Campus Security)	Chief Dan Shattuck Campus Security-8524
Pre-Registration	Academic Advisor, Registrar-8593
Room Changes	Mrs. Janice McClendon Coordinator of Housing-8521
Scholarships	Mr. John Hiott Director of Scholarships & Financial Assistance-8565
Student Activities	Ms. Chandra Christian Coordinator of Student Activities-8338
Student Government	Ms. Bettie Shipp Student Government Association President - 8650
Transcripts/Transfer Credits	Dr. Charles Davis Registrar-8593
Withdrawals	Ms. Dorothy Sizemore Dean of Students-8521

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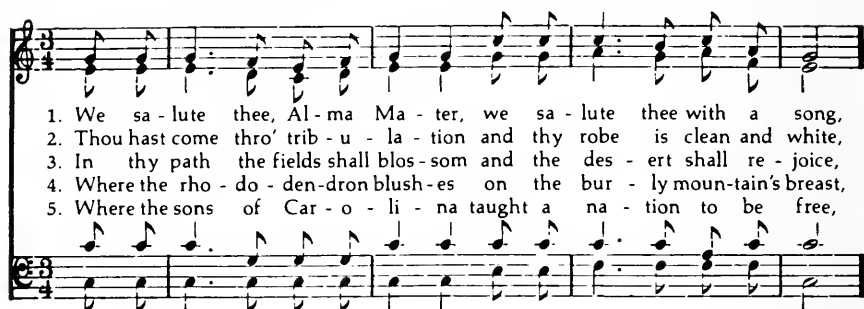
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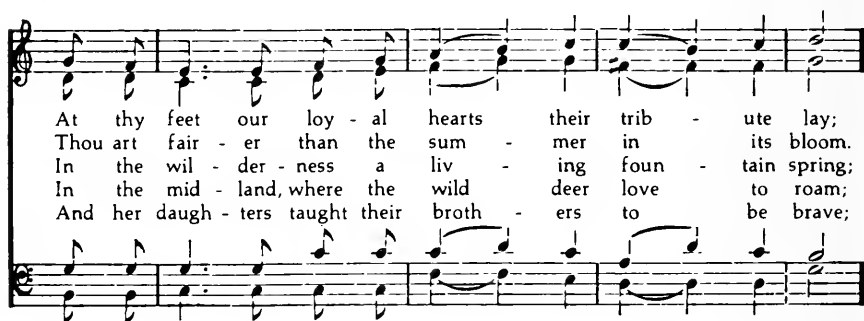
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Alma Mater

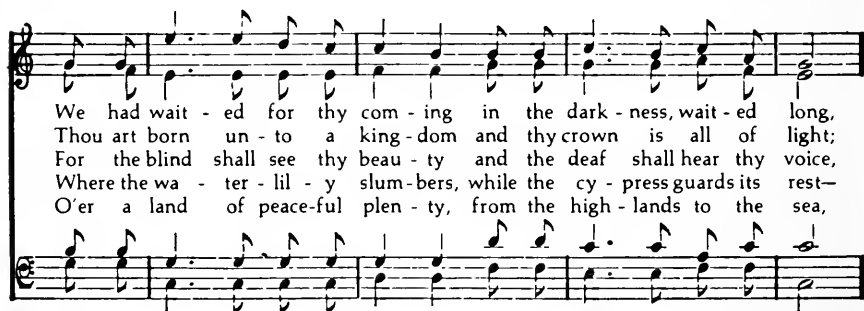
Words and music by former President R. T. Vann



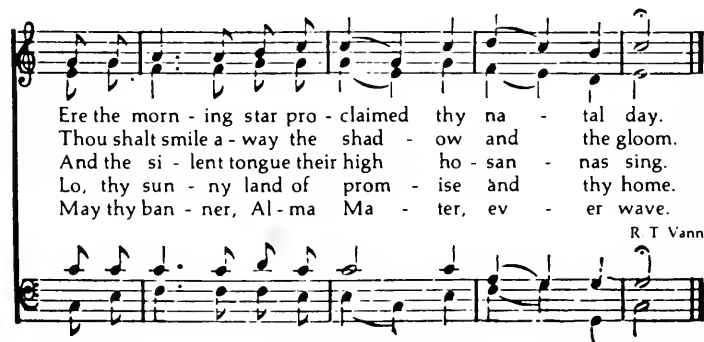
1. We sa - lute thee, Al - ma Ma - ter, we sa - lute thee with a song,
 2. Thou hast come thro' trib - u - la - tion and thy robe is clean and white,
 3. In thy path the fields shall blos - som and the des - ert shall re - joice,
 4. Where the rho - do - den-dron blush - es on the bur - ly moun-tain's breast,
 5. Where the sons of Car - o - li - na taught a na - tion to be free,



At thy feet our loy - al hearts their trib - ute lay;
 Thou art fair - er than the sum - mer in its bloom.
 In the wil - der - ness a liv - ing foun - tain spring;
 In the mid - land, where the wild deer love to roam;
 And her daugh - ters taught their broth - ers to be brave;

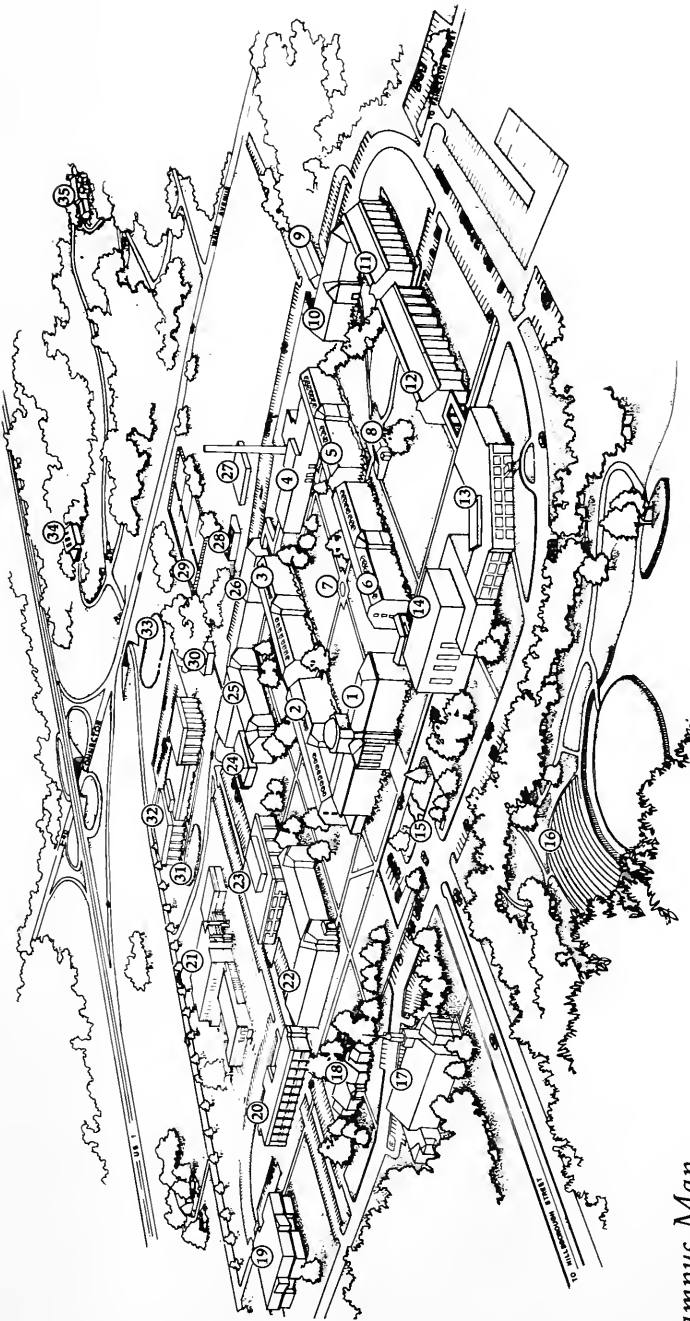


We had wait - ed for thy com - ing in the dark - ness, wait - ed long,
 Thou art born un - to a king - dom and thy crown is all of light;
 For the blind shall see thy beau - ty and the deaf shall hear thy voice,
 Where the wa - ter - lil - y slum - bers, while the cy - press guards its rest -
 O'er a land of peace - ful plen - ty, from the high - lands to the sea,



Ere the morn - ing star pro - claimed thy na - tal day.
 Thou shalt smile a - way the shad - ow and the gloom.
 And the si - lent tongue their high ho - san - nas sing.
 Lo, thy sun - ny land of prom - ise and thy home.
 May thy ban - ner, Al - ma Ma - ter, ev - er wave.

R T Vann



Campus Map

1. Johnson Hall (administration), 2. Vann Residence Hall, 3. Stringfield Residence Hall, 4. Belk Dining Hall, 5. Faircloth Residence Hall, 6. Brewer Residence Hall, 7. Heck Memorial Fountain, 8. Maintenance Shop, 9. Potat Residence Hall, 10. Barefoot Residence Hall, 11. Heilman Residence Hall, 12. Harriet Mardre Wainwright Music Building, 13. Jones Hall (auditorium, drama, continuing education), 14. Shaw Fountain, 15. Elva Bryan McIver Amphitheater, 16. Christina and Seby Jones Chapel, 17. Mae Grimmer Alumnae House, 18. Cate Center, 19. Shearon Harris Business Building, 20. Gaddy-

Hamrick Art Center, 21. Joyner Hall, 22. Carlyle Campbell Library, 23. Mary Yarbrough Research Center, 24. Hunter Hall, 25. Delia Dixon Carroll Infirmary and Residence Hall, 26. Auxiliary Building for Offices, 27. Carroll Annex (residence hall), 28. Security, 29. Tennis Courts, 30. Ellen Brewer Home Management House, 31. Golf Putting Green, 32. Weatherspoon Physical Education-Dance Building, 33. Zeno Martin Arena, 34. Stables, 35. Massey House (president's residence)



Meredith College
Dean of Students
3800 Hillsborough Street
Raleigh, North Carolina 27607-5298

mereqith

As Individual As You.



STUDENT HANDBOOK

mereqith

1988-1989

This Handbook has been designed specifically to aid you in adjusting to and developing within the Meredith community. Information on Meredith services, facilities, regulations, activities, policies and organizations have been alphabetized in the first section of this handbook. The Student Government Association Constitution and Bylaws comprise the second section.

You will find the Handbook most valuable if you read it first in its entirety and then use it as a reference whenever you have questions.

Published for the Student Government Association by Meredith College in cooperation with the Office of Dean of Students.



President of the College

Fall, 1988

Dear Meredith Student:

Congratulations! You now hold full citizenship in our college community. Those of us who have been around Meredith for a while look eagerly toward the beginning of your new academic year.

Beginnings at Meredith mean new friends, new ideas, new freedoms, new responsibilities, new appreciation for all that has brought you this far. Beginnings mean class meetings, hall meetings, group meetings, chance meetings, meeting your professors, and, in many cases, meeting your best self.

As you mature through your academic, social, and religious experiences here, you will enjoy a continuing reacquaintance with who you are and whom you will become. The breadth and depth of your education will be your own choice. The quality of knowledge and growth that is individually yours will come not only from your studies, from your experiences, and from the efforts of your teachers, but also from the investment you make in yourself.

To begin that investment, I invite you to participate in all the rights and privileges of citizenship in the Meredith Community.

Sincerely,

John E. Weems
John E. Weems





Student Government Association

Welcome to Meredith!

We are so glad to have you here! Soon you will learn that Meredith is more than just a college — it is a family. The students, faculty, and administrators work together to make Meredith a place where you can develop your potential and become the woman that you want to be.

Upon entering Meredith College, you automatically become a member of SGA, MCA, MEA, and MRA. I encourage you to take advantage of your membership. Participate in programs and activities, get to know the student leaders, voice your ideas and suggestions, and most importantly, share your talents and abilities by getting involved! It is through these involvements that you will make lasting friendships, cherished memories, and discover talents and ambitions within yourself which you never knew existed.

The foundation for our unique sense of community at Meredith is the Honor System. Its strength is not based solely on the enforcement of a given set of rules, but on personal honor. I challenge you to carefully consider the words of the Statement of Honor and Honor Pledge found in the Handbook. Let these words guide your conduct in your years at Meredith. Also, take time to familiarize yourself with the Handbook. It contains valuable information about all facets of life at Meredith.

There are many people here to help make your adjustment easier — RA's, student and faculty advisors, big sisters, student leaders, and new roommates and suitemates. Don't hesitate to draw on this built-in support system. Also, please know that my door is always open to you. Feel free to come by my room, 318 Faircloth, or the SGA office if I can be of any help to you.

Chart a tough course for yourself at Meredith, one which will bring about personal growth in all areas of your life — academic, spiritual, emotional, physical, and social. Don't be afraid to dive right in — you have four wonderful years ahead to explore all your interests and take advantage of all Meredith has to offer you!

God Bless You!

Gina R. Howard
SGA President



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Alma Mater

We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tribute lay;
We had waited for thy coming in the darkness, waited long,
Ere the morning star proclaimed thy natal day.

Thou hast come thro' tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom.
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.

In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongue their high hosannas sing.

Where the rhododendron blushes on the burly mountain's breast,
In the midland, where the wild deer love to roam;
Where the waterlily slumbers, while the cypress guards its rest —
Lo, thy sunny land of promise and thy home.

Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave;
O'er a land of peaceful plenty, from the highlands to the sea,
May thy banner, Alma Mater, ever wave.

R. T. Vann



Meredith College, founded in 1891, has from its beginnings dedicated itself to the education of women for leadership, citizenship, and service through the ideals of intellectual integrity, personal development, and spiritual growth. Dedicated to the value of women's education and participation on all levels in society and in government, Meredith encourages its students to become active participants in the campus and civic communities.

Upon enrollment at Meredith, each student becomes a member of the Student Government Association, the Meredith Recreation Association, the Meredith Christian Association, and the Meredith Entertainment Association which form the basis of the Meredith community and serve to coordinate campus activities.



The Meredith seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word *Lux*, meaning *light*—the light of the mind and the light of the soul.

NONDISCRIMINATORY POLICY

Meredith College admits women students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administrated programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of handicap as defined by Section 504 of the Rehabilitation act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of handicap.





Honor System

A long cherished tradition and a basis for all life at Meredith is the Honor System. The Meredith Honor System is based upon the principles of integrity, fulfillment of community obligations, and responsibility to one's fellow citizens. The purpose of the System is to maintain an atmosphere of complete trust throughout the entire Meredith community and to prevent this trust from being weakened by the dishonorable actions of a few; it is not intended simply to punish students who do not abide by the Code, nor is it intended to place restrictions on a student which conflict with her personal values. The Honor System must be an integral and basic part of the life of every student at Meredith. The willingness of each student to accept full responsibility for her actions and to abide by the standards set by her fellow students is imperative to a community of mutual trust. It is essential that each student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. Only in this manner can the entire student body keep the benefits of a community of trust and integrity which the Honor System fosters.

Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which these individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

NOTE: Enrollment is not complete until a student has signed the Honor Pledge.

Honor Council

The Honor Council shall be composed of the chair; the secretary; two representatives from the freshman, sophomore, junior, and senior classes; the solicitor general; the defense counselor and four faculty members appointed for a two-year term by the academic dean. The Dean of Students and/or her designee shall serve as a non-voting member and as advisor.

The actual number of board members present at any hearing shall be nine. These shall include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members who shall be comprised of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair.

The Honor Council shall not convene during exam weeks except for those cases in May involving a graduating senior.

Note: A Summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer Residence Director, and the Dean of Students or her designee, shall hear all cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a defense counselor and Solicitor General will not be available, and the appeal process will not include a Review Board.

Honor Code Violations

The Honor Council will act on violations of the Honor Code. Violations of the Honor Code include, among others:

- A. Academic dishonesty, including, but not limited to:
 1. Unauthorized copying, collaboration or acceptance of assistance in the preparation of written work or laboratory work;
 2. Plagiarism — which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own;
 3. The use of notes, books or other unauthorized aids on examinations or
 4. Stating that assignments are completed when they are not (i.e. parallel readings)
- B. Theft of, misuse of, or damage to any personal property on institutional premises, any academically related personal property wherever located, or any college property.
- C. Violation of any "college policies" as set forth in the *Student Handbook*.
- D. Alteration, forgery, falsification, or fraudulent misuse of college documents, records or identification cards.
- E. Violation of rules governing the residence halls, the infirmary, the library and other college owned, operated or regulated property.

- F. Conduct resulting in physical or psychological harm to another person or which otherwise threatens or endangers the health or safety of any such person.
- G. Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operations or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.
- H. Disorderly conduct on college owned, operated, or controlled property or at college sponsored functions. Disorderly conduct shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent or obscene.
- I. Unauthorized entry into or occupation of, or trespass upon college facilities or property.
- J. Unauthorized use of name of the college or the names of member organizations in the College community.
- K. Intentional abuse of a position of trust or responsibility within the College community.
- L. Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.
- M. Failure to follow directions given by College officials or staff members in the exercise of their official duties.
- N. Any violation of federal, state or local law if such directly affects the College's pursuit of its proper educational purposes.
- O. Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.
- P. Aiding or abetting any violation of the Honor Code.
- Q. Any other conduct which is undesirable or unacceptable, or interferes with or threatens the college's ability to fulfill its educational purposes.

Note: A student may be accused of more than one violation as a result of a single incident.

Reporting a Violation of the Honor Code

A. *Self-referral*

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself to the Solicitor General.

B. *Report by another student*

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. She may confront the suspected students, or she may refer her suspicions directly to the Solicitor General.

C. *Report by a member of the faculty or the administrative staff*

If a member of the faculty or the administrative staff witnesses or suspects that a student has committed an infraction, he or she is urged to report the possible offense, following the procedures as outlined above in Section B.

Penalties

One or more of the following penalties, or others deemed appropriate by the Honor Council, may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

- A. Call downs.** An oral statement to a student that she is violating or has violated a rule, policy, or regulation. Call downs may be given by the Honor Council, resident assistants, residence directors, and residence hall presidents. Students must be told immediately that a call down has been given, and the reason for the call down. Written notification must be given to the student who has received an accumulation of four call downs.

Call Downs Resulting in an Automatic Campus. Accumulation of six call downs results in an automatic one-week campus. A campus as a result of the accumulation of six call downs is reported to the chair of Honor Council by the resident assistant. The penalty is read at the next Honor Council meeting for notation in the minutes. Official written notification of the specifications of the campus is then given to the student by the secretary of Honor Council, who informs her that she has 48 hours in which to begin the campus or to appeal the penalty. (She may be given an additional week to begin the campus if the campus involves an exam week. A campus may be served at the beginning of the following semester.) If the student chooses to appeal, the written appeal presented to the Solicitor General must clearly state the grounds upon which the appeal is made. The case then enters the usual Honor Council procedure.

- B. Campus.** The restrictions of a campus are:
1. The student must remain on campus at all times unless granted special permission by the Dean of Students. Any student found in violation of this restriction shall be considered guilty of a second violation of the Honor Code.
 2. The student may have no off-campus guests.
 3. The student may, however, attend Sunday morning church services provided she checks out and in with the residence director on duty.
 4. The student must check in with the residence director on duty each night at 11:00 pm.
 5. Students regularly employed off-campus must request a special work permit from the Dean of Students.
 6. In case of an emergency, permission to break or to change a campus may be given by the Dean of Students.

Only a graduating senior may be campused during exam week of her last semester.

The secretary of Honor Council notifies the student's resident assistant that a campus has been given to a member of her hall and notifies the residence directors of the campus.

Reverse Campus. Non-resident students may be given a reverse campus for an Honor Code offense. Restrictions for a reverse campus are:

1. The student may not be on campus except while in class or to keep an appointment with a professor. She may not eat meals on campus or be on campus for an extended period of time between classes.
2. The student may not attend any campus-sponsored event either on-campus or off-campus.
3. Special permission for library hours may be secured from the Dean of Students.

C. Warning. Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

D. Reprimand. A written censure including the possibility of more severe disciplinary penalties in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are:

1. Notification of parents to be considered by the Dean of Students.
2. Students while on reprimand to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article, I, Section 2,C.)
3. Duration of the period of reprimand will be specified for each case.

E. Probation. Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College Honor Code and the College rules and regulations.

IMPORTANT — PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code she shall be suspended for a minimum of one semester, or expelled from the College.

Other components of a probation are:

1. Notification of the parents. Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a cover letter by the Dean of Students.
2. Statement of offense to be placed in confidential file in the Dean of Students' office.
3. Students while on probation to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.)
4. Exclusion from participation in a privileged or extracurricular college activity for a specified period of time, both as set forth in the Notice of Probation.

- F. Restitution.** Reimbursement for damage to or misappropriation of property and/or reimbursement for medical expenses for injury to the person.
- G. Fines.** A student may be charged a fine for an Honor Code offense. The amount of the fine is to be determined by the Honor Council.
- H. Suspension.** Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are:
1. If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president. During the period of suspension, the student may return to campus for official business with administration and/or student government officers, at which time she may see her friends.
 2. The student may apply for re-admission to Meredith after the specified period of suspension.
 3. Parents will be notified by the Vice President for Student Development.
 4. Action will be recorded on official records in the Office of the Dean of Students.
 5. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no effect upon the outcome of the appeal.
- I. Expulsion.** Termination of student status. Other attributes are:
1. If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president.
 2. The student shall not have the privilege to apply for re-admission to the College.
 3. Expulsion shall be recorded on official college records in the Office of the Dean of Students and the Office of the Registrar.
 4. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no effect on the outcome of the appeal.
 5. Parents will be notified by the Vice President for Student Development.

Note: Penalties resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty s/he shall deem appropriate.

Appeals

A student may appeal Honor Council action to the Review Board by presenting in person written notice of her appeal to the Dean of Students within 48 hours of her Honor Council hearing. An appeal of a case heard on Thursday or Friday must be submitted to the Dean of Students by noon of the following Monday. The Notice of Appeal must state clearly the reason for the appeal. The Review Board hearing shall occur on the Friday following the Notice of Appeal (unless another hearing has been scheduled, in which case, the hearing shall be scheduled Wednesday of the following week). The appellant shall have a maximum of five minutes to present her appeal to the Review Board. The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases of suspension or expulsion (Article III, Section 3G of the Constitution).

A student may appeal a campus resulting from the accumulation of six call downs to the Honor Council by giving written notice of her appeal to the Solicitor General within 48 hours of receipt of the notification of campus. Decision of the Honor Council is final. Appeals during exam week will be heard at the beginning of the following semester unless the case involves a graduating senior.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Non-Resident Students

Adjudicative action is taken for the accumulation of six call downs by non-resident students. For any other infraction, a non-resident student's case will be handled by the Honor Council.

Honor Code Violations

Honor Code violations are to be reported to the Solicitor General.

Honor Council Officers

Chairperson Martha Ann Brawley, ext. 7711
Secretary Karen Richards

16 / HONOR SYSTEM

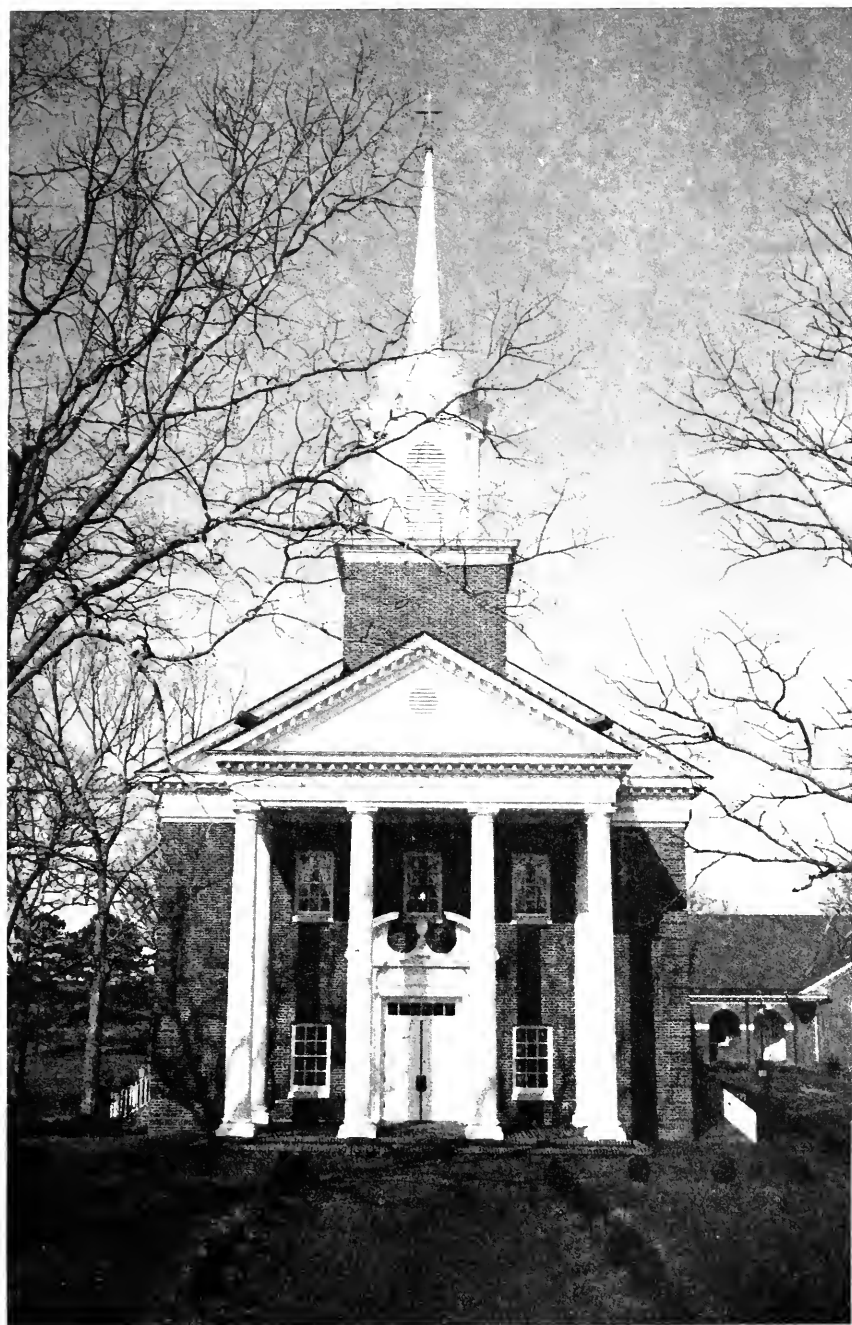
Honor Council Officers

Solicitor General	Libby Avery, ext. 7654
Defense Counselor	Cindy Parkman, ext. 7845
Senior Representatives	Kristen Myers Diane Orrell
Junior Representatives.....	Pam Pollock Anne Whiteside
Sophomore Representatives	Karen Cecil Meredith Murphy
Freshman Representatives	
Faculty Representatives.....	Dr. Penny Smith Dr. Sylvia Byrd Dr. Shearle Furnish Dr. Bob Reid
Advisors	Dean Sizemore Libby Mullinnix

REVIEW BOARD

Chairperson	
Secretary	
Members	Suzanne Hage Jenny Snow Katie Jo Goslen Molly Howell Gretchen Komich
Faculty Representatives.....	Dr. Cindy Bross Ms. Olive Taylor Dr. Larry Grimes

Note: For further information related to the honor system refer to pages 113 - 115 of the SGA Constitution.





College Policies and Regulations

Alcoholic Beverages

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus, or at College-sponsored functions. A student may not attend class while under the influence of alcohol. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Any alcoholic beverage bottle kept as a memento must be carefully rinsed before bringing the bottle onto campus and must remain uncorked.

Automobile Regulations

All non-residents and third and fourth year resident students may qualify for the privilege of bringing a car on campus by signing the appropriate agreement, paying the parking permit fee and displaying the numbered decal. Forms and decals may be obtained from the Security Office. Adequate parking is provided for all who qualify.

A limited number of special permits will be granted to sophomore and freshman students who qualify due to hardship:

- a. *Medical Hardship* — The student has a diagnosed medical problem which requires consistent, scheduled visits with a physician. Such medical problems must be documented by a qualified medical doctor.
- b. *Financial Hardship* — The student has documented financial need that can be satisfied only by working an off-campus job. Documentation of this need for financial assistance must be obtained through the normal application process in the College's office of financial aid.

Students who think they meet these hardship qualifications may submit a written request and documentation to the campus Security Office. Decisions of the Security Office are final.

Temporary Permits will be issued at a cost of \$5.00 per week with a two week limit. Sophomores and freshmen are allowed one permit per semester without a review by the Chief of Security.

It is understood that a violation of any automobile regulation will be considered a breach of contract. A student violating a parking regulation will be penalized by (1) a warning ticket for the violation;** (2) a \$10.00 fine for each ticket thereafter. Only three violations (including the warning ticket) will be allowed per year.

If a student receives the warning ticket and two more tickets (three tickets), her parking privilege will be revoked and she must remove her car from campus for the rest of the school year. She will be placed on a booting and/or towing list. Each time her car is found on campus, it will be booted and/or towed. The car may be claimed by paying the \$25.00 fine to the Security Office.

The student may bring her car back to the campus the following semester if all of her parking fines have been paid. She will not be required to purchase a second decal if she brings her car back during the Spring semester of the school year.

Meredith College will not be responsible for any vehicle parked on campus.

Fee Schedule for Parking Permits

	<i>Annual Fee</i>
Resident permit (\$40.00 per semester)	\$80.00
Non-resident permit:	
9 or more credit hours (\$25.00 per semester)	\$50.00
fewer than 9 credit hours (\$10.00 per semester)	\$20.00
Permit fees are calculated on a semester basis, but payable annually each fall. Refunds will be prorated by semester.	

The Following Parking Practices are Specifically Prohibited:**

1. Double Parking
2. Parking on lawns, landscaped areas, sidewalks, or other areas not set aside for parking. This especially applies to the beginning of the school year, breaks, and the end of the year when students are moving larger amounts of belongings. At these times the college will provide help in moving refrigerators, heavy luggage, and other articles in and out of the dorms. Call the Security Office or the maintenance department if service of this type is needed. They will have high school and college students helping students move.
3. Parking over a white line and across the line indicating a parking space. Anyone parking a vehicle on campus is expected to park within the lines indicating a parking space. When only a part of a space is available due to someone parking over the line of their space, the operator of the vehicle should locate another legal space rather than compound the parking problems by parking over the line.
4. Parking in such a manner as to block traffic, parked vehicles, or roadways.
5. Parking in fire lanes, loading areas, emergency areas, or areas marked as no parking zones.
6. Parking in an area designated for registration decals other than the one displayed.
7. Parking in visitors area with a current Meredith decal.

8. Parking an unregistered vehicle anywhere on the Meredith campus (applies to employees, students, and all others required to register a vehicle).
9. Parking in a space reserved for Residence Directors.
10. Students are not allowed to park on the front drive in front of Johnson Hall, Jones Auditorium, or Vann Residence Hall at any time.

NOTE: Any unregistered vehicle with an accumulation of 3 or more tickets will be booted and will not be released until all fines are paid.

11. All parking rules and regulations will be enforced 24 hours a day, 7 days per week.

****PLEASE NOTE:** You will not receive a phone call or a warning ticket, and your car will be booted and/or towed if you park on the grass, in fire lanes, in tow-away zones, or in reserved lots not reserved for you, or any area not designated for parking.

12. Students are responsible for the proper parking and registration of cars brought onto campus by their guests. If you have questions contact the Security Office.

Fire lanes will be kept open 24 hours a day. Please park properly.

Mr. Dan Shattuck Chief of Security, Ext. 8524

Closing Hours

Classroom buildings are opened at 7:00 a.m. and locked at 11:00 p.m. seven days a week. All students are expected to vacate the classroom buildings by 11:00 p.m. unless special arrangements have been made by the Chair of an academic division with the Security Office for students to remain in a building after lock-up. Off-campus persons are not allowed in the buildings after lock-up, and students are requested to work in pairs.

The above schedule applies only during the regular academic calendar (holidays excluded), and does not include the swimming pool or the library. Check at those locations for current hours.

Johnson Hall is opened at 7:00 a.m. and locked at 8:00 p.m.

The **Back Gate** is opened at 6:00 a.m. and locked each evening at 11:00 p.m. During holidays and other specified times the back gate may be locked earlier in the day.

Residence Halls are opened daily at 6:30 a.m. and locked Sunday through Thursday at 1:00 a.m., and on Friday and Saturday at 2:00 a.m. Check the college calendar for special lock-up times related to holidays.

Contractual Agreements

Any contractual agreement for which the College must issue a check, or upon which the name of Meredith College appears, must have the signature of the Vice President for Business and Finance. This policy includes any club, organization, group or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the vice president and must deliver a copy of that agreement to the vice president.

Dress

At all times appropriate and socially acceptable standards of dress are expected of Meredith students. Standards are important not only to the individual student but also to the position of the College in a wider community.

1. At specific times the College will encourage certain dress (nice pants or a dress) — i.e. Founder's Day and Sunday Lunch
2. For reasons of health and safety, shoes must be worn in the dining hall, science laboratories, and stables.
3. En route to and from the gymnasium and designated sun-bathing area, students must wear coverups over their bathing attire.

Drugs

Meredith believes it essential to the well-being of her students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this, the Board of Trustees has enunciated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found guilty, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to the North Carolina law.

Freshman Regulations

Freshmen observe the same regulations as all other students, with the addition of the following:

1. During first semester, a freshman student must be in her residence hall at closing hours unless she does not plan to return to campus that night.

Freshmen will receive the following call downs for failure to return to the College at the required time:

- (1) One call down for the first five minutes late.

- (2) Two call downs for 6 to 15 minutes late.
- (3) Three call downs for 16 to 30 minutes late.
- (4) More than 30 minutes late will result in judicial action.
- 2. All new students are required to take the *Student Handbook* test during the first two weeks of classes. If the student has not passed the test within the two week period, she will receive one call down for each week she is late.
- 3. Freshmen are not allowed to keep cars on campus unless special permission is granted by Security.
- 4. Freshmen will receive *one automatic call down* for each failure to attend required weekly hall meetings.

For detailed information about residence life, refer to the following topics: Closing Hours, Judicial Policies, College policies and Courses in Freshman and Transfer Training (Article 2c under Bylaws).

Immunization Records

A new law has been enacted by the General Assembly of North Carolina, which *requires* all students who are new enrollees in the college/university system to present proof of immunizations to the Director of Health Services prior to matriculation. The law became effective July 1, 1986, and requires proof of certain immunizations as evidence of protection against specific vaccine preventable diseases. Students must present, as a minimum, the following verification: 1) *Proof* of a series of 3 doses of tetanus-diphtheria (Td) vaccine. 2) Proof of one dose of live virus measles (Rubella) vaccine which must have been received on or after the first birthday. 3) Proof of one dose of live virus rubella vaccine (German Measles). An acceptable record of immunizations can be acquired from a high school, personal shot record, or the local health departments if immunizations were received there.

All immunization records will be screened carefully by this institution and if deficiencies are found the student will be notified and will be given 30 days after matriculation to comply. Students who fail to comply with these requirements will not be permitted to remain in attendance at Meredith College.

Inspection of Rooms

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies. Students will be responsible for any damage to college property. See Article VII, Section I-D of the SGA Constitution and By-laws.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the

right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Male Visitation

Males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student. Residence Directors and Residence Hall Presidents may grant special permission for men to carry heavy items to or from a student's room. This permission does not include visitation privileges in the residence hall; therefore, men should not linger on the halls after they have completed the task for which they were given permission.

(Heavy items are defined as follows: Refrigerators, heavy trunks, cinder blocks, bookshelves, heavy furniture, unusually bulky or large items.)

Fathers of Meredith students and brothers under the age of twelve are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Married Students

Failure to declare marital status immediately will be regarded as intentional falsification of all college records.

Meredith Seal and Logo

The college seal is the official "stamp" of Meredith and should be used formally—on college-wide event programs, documents, diplomas, etc.

While the logo is appropriate in most instances, use of the seal should be more carefully considered because of its formal connotations. The Office of College Relations should approve the use of the college seal and logo.



College Seal



College Logo

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times.

A college-sponsored function shall be interpreted as any function, event, or activity sponsored by Meredith or under the name of any organization or group within the Meredith structure.

1. Students shall not possess or consume alcoholic beverages at any college-sponsored function.
2. Meredith students shall not possess or consume drugs illegally at any college-sponsored function.
3. Meredith students shall be responsible for informing their dates or guests attending an off-campus function of college policies to be followed.

Anyone violating these policies will be brought before Honor Council.

Procedures to be followed for off-campus college-sponsored functions:

1. The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. In the case that there is not an advisor, the Director of Student Activities shall be notified.
2. The Meredith Security Office shall be notified as to the time, place, date, and nature of the off-campus event.
3. Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being utilized.

Off-Campus Responsibility

Meredith College assumes no liability for any student when that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Performances and Publications

All public performances and all publications will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publicity and Advertising

Meredith related announcements may be posted on individual hall bulletin boards. No publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting announcements of non-Meredith college social events must be secured from the office of the Dean of Students prior to posting. Non-approved announcements will be removed. A bulletin board is available in Cate Center on which two announcements of non-Meredith events may be posted.

Refund Policy

(See Refund Policy in college catalogue.)

Residence Requirement

Meredith students under the age of twenty-three must live on campus or reside with their parents, husband or (with special permission) a close relative. A person must be enrolled at Meredith to have the privilege of residing on campus. Senior and Junior students, on occasion, may be given special permission by the Dean of Students to reside off-campus. A student must have a 2.0 GPA to apply for off-campus housing.

Campus housing is available only to full-time under-graduate students under the age of twenty-three. Any full-time student residing on campus who reaches the age of twenty-three during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of twenty-one and is completing a continuous four-year academic program. No student may reside on campus for more than ten semesters, or beyond one year after her class has graduated. A first semester freshman over the age of twenty-one, or a transfer student twenty-two years of age or older, may be given permission from the Dean of Students to reside off-campus.

Returned Checks

In the case of returned checks, the business office will automatically redeposit the check at no charge. If the check is returned a second time, it is charged to the student's account and a \$10.00 handling fee is added. Two returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Self-Determining Hours

1. A student granted SDH privileges must have completed one college semester. Students classified as freshmen receive SDH privileges during second semester only.
2. Sign in procedures:
 - a. Meet the security guard on the first floor of Johnson Hall.
 - b. Show the guard your Meredith identification card.
 - c. Sign the guard's roster with your name, your room number, and time of arrival.
 - d. The guard will escort you to or meet you at your residence hall.
 - e. If driving your own car, meet the guard at Johnson Hall and sign in as above.
3. Students using SDH will leave their dates at Johnson Hall. (*See Closing Hours.*)
4. There will be no on-campus use of SDH. (*See Closing Hours.*)
5. No one may leave her residence hall after closing hours without permission from Security.
6. Special Cases:
 - a. An off-campus guest may use SDH only if her hostess has SDH.
 - b. Any student returning to campus after hours without her I.D. must sign a "No I.D." form and present the security guard with

another appropriate personal identification, such as a driver's license.

Smoking Policy

Out of consideration for members in the classroom who might be allergic to tobacco, it is expected that neither students nor faculty smoke in class. Resident students who smoke are requested to smoke only in their room and to refrain from smoking in commonly shared facilities, i.e. parlors, kitchens, hallways, hall baths. Violations will receive two call downs for the first smoking violation and three call downs for each succeeding violation.

Social Sororities

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated with a similar organization elsewhere.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by off-campus persons, organizations or businesses is strictly prohibited unless authorized by the Dean of Students or the Director of Student Activities. Any use of college facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances will off-campus persons be allowed to solicit door-to-door.

Any business or company requesting to give a presentation is to be referred to the Director of Student Activities to be channeled through the appropriate organization or refused permission.

Any religious organization requesting to give a program or presentation is to be referred to the Campus Minister to be channeled through his office.



Residence Life

Air Conditioners

No air conditioners are allowed in Vann or Stringfield residence halls. Any student requiring an air conditioned environment because of a severe health problem must contact the Coordinator of Housing for consideration of a special housing assignment.

Bicycles

Bicycles left in the bike racks for longer than two weeks after spring semester will be considered abandoned.

Check-In/Check-Out Procedures

Check-In

1. Pick up room key: returning students and transfers in Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlor of respective residence hall.
2. Sign and date the blue Key Issue Card which remains on file in the Housekeeping Office.
3. Complete room Check-in Form with RA on hall.
4. Sign and date Check-in Form (both RA and student).
5. Leave the Check-in/Check-out Form with RA.
6. RA files Check-in/Check-out Forms with RD.

Check-Out

- I. Mid-year Procedure
 - A. If student is withdrawing from school...
 1. Make an appointment with RA to complete room Check-out.
 2. Remove all belongings from room.
 3. Put all trash in appropriate containers provided by housekeeping.
 4. Clean and sweep room and clear walls.
 5. Meet with RA and check room for cleanliness and damages.
 6. Both student and RA sign and date Check-out Form.
 7. Take room key, Check-in/Check-out Form and Room Damage Deposit Refund Request to the Housekeeping Office on 1st Poteat during stipulated hours.
 8. Sign Check-in/Check-out Form for returned key and secure staff signature; leave duplicate of Check-in/Check-out Form in the Housekeeping Office.
 9. Student keeps original of Check-in/Check-out Form.

10. If the RA has indicated on Check-out Form that the room is in good condition, the duplicate Check-in/Check-out Form will be forwarded to the Accounting Office for reimbursement of damage deposit.
 11. If the RA has indicated that there are damages in the room, Housekeeping will check the room and assess charges before forwarding the duplicate Check-in/Check-out Form to the Accounting Office.
 12. The Accounting Office will refund by mail the damage deposit or part of it depending on damage assessment.
- B. If student is changing to another campus room...
1. Follow steps 1-9 listed above in IA for room leaving.
 2. Follow steps 1-5 listed under check-in procedure for new room.
- C. A student must vacate her room within forty-eight hours after deciding to leave campus. A student not planning to return following Christmas break must remove all belongings before leaving for break. A student who, during Christmas break, decides not to return must remove all belongings prior to date students return to campus. (See schedule of charges.)

II. End of Year Procedure

- A. 1. Meet with RA and check room for cleanliness and damages.
- **a. Remove all belongings from room.
 - **b. Put trash in appropriate containers provided by Housekeeping.
 - **c. Clean and sweep room and bathroom and clear walls.
 - **d. Be sure all college furniture is in the room and reattach all headboards to beds.
 - **e. Remove all personal items from storage area before the last day of exams. Items left in storage after graduation day will be disposed of.
 - **f. Remember, **no summer storage!** (unless you must depend on air travel to and from Meredith.)
2. Both student and RA sign and date Check-out Form.
3. Student takes Check-out Form, Room Damage Deposit Refund Request and room key to the Housekeeping Office on 1st Potat.
4. Last occupant to check-out leaves the phone in the room, *locks the bathroom connecting door, then locks the door to her room before turning in her Check-out Form and key. (Students are responsible for the security of their phone.)*

Please check carefully the hours that the Housekeeping Office will be open so that you may schedule your departure appropriately.

5. Students who are graduating or withdrawing after the semester must take the *DAMAGE DEPOSIT REFUND SLIP* (available from your RA), with the Check-out Form and key to the Housekeeping Office. The deposit will be mailed to you during the summer after rooms have been checked and necessary charges deducted.

B. If student is returning...

1. Follow steps 1-4 in A listed above.
2. If damage charges are assessed, the student will be notified of the amount needed to restore her damage deposit of \$50.00.
3. If storage is needed over the summer by those students who must travel by air, arrangements must be made with Environmental Services prior to leaving school.

PLEASE NOTE: If the Check-in/Check-out Form is not completed properly, the damage deposit will be assessed according to the Schedule of Charges.

The above procedure must be followed each time a student vacates a room (or moves to another on-campus room).

Failure to follow the above procedures will result in the following charges against the Residence Damage Deposit:

Schedule of Charges

1. Failure to follow the proper check-in/check-out procedures including the failure to sign and date your room Check-in/Check-out Form will result in a \$25 charge against your deposit.
2. Failure to vacate room within stated time will result in a \$25.00 charge against your deposit.
3. Failure to turn in key within 24 hours after the completed room check-out with the Resident Assistant will result in a \$15 charge against your room deposit (lock must be replaced).
4. Additional charges will be made against your deposit for damages to any room to which you are assigned or its contents; and for failure to clean your room or bathroom properly upon your departure.
5. A \$25 charge will be made against your deposit for failure to return your room or bathroom to its original state of cleanliness (restoring to move-in condition).
6. Defacing walls or woodwork to the point where repairs are necessary:
 - (A) Removal of material from walls (tape, gum, tacks and/or nails, plastic putty, screws, hooks) - \$20.00
 - (B) Repainting or papering of walls or woodwork - full deposit

- (C) Repair of large holes resulting from unauthorized construction (attached bookshelves, cabinets, lamps, etc.) - \$30.00

7. Damage to furnishings and room accessories:

- (A) Missing furniture or room accessories - actual replacement cost
- (B) Defacing of furniture requiring refinishing - full deposit
- (C) Replacement of carpet - full deposit
- (D) Telephones - full deposit

Other repairs for damages not specifically outlined above will be charged against the residence damage deposit according to cost of repair.

Cost of repair for damage of common property (parlor, hallway, bathroom, etc.) will be shared by those students responsible.

When the cost of repairs for damage in a room exceeds the maximum damage deposit, responsible student(s) will be required to make full restitution.

Closing Hours

Meredith's closing hours are as follows:

Sunday-Thursday	1:00 a.m.
Friday-Saturday	2:00 a.m.

At these times the residence halls are locked to increase the protection of the students in the residence halls. As a further safety measure, *no students are allowed to leave the residence halls after closing hours*. For increased safety, numerous residence hall doors are locked during the early evening (i.e. 7:00 pm). Residents are responsible for knowing which doors are locked early and must not use these doors after they are locked. Any student responsible for allowing a secured door to become unlocked will be referred to Honor Council in violation of security.

During first semester, Freshmen leaving campus who plan to return on that day must do so by closing hours. *During first semester, a Freshman who realizes she cannot return to the college by closing time should call the Residence Director on duty*. She should give her location, reason for being late, and the approximate time she expects to return. Notifying the Residence Director on duty is the responsibility of the individual student and does not necessarily excuse the lateness. Lateness in excess of 30 minutes may result in judiciary action. A Freshman who returns after closing during the semester must check in with Security in Johnson Hall.

One exception to Freshman curfew is allowed on Cornhuskin' night. For that night only, Freshmen will be allowed to have Self-Determining Hours without penalty and must follow sign-in procedures as do students with SDH privileges.

Upperclass students and second semester Freshmen have the privilege of Self-Determining Hours. Students on SDH should return from dates through Johnson Hall as no males are allowed on campus after closing hours. Students returning to campus after closing hours must go directly from Johnson Hall to their residence hall.

Closing Residence Halls

Residence halls will be closed during holidays and vacations including fall break, Thanksgiving, Christmas, Easter, and spring vacation. *Students must vacate the residence halls at the stated time of each closing.*

Fire Safety Rules

Room Safety

1. No electrical appliance of any kind, i.e. hairdryer, curling iron, curlers, may be used in a residence hall unless it is Underwriters' Laboratories listed. Students are expected to use all appliances with the utmost safety methods.
2. Electrical cooking appliances, irons and sun lamps may *not* be used in students' rooms. Any cooking appliance found on campus will be taken to the Housekeeping Office, and upon request will be returned to the student at the end of the semester. Microwave ovens are available on each floor. Pressing rooms and kitchenettes are provided. Unattended irons must be unplugged and stored in student's room. Cooking appliances must be left at home.
3. Extension cords are not approved for permanent wiring and likewise are not safe.
4. Extension cords may not be used except when absolutely necessary, and then *only heavy-duty cords* with a safety fuse may be used.
5. Candles or open flame items may not be used. No flammable chemicals are to be kept in residence halls.
6. Electric Christmas tree lights may not be used anywhere in the residence halls.
7. Metal trash cans are recommended.
8. All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. This includes no bicycle storage in stairwells or hallways.
9. Trash cans may be placed in the hallway between 7:30 and 8:30 a.m. only.
10. All stairwell doors which act as floor separations and fire doors are to be kept closed at all times.
11. Storage areas must be kept orderly.
12. All students must exit buildings immediately when fire drills are held.

13. Students are requested not to smoke in bed and to handle all smoking materials with utmost care.

Fire Drills

Frequent fire drills are held for the safety of all students. The fire marshall has ordered that there be one fire drill per month. In order to insure efficiency during fire drills, the following procedure shall be carried out. Failure to participate in a fire drill will result in three call-downs. Repeated failure to cooperate in the following procedures will result in judicial action.

I. Prior to fire drill

- A. Residence Hall Board Chair
 1. During the first week of school coordinate check of fire alarm equipment with the Dean of Students Office and maintenance.
 2. Designate the date and time for the drill (first drill must be held during the first two weeks of each semester) and announce it at the regular meeting of the Board.
 3. Explain procedure to Residence Hall Presidents.
 4. Inform Security, RD on duty, nurse in infirmary, and cafeteria manager (if drill is close to cafeteria hours) just prior to the fire drill.
 5. Inform the Dean of Students of the fire drill.
 6. Designate outside evacuation meeting places for each hall to line up in single file line.
- B. Residence Hall Presidents
 1. Conduct fire procedures training for Resident Assistants, fire marshalls and Residence Directors.
 2. Locate fire alarms for residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Board Chair.) Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.
 3. Inform Residence Director of the date and time of the drill.
 4. Make sure Resident Assistants have chosen fire marshall suites. Inform hall of designated outside evacuation meeting place for hall residents to line up in single file line.

II. In case of real fire:

- A. If YOU discover the fire—
 1. Activate nearest alarm.
 2. Get out of building immediately if fire is threatening.
 3. Call fire department - 911 (9-911 on campus phone).
 4. Alert Security/Residence Director/switchboard.
 5. If *tiny* fire — use fire extinguisher.
If *larger* fire — leave to firemen.

- B. 1. Check doorknob to see if *hot* — if HOT, DO NOT OPEN — go to window and wait for firemen to rescue. DO NOT TRY TO JUMP OR CLIMB DOWN (with your door closed you are not in immediate danger).
2. If smoke is beginning to fill the hallway as you evacuate, grab something to help filter smoke. If you get caught in heavy smoke, *crawl* to nearest exit. (More people die from smoke than from burns.)
3. If fire blocks your nearest exit, go immediately to next closest exit.
4. Meet Resident Assistant at evacuation meeting point.

III. During the fire drill.

- A. Students
 1. Close windows.
 2. Turn off all lights except overhead.
 3. Leave room door open.
 4. Walk rapidly (do not run) out of the building. (The first person to reach the door should open it for others.)
 5. Meet Resident Assistants at evacuation meeting place. Line up as directed.
 6. Wait for signal to return.
- B. Fire Marshall Suites
 1. Take student list, pad, and pencil.
 2. Check rooms to make sure all students are out and make note of any locked doors.
 3. Close windows and turn off overhead lights in each room.
 4. Close doors in each room.
 5. Go directly to Resident Assistant and report that all rooms are clear and give her the list of locked rooms.
- C. Resident Assistants
 1. Move quickly to evacuation meeting point.
 2. Receive reports from Fire Marshalls and account for all students on your hall.
 3. Report to Residence Hall President evacuation times and problems (in real fire-i.e., possibility of students still in building, etc.)
 4. Remain at the assigned position until Residence Hall President instructs you to return to the residence hall.
- D. Residence Hall Presidents
 1. Sound alarm at the designated time and move to designated evacuation meeting place.
 2. Receive reports from Resident Assistants.
 3. Relay any necessary information to Residence Directors/security/firemen.
 4. (In fire drill, at the RHB Chair signal, de-activate alarm signaling end of drill.)

E. Residence Hall Board Chair

1. Record the time of each residence hall's departure.
2. Receive reports from Residence Hall Presidents regarding evacuation after the fire drill.
3. Keep careful records of all fire drills and forward copies of these records to the Office of the Dean of Students.

PLEASE NOTE: No trash cans may be outside of residence hall room doors before 7:30 a.m. or after 8:30 a.m.

No personal items may be left in the hallways at any time.

No cardboard boxes may be stored in the storage rooms.

(Students should be aware that it is against the law to activate a fire alarm when there is no fire.)

Hall Councils

Each residence hall has a Hall Council to assist with governance and programming. The Hall Council is composed of the Residence Hall President, two representatives from each floor, the Resident Assistants, and Residence Director who serves as advisor. Primary responsibility of the Hall Council is to plan, publicize, implement, and evaluate all major residence hall programming.

Hall Meetings

Hall meetings are scheduled each Monday evening at 7:15 p.m. All freshman students are required to attend every Monday evening hall meeting; attendance is required at three specified upperclass hall meetings per semester; one-per-room attendance is required at all other hall meetings. If for some unusual reason a room is not represented at a hall meeting, all occupants of that room receive one call-down each; the call-down may be erased if the students missed the hall meeting due to a class conflict, a regularly scheduled job responsibility or illness, and the student contacts her RA and personally secures the hall-meeting information. Single-room occupants may arrange with their RA to attend the hall-meeting every other week, but the student will receive a call-down if she fails to secure the hall-meeting information for the week she does not attend. A second hall meeting will be scheduled weekly at 8:30 p.m. for those freshmen students with 7:00 o'clock classes.

Housing

Meredith students under the age of 23 must live on campus or reside with their parents, husband, or (with special permission) a close adult relative. Twenty-four senior and twelve junior students and transfers accepted for those classes may, on occasion, be given special permission by the Dean of Students to reside off campus. A student must have a 2.0

G.P.A. to be considered eligible for off-campus housing. No off-campus option will be offered in the spring.

Campus housing is available only to full-time students (carrying 12 hours) under the age of 23. Any full-time student residing on campus who reaches the age of 23 during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of 21 and is completing a continuous four-year academic program.

Freshmen are assigned to rooms in Vann, Stringfield, and Carroll residence halls (Carroll Annex is used to house freshmen, if necessary). Two Residence Hall Presidents elected from upperclassmen, plus their suites, reside in Vann and Stringfield. Upperclass Resident Assistants and their suites reside on each hall in Vann, Stringfield, Carroll, and Carroll Annex.

Specific requests for rooms, halls, roommates, or suitemates are to be directed to the Coordinator of Housing in the Office of the Dean of Students. Requests for specific housing will be honored if possible. Roommate or suitemate preferences will be honored if all parties involved make the same request in writing.

The upperclass residence halls also have Residence Hall Presidents with Resident Assistants on each hall. Upperclass students are housed in rooms in Brewer, Faircloth, Poteat, Barefoot, and Heilman residence halls. Housing assignments are made in the spring for the following fall, giving priority to eligible seniors, then juniors, then sophomores (eligible, in this case, meaning those who have paid their advance room deposits by February 15).

Students may not move from one room to another without permission from the Coordinator of Housing.

Students may change rooms without charge during the third through sixth week of each semester and between semesters. A room change at any other time is subject to a \$25.00 processing fee.

Students vacating the residence halls are expected to do so within the specified time. Anyone violating the specified time frame will be fined a minimum of \$25.00.

The College reserves the right to move a student to a different room if a reassignment is deemed appropriate by the Coordinator of Housing and the Dean of Students.

If a student wishes to change her room or roommate, it is requested that she wait until two weeks after classes start. In order to make room changes, first make arrangements with the other student/students involved; second, obtain a room change form from your Residence Director; third, complete the form and take it to the Residence Director or Resident Assistant and the Coordinator of Housing for their signatures;

fourth, follow the proper check-in/check-out procedures as outlined on page 29; fifth, move.

Students with a communicable disease may be requested to move off-campus.

Special Housing—Language Halls-Non-Smoking Halls

Special housing is available for outstanding students of the French and Spanish language. The Foreign Language Hall is located on first floor Poteat. Students will be carefully selected from applicants. Students living in either the French or the Spanish section are asked to speak the target language throughout the day. One hour credit in the language is given to students who participate in a weekly conversation hour and in a seminar. This is an excellent opportunity for majors in the respective languages or majors in international studies to be immersed in the target language.

Applications are to be directed to:

Dr. Mary L. Thomas for Spanish

Dr. Burgunde Winz for French

Special housing is available for students who are interested in living on a Non-Smoking Hall. This housing concept emphasizes continued social, intellectual, emotional, physical, occupational and spiritual growth and improvement in a "smoke-free" environment. Programs and activities planned by the Residence Director, Resident Assistant and occupants of the hall will be focused directly on these six dimensions.

Keys

Each resident student must secure a key to her room (returning students and transfers in the Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlors of their respective residence hall). At the time she picks up her key, she will sign and date the blue Key Issue Card which remains on file in the Housekeeping Office. Keys are not to be duplicated and are to be returned to the Housekeeping Office when the room is vacated. Lost keys are to be reported immediately to the Environmental Services Office with a request for a lock change. A charge of \$15 will be made against the student's Residence Damage Deposit for a lost key and \$30 if lock is replaced.

Students are requested to keep their doors locked at all times and to carry their key at all times. A \$1.00 fine will be charged each time a master key must be used to open a locked door.

If rooms are exchanged during the academic year, all keys must be returned to the Housekeeping Office and exchanged for keys to the new room. Keys must be returned within 24-hours when vacating campus.

Kitchenettes

The student kitchenettes are located on the first floor of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman, Barefoot, Carroll Annex; and on the second floor of Carroll and may be used before 12:00 midnight. Safety precautions should be observed at all times.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann	1st & 4th floors
Stringfield	1st & 4th floors
Faircloth	1st & 4th floors
Brewer	1st & 3rd floors
Poteat	Ground, 1st, 2nd & 3rd floors
Barefoot	1st, 2nd, 3rd & 4th floors
Heilman	1st, 2nd & 3rd floors
Carroll Annex	washer and dryer in basement of infirmary

There is a 75¢ charge for each washer and a 50¢ charge for each dryer. Washers and dryers should not be used to wash and dry bedspreads or rugs. Ironing boards are provided but students must supply irons.

No machine may be used after 11:30 p.m.

Maintenance Requests

Requests for maintenance services may be made to the Environmental Services Office, ext. 8560.

Pressing Rooms

Pressing rooms, located on most floors, are equipped with ironing boards but students must supply irons. Irons left in the pressing rooms should be unplugged when unattended. No pressing is to be done in students' rooms.

Quiet Hours

Reasonable quiet shall be observed in the residence halls at all times and "busy" signs shall be respected. Quiet hours shall be observed during study hours from 7:30 p.m. to 7:00 a.m. Sunday through Thursday and from 12:00 midnight to 7:00 a.m. Friday and Saturday. Moderate quiet shall be observed during morning class hours. Radios, record players, televisions, or other musical instruments must not be heard outside the room during quiet hours. Those not observing quiet hours will be subject to judicial action.

Residence Damage Deposit

A *Residence Damage Deposit* will be returned when the student leaves the college if:

1. Proper checkout procedure is followed by the student each time a room is vacated.

2. No damage to rooms occupied by the student has occurred during her entire stay at Meredith (including key return).

Any time charges are assessed against the deposit, the student will be assessed whatever amount necessary to return the deposit to the original \$50. Grades and transcripts may be withheld if damage charges exceed at any time the balance of the deposit.

Residence Directors

Residence Directors live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of the Dean of Students, as well as being available to assist any student with questions or problems. Residence Directors supervise the work of Resident Assistants and serve as advisor and resource person for many organizations on campus.

Rotating duty schedule for Residence Directors is posted on each hall beside the phone. Emergencies should be reported immediately to the Residence Director on duty, who is in constant contact with Security.

Vann	Libby Mullinnix, ext. 8525
Stringfield	Paula Williamson, ext. 8520
Brewer	Dorcas Hostetler, ext. 8527
Faircloth	Becky Bradshaw, ext. 8508
Poteat	Marge Stevens, ext. 8506
Barefoot/Heilman	Elizabeth Weber, ext. 7812

Resident Assistants

Resident Assistants are selected in April by a selection committee appointed by the Dean of Students. Selection follows an in-depth application process which includes a formal written application, three references, a group interview, and two personal interviews. Resident Assistants are a part of the staff of the Dean of Students Office and receive financial compensation.

A Resident Assistant resides on each floor of a residence hall, is supervised by the Residence Director of her residence hall, and serves as her assistant. Her primary responsibilities include:

1. To be accessible to the students on her hall for assistance and counsel.
2. To uphold and enforce the Honor Code.
3. To encourage student participation in campus activities.
4. To facilitate good campus communication.
5. To uphold the Quiet Hours Policy as stated in the *Student Handbook*.
6. To create a positive living-learning environment on her hall which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Rooms, Descriptions

Rooms on first, second, and third floors of Vann, Stringfield, Brewer, and Faircloth Residence Halls measure 11' x 16' except for rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer which measure 15½' x 16½'.

There is a pair of windows in each room which measures 78" W x 75" L except in rooms numbered 114, 115, (108, 109 in Vann), 218, 219, 318, 319: these measure 72" W x 106" L. Each window has a venetian blind. In rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer there is in addition to the pair of windows measuring 78" W x 75" L a smaller window which measures 30" W x 46" L. The beds are 20" from the floor.

The rooms on fourth floor of Stringfield, Vann, Brewer, and Faircloth are irregular sizes. Measurements will be furnished by the Dean of Students Office on request. Each room on fourth floor Stringfield, Vann, Brewer, and Faircloth has two dormer windows with venetian blinds, except rooms numbered as follows: Vann 404, 411, one window each; Vann 407, three windows; Stringfield 403, 415, one window each; Faircloth 401, 402, 405, 416, 419, one window each; Brewer 401, 402, 404, 405, 406, 414, one window each; Brewer 403, 407, three windows. Brewer 412, Faircloth 410, Vann 400, and Stringfield 407 have one double window which measures 71½" W x 47" L. All other windows are approximately 35" W x 48" L. Rooms in Faircloth and Brewer are air-conditioned.

The rooms on second floor Carroll are irregular in size. Measurements will be furnished by the Dean of Students Office on request. Windows on second floor Carroll measure 48" W x 61" L, except room 205 which has one window 48" W x 61" L and one window 72" W x 61" L. Rooms 206, 208, 210, and 214 have one window each; rooms 201, 204, and 207 have two windows and 213 has four windows. Mattresses for the twin beds in each room are 76" x 36" and are 21" from the floor. Second floor Carroll is air-conditioned.

Rooms in Poteat Residence Hall measure 11'6" x 21' and are equipped with built-in furniture. Mattresses for the twin beds are 76" x 36" and are 21" from the floor. Each room has a window 40" W x 62" L. Poteat is air-conditioned. The rooms on the ground floor of Poteat are irregular in size. Measurements will be furnished by the Dean of Students Office on request. Each room has a window which measures 49½" W x 44¼" L. Bathroom facilities are located on the hall.

Rooms on first, second, and third floors of Barefoot and Heilman Residence Halls are 12" x 15'3" and are equipped with built-in furniture. Windows are 36" W x 75" L and the height of the bed from the floor is 21". Heilman and Barefoot are air-conditioned and carpeted.

Rooms on fourth floor Barefoot measure 14' x 24' with 2 dormer windows measuring 46" W x 58" L. Rooms are equipped with built-in furniture. Bathroom facilities are located on the hall. Beds measure 20" from the floor.

Rooms in Carroll Annex measure approximately 12' x 15' and have one window which measures 3' W x 4' L. Carroll Annex is carpeted and air-conditioned. Bathroom facilities are located on the hall.

Each student is provided a single bed, a dresser, a desk, a desk chair, a closet. Each student brings her own bedding, including mattress cover and pillow. It is advisable to have four or six sheets, pillow cases, towels, bath cloths, blankets, and spreads. Extension cords may be needed in some rooms; *however, only heavy-duty cords "with safety fuse" may be used.*

Rooms, Regulations

1. Each room must be personally inspected by the Resident Assistant and the new occupant before moving into the room. Proper check-in procedures must be followed in order to avoid a \$25 charge against the Residence Damage Deposit.
2. Every student must secure a key to her room from the Housekeeping Office before moving into a room. If rooms are changed during the year, the proper check-in/check-out procedures must be followed, and keys exchanged through the Housekeeping Office. Keys must be returned to the Housekeeping Office before leaving the College.
3. The College cannot be held responsible for articles misplaced or lost. *Rooms should be locked when students are out.*
4. Students may not be destructive to College property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. Students will be required to pay for damage done to college property.
5. Furniture must not be removed from any room or parlor.
6. Curtain rods must be left in rooms.
7. Students may not keep animals and pets in the residence halls.
8. Students may not put trunks, luggage, boxes, clothes racks, bicycles, etc, in the halls. (Rooms are available for storage of luggage during the academic year in most residence halls.)
9. Bicycles may not be kept inside residence halls. (Bicycle racks are installed near each residence hall.)
10. No window unit air conditioners are permitted.
11. Small refrigerators (3.1 cubic feet maximum) are permitted.
12. No microwave ovens are permitted.
13. No small heaters are permitted.
14. For health reasons, all dishes should be properly cleaned after usage. There are to be no dirty dishes left on halls, in rooms, or in kitchenettes.
15. No lofts attached to the walls or permanent construction is permit-

- ted. Any free-standing construction must be removed from the campus by the student at the end of each year.
16. Requests for the installation of ceiling fans will be approved only with the understanding that the fan, when installed, will become the property of Meredith College and will not be removed. Fans must be installed by Meredith maintenance crew, and will be installed when time and manpower permit. Arrangements must be made prior to August 15.
 17. No cooking appliances may be used in student rooms. All cooking must be done in the residence hall kitchens.
 18. Proper check-out procedures must be followed when vacating a room.
 19. Draperies should be made of fire resistant materials.

Room Search

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies.

The Student Government Association Executive Committee reserves the right to conduct room searches, locker searches, and motor vehicle searches, either spontaneously due to reasonable suspicion of a violation of college policies, or carefully planned as a routine procedure. Procedures shall be followed to ensure the protection of the student and her property. A minimum of two elected SGA officers and a Residence Director shall be present during the search.



Security

Meredith College takes seriously the need to exercise reasonable care for the safety and security of her students. Security officers patrol the grounds twenty-four hours a day; residence halls are locked nightly at 1:00 or 2:00 a.m.; Campus Security is readily available at all times through the use of mobile telephones, ext. 8524.

Personal security, however, is the responsibility of each individual student. Students are expected to keep their room doors locked—especially at night; students are never to exit a locked door without first alerting security; students are requested to walk in pairs or groups after dark; students are expected to alert security immediately if any uninvited or suspicious individual is sighted on campus.

DO YOUR PART TO KEEP YOURSELF SAFE — AND — OUR CAMPUS A SAFE PLACE TO LIVE!!!

Sign-Out Procedures

When remaining off campus overnight, all students are requested to leave information of intended destination and time of return in their rooms in an obvious location (i.e. in an envelope taped to the mirror).

Smoking in Residence Halls

Smoking is prohibited in all commonly shared areas of the residence halls, i.e. hallways, hall parlors, kitchens, hall bathrooms. Students may smoke in their rooms unless they reside on a non-smoking hall. Violators will receive two call-downs for the first violation and three call-downs for each succeeding violation.

Storage

There are storage rooms in most of the residence halls for luggage storage during the academic year. Please have identification on outside and inside of luggage. Due to fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles.

Limited summer storage is available for only those students who must rely on airline transportation to and from Meredith. Items must be securely tied or locked and carefully marked for identification. No carpets or furniture will be stored. There is a \$30.00 charge for any summer storage.

Any items of clothing, carpets, etc. left in rooms will be disposed of by the housekeeping staff. Any items left in storage for more than one academic year will be disposed of by the housekeeping staff.

Tornado Safety

If a tornado warning is issued, students should move quickly to a lower inner hallway, sit along the wall, and cover their heads with their hands.

Residents of Carroll Annex must evacuate immediately and go to Stringfield first floor hall.

Vacating Residence Halls

Resident students, as responsible citizens, will be responsible at all times for the upkeep of their rooms. Upon vacating the residence halls, students will be expected to leave their rooms in order with all trash and belongings properly disposed of before officially checking out of the residences. In the event of a withdrawal, the student has forty-eight hours to vacate her room. A student will be held financially responsible for damage to her room. The proper check-out procedure must be followed to avoid charges against her Residence Damage Deposit.



Academic Information

Academic Information

The *Meredith College Catalogue*, the official source of academic information, is given to each new student during orientation. If there are further questions, consult your faculty advisor, the registrar, or the academic dean (vice president and dean of the college.)

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the President he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your teacher, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the dean. There may be times when it is necessary to go directly to the dean with a problem of extraordinary sensitivity. Feel free to follow that course if you think the situation warrants.

Dr. Allen Burris Vice President and Dean of the College, Ext. 8514

Advisors, Academic

Each incoming freshman and transfer student is assigned an academic advisor to aid her with academic programming, scheduling, and pre-registration. When a student declares her major, usually at the end of her sophomore year, she is assigned an advisor from her major department.

Academic advisors meet with students individually and in groups to assist with academic planning and scheduling. Each student is ultimately responsible, however, for her own scheduling and academic pursuits.

Advisors, Student

Student Advisors are upperclassmen who have been selected and trained to assist freshmen in solving problems that they may encounter as new students, particularly during the first few weeks of school. Student Advisors must meet the same qualifications as those students elected to a campus office. The Chief Student Advisor is a senior elected by the student body in the spring SGA elections.

Student Advisors for Freshman Students

Cara Lynn Croom Chief Student Advisor

Sarah Alley, Traci Baldwin, Glenda Barton, Leslie Belsha, Tracy Carter, Tracie Collins, Anne Cutler, Debbie Davison, Carmen Elliott, Nancy Finley, Leigh Foster, Amber Hager, Kelli Harris, Lynn Hastings, Tammy Holder, Alyson Honeycutt, Catherine Huggins, Leanne Jackson, Cynthia Jenkins, Kay Jernigan, Liz Koontz, Trish Lee, Lisa Leggett, Anna McCants, Jeannine Manning, Mary Claudia Mason, Lacreia Maulsby, Lisa Mumford, Donna Newton, Mary Beth Ogle, Terri Pegram, Suzanne Perry, Jayne Potter, Laura Prestwood, Michelle Roberts, Sherry Rockstad, Beth Saylor,

Laurie Setzer, Marcy Stephens, Dawn Steudel, Amelia Stinson, Suzanne Stovall, Linda Terry, Christy Townsend, Shelly Turlington, Elizabeth Vaughn, Myra Waddell, Robbie Walker, Ann Carter Weis, Kristie Westbrook, Anne Whiteside, Maria Williams, Sarah Williams, Gayle Woodard, Lisa Woodruff, and Robin Wright

Student Advisors for Transfers

Angie Bazzarre, Tracy Martin, Michelle Rowe, Cindy Chain Short, Sheryl Hunt

Alternates

Missy Balsley, Mandy Viverette

Class Absense

Following notification of the Dean of Students Office by the college infirmary, a physician or parent, a student's class absence will be noted on a daily "emergency/illness" report to faculty. This notice does not constitute an "excused absence," merely a verification of the reason for absence. The student is responsible for contacting personally each of her professors regarding her absence. A determination of "excused" or "not excused" is the responsibility of each faculty member.

Inclement Weather Policy: In keeping with Meredith's policy on class attendance, classes will be held even in inclement weather. In the case of extremely hazardous driving conditions, commuting students should make individual decisions concerning class attendance.

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular presence of the student in the classroom is indispensable both to herself in deriving the most from her courses and to her teachers and fellow students in sharing the benefits of her thinking. She must accept full responsibility for class presentations, announcements, and assignments missed because of absence.

The effect of class attendance on the grade will be clearly specified, in writing, by each instructor at the beginning of the course.

Classification

Students are classified according to the following number of credit hours:

Freshman	1-25 hours credit
Sophomore	26-59 hours credit
Junior	60-89 hours credit
Senior	90 and above hours credit

Class Reservation

Class reservation is the process of obtaining guaranteed space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as degree or teacher certification program. Class reservation is held during the last half of each semester but is not in effect for summer terms. No payment is required for class reservation but payment must be made before registration can be completed. Information on the class reservation process is available immediately after mid-term recess.

Committees with Student Representation

Academic departments at Meredith have advisory committees which include students in their membership. Also, a majority of the college standing committees have several student members.

Continuing Education

The continuing education program at Meredith includes the following:

- Re-Entry Program, for women age 23 or older who wish to begin or resume academic coursework leading to a degree.
- Enrichment Program, consisting of noncredit short courses focusing on arts and humanities, special interests, and personal and career development.
- Postbaccalaureate Certificate Programs, consisting of two professional curricula leading to certification by Meredith College: Legal Assistants Program (LAP) and Cultural Resources Management (CRM).

For re-entry admission procedures, see adult students and Continuing Education information in the Meredith College catalogue, or consult the continuing education brochure. The brochure also includes a listing of current enrichment courses and information on certificate programs. It is available each semester from the Office of Continuing Education. Students of traditional age may enroll in enrichment courses while undergraduates and in certificate programs following graduation. Call the Office of Continuing Education (829-8353) for further information on any of these special learning opportunities.

Dr. Ellen M. Ironside Associate Dean for Continuing Education, Ext. 8353
Mrs. Anne C. Dahle Director of Credit Programs, Ext. 8353
Ms. Penelope W. Augustine Enrichment Program Coordinator, Ext. 8353
Ms. E. Page Potter Director of Legal Assistant Program, Ext. 8353
Ms. Sandra C. Close Continuing Education Assistant, Ext., 8353

Cooperating Raleigh Colleges

Meredith College, North Carolina State University, Peace College, Shaw University, Saint Mary's College, and Saint Augustine's College form a consortium through which they provide their collective educational resources to students at each of the six institutions. A student who

wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Registrar's Office for proper procedure.

Dr. Rosalie P. Gates CRC Director, (919) 829-8538

Cooperative Education/Internships

Through the Cooperative Education and Internship Programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Internships are offered through the Office of Career Services and through each academic department. Cooperative Education is offered through the Office of Career Services. Call ext. 8341 for additional information about internships or cooperative education.

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the college catalogue.

Mid-Term Grade Reports

Midway into each semester, instructors provide the Registrar's Office with mid-term grade reports for those students whose performance in class has indicated work below a "C" average. This is not a permanent grade, but rather an indication of the student's progress thus far in the current semester. The student, parents and her faculty advisor are notified of the mid-term grade in October for the fall semester and in March for the spring semester.

Plagiarism

Plagiarism is the dishonest use of another's words, thoughts, or ideas as one's own. Honest work in no way precludes using another's work, it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and periodicals and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, *all such borrowing must be acknowledged clearly* in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this known to her instructor. A plea of ignorance will not be accepted as an excuse by the Honor Council.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. It is understood that a student who is uncertain about an assignment and sources to be used will consult with her instructor for clarification. (Please note that the user will consult with her instructor for clarification.) (Please note that the use of old high school papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration (see Class Reservation)

Records, Access To

In compliance with the Family Education Rights and Privacy Act of 1974, and the Buckley Amendment to that act, Meredith has established the following policy concerning student records:

Student records at Meredith are kept in the Offices of the Registrar, the Dean of Students, and Career Services. Financial aid records are kept in the Financial Assistance Office. A student's request for access to her records in any of these offices will be granted, in compliance with the Right to Privacy Act, within a 45-day period. A student is requested to make an appointment with the appropriate office if she wishes access to her records.

For information regarding the Meredith policy in the compliance with the Family Educational Rights and Privacy Act of 1974, and the Buckley Amendment to that act, please call Office of Career Services and Cooperative Education, extension 8341.

Registrar

The Registrar is responsible for the scheduling of classes, student registration, and academic records. Instructions and announcements are posted on the bulletin board outside the Office of the Registrar and are distributed regularly throughout the year.

Dr. Charles Davis Registrar, Ext. 8593

Summer School

There are 3 three-week sessions of summer school held on the Meredith campus each summer. Registration is held on the first day of each term and the full tuition for the term is due at that time.

Normally a student may take only one course per session. A brochure listing the proposed summer courses is available in the Registrar's Office early in the spring semester.

Students may also take courses at other institutions during the summer. All such courses must be approved by Meredith before they can be added

to the academic record. Approval forms for visitation courses are available in the Registrar's Office.

Testing

If a student's semester exam schedule includes more than two tests on one day the student may request to reschedule the third exam.

Transcripts

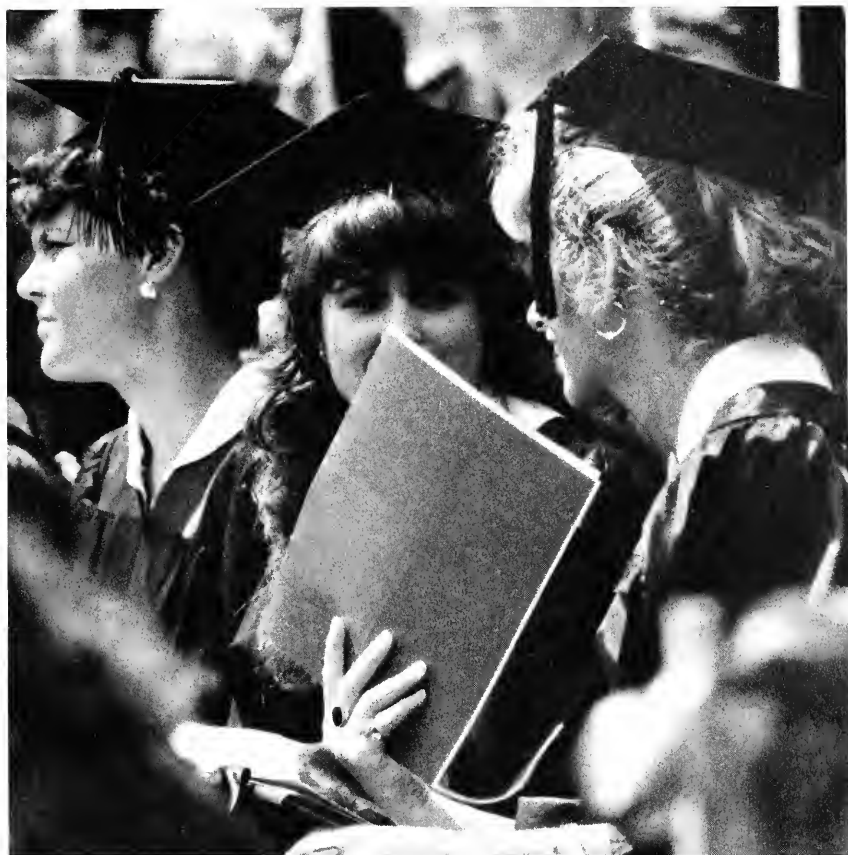
Students may receive official copies of their college transcript from the Registrar's Office for \$2.00 per copy. The student's signature is required before a transcript can be released. Requests made by phone cannot be honored.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment prior to the completion of the semester, it is her responsibility to have a conference with her academic advisor, the Dean of Students, the Academic Dean, and if on financial assistance, with the Director of Financial Assistance, to complete the designated form and leave her official college records in good standing. She shall relinquish her college I.D. and its rights of use to the Dean of Students. Upon completion of withdrawal, she will be expected to vacate her room within forty-eight hours, complete proper check-out, and return her room key to the Housekeeping Office.

(Any room-deposit refund due the student will be mailed from the business office at a later date.)

When a student decides to return to Meredith after withdrawing, she applies for readmission to the admissions office.





General Information

ADMINISTRATION

President of the College

The President is the chief educational and administrative officer of Meredith College. He is responsible to the Board of Trustees for the supervision, management, and government of Meredith, and for interpreting and carrying out the policies of the Board of Trustees. He signs all diplomas and executes in the name of Meredith College all contracts, deeds, notes, and other documents and legal instruments authorized by the Board or the Executive Committee. He coordinates all administrative and educational functions of the College. He is the official representative of the College.

Dr. John E. Weems President, Ext. 8511

Vice President and Dean of the College

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the president he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your teacher, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the dean. There may be times when it is necessary to go directly to the dean with a problem of extraordinary sensitivity. Feel free to follow that course if you think the situation warrants.

Dr. Allen Burris Vice President and Dean of the College, Ext. 8514

Vice President for Administrative Affairs and Executive Assistant to the President

The Vice President for Administrative Affairs represents the president at special meetings, conferences and functions, and handles special projects for the president. She is responsible for the preparation of Strategic Planning Documents and other special reports and studies. She maintains communications with the Board of Trustees and supports their decision-making responsibilities through the preparation of reports, studies, research, and presentations.

*Dr. LaRose F. Spooner Vice President for
Administrative Affairs and Executive Assistant
to the President, Ext. 8511*

Vice President for Institutional Advancement

The Vice President for Institutional Advancement is the chief administrative officer responsible for development, fund raising, alumnae affairs, denominational relations, and related activities. Professional members of the institutional advancement staff are assigned specific duties in these areas. The staff also works with students in parents' association activities, Granddaughters' club and college relation activities.

Fund-raising activities are designed to 1) secure resources for current operation expenses in an amount equal to the difference in income from tuition and fees paid by students and actual operation costs, 2) capital improvements (this includes new buildings and renovations), and 3) endowment (The Meredith College Endowment provides perpetual support for all programs of the College.)

Dr. Murphy Osborne . . . Vice President for Institutional Advancement, Ext. 8374

Vice President for Business and Finance

The Vice President for Business and Finance is responsible for all financial matters except those which relate to financial assistance. These responsibilities include student charges and payments. In addition to financial matters, the Vice President for Business and Finance has responsibility for the maintenance and housekeeping services, dining services, telephone services, the student store and campus security.

Mr. Charles Taylor, Jr. Vice President for Business and Finance, Ext. 8516

Vice President for Student Development

The Vice President for Student Development is responsible for the coordination of the Student Development division, which includes the offices of: Admissions, Campus Ministry, Career Services, Counseling, Dean of Students, Scholarships and Financial Assistance, Health Services, and Student Activities.

Special programming related to these areas as well as to international students, emphasizes the enrichment of student life at Meredith, development of student leadership, and enhancement of students' personal and intellectual growth and development.

Dr. Sandra Thomas Vice President for Student Development, Ext. 8350

Alumnae

All graduates are members of the Meredith College Alumnae Association. All former students who do not graduate may become members upon request. The Association serves to strengthen relations among alumnae and between alumnae and the College.

Mrs. Doris A. Litchfield Director of Alumnae Affairs, Ext. 8548

Class Agent

A class shall elect two agents their senior year 30 days prior to the annual meeting of the Alumnae Association and shall report their names immediately following the election to the Director of Annual Giving. It shall be the responsibility of the class agents to serve as a link between the College, the Alumnae Association, and the members of their class.

Ms. Chandy Christian Director, Annual Giving, Ext. 8548

Publications

The Office of Publications oversees all official literature, stationery, and all printed pieces of the College except those classified as student publications. It also offers guidelines as to use of the College seal and the logo. The staff offers production assistance to students who are working on publications or promotional materials.

Mrs. Carolyn C. Robinson Director of Publications

Public Relations

The Office of Public Relations is responsible for all publicity, media relations and advertising for the College (except advertising in student publications). It releases news of programs and activities at Meredith to the appropriate media, and news of students' accomplishments to their hometown newspapers. The office also offers assistance to students who are planning to publicize a college-related event.

Mrs. Jeannie Morelock Director of Public Relations

Emergencies

In case of an emergency, the following procedures should be followed:

Monday-Friday 8:00 a.m.-5:00 p.m.

- Call Campus Security by dialing 8524 on a campus phone, or
- Call switchboard operator by dialing "0" on campus phone or by dialing 829-8600 on a private phone line.
- Notify the Residence Director of the student involved in the emergency.

Monday-Friday 5:00 p.m.-8:00 a.m. and Weekends

- Call Campus Security by dialing 8524 on a campus phone
REMEMBER: *To let the security phone ring at least four rings.*
- Call Residence Director on duty. (Use beeper number 9-664-3208 if she cannot be reached at her extension.) Wait to hear 3 beeps, then DIAL the number where you may be reached. The RD will call you back.

EMERGENCY MEDICAL PROCEDURES

Monday 8:00 a.m.-Saturday 8:00 a.m.

Call the Infirmary (ext. 8535); and the nurse will examine the patient and give instructions, if necessary, for calling the Rescue Squad (911).*

Saturday 8:00 a.m.-Monday 8:00 a.m.

Call the nurse who is on call. Her name and number are listed in the schedule posted by each hall phone. If no answer, call the beeper number, 737-1871* Call Residence Director on duty or Security if needed.

WHEN A STUDENT CALLS THE RESCUE SQUAD, SHE MUST PAY THE ASSESSED FEE OF APPROXIMATELY \$60.

**If at any time you believe it is necessary to call the Rescue Squad before contacting the nurse, do so. Remember that any time the Rescue Squad is called, Security needs to be notified so that they can direct the Rescue Squad to the emergency site.*

Freshman Experience

Freshman Experience is a seminar designed to acquaint freshmen students with the many facets of college life. *Freshman Experience* includes sessions designed for personal growth, intellectual stimulation, and adjustment to campus life. *Freshman Experience* meets Monday mornings at 10:00 a.m. throughout the first semester of the freshman year. All freshmen are required to attend.

**Grievance Procedures
Academic Problems**

Students who are experiencing academic problems either with a grade or other aspects of the course should first discuss the matter with the professor. It is the professor's responsibility to fully explain all grades and requirements of the course. If the problem is not resolved the student or professor should consult the department head. Should further action be required the matter should be reported to the Vice President and Dean of the College.

Only a teacher may change a grade unless it is appealed to the Academic Council.

Discrimination

Anyone at Meredith who experiences discrimination on the basis of race, color, national or ethnic origin should discuss the matter with either the Dean of Students or the Vice President and Dean of the College who will consider the matter for appropriate action.

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the Residence Director responsible for her residence hall. If the problem cannot be resolved through discussion with the Residence Director, the student may make an appointment with the Coordinator of Housing for further consideration. If additional consideration is deemed necessary, an appointment may be made with the Dean of Students to consider appropriate action.

Sexual Harrassment

Anyone who experiences sexual advances by another member of the Meredith community which she/he considers inappropriate should discuss the matter with either the Dean of Students or the Vice President and Dean of the College to consider the matter for appropriate action.

Lake

In the midst of the Elva Bryan McIver Amphitheater, one finds a lovely setting with a small lake — one of Meredith's well-known landmarks. This setting, with the ducks swimming at their leisure, fills one with peace and serenity. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held on the island in the middle of the lake, as well as some more official gatherings, such as Class Day exercises.

Use of the lake area is discouraged at night due to security measures. Swimming in the lake is discouraged quite strongly due to the fact that the lake is small and land-locked.

Meredith Performs

Meredith Performs offers to the campus and the community quality entertainment at reasonable prices. Meredith Department of Music and the Performing Arts annually presents a series of performances in music, theatre and dance.

Students participate in all aspects of production on stage and off. Open auditions are held for actors, singers and dancers for productions on the main stage and in the studio theatre.

Sunbathing

Sunbathing is permitted *only* in the area *between* Faircloth, Brewer, Heilman and Barefoot.

En route to and from designated sun-bathing area, students must wear coverups over their bathing attire.

Theft/Loss of Personal Property

Students who experience a theft or loss of personal property should alert security as soon as possible. Meredith is not responsible for the personal property of students. If a major loss occurs, the student may choose to call the Raleigh police for investigation.



Traditions and Annual Events

Alice in Wonderland

Once in every college generation the faculty presents Lewis Carroll's "Alice in Wonderland" for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for Spring Semester, 1992.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates achievements of its outstanding young women at an annual Awards Day Service. The following awards are presented:

Ida Poteat Scholarship
 Perry Harris Scholarship
 Carolyn Peacock Poole Scholarship
 English Department Service Award
 Norma Rose Scholarship
 Elizabeth Avery Colton Award (for best piece in the *Acorn*)
 Best Artwork in the *Acorn*
 Marion Fiske Welch Scholarship
 Ruth Ann Hubbell Award for Creative Writing
 Martha Nell Tucker Freshman Biology Award
 John Yarbrough Biology Award
 CRC Press Freshman Chemistry Awards
 Vallie Tillotson Nelson Freshman Mathematics Award
 Freshman/Sophomore Mathematics Competition
 Home Economics Service Award
 National Diet Center Scholarship
 Hall of Fame Awards in Business and Economics
 Wall Street Journal Achievement Award
 Ellen Amanda Rumley Scholarship Award
 SNCAE Outstanding Future Teacher Award
 WINGS Academic Award
 Anne C. Dahle Re-Entry Scholarship Award
 Ralph E. McLain Award
 Outstanding Senior in Psychology
 Psi Awards for Outstanding Contributions in Psychology
 Sarah Lemmon Achievement Award
 Phi Alpha Theta Scholarship
 Phi Alpha Theta Outstanding Member Award
 Outstanding Student of Spanish Award
 Outstanding Student of French Award
 Most Improved German Student Award
 Outstanding Freshman Award (National French Honor Society)

Best in Show Award
 Outstanding Student in Art Award
 Theodore Presser Scholarship
 Social Work Professional Development Award
 Rotary Scholar Recognition Award
 Carlyle Campbell Awards
 Academic Excellence Award
 Who's Who in American Colleges and Universities

Each year Meredith also recognizes the achievements of its outstanding athletes at an annual Athletic Banquet sponsored by the Physical Education Department.

Awards are presented in the following fields:

Tennis
 Volleyball (Most Valuable Player)
 Basketball (Nancy Newlin Award)
 Golf (Most Valuable Player)
 Softball (Most Valuable Player)
 Hoofprint Club
 Aqua Angels
 Meredith Dance Repertory Ensemble

The Office of Student Activities sponsors an annual "Salute to Students" Awards Day giving clubs and organizations the opportunity to recognize outstanding leadership among their members. The organizations giving awards include SGA, MRA, MCA, MEA, ABA, RHB, the four classes, *Meredith Herald*, *Oak Leaves*, Outstanding Seniors, Student Development Leadership Award, and others.

Big Sister — Little Sister Classes

An incoming freshman is assigned a junior to be her big sister until the upperclass student graduates. During the first week of classes, the Junior Class gives a picnic at the lake in honor of their new little sister. Later in the year during Stunt and Cornhuskin', the even year big sister-little sister classes and odd year sister classes challenge each other. In addition, each class serenades and entertains its sisters. The culmination of the two classes' years together is Class Day on which the little sisters honor their big sisters. (*See also Odd and Even Classes and Class Day Activities*).

Black Emphasis Week

The views and interests of America's and Meredith's black community are highlighted during this spring week. The Meredith student group, Association for Black Awareness, sponsors the week's activities which include speakers, a worship service, dramatic or musical performances and other special events which focus on black awareness.

Bonfire

After the senior picnic, on one night of the week preceding Commencement Week, at a grudge bonfire, each senior burns any article she has most disliked at Meredith. Her memories of Meredith are, as a result, supposed to be only pleasant ones.

Caroling

Following the College Holiday banquet in early December, students board vans for an evening of caroling to residences of College faculty and friends throughout Raleigh. In the first years of the College's history, students walked to their caroling destinations from the old Meredith downtown campus. Since modern conveyance has been adopted, the caroling tradition has only been abandoned during war years because of a shortage of gasoline. This activity is sponsored by the Meredith Recreation Association.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. With the exception of the leap year classes whose colors are purple and gold, even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters and the seniors highlight their college years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 60-70 foot daisy chains to be used for the afternoon's class day exercises in the amphitheater. The white clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class Historians recall and depict key events of the four years at Meredith. The sister classes, sophomore and graduated sister classes (who have returned for Alumnae Weekend), sing traditional songs to the seniors. The members of the odd classes wear black gloves on their left hands and give their little sisters (wish) bones to wish them luck. The even classes give their little sisters bags of sticks and stones to protect them from the Odd Spirits' bones.

At the conclusion of Class Day, the chains are placed on the island to form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and elect their permanent class officers.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith college official flower is the iris.

Cornhuskin'

In the fall, each class presents for competition a parade, a tall tale and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing and cornhuskin'. The faculty participate also, on the night of fun. All of these activities comprise the official Cornhuskin' festivities. Any violation of college rules because of excessive enthusiasm is discouraged and official action will be taken. This activity is sponsored by the Meredith Recreation Association. It takes place the first Thursday in November.

The Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, search the campus one week for this stick and only very rarely find it.

If the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought into Class Day with a ribbon of the Senior class colors.

The event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide and seek has been staged annually since it was revived in 1929.

Founders' Day

Each year a day is set aside during which Meredith honors its past. This Founders' Day celebrates Meredith's growth since February, 1891, when the charter of The Baptist Female University (later Meredith) was granted. Since the first Founders' Day, in 1908, the occasion has been marked by convocation speeches, alumnae gatherings, and trustee meetings. For many years a ceremony was held at the grave of Thomas Meredith to honor him posthumously for his many services to Meredith. In 1976 a memorial to Thomas Meredith was placed on the Meredith campus in front of Johnson Hall.

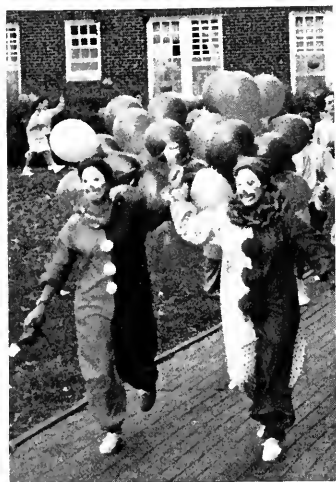
Meredith Mascot

Spring Semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith Mascot. The design created by Teresa Parker, a 1980 graduate, was selected by the student body to become the Meredith Mascot.



Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day the members of the odd classes wear black gloves on their left hands and give their little sisters chicken bones to wish them luck. The even classes give their little sisters bags of sticks and stones to "protect them from the Odd Spirit's bones."



Parents' Weekend

Each year, parents, husbands, and other relatives of students are invited to the campus for a weekend of enjoyment and fellowship. Parents' Weekend affords opportunities for getting to know members of the administration and faculty, and for seeing the diversity of campus life at Meredith.

Play Day

Each spring, faculty, administrators, and students challenge each other in activities such as volleyball, rollerskating, tug of war, new games, and a variety of relays. After the games a picnic is held in the courtyard.

Religious Emphasis Week (REW)

Meredith Christian Association (MCA) annually sponsors a week dedicated to an aspect of Christian involvement and spiritual lifestyle. A visiting lecturer is invited to pursue a theme related to these interests in a series of lectures. In addition to planning the week, the MCA hosts a variety of musical and dramatic performances which pursue the week's theme. A candlelight communion is also held.

Rush

During second semester, the Astrotekton and the Philaretian Service Clubs have a Rush Week. During the week there are various social activities to introduce the various service projects the organizations sponsor.

The Phi mascot, Milton the Bear, is on hand throughout the week for the activities sponsored by the Phis, and there is entertainment by the Bathtub Ring.

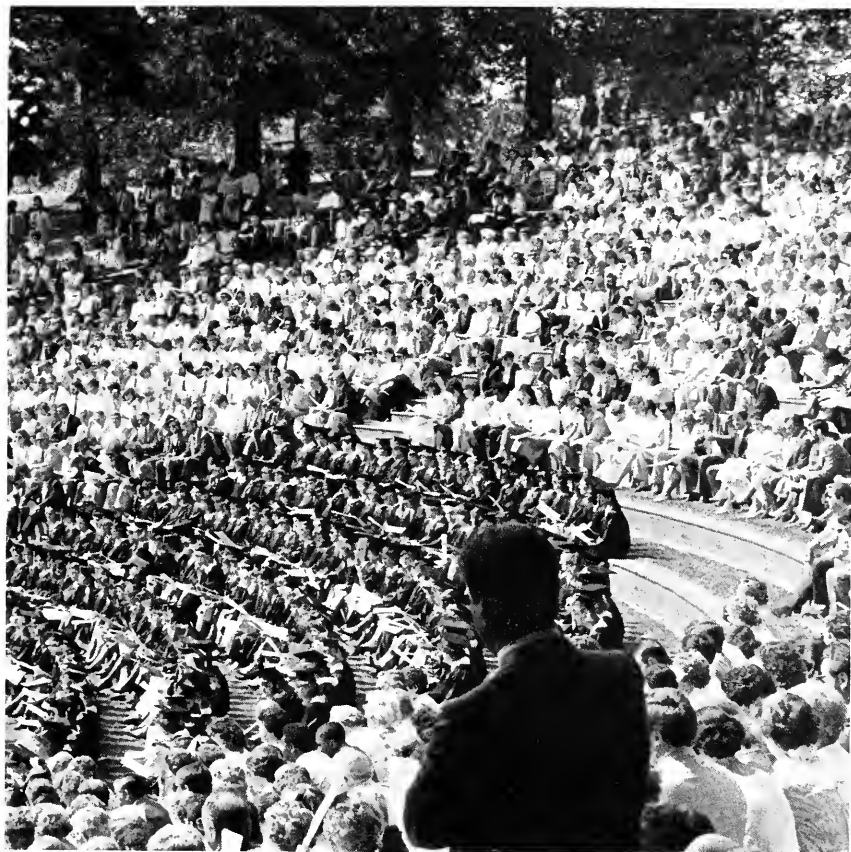
Friday of Rush Week will be the day to submit applications to the clubs for approval. A committee of the officers and representatives from each of the upperclasses will accept applications for membership in a club.

Senior Class Mascot

The graduating class of 1977 initiated Flossie Mae Wooten as the Senior Class Mascot. Flossie, a child-sized mannequin, joined the class during Cornhuskin' in 1975 and continues to participate in all the activities involving the Senior Class. Each year at the reading of the Last Will and Testament, the Senior Class wills Flossie to a rising senior to be Flossie's custodian for the following year.

Stunt

Since 1915, the Meredith Recreation Association has sponsored this event of dramatic class rivalry. The evening incorporates academics and recreation in a competitive setting.





Student Services and Activities

Student Services and Activities are promoted and coordinated through the administrative office of the Vice President for Student Development.

Bulletin Boards and Announcements

A communication center is located in Cate Center where campus organizations post programs, projects and meeting times. Each campus organization is responsible for its own announcements, and each publicity item should be dated. To provide adequate space for each organization, all announcements should be put up no earlier than one week prior to the event, and all articles should be removed immediately following the program. The Dean of Students Office posts Today's Events each day on a display located in Johnson Hall. Announcements that are to be posted on the boards should be submitted to the Dean of Students Office by 4:00 p.m. the day prior to their announcing. While announcements may be posted on individual hall bulletin boards, no publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting announcements of non-Meredith college events must be secured from the office of the Dean of Students prior to posting. Non-approved announcements will be removed.

Campus Minister

The campus minister seeks to offer guidance for the development of religious programs on campus and seeks to offer ministry to the diverse needs of a college setting.

The campus minister serves as advisor for the Meredith Christian Association and is actively involved in assisting with programs and plans of this organization.

Each year a part-time associate works with the campus minister. The work of the associate focuses on the six service projects of MCA, outreach programs, small groups and other related areas.

The secretary in the campus ministry office is also a part of the "ministry team." She is responsible for the secretarial duties of the office and also offers support to students as they engage the service of the campus minister's office.

Information concerning summer ministry projects, seminaries, and area churches is available in the campus minister's office. Students are invited to come by and visit with the campus ministry staff.

Sam Carothers	Campus Minister, ext. 8346
Melissa Bentley.....	Associate Campus Minister
Gay Elliot	Secretary

Career Services and Cooperative Education

The purpose of the Office of Career Services and Cooperative Education is to facilitate the career development of the Meredith Community through relevant programs, counseling, resources, and educational activities. The Office assists students in translating knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their educational training and life experience. In so doing, the Career Services Office provides an important link between academic pursuits and career goals.

The Office and adjoining Career Resource Room are located on the second floor of the Cate Student Center. Hours of operation are 8:00 a.m. to 4:30 p.m. weekdays.

The following services are available:

Career Planning and Exploration

- Individual Career Counseling
- Vocational Testing
- Career Planning Seminars — two courses each semester for 1 hour academic credit
- Computer-Assisted Career Guidance

Employment Assistance

- On-Campus Recruiting — Schedule announced in *Recruiting Bulletin*
- Resume Development
- Interview Preparation
- Job Search Consultation
- Workshops, Seminars, and Networking events
- Credentials Files
- Job Listings — Posted and announced in monthly *Job Journal*
- Part-time and Summer job postings

Cooperative Education

Alternating periods of study and career related, paid employment. Four semester hours credit for each full-time work period. Credit based on number of hours if less than full time.

Resource Information

- Career Reference Materials
- Graduate and Professional School Catalogs
- Employer/Company Information Files

Internship Information and Referrals

International Opportunities

Career Connections — Newsletter of career information and events

Meredith Alumnae Network Files

Graduate Follow-Up Studies

Career Planning Seminars

The Career Planning Seminars offer students, through personal assessment and career exploration, the opportunity to relate academic majors and life experience to career options. Pragmatic models for decision-making, goal-setting, and job search implementation are presented and practiced. Panels of faculty and community professionals provide exposure to a breadth of disciplines and occupations. Career Planning Seminar #101 assists first and second year students in exploring possible choices of major study. Seminar #301 introduces upper level students to career planning strategies and the concept of career development as a lifelong process. The courses are instructed by members of the Career Services staff. For more information, call ext. 8341.

Cooperative Education/Internships

Through the Cooperative Education and Internship Programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Internships are offered through the Office of Career Services. Call ext. 8341 for additional information about internships or cooperative education.

Ms. Gordon Folger.....*Director, Ext. 8341*

Ms. Joan Mills.....*Associate Director, Career Services, Ext. 8341*

Ms. Barbara Ficklin.....*Assistant Director, Cooperative Education, Ext. 8341*

Ms. Mary Ellen Philen.....*Office Manager, Ext. 8342*

Ms. Cindy Jordan.....*Clerical Assistant, Ext. 8341*

Cate Center Box Office

The Cate Center Box Office offers numerous services to the Meredith community. One can purchase discount movie tickets here for Litchfield Theaters. Tickets for Meredith functions may be purchased also. The Box Office is available to assist all persons in need of information.

Check Cashing

Checks may be cashed in the Student Supply Store in Cate Center at no extra charge. In order to provide service for all students, the amount of a check cannot exceed \$50.00. Check cashing hours are: 8:00 am-5:00 pm, Monday through Friday.

Church Attendance

Each student is encouraged to attend regularly both Sunday School and worship services at the church of her choice. Information on area churches of various denominations is available from the campus minister's office.

College Activities Calendar

The College Activities Calendar, listing student activities, is published on an annual basis through the Office of Student Activities.

College Calendar

The College Calendar is located in the office of Dr. Marie Mason (Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. (Applications are available in Dr. Mason's office for scheduling events and reserving campus space for specified periods of time.) All meetings and all reservations for campus rooms or buildings should be registered.

The weekly calendar of campus events is circulated each Monday and posted on each hall bulletin board.

Dr. Marie Mason.....Coordinator of Campus Activities, Ext. 8533

College Counselor

A professional counselor is available to talk confidentially with any student who has a personal concern — academic, vocational, or social-emotional. The counselor also has information available regarding off-campus resources which may be pertinent to students' needs. Students are encouraged to stop by the counseling office or better still to call and arrange an appointment. The counseling office is located on the second floor of Cate Center in the Personal Growth Center.

.....*College Counselor, Ext. 8427*

Convocational, Worship, and Student Government Assembly Programs

The period from 10:00 to 10:50 a.m. is reserved for convocation, worship, Freshman experience, and assemblies each week, Monday, Wednesday, and Friday. The weekly schedule is arranged as follows:

Convocations for the entire Meredith community are held at regular intervals throughout the year. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual and cultural enrichment. All students are expected to attend.

Services of worship are on Wednesdays. The community seeks to foster its purpose as a Christian school by meeting together regularly for

worship. All members of the college community are encouraged to attend. The college center and college offices are closed during this period.

Student assemblies will convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association. In the event that the student senate deems a required SGA meeting necessary, they may require such a meeting.

Dating on Campus

1. Men may call for their dates from the phone at the reception desk in Johnson Hall rotunda or the pay phone at the breezeway between Johnson and Brewer, or the campus phones on the breezeways between Johnson, Vann, and Brewer.
2. Male guests may be received in the following places:
 - a. Johnson Hall and the front breezeways of Vann and Brewer residence halls. They are not to be received on the breezeways between Vann and Stringfield or Brewer and Faircloth residence halls.
 - b. Poteat, Heilman, and Barefoot residence halls' first floor public parlors. Men are not allowed in the first floor parlors unless personally invited and accompanied by a Meredith student.
3. Entertainment areas on campus.
 - a. First floor parlors are used for meetings, parties, and dating.
 - b. The gym may be used for dating during the hours posted by the physical education department. Equipment must be returned to its proper place upon leaving.
 - c. The Cate Center contains a book store, post office, cafe, student offices, and a spacious lounge.
 - d. Use of the lake area at night is discouraged.
4. Unaccompanied men are not allowed in the courtyard after dark.
5. Men are not allowed on campus after closing hours except to bring their dates to check in at Johnson Hall. (Men may NOT accompany their dates, either in cars or on foot, to the door of any residence hall after closing hours.)

Dining Hall

1. No dishes, silver, trays, or other equipment may be taken from the dining hall.
2. No foods may be taken from the dining hall at any time.
3. Students having guests pay the cashier at the end of the line. No guests will be permitted for certain special meals due to the dining hall capacity.
4. Meal Prices for Guests

Breakfast	\$2.40	Dinner	\$3.95
Lunch	3.10	Sunday Lunch	3.95

5. Non-Resident Students

Lunch Ticket for 10 meals

Total Cost — \$26.82

(All prices are subject to change. Tax is not included in prices above.)

6. Serving Hours

Breakfast	Monday-Friday	7:15 a.m.-8:15 a.m.
	Saturday-Sunday	8:15 a.m.-9:15 a.m.
Continental Breakfast	Monday-Friday	8:15 a.m.-9:15 a.m.
Lunch	Monday-Friday	11:00 a.m.-1:15 p.m.
	Saturday	11:30 a.m.-1:00 p.m.
	Sunday	11:30 a.m.-1:15 p.m.
Dinner	Sunday-Thursday	4:30 p.m.-6:15 p.m.
	Friday-Saturday	4:30 p.m.-6:00 p.m.

*Mr. Mike Bellefeuil Manager of Food Services, Ext. 8377***Use of Cafeteria Equipment**

Punch bowls, ladles, coolers, and trays can be borrowed from the cafeteria. We request 2 days notice on what is to be used. The equipment can then be picked up between the hours of 9-10 a.m. or 2-4 p.m. each day. A \$10.00 deposit will be required to handle any damage and the return of the equipment.

Dean of Students

The Office of the Dean of Students is responsible for the coordination of the following areas of student life: the orientation program and activities which serve to increase the new students' adjustment to the college community; student housing which includes the assignment of new students to rooms and the upperclass housing selection; the faculty-student advising program whereby each new student is assigned to a faculty and student advisor; Residence Hall Board programming and governance of the residence halls; personal counseling and interaction with students encountering difficulties; the Student Government Honor Council and related areas; the selection, training and supervision of Residence Life Staff including Resident Assistants; and special programs related to student life.

The Office of the Dean of Students is located on the first floor of Johnson Hall. Students are invited to come by the office at any time, or call to make an appointment.

*Ms. Dorothy Sizemore Dean of Students, Ext 8521***Elections**

Elections for upperclass officers are held each year in the spring. The freshman class holds its elections as soon as possible after arriving on campus in the fall. All freshmen are eligible to run for an office in their first semester.

Eligibility for Office

Rising Sophomores must have a 2.0 Overall Grade Point Average to file for office while rising Juniors and Seniors must have a 2.25 Overall Grade Point Average. A student who is on reprimand or probation with reduction of social privileges may not file for office.

A student who does not maintain her designated grade point average will be asked to give up her office and will be replaced with an appointment made by the SGA President.

Financial Assistance

Through its student aid program, Meredith seeks to meet the financial need of each student. The Financial Assistance Office, which is located in Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should consult Mr. John Hiott in the Financial Assistance Office. Both resident and non-resident students are eligible to apply.

A student must file a Meredith aid application and a Financial Aid Form (FAF) for each year she wishes to be considered for assistance. These forms, which are available in the Financial Assistance Office, should be filed by February 15; awards are made by April 15 and usually consist of a package of several types of aid.

Mr. John B. Hiott . . . Director of Scholarships and Financial Assistance, Ext. 8565

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as her hostess.

The hostess should register her guest (female) with the Residence Director on duty, who will issue her a guest pass. If the guest of a student with SDH arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours.

Female guests will be allowed to stay overnight on campus only if her hostess is also on campus. Guests will be responsible for paying for all meals eaten in the dining hall. (*See dining hall fee Schedule.*)

Handicapped Students

The Meredith campus is equipped with ramps to entrances of each residence hall as well as all classroom buildings. Housing is provided on first floors of the residence halls for easier mobility.

Health Services

College Health Services are under the direction of the Director of Health Services and the college physician in the Student Health Center. It is maintained not only for the treatment of minor illnesses but also for the teaching of good health habits. A nurse is on duty 24 hours Monday-Friday, with nurses rotating emergency call from their homes over weekends. A schedule is posted on each residence hall. The nurse should be tried at her home first (on weekends); if no answer, she can be reached on her beeper (number posted). The college physician has designated office hours in the center when students may be seen. It is the purpose of the health services staff to offer prevention as well as treatment.

A student health blank furnished by the College must be completed and mailed directly to the Director of Health Services, Meredith College, 3800 Hillsborough Street, Raleigh, North Carolina 27607-5298. This health report containing a record of pre-entrance physical examination and immunizations must be in possession of the health services before matriculation. All necessary ocular and dental work should be attended to before students enter, or during vacations.

Health Center rules are as follows:

1. Only minor illnesses and emergencies will be treated by the health services staff.
2. Major illnesses will be referred off campus or to family physicians.
3. The health services staff is responsible for the diagnosis, treatment, and maintaining of the health records of the students on the campus.
4. The notification of parents regarding the illness of students is the responsibility of the health services staff, and fellow students are not to release information prior to official action.
5. Students should call the nurse prior to coming to the health center after 7:00 p.m. All outside doors are locked for security measures.
6. Visiting hours for students are 4:00 to 5:00 p.m. and 6:30 to 7:00 p.m.
7. Ambulatory patients may go to the dining hall for meals.
8. Students in the health center are not to receive outside food unless approved by health services staff.
9. Students in isolation for contagious diseases are not allowed to receive outside visitors or fellow students.

Appointments with physicians off the campus should be made through the health center.

Health fees which are included in the residence fee, cover all costs of service rendered by the health services except vaccines, special prescriptions, x-rays, and consultations off the campus. Antibiotics and special drugs are not covered by the residence fee.

The health center is open daily Monday through Friday for the care of resident Meredith students. The College physician is prepared to render care through the health center, but students are free to seek other avenues of medical care at any time they so desire. One of these avenues,

of course, is the emergency room at the local hospitals. However, students who wish to use these facilities should select their own physician or see the "on duty" emergency room physician. The College physician can treat students in the emergency room only if they have previously been cleared through the health center.

Please remember the emergency room is just that — for bona fide emergencies, not clinic services. Overutilization of such a facility may serve to delay the care of the critically ill.

Other avenues of medical care are the family physician and the medical facilities in the home community. Students may at any time leave school to see their physician or enter the hospital at home for treatment. Non-Resident fee for services is \$60.00 per semester.

Identification Cards

A photo ID card is issued to every new student during registration. This card is essential in many transactions on the Meredith campus and the Raleigh community. A specific time during registration will be designated by the Security Office for ID cards to be made. Returning full-time students will be charged \$10.00 to replace lost ID cards or to change name or address. A temporary ID may be secured (\$10.00 charge) in the Security Office.

Intramurals

The Meredith Recreation Association sponsors intramurals throughout the year to encourage participation by students in different sports such as basketball, volleyball, bowling, soccer, swimming, and flag football. The students organize their own teams and submit their team rosters and team names to the Meredith Recreation Association for final approval. The Meredith Recreation Association may present prizes to the winning teams. Gift certificates, awards, trophies, and special intramural t-shirts have been given in the past. Faculty and staff are also encouraged to participate but are not eligible for points. In the spring on the day of Play Day, Intramural Awards are given to overall team and individual winners based on a point system. Also an award is given to the most outstanding intramural hall representative.

Le Greenhouse Cafe

Meredith welcomes you to Le Greenhouse on the 2nd floor of the Cate Student Center. Here you will be able to relax and dine in an atmosphere of friendship and good health. We are pleased to offer both a traditional "snack-bar" menu as well as our nutritious menu of natural foods and drink. We hope you will enjoy our green plants and an atmosphere of nature's setting.

Bon Appetit and A Votre Sante. We thank you for not smoking.

Library Services

The Carlyle Campbell Library offers many services and resources to the students and faculty of Meredith. The basic collection of books, periodicals, microforms, and audio-visual materials is housed in the main library building. In addition a collection of records and scores is found in the music library in Wainwright. (*See "Music Library."*)

Most library materials are loaned for a two-week period and may be renewed for an additional two weeks provided that they are not needed by another patron. Materials must be renewed in the library. Most books or other materials placed on reserve may be checked out at the Circulation Counter for two hour intervals during the day and overnight. Fines are charged for all overdue materials. Reference books and periodicals do not circulate out of the library building.

Students are responsible for the payment of fines for overdue items and for costs for replacement of lost items. Unpaid fines/charges will be turned over to the Business Office at the end of each semester for inclusion on the student's account.

Students who wish to use other academic libraries in Raleigh will obtain a Cooperating Raleigh Colleges (CRC) Interlibrary Loan Form from one of the librarians. This form will enable students to borrow materials at CRC libraries. Students enrolled at Meredith may use other libraries and their resources without the loan form, but no circulation will be allowed without the appropriate form.

The library staff is available to help students use the library effectively. Some services include assistance in locating materials and information sources, designing research strategies for papers and projects, and instruction in the use of AV and microform equipment and interlibrary loans.

Food and drinks are not to be brought into the library. *Smoking is not allowed in the library.*

Carlyle Campbell Library

Regular Hours:

Monday- Thursday

7:45 a.m. - 11:00 p.m.

Friday

7:45 a.m. - 9:00 p.m.

Saturday

9:00 a.m. - 5:00 p.m.

Sunday

2:00 p.m. - 11:00 p.m.

The library is closed during convocation. Holiday and vacation hours will be posted.

Music Library

The Music Library is located on the first floor of Wainwright Music Building. It houses a collection of records and scores and provides a variety of listening facilities.

Records may not be checked out of the Music Library; however, scores do circulate and are subject to the same loan period and overdue policies as materials checked out from the Carlyle Campbell Library.

Library Hours:

Monday-Thursday

7:45 a.m. - 10:00 p.m.

Friday

7:45 a.m. - 6:00 p.m.

Saturday

12:00 noon - 4:00 p.m.

Sunday

3:00 p.m. - 9:00 p.m.

The Music Library is closed during convocation. Holidays and intersession hours will be posted.

Lost and Found

Lost items may be claimed in the Security Office. When items are found they should be taken immediately to the Security Office, ext. 8524.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

1. On-campus housing for a married student must be approved by the Dean of Students.
2. All student government regulations apply to married students according to their academic classification.

Post Office

The campus mail room is located on the first floor of Cate Center. Although it is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday while classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

The mail box rental fee is \$5.00 per student, per semester. The semester charge is billed along with the student's tuition and other fees. Resident students are assigned a mail box number that corresponds to their room assignment; the number will change if a student moves to another room.

Student mail boxes have combination locks. Each student will be given her combination upon her arrival on campus. It is the student's responsibility to remember this combination. Mail room employees are not authorized to disclose combinations.

The following example shows the proper format for a student mailing address:

Ms. Beth Currin
308 Barefoot
Meredith College
Raleigh, N.C. 27607-5298

PUBLICATIONS

The Acorn

The *Acorn* is the student literary magazine. It is a magazine of creative poetry, prose, and art that aims to encourage students to produce quality work. Published once yearly and distributed free of charge, the *Acorn* accepts submissions from the student body as well as from the faculty and staff.

Kimberly Carroll Editor
Cindy Allen Edwards Advisor

The Meredith Herald

The *Meredith Herald*, the weekly college newspaper, is both a vehicle for keeping the community informed and a permanent record of all that happens at Meredith. It is the medium through which total campus involvement may be expressed, whether through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege of and the responsibility to contribute to the success of the paper.

Deanna Harris Editor

Oak Leaves

From the beginning to the end, the college yearbook, *Oak Leaves*, strives to capture the best memories of each of your years at Meredith. In the book, college studies, community living, and activities are portrayed to the fullest. The *Oak Leaves* shows the beauty of the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations open to Meredith women, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters must pay for a yearbook. Seniors are responsible for having the yearbook mailed to them or for picking it up at the

College before the fall semester ends. Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide additional information.

Carol Sessoms, Jennifer Blackwell *Editors*
Carolyn Robinson, Nona Short, Cindy Allen Edwards *Advisors*

Rides

A bulletin board has been set aside in the entrance to Cate Center for students to post "riders wanted" and "rides needed" forms. Students are encouraged to fill out these forms and to consult this board when they need either a ride or passengers. Forms are available from the Cate Center receptionist.

Security

Although the College takes seriously the need to provide a campus which is as safe as possible, it is extremely important that each student assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her fellow students.

The College is patrolled 24 hours a day by college security officers under the direction of the chief, Mr. Dan Shattuck. The security guards make use of radio phones while patrolling the campus, investigating complaints, regulating traffic, controlling parking, and supervising the fire prevention program.

Students who use SDH sign in with the security guard in Johnson Hall, then are escorted to their residence hall.

Office of Student Activities

Meredith affords you many opportunities to become involved in extracurricular activities. The Office of Student Activities assists the student in finding an area of service commensurate with interests and abilities. These areas include clubs within major departments, student publications, student government and other associations on campus. Once involved in student activities, the Director assists in finding programs, locating funds for special projects, and helping with promotion of the activities.

The Office of Student Activities also affords the student an opportunity to participate in several self-development programs, and through leadership workshops encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's extracurricular participation an integral part of her educational experience at Meredith.

Cindy Allen Edwards *Student Activities Director, Ext. 8339*
Joan Wyatt *Assistant Director of Student Activities, Ext. 8660*
Box Office *Ext. 8338*

Student Supply Store (Bookstore)

The Student Supply Store is located in the Cate Center. It contains all the textbooks and supplies which are essential for courses, in addition to personal toiletries and novelty items. Students may cash checks (\$50 maximum) in the supply store. Hours are as follows:

8:00 a.m. - 5:00 p.m. Monday-Friday

Telephones

Meredith provides private telephone service to each residence hall room. The charge is included as part of the student room fee. There is no installation charge or monthly service charge.

Students receive discount long-distance service through the College. Individualized monthly statements are provided by and charges are payable directly to Meredith College.

The cost of repairs to or replacement of telephones and related equipment in a student's room will be deducted from the room damage deposit. Students will only be charged for those repairs made necessary as a result of abuse of the telephone equipment. Repairs as a result of normal use will not be charged to the students. Decisions concerning charges will be made by the technician at the time of the repair and will be final.





Campus Organizations

Student Associations

Student Government Association

As early as 1905 Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South (Mary Lynch Johnson, *A History of Meredith College*). Since that time Meredith students have enjoyed an unusual amount and variety of input into the shaping of the policies, philosophy, and tradition of the college.

An executive branch, legislative branch, and judicial branch comprise the basic structure of the current student government association, with numerous boards and committees completing the structure. Students are elected to office through a two-slate election held early in the spring semester. Workshops and training sessions are held throughout the spring and fall to enhance the leadership ability and organizational skills of the newly elected officers.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.



Gina Howard



Nan Smith



Martha Ann Brawley



Bonnie Allen



Yvette Brown



Student Government Executive Committee

SGA Office Phone	Ext. 8650
Gina Howard	President, Ext. 7679
Yvette Brown	Vice President, Ext. 7550
Martha Ann Brawley	Vice President and Honor Council Chair, Ext. 7711
Bonnie Allen	Treasurer, Ext. 7736
Nan Smith	Secretary, Ext. 7596

NOTE: Any proposed organization must have its constitution approved by the Student Life Committee. All amendments to a constitution must also be presented to the committee before adoption by the organization. Every organization is required to file two copies of its constitution in the Office of the Director of Student Activities. One copy of the constitution will be sent by the Office of the Director of Student Activities to the College Library where it will be on reserve.

Association for Black Awareness

The major purpose of the Association for Black Awareness is to provide a medium for black cultural programs on campus. The Association exists to help the black student in developing a better understanding of her being in relation to other Meredith students and to create a better understanding of blackness and the black heritage within the Meredith community. The Association for Black Awareness sponsors Black Emphasis Week in February.

<i>Deana Ragland</i>	<i>President</i>
<i>Thelia Blackmon</i>	<i>Vice President</i>
<i>Renee Locklear</i>	<i>Secretary</i>
<i>Barbara Streets</i>	<i>Treasurer</i>
<i>Jeannie Ammen</i>	<i>Historian</i>
<i>Crystal Combs</i>	<i>BEW Chair</i>

Meredith Christian Association (MCA)

The purposes of the Meredith Christian Association are as follows: to provide the means of understanding and growing in the truths of God in Christ; to provide varied opportunities of expressing the Christian faith; to encourage each student in appreciation of her particular denominational heritage; to encourage student involvement in Christian service to the community; to encourage student involvement in local churches; to provide opportunities for confronting social issues.

Opportunities for involvement and for interaction in the Raleigh community include the Dorothea Dix interaction program, Project HOPE—Women’s Correctional Center, Governor Morehead recreation program, Glenwood Towers senior citizens program and the Northridge Retirement Center.

Religious Emphasis Week is a focal point of the academic year stimulating the student in all areas of her life through dynamic speakers and a diversity of talented people.

The MCA encourages each student to become acquainted with the Raleigh churches and to become involved in their college programs.

Every student is a member of the Meredith Christian Association.

<i>Sue Holec</i>	<i>President</i>
<i>Amanda Carroll</i>	<i>Vice President</i>
<i>Karen Moore</i>	<i>Secretary</i>
<i>Leanne Jackson</i>	<i>Treasurer</i>
<i>Heather Fregin</i>	<i>Social Concerns Chair</i>
<i>Kay Jernigan</i>	<i>Branching Out Editor</i>
<i>Cara Lynn Croom</i>	<i>Worship Chair</i>
<i>Donna Fowler</i>	<i>REW Chair</i>
	<i>Social Chair</i>
<i>Christy Hamrick</i>	<i>Publicity Chair</i>
<i>Traci Baldwin</i>	<i>Outreach Chair</i>
<i>Christy Sizemore</i>	<i>Teambuilder</i>
<i>Karen Cecil, Sarah Walker</i>	<i>Co-chairs, Governor Morehead</i>
<i>Crystal Lennon</i>	<i>Project H.O.P.E.</i>
<i>Kelly Greene</i>	<i>Northridge Retirement Center</i>
	<i>Dorothea Dix</i>
	<i>Glenwood Towers</i>

Meredith Entertainment Association (MEA)

The Meredith Entertainment Association seeks to coordinate stimulating activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the Haunted House, the Holiday Dance, Spring Fling, movies and more! Resident and non-resident students, faculty, staff and friends of the College are invited to participate in MEA programs. Persons interested in working with the MEA to plan and implement programs are welcomed at MEA meetings held throughout the year. Every student is a member of the Meredith Entertainment Association.

<i>Jeannie Harvey</i>	<i>President</i>
<i>Mandi Stroupe</i>	<i>Vice President</i>
<i>Quinne Brendle</i>	<i>Secretary</i>
<i>Kerri Rawls</i>	<i>Treasurer</i>
<i>Mary Dickson</i>	<i>Teambuilder</i>
<i>Liz Koontz, Dana Perry</i>	<i>Publicity Co-Chairs</i>
<i>Vikki Holcomb</i>	<i>Cinema Chair</i>
<i>Denise Nobles</i>	<i>Coffeehouse Chair</i>
<i>Timmons Rankin, April Shelton</i>	<i>Dance Co-Chairs</i>
<i>Brenda Spake</i>	<i>Ticket Series Chair</i>
<i>Sarah Williams</i>	<i>Holiday Festivities Chair</i>
<i>June Cambell</i>	<i>Variety Showcase Chair</i>
<i>Lee Kerr</i>	<i>Luau Chair</i>
<i>Bonnie Allen, Beth Hill</i>	<i>Winter Semi-Formal Co-Chairs</i>
<i>Cindy Allen Edwards</i>	<i>Advisor</i>

Meredith International Association

The purpose of the Meredith International Association is to share knowledge and understanding of different cultures within the Meredith community, to promote interest in other cultures as well as to explore cultural values and social and political issues through interaction with other students on campus, faculty, administration, and community groups. To facilitate this, the members of the association sponsor a worship service during United Nations Week and prepare and serve an international luncheon for the Meredith faculty.

<i>Rahel Abraha</i>	<i>President</i>
<i>Lisa Seale</i>	<i>Vice President</i>
<i>Caroline Mata</i>	<i>Secretary</i>
<i>Teiko Inoue</i>	<i>Treasurer</i>

Meredith Recreation Association (MRA)

Every student of Meredith is a member of the Meredith Recreation Association (MRA). The board consists of officers and committee chairs, who meet weekly to organize and to coordinate co-curricular recreation and athletic activities such as Cornhuskin', Stunt, Play Day, aerobics, ski trips, and white water rafting trips.

In addition, the MRA sponsors intramurals in volleyball, basketball, football, bowling, soccer and other sports if time permits. MRA is not in charge of any varsity sports, but provides recreation for the majority of students who are not on varsity teams.

An award may be given at the end of the year to the member of the student body who is considered by the MRA to have contributed most to athletics during the year.

<i>Debbie Gray</i>	<i>President</i>
<i>Kim Smith</i>	<i>Vice President</i>
<i>Laura Prestwood</i>	<i>Secretary</i>
<i>Kay Crowder</i>	<i>Treasurer</i>
<i>Jan Carter</i>	<i>Teambuilder</i>

Non-Resident Students

Non-resident students will find the second floor of Cate Center a place especially designed to meet their needs. There is a lounge surrounding the fireplace which has been reserved for non-resident student rest and relaxation. Also available is a room which offers a quiet place to study. Food is available in Le Greenhouse in Cate Center or in Belk Hall (*See Dining Hall for price list.*)

It is essential that non-resident students frequently check the bulletin boards in the alcove on the second floor of Cate Center for general information, campus announcements, and important events. Copies of the *Meredith Herald*, the weekly student newspaper, are available in classroom buildings, the library, and various places in Cate Center.

There is also a telephone available for non-resident use in the Fireside Lounge. Dial "nine" and then the number you wish to call. There is no need to go through the switchboard.

Special parking areas have been set aside by the College for the non-resident students. The Business Office will define the parking areas when the \$50.00 (annual) parking fee is paid.

The non-resident students together form an active campus organization. Monthly meetings offer a variety of programs and often feature guest speakers from the area. They also sponsor a Holiday party (which includes decorating the Cate Center Christmas tree!), and the annual Non-Resident Spring Graduate Dinner. Participation in all campus activities is encouraged and certainly welcomed.

Non-resident student should consult the Cate Center Box Office Director or the Student Activities Director for information and concerns regarding campus activities.

Non-Resident Student officers:

<i>Sara Simmons</i>	<i>President</i>
<i>Lisa Langston</i>	<i>Vice President</i>
<i>Elizabeth Sattely</i>	<i>Secretary</i>
<i>Traci Martin</i>	<i>Treasurer</i>

Publications Board

The Publications Board is established to:

- (a) review annually the constitution, by-laws, and guidelines and policies of student publications.
- (b) provide constructive evaluation and suggestions for campus publications
- (c) create an effective communications network between student publications and the Meredith community.
- (d) plan and sponsor in-service training programs and/or workshops for our publications' editors and staff
- (e) serve as a forum for editors, advisors, and Board members to consider mutual publications concerns
- (f) maintain the purposes of each publication as stated in the *College Handbook*, and as indicated in the publications' constitutions and by-laws.

The board's membership will consist of three faculty representatives, (not advisors to any publication staff) with at least one being a representative from the English Department; five students and two additional members who represent particular organizations, activities and/or professions; the College Editor; and the Director of Student Activities. Student members will be appointed by the SGA President. Other members will be appointed by the Director of Student Activities. Members will be appointed for a one-year term.

Residence Hall Board

The Residence Hall Board is composed of an executive council and the Resident Assistants. Residence Directors attend as resource persons, and serve as advisors to each residence hall council. The executive council consists of the chair of the board, the secretary, the treasurer, and the seven residence hall presidents, each elected by the student body.

The functions of the board are to work closely with the residence life staff to improve the quality of campus life, to coordinate activities between residence halls, to plan and provide stimulating programs and activities in the residence halls. Residence Hall Presidents work closely with the Residence Directors in overall supervision and management of the residence halls to create a well-balanced desirable living/learning environment.

Carrie Schmidt *Chair*

Amy Hobgood *Secretary*

Lori Harris *Treasurer*

Residence Hall Presidents:

Lisa Crabtree *Stringfield*

Leisha Letterman *Vann*

Pam Crocker *Brewer*

Suzanne Hage *Faircloth*

Kathy Kline	Barefoot
.....	Heilman
Patricia Neale.....	Poteat
Mrs. Janice McClendon	Advisor

Resident Assistants

VANN	FAIRCLOTH	BAREFOOT
Beth Ragsdale	Kara Richards	Kristin Myers
Jenean Gray	Kim Hudson	Sonja Mullis
Carol Ann Johnson	Tori McPhail	Amy Green
Joanna Price		Jennifer Guyer
STRINGFIELD	POTEAT	CARROLL
Sarah Booth	Carol Brooks	Christy Sizemore
Melanie Gilbert	Mary Leslie Joyner	NON-RESIDENT
Meg Woyhan	Jill Murrell	Michelle Polk
	Lori Miles	
BREWER	Mandy Williams	
Marianne Sikes	Bebie Barrett	
Molly Howell		CARROLL ANNEX
Amy Rice	HEILMAN	Kelley Lawton
Julie Dixon	Dawn Flynn	
	Sherri Pegram	
	Sarah Walker	

Residence Directors

Paula Williamson	Stringfield
Libby Mullinnix.....	Vann
Dorcas Hostetler	Brewer
Becky Bradshaw	Faircloth
Marge Stevens	Poteat
Elizabeth Weber	Barefoot/Heilman

Elections Board

Hope Proctor.....	Chairperson
Lori Parrish, Amy Greene	Senior Representatives
Suzanne Hage, Kim Gagne.....	Junior Representatives
Jennie Kennedy, Paige Riddle	Sophomore Representatives
To be Elected.....	Freshman Representatives
Kelly Harris.....	Non-Resident Representative
Cindy Allen Edwards	Advisor

Honor Council

Martha Ann Brawley	Chairperson
Kara Richards	Secretary
Kristen Myers, Diane Orrell	Senior Representatives

<i>Pam Pollock, Ann Whiteside</i>	<i>Junior Representatives</i>
<i>Karen Cecil, Meredith Murphy</i>	<i>Sophomore Representatives</i>
<i>Libby Avery</i>	<i>Solicitor General</i>
<i>Cindy Parkman</i>	<i>Defense Counselor</i>
<i>Dr. Penny Smith, Dr. Sylvia Byrd,</i> <i>Dr. Shearle Furnish, Dr. Bob Reid</i>	<i>Faculty Representatives</i>
<i>Dean Sizemore, Libby Mullinnix</i>	<i>Advisors</i>

Honor Council Review Board

<i>To Be Appointed</i>	<i>Chairperson</i>
<i>To Be Appointed</i>	<i>Secretary</i>
<i>Suzanne Hage</i>	<i>Member</i>
<i>Jenny Snow</i>	<i>Member</i>
<i>Gretchen Komich</i>	<i>Member</i>
<i>Molly Howell</i>	<i>Member</i>
<i>Katie Jo Goslen</i>	<i>Member</i>
<i>Dr. Cindy Bross, Mrs. Olive Taylor,</i> <i>Dr. Larry Grimes</i>	<i>Faculty Representatives</i>
<i>Dean Sizemore</i>	<i>Advisor</i>

Senate

<i>Blair Benton, Tillie Braddish, Marsha Hardee</i>	<i>Senior Class Senators</i>
<i>Glenda Barton, Jeannie Manning, Christy Townsend</i>	<i>Junior Class Senators</i>
<i>Heather Fregin, Katie Huffman, Ruth McDaniel</i>	<i>Sophomore Class Senators</i>
<i>To Be Elected</i>	<i>Freshman Class Senators</i>
<i>To Be Appointed</i>	<i>Non-Resident Senators</i>
<i>Yvette Brown</i>	<i>Chair</i>
<i>Kim Price</i>	<i>Secretary</i>
<i>Dr. Gayle Felton</i>	<i>Advisor</i>

Student Life Committee

<i>Beth R. Wood</i>	<i>Chairperson</i>
<i>Lynne Loving</i>	<i>Secretary</i>
<i>To Be Elected</i>	<i>President, Freshman Class</i>
<i>Amy Keistler</i>	<i>President, Sophomore Class</i>
<i>Tracy Sternberg</i>	<i>President, Junior Class</i>
<i>Iris Wilkins</i>	<i>President, Senior Class</i>
<i>Gina Howard</i>	<i>President, SGA</i>
<i>Jeannie Harvey</i>	<i>President, MEA</i>
<i>Debbie Gray</i>	<i>President, MRA</i>
<i>Sue Holec</i>	<i>President, MCA</i>
<i>Deana Ragland</i>	<i>President, ABA</i>
<i>Rahel Abraha</i>	<i>President, MIA</i>
<i>Carrie Schmidt</i>	<i>Chairperson, RHB</i>
<i>Sara Simmons</i>	<i>President, NRA</i>
<i>Shandra Lanier, Kelly Morris</i>	<i>Members-at-large</i>
<i>Dr. Clifford Baker, Dr. Gwen Clay</i>	<i>Faculty Representatives</i>

Cindy Allen Edwards *Director of Student Activities*
Dorothy Sizemore *Dean of Students*
Dr. Sandra Thomas *Vice President for Student Development (Advisor)*

Residence Directors attend with one collective vote.

Class Officers

Senior Class:

Iris Wilkins *President*
Amber Burris *Vice President*
Casey Bass Bunch *Secretary*
Beth Parham *Treasurer*
Lynn Hastings *Historian*

Junior Class:

Tracy Sternberg *President*
Jenny Snow *Vice President*
Gina Bass *Secretary*
Vicki Parker *Treasurer*
Trish Lee *Historian*

Sophomore Class:

Amy Keistler *President*
Mary Lamberth *Vice President*
Frances Kirby *Secretary*
..... *Treasurer*
Penny Fox *Historian*

Freshman Class:

To be elected

Marshals, College

The college marshals are elected representatives of Meredith who serve at official college functions such as commencement, baccalaureate, Founders’ Day, Parents’ Weekend, drama productions, and college-sponsored concerts and lectures.

The chief college marshal, elected in the spring Student Government Association elections, coordinates the marshals’ activities. Two marshals are elected from the senior, junior, sophomore, and freshman classes.

Suzanne Bartholomew *Chief College Marshal*
Tammy Williams, Kim Stevens *Senior Marshals*
Lisa Woodruff, Kimmie Lemmons *Junior Marshals*
Raven Joyner, Rebecca Ward *Sophomore Marshals*
To Be Elected *Freshman Marshals*

Wings

WINGS, Women In New Goal Settings, is an organization of and for the Meredith students over the age of 23 and any others who may feel that their situations and needs are similar to those of older students. It was formally chartered in March of 1983. The purpose of WINGS is to provide support, information, and fellowship to these Meredith students and to make their special needs known. Meetings are held in Cate Center.

<i>Suzi Fox</i>	<i>President</i>
<i>Shay Pittillo</i>	<i>Vice President</i>
<i>Jane Rotchford</i>	<i>Secretary</i>
<i>Denise Crumpler</i>	<i>Treasurer</i>
<i>Trish Lee</i>	<i>Communication Chair</i>
<i>Billie Stewart</i>	<i>Student Advisor</i>
<i>Gladys Langdon</i>	<i>Social Chair</i>
<i>Dr. Deborah Smith, Mrs. Anne Dahle</i>	<i>Advisors</i>

Honor Societies

Alpha Delta Mu

Gamma Zeta is the Meredith Chapter of Alpha Delta Mu, National Social Work Honor Society. Membership is open to Meredith students who have declared a major in social work, have completed at least six semester hours in social work, and have an overall 3.0 grade point average. ADM works to encourage members to strive for excellence in scholarship and the practice of social work.

<i>Laura Van Hoven</i>	<i>President</i>
<i>Tammy Farmer</i>	<i>Secretary/Treasurer</i>
<i>Dr. Eugene Sumner</i>	<i>Advisor</i>

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. This honor society is designed to recognize the interest and achievement of faculty and students in biology. The three major objectives of the society are: to promote scholarship in biological sciences; second, to promote the dissemination of biological knowledge; and third, to encourage research. To qualify, a student must be a junior or senior biology major with an overall GPA of 3.2 and a 3.5 average in biology courses

<i>Dr. Clara Bunn</i>	<i>Advisor</i>
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Delta Mu Delta

The Gamma Rho Chapter of Delta Mu Delta was established on the Meredith campus in the fall of 1980. Delta Mu Delta is a national honor society in business administration. It came into being for the recognition of business administration students who have distinguished themselves

scholastically. Both business executives and educators highly regard student membership in Delta Mu Delta.

To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.2 overall grade point average and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of the second-year class and have a 3.25 graduate point average.

<i>Amy Harrell</i>	<i>President</i>
<i>Kathy Strange</i>	<i>Vice President</i>
<i>Lisa Wilson</i>	<i>Secretary</i>
<i>Kris Hardiman</i>	<i>Treasurer</i>

Pi Delta Phi

The Iota Omega chapter of Pi Delta Phi, the National French Honor Society, was established on the Meredith campus in the spring of 1987. PDELTA PHI had its beginnings at the University of California at Berkeley in 1906. After World War II it enjoyed a phenomenal growth and has now over 230 chapters. The purpose of the Society is to recognize outstanding scholarship in the French language and literature, to increase the knowledge and admiration of Americans for the contribution of France to world culture, and to stimulate and encourage cultural activities which will lead to a deeper appreciation of France and its people.

To be eligible for membership a student must have taken five courses in French including one in French literature. She must both rank in the upper 35% of her class in general studies and have a B average in French.

<i>Michelle Wilson</i>	<i>President</i>
<i>Lydia K. Wallace</i>	<i>Secretary/Treasurer</i>
<i>Dr. Burgunde Winz</i>	
<i>Dr. Jacques Comeaux</i>	<i>Advisors</i>

Kappa Nu Sigma

Organized in 1923, Kappa Nu Sigma Scholastic Honor Society takes its name from three Greek words, *Kallos*, *Nous*, and *Sophia*, meaning beauty, soundmindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith.

Senior members are inducted at the fall meeting; both juniors and seniors at the spring meeting; and other graduating seniors at the annual meeting during commencement. Membership is determined by quality point ratio.

<i>Sharon Edwards</i>	<i>President</i>
<i>Maria Terry</i>	<i>Vice President</i>
<i>Teresa Swafford</i>	<i>Secretary</i>
<i>Tracy Carter</i>	<i>Treasurer</i>
<i>Donna Fowler</i>	<i>Reporter</i>
<i>Dr. Sarah English</i>	<i>Advisor</i>

Kappa Omicron Phi

Kappa Omicron Phi is a national home economics honor society. The Delta Omicron Chapter was chartered in January, 1982 at Meredith. The purpose of this honor society is to further the best interest of home economics by recognizing and encouraging scholastic excellence, developing leadership abilities, fostering professional activities and interests, and promoting fellowship among faculty and students of the profession.

<i>Billie Stewart</i>	<i>President</i>
<i>Susan Johnson</i>	<i>Vice President</i>
<i>Lisa Crabtree</i>	<i>Secretary</i>
<i>Chandra Corriher</i>	<i>Treasurer</i>
<i>Ruth Blackley</i>	<i>Reporter</i>

Phi Alpha Theta

Phi Alpha Theta is an honor society for history. The purpose of Phi Alpha Theta is to recognize those Meredith College undergraduate women who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. The Phi Omicron Chapter is devoted to encouraging an interest in historical study within the college community by making available programs related to the study of history. Membership is by invitation only.

<i>Susan Tillery</i>	<i>President</i>
<i>Treva Spellman</i>	<i>Vice President</i>
<i>Kathy Knowles</i>	<i>Secretary/Treasurer</i>
<i>Sheila Butler</i>	<i>Historian</i>

Pi Kappa Lambda

Pi Kappa Lambda is the national honorary society for musicians, the only organization for musicians to be included in the Association of Honors Societies. The Gamma Mu chapter was chartered at Meredith in 1973. New members are chosen by faculty members from the faculty, senior and junior classes each year, on the basis of scholarly achievement and musicianship. It is considered the greatest honor for a musician to be invited to membership in this organization.

<i>Alice Goode</i>	<i>President</i>
<i>Fran Page</i>	<i>Secretary</i>
<i>Jim Powers</i>	<i>Treasurer</i>

Psi Chi

Psi Chi is the national honor society in psychology. The Meredith chapter was organized in 1975. Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, students must be in the top 30 percent of their class in general scholarship and have an overall 3.0 average in psychology. The purpose of the society is to encourage, stimulate, and maintain scholastic ability and creative development of

the individual. Nationally, Psi Chi sponsors research competition for undergraduates and graduates. Locally, Psi Chi helps sponsor the Carolina's Psychology Conference, an undergraduate psychological conference featuring student research. Psi Chi therefore directly encourages Meredith students to engage in scientific psychological inquiry.

Dr. Naomi Wagner Advisor

Sigma Alpha Iota

The Beta Zeta chapter of Sigma Alpha Iota, an international, professional music fraternity for women, was chartered on the Meredith campus in January, 1949. Its purpose is to uphold the highest ideals of a musical education, to raise the standards of productive musical work, and to give inspiration to its members through a close sisterhood. Its members, chosen from music students, are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty.

<i>Linda Terry</i>	<i>President</i>
<i>Lacrecia Maultsby</i>	<i>Vice President</i>
<i>Kathy Kirkland</i>	<i>Secretary</i>
<i>Cheri Finley</i>	<i>Treasurer</i>
<i>Laurie Hegler</i>	<i>Sergeant-at-Arms</i>
<i>Michelle Kosempa</i>	<i>Fraternity Editor</i>
<i>Tammy Holder</i>	<i>Yearbook Editor</i>
<i>Dawn Batts</i>	<i>Fundraiser</i>
<i>Teresa Beard</i>	<i>Social Chair</i>
<i>Nancy Finley</i>	<i>Chaplain</i>
<i>Betty Jo Farrington</i>	<i>Advisor</i>

Sigma Delta Pi

Sigma Delta Pi is the national Spanish honor society. The Meredith chapter, Pi Epsilon, was established in the spring of 1985. Sigma Delta Pi honors those who attain excellence in the study of the Spanish language and in the study of the literature and culture of the Spanish-speaking peoples.

The requirements for membership are: to have completed at least six semester hours in the 300-level of Spanish at Meredith or the equivalent thereof (including at least 3 semester hours in a 300-level literature course) with a minimum grade point average of 3.0 in these classes; to rank in the upper 35 percent of the class—sophomore, junior, or senior; and to have completed at least 3 semesters of the college career. A student may be admitted while still enrolled in the second semester of 300-level Spanish if all requirements have been met and the instructor of the course is willing to certify that the student's work in the course is of "B" quality or better.

Selection of honorary members is based on high scholarship and earnest interest in and support of things Hispanic. The individual must have

contributed notably to the dissemination of Hispanic culture and/or to the improvement of friendly relations and mutual respect between the nations of Hispanic speech and those of English speech.

Dr. Mary Thomas *Advisor*

Silver Shield

The Honorary leadership society, Silver Shield, has as its purpose to recognize each year from the Junior and Senior Classes women who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system on the campus.

New members of the society are selected from members of the rising and present senior classes by the members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

Shandra Lanier *President*

Jeannie Harvey *Vice President*

Carrie Schmidt *Secretary/Treasurer*

Clubs

Participation in a variety of clubs is possible on the Meredith campus. Membership in some of these clubs is open to all interested students. In others, it is restricted to those students who take certain subjects. No student is allowed to belong to more than three departmental clubs.

Accounting Association of Meredith College

This organization was established in 1985 for all students with an interest in the field of accounting. The objective of the group is to inform students of current accounting issues and to help them gain insight into the various career alternatives available to them. Activities include programs with guest speakers who are accounting professionals in the area and informational sessions.

All students interested in accounting are eligible for membership. All officers must have a concentration in accounting. Dues are paid at the beginning of the school year.

Melanie Doub *President*

Susan Wiggs *Vice President*

Lesley Holloway *Secretary*

Kris Hardiman *Treasurer*

American Society for Personnel Administration (ASPA)

ASPA is a professional society which allows students the opportunity to gain knowledge and insight into the field of personnel and industrial relations. Meredith's student chapter is affiliated with the Raleigh-Wake

County Chapter which has as its members many area professionals. Society activities include area plant tours, guest speakers, and informative workshops which promote further interest and knowledge of the personnel field.

Catherine Clark President

Barber Science Club

The Barber Science Club, organized in 1929, is composed of students majoring in science and those having science as a related field. Its purpose is to promote interest in science among the entire student body and to provide an outlet for the special scientific interests of its members. Programs by students, lectures, movies, and field trips are arranged for the monthly meetings. Special projects which utilize scientific knowledge are carried on throughout the year.

Kimberly May President
Michelle Wilson Vice President
Rahel Abraha Secretary
Mollie Ashe Treasurer
Kim Long, Stephanie Watson Publicity
Dr. Robert Reid, Charles Lewis Advisors

Canaday Mathematics Club

Organized in 1945, the Canaday Math Club seeks to promote interest in mathematics and to provide information on its current application. Membership is comprised of students having a major or minor in mathematics and those who have completed three hours in college mathematics. Freshmen are eligible for associate membership.

Kristen Richey President
Tammy Williams Vice President
Robin Taylor Secretary
Lisa Mumford Treasurer
Dr. Virginia Knight Advisor

College Republicans

The College Republicans, an organization open to any individual with an interest in the Republican party or a candidate of the Republican party, seeks to train and educate students as effective and principled political leaders. It is also a means whereby the students of Meredith may contribute to the betterment of Raleigh, North Carolina, the United States, and the Republican Party.

Meetings are held monthly. There are also voluntary opportunities in Raleigh to help candidates who are running for office. Statewide conventions are held twice a year. Dues for the year are \$2.00 and are to be paid to the Treasurer at the beginning of the school year.

<i>Davina Bunn</i>	<i>Chair</i>
<i>Brenda Faye Anderson</i>	<i>1st Vice Chair</i>
<i>Julie Longmire</i>	<i>Secretary/Treasurer</i>

Colton English Club

The Colton English Club, named after Miss Elizabeth Avery Colton who was a professor of English at Meredith from 1908 to 1920, encourages participation of all students who are English majors or who have English-related interests. Activities, such as monthly meetings, and sponsorship of visiting speakers, socials, and trips to local theatrical productions, are directed toward arousing campus-wide interest in all phases of English.

<i>Lisa Pate</i>	<i>President</i>
<i>Susan Scovil, Ella Smalltoe</i>	<i>Vice Presidents</i>
<i>Debbie Brown</i>	<i>Secretary</i>
<i>Heidi Lively</i>	<i>Treasurer</i>
<i>Kara Richards</i>	<i>Publication Chair</i>
<i>Kimberly Cook, Leslie Ulmer</i>	<i>Social Co-Chairs</i>
<i>Dr. Shearle Furnish</i>	<i>Advisor</i>

Cooperative Education Club

The Meredith College Cooperative Education Club was organized in the Fall of 1978. The objectives of this organization are to enhance understanding of the significance and value of the cooperative education program; to expand and encourage more participation in the cooperative education program; and to strengthen the processes of cooperative education through active interchange of ideas and experiences among students. Membership will be open to all individuals who are interested in cooperative education.

Freeman Religion Club

The Freeman Religion Club, organized in the Spring of 1945, is open to all majors in religion or a related field, and to all students who have taken or are taking a course in religion. Its purpose is the study of ideas, issues, problems, and current trends in the field of religion.

<i>Donna Fowler</i>	<i>President</i>
<i>Amelia Stinson</i>	<i>Vice President</i>
<i>Diane Orrell</i>	<i>Secretary</i>
<i>Laura Edmonds</i>	<i>Treasurer</i>
<i>Dr. Gayle Felton</i>	<i>Advisor</i>

Helen Turlington Social Work Club

Membership in the Helen Turlington Social Work Club is open to all interested Meredith students. The purpose of the club is to promote interest in social work; to increase the awareness of the social work profession among club members, other Meredith students, faculty, and administration; to function as a supportive body for social work students

and for prospective social work students; and to serve as a forum for the discussion of social problems and issues.

<i>Cynthia Williams</i>	<i>President</i>
<i>Brownlee Bryant</i>	<i>Vice President</i>
<i>Christy Hamrick</i>	<i>Secretary/Treasurer</i>
<i>Dr. Cynthia Bishop</i>	<i>Advisor</i>

History and Politics Club

The History and Politics Club's purpose is to encourage awareness of historical perspectives to today's problems, to focus upon political problems, to foster an interest in the study of history and study of politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange between all Meredith students. It is open to any student or member of the Meredith community having an interest in the club's activities.

<i>Mary Harper</i>	<i>President</i>
<i>Sharon Edwards</i>	<i>Vice President</i>
<i>Kimberly Hudson</i>	<i>Secretary</i>
<i>Kathy Knowles</i>	<i>Treasurer</i>
<i>Elizabeth Johnson</i>	<i>Historian</i>
<i>Angela Nelson</i>	<i>Publicity</i>

Hoof Print Club

The purpose of this club is to promote interest, knowledge, and skill in the field of horsemanship and to support the equitation program at Meredith. Membership is open to any student genuinely interested in the riding activities; she does not have to participate in riding to be eligible.

<i>Christa Pritchard</i>	<i>Advisor</i>
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IBD Student Design Group

This club is organized to promote professional development in interior design. Membership is open to majors and minors in interior design. Students may have membership in the local club as well as student membership at the national level.

<i>Shandra Lanier</i>	<i>President</i>
<i>Diane Debnam</i>	<i>Vice President</i>
<i>Laura Prestwood</i>	<i>Secretary</i>
<i>Nancy Hitchcock</i>	<i>Treasurer</i>
<i>Ellen Goode</i>	<i>Advisor</i>

Le Cercle Francais

The purpose of this club is to foster interest in and a better understanding of the French language and culture.

<i>Dr. Burgunde Winz</i>	
<i>Dr. Jacques Comeaux</i>	<i>Advisors</i>

La Tertulia Spanish Club

This club is made up of students who are taking or who have taken Spanish. The aim is to promote interest in the Spanish-speaking countries and peoples.

Dr. William Ledford *Advisor*

Mae Grimmer Granddaughters' Club

This club is composed of those students whose mothers and/or grandmothers are alumnae of Meredith. This club provides opportunities for fellowship and for participation in alumnae programs and activities among those students who have a Meredith heritage.

Mary Dickson *President*

Kim Hudson *Vice President*

Maria Williams *Secretary*

Charlotte Carroll *Publicity*

Meredith Art Guild

The Art Guild is open to all art majors and students interested in art. Its purpose is to promote interest in and appreciation of fine art and crafts.

Ms. Elaine Harbison *Faculty Advisor*

Psychology Club

The Meredith Psychology Club has as its purpose to advance the science of psychology, and to encourage, to stimulate, and to maintain the interest of its individual members in psychology. Special emphasis is placed on community affairs and interscholastic activities.

Suzanne Bartholomew *President*

Sonja Mullis *Vice President*

Beth Winstead *Secretary*

Beth Turner *Treasurer*

Dr. Rosemary Hornak *Advisor*

Collegiate Music Educators National Conference (CMENC) Meredith College Chapter

Collegiate Music Educators National Conference seeks to conduct programs and activities which build a vital musical culture as well as an enlightened musical public. The more than 54,000 member organization is dedicated to promoting comprehensive music programs in all schools. Through regularly planned meetings and activities, student members have many opportunities to become acquainted with benefits received from involvement in CMENC.

Cheri Finley *President*

Lacrecia Maulsby *Vice President*

Kathy Kirkland *Secretary*

Nancy Finley *Fundraiser*

<i>Emily Blalock</i>	<i>Treasurer</i>
<i>Dr. Fran Page</i>	<i>Advisor</i>

Student North Carolina Association of Educators (SNCAE), Meredith College Chapter

Future Teachers of America emphasizes ideals in keeping with the great Horace Mann tradition. Established as a project of the National Education Association, it seeks to orient the student to her profession, to acquaint her with outstanding educators of the state and nation, and to promote the aims and objectives of modern education. It places primary emphasis on the qualities of dependable character and leadership. The club is under the sponsorship of the members of the education department.

<i>Amy Allen</i>	<i>President</i>
<i>Mary Claudia Mason</i>	<i>Vice President</i>
<i>Laura Bierce</i>	<i>Secretary/Treasurer</i>
<i>Carla Milholland, Lisa Leggett</i>	<i>Publicity Chairs</i>

SNCHEA (The Student Section of the North Carolina Home Economics Association)

The Student Section of the North Carolina Home Economics Association (SNCHEA) is open to those who have chosen home economics as a part of their college curriculum. Its purpose is to increase interest in and appreciation of all phases of home economics. SNCHEA members are automatically members of the American Home Economics Association. Students therefore become familiar with the national as well as the state organizations, and with the leaders in the field. The organization encourages a better standard of living on campus, fosters high ideals and appreciation of home life, as well as promotes professionalism in the field of home economics.

National Association for the Education of Young Children

<i>Luanne Wallace</i>	<i>President</i>
<i>Julie Anderson</i>	<i>Vice President</i>
<i>Myra Leigh Stoffregen</i>	<i>Secretary</i>
<i>Lisa Leggett</i>	<i>Treasurer</i>
<i>Susan Whichard</i>	<i>Reporter</i>
<i>Trish Lee</i>	<i>Parliamentarian</i>
<i>Deborah Tippet</i>	<i>Advisor</i>

Sociology Club

The Sociology Club is made up of sociology majors and minors and other students concerned with the social issues facing society today. The club addresses one theme each year and tries to learn as much as possible about that issue and how it affects society.

<i>Dr. Rhonda Zingraff</i>	<i>Advisor</i>
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Student Foundation

Student Foundation is an organization that works in conjunction with the Office of Institutional Advancement through projects such as Parents' Weekend. This organization shall be responsible for participation in fund-raising projects to benefit the college. Interested rising sophomores and juniors shall apply for membership in the spring.

Angie Bryant Secretary

Tomorrow's Business Women

Tomorrow's Business Women, a constituent local organization of Meredith organized in 1943, seeks to promote and to encourage interest in business education, business administration, management, and economics and to develop those qualities which are needed for success in the business world.

All students majoring in business or economics are eligible for membership. Other students who elect courses in business or economics are welcome as associate members. Dues are paid to the treasurer at the beginning of the school year.

Kris Hardiman President

Sarah Cox 1st Vice President

Karen Ruff, Frances Gantt

Maria Morris, Beth Fowlkes 2nd Vice Presidents

Debbie Shaw Secretary

Jan Carter Treasurer

Service Clubs

Astrotekton Service Club

The Astrotekton Service Club provides many opportunities for members to become involved not only with the Meredith community, but also with the Raleigh community. The Astro Service Club is active as a sponsor of Multiple Sclerosis. The club has an established SAMS (Students Against Multiple Sclerosis) Chapter and actively participates in SAMS projects. Monthly, the students make crafts for and visit with residents of a local rest home. Every other semester the members organize and conduct the Used Book Sale on campus.

At the beginning of the second semester during rush week, all prospective members are invited to a party at which time they learn a great deal about the activities and students in the club and are invited to join.

The Astros' colors are gold and white, and the Mascot is Billy Astro, a goat. The Astro motto is, "He builds too low who builds beneath the stars." Monthly meetings are held at which time club functions and fund raising projects are planned and organized.

Lydia Eason President

Mary Dickson (Rush)

Christine Quante (Book Sale) Vice Presidents

Philaretian Service Club

The Philaretian Society is a service organization that believes that through their involvement with the community and each other on campus, they will find themselves. The Phi motto is "For this is the journey that men make: to find themselves."

The Phis are involved in a program called "Pals for Palsy" in which the members are involved on a one-to-one basis with the children at the Cerebral Palsy Center and many other various projects during the year. Every other semester a used book sale is organized, and during second semester, a rush party is held in order to inform prospective members of the society's functions. The Phis also sponsor "The Bathtub Ring," a hillbilly singing group. These five students are selected every two years out of the even-numbered classes. The Phis colors are blue and white, and Milton the Bear is the mascot. There are monthly meetings at which there are social activities which provide fun and a spirit of togetherness.

<i>Beth Turner</i>	<i>President</i>
<i>Beth Fowlkes</i>	<i>Vice President</i>
<i>Angela Overton</i>	<i>Treasurer</i>
<i>Pam Crocker</i>	<i>Secretary</i>
<i>Michelle Ford, Denise Noble</i>	<i>Fundraiser</i>
<i>Suzanne Hage, Kim Hudson</i>	<i>Rush Chairs</i>
<i>Kara Richards, Beth White</i>	<i>Service Project</i>

Musical Groups

Handbell Choir

Students with musical experience (with or without handbell experience) learn a variety of ringing techniques while rehearsing both sacred and secular repertoire for three or four octave sets. The choir performs one or two times each semester in chapel and as a part of other special programs. Rehearsals are held for two hours each week.

Meredith Chorale

The Meredith Chorale is the prestigious touring choral group which represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. The group rehearses three hours per week. Membership is by audition.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert, at the Parents' Weekend worship service, and at other campus events. Rehearsals are held for three hours each week. Membership is open, without audition, to all interested students, and all are welcome.

Orchestra

Students who play orchestral or band instruments are encouraged to audition for the orchestra, sponsored through the Cooperating Raleigh Colleges and the Wake County Symphony Orchestra League.

For information call the music office, ext. 8536.

Drama

Meredith Performs

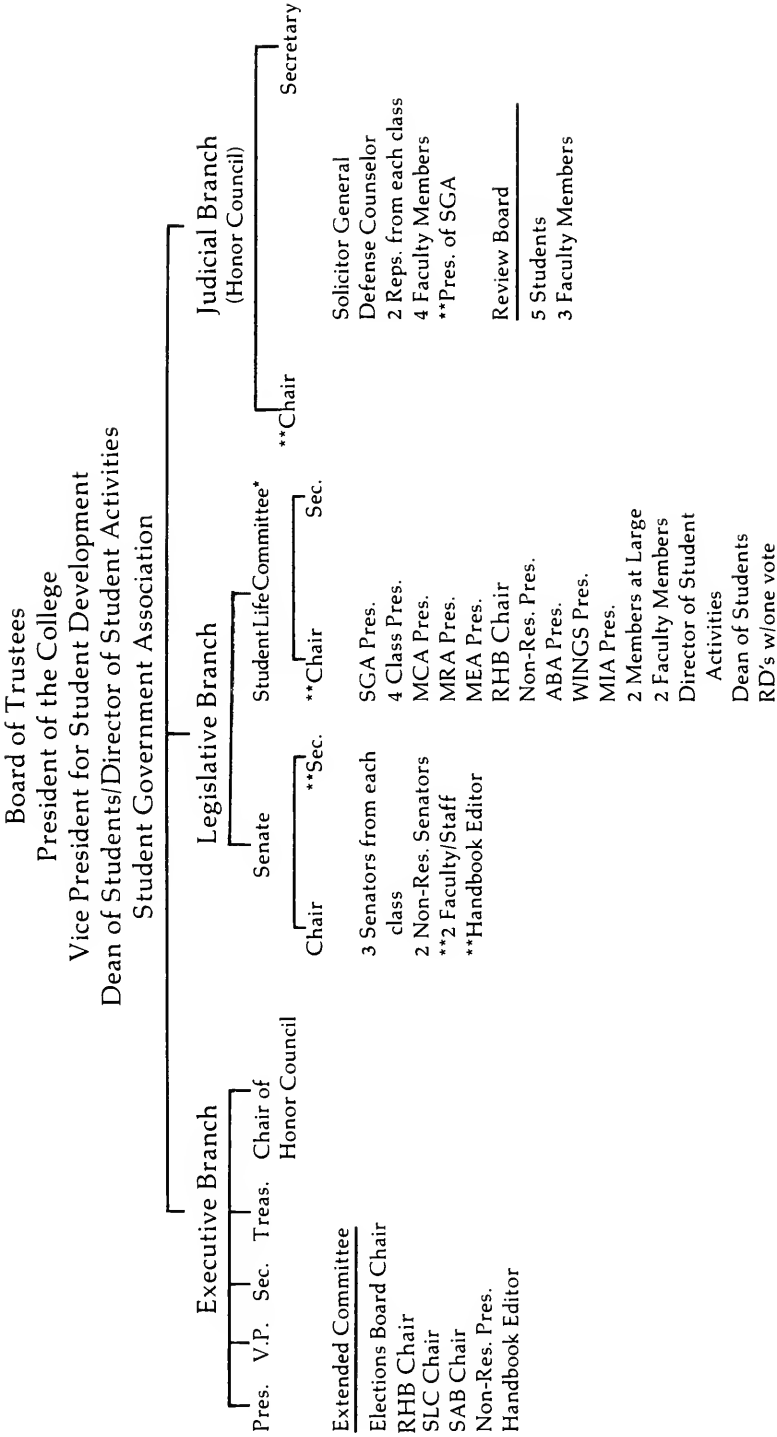
We can't promise to make you a star, but "Meredith Performs" offers you an opportunity to enjoy the creativity of theatre. Students participate in all aspects of production on stage and off.

Open auditions are held for actors, singers, and dancers for productions on the main stage and in the studio theatre. If you prefer to be the "power behind the throne," we welcome your work on setting, properties, makeup, costume, and publicity crews. Absolutely no experience is necessary!

One hour of college credit is available for work done on or backstage. See Registrar or Department office for details.







SGA Constitution and By-laws

(REVISED, 1987-88)

Constitution of the Student Government Association

PREAMBLE

We, the students of Meredith College, organized as the Student Government Association, desiring to assume our proper share of responsibility and to assist the administration and faculty in advancing the ideals and endeavors of the College, have adopted the following Constitution and Bylaws.

ARTICLE I — NAME

The association shall be called the Student Government Association of Meredith College.

ARTICLE II — PURPOSE

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

ARTICLE III — AUTHORITY

The students have freedom in shaping the policies and regulations for student life. In its exercise of its governing powers, the Student Government Association is ultimately responsible to the president of the College under authorization by the Board of Trustees.

ARTICLE IV — MEMBERSHIP AND RESPONSIBILITY

Section 1. *Membership.*

Upon registration at Meredith all students working toward a degree shall become members of the Student Government Association. Resident students are under jurisdiction of the association in all matters; non-resident students are under immediate jurisdiction of the association, except in matters which are under the control of their parents and guardians.

Section 2. *Responsibility.*

Each student in coming to Meredith College accepts college citizenship involving self-government under the honor code, which, as defined by the Student Government Association, means that:

Each student is expected to be honest and truthful at all times.

Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the College regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority: in an academic matter, to the instructor concerned; and in a student government matter, to Solicitor General of the Honor Council.

Each student is responsible for seeing that the honor code is carried out at all times. If she is aware of a violation of the code by another student, she should call this matter to the attention of that student as a violation of responsibility to the community.

Section 3. *Statement of responsibilities.*

Each student early in her first semester shall sign a statement concerning her responsibilities as a member of the Student Government Association.

ARTICLE V — OFFICERS AND THEIR DUTIES

Section 1. *Officers.*

The officers of the association shall consist of a president, an executive vice president, vice president, president of the non-resident students, four secretaries, a treasurer, an Elections Board chair, a *Student Handbook* editor, "a chief student advisor" and the chair of Residence Hall Board.

Section 2. *Duties.*

A. *President.* It shall be the duty of the president of the association to preside over all meetings of the association; to preside over all meetings of the Student Government Executive Committee; to serve as an ex officio member of and regularly attend the meetings of the Honor Council; to attend meetings of the Board of Trustees upon invitation; to serve as a member of the Student Life Committee; to review the minutes of the non-executive branches of the association; to appoint a parliamentarian if she so chooses; and to perform other duties that may fall upon her as president of the association.

B. *Executive Vice President.* It shall be the duty of the executive vice president of the association to serve as Chair of the Senate; to assist the president in all student government affairs; to serve as a member of the Student Government Executive Committee; to preside over all meetings of this committee in the absence of the president; to serve as an ex officio member of the Honor Council and Residence Hall Board; and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of president shall be filled by the executive vice president.

C. *Vice President.* There shall be one Vice President-Honor Council Chair. It shall be the duty of the Vice President to serve as chair of Honor Council and as a member of the Executive Committee. She shall also perform other duties that may fall upon her as vice president of the association.

D. *Non-Resident Student Organization President.* It shall be the duty of the president of the non-resident student organization to preside over all meetings of the non-resident students; to serve as a member of Student Life Committee; to serve as a member of the Student Activities Board; and to perform other duties that may fall upon her as president of the non-resident students.

E. *Secretaries*. It shall be the duty of the SGA secretary to perform all secretarial duties for the SGA Executive Committee. It shall be the duty of the Honor Council Secretary to perform all secretarial duties for Honor Council. It shall be the duty of the Residence Hall Board secretary to perform all secretarial duties for the Residence Hall Board. It shall be the duty of the Student Life Committee Secretary to perform all secretarial duties for the Student Life Committee.

F. *Treasurer*. It shall be the duty of the treasurer of the association to keep a strict and permanent account of all receipts of the association; to submit the records to the Director of Student Activities for annual audit; to serve as a member of the Executive Committee; and to perform other duties as necessary.

G. *Elections Board Chair*. It shall be the duty of the Elections Board chair to serve as chair of the Elections Board and to perform other duties as necessary.

H. *Student Handbook Editor*. It shall be the duty of the *Student Handbook* editor to serve as editor of the *Student Handbook*; to serve as a member of the Senate; and to perform other duties as necessary.

I. *Student Life Committee Chair*. It shall be the duty of the Student Life Committee chair to serve as chair of the Student Life Committee and to perform other duties as necessary.

J. *Residence Hall Board Chair*. It shall be the duty of the Residence Hall Board Chair to serve as chair of the Residence Hall Board; to serve as a member of the Student Activities Board; and to perform other duties as necessary.

ARTICLE VI — ORGANIZATION

There shall be a Student Government Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, a Non-Resident Student Organization, a Residence Hall Board, and a Student Activities Board.

ARTICLE VII — STUDENT GOVERNMENT EXECUTIVE COMMITTEE

Section 1. *Function*.

A. It shall be the function of the Student Government Executive Committee to serve as the executive branch of the association. It shall put into effect such changes in the constitution and the regulations of the association as have been approved by the Senate, the Student Life Committee, the vice president for student development, and the president of the College.

B. It shall act as the coordinating body by keeping itself informed of legislative proposals and judicial decisions. It shall discuss overall policy, including problems arising within the association, propose legislation, and make other recommendations and suggestions for appropriate action to the proper board.

C. When the circumstances warrant, the Executive Committee shall summon before the Honor Council any member of the association.

D. When the circumstances warrant, a member of the Student Government Executive Committee may institute a residence hall search.

E. It shall be the function of the Student Government Executive Committee to educate the student body concerning form, function, and regulations of the Student Government Association.

Section 2. *Membership.*

The Student Government Executive Committee shall consist of the president of the association; the executive vice president; the treasurer of the association; the secretary of the Executive Committee; and the chair of Honor Council.

Section 3. *Meetings.*

The Student Government Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with the Student Life Committee and Senate as a place where the Executive Committee could go to obtain more student input if the need arose.

Section 4. *Quorum.*

Two-thirds of the members of the Student Government Executive Committee shall constitute a quorum.

Section 5. *Advisor.*

The Director of Student Activities shall serve as advisor.

ARTICLE VIII — SENATE

A. It shall be the function of the Senate to recommend changes in the constitution and in the regulations of the association.

B. It shall be the function of the Senate to receive recommendations concerning changes in the constitution and in regulations of the association from student groups or from:

1. a Senator,
2. a student, or
3. the Student Government Executive Committee

After passage by both the Senate and the Student Life Committee legislation/-regulation changes will be referred to the appropriate college vice president for approval.

C. In the event that the Senate deems a required Student Government Association meeting necessary, they may require such a meeting.

D. If a proposal is refused consideration by the Senate, a proposal may be called before the student body by referendum (where a minimum of 25% constitutes a quorum, and a two-thirds majority can override a veto.)

Section 2. *Membership.*

A. *Voting Members:* three senators elected from each class by the class, and two non-resident senators.

B. *Non-voting Members:* the Executive Vice President of the Student Government Association (who shall act as chair); secretary; the *Student Handbook* editor; one faculty member elected by the faculty for a two year term; and the Director of Student Activities or her designee, who shall serve as advisor.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Senate to serve as a non-voting member; to preside over all meetings of the Senate; to call any meetings she may deem necessary; and to appoint committees as needed. She shall serve as a member of the SGA Executive Committee.

B. *The Secretary of the Senate.* It shall be the duty of the secretary of the Senate to record the proceedings of the meetings of the Senate; to serve as a non-voting member; and to submit to the Student Life Committee all recommendations of the Senate concerning changes in the constitution and in regulations of the association.

Section 4. *Duties of the Members.*

It shall be the duty of each member of the Senate to serve as a liaison between her constituents and the Senate by attending her constituents' meetings. It shall also be the duty of each member to serve on subcommittees as appointed by the chair.

Section 5. *Attendance.*

Each Senate member will be allowed one unexcused and two excused absences per semester. In the event of two unexcused or three excused absences, she will automatically be relieved of her position on the Senate by a letter from the Senate chair. This attendance policy shall apply only to regularly scheduled meetings.

Section 6. *Meetings.*

The Senate shall meet on the first and third Tuesday of each month at a set time and place. The Senate shall hold special meetings when called by the chair.

Section 7. *Quorum.*

Two-thirds of the members of the Senate shall constitute a quorum.

ARTICLE IX — HONOR COUNCIL

Section 1. *Function.*

A. It shall be the function of the Honor Council to operate under the premise that the accused is innocent until proven guilty through clear and convincing evidence.

B. It shall be the function of the Honor Council to render a verdict and to impose penalties which may withdraw privileges from any member of the association who has violated the Honor Code. The penalties of suspension and expulsion shall be subject to the approval of the vice president for student development.

C. It shall be the function of the Honor Council to request that any member of the Student Government Association, appear before the board at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council, upon unanimous vote of the Quorum Bench, to require the holder of any campus office who has not fulfilled the responsibility of that office to withdraw herself from that office.

Section 2. *Membership of Honor Council.*

A. *Voting members:* two representatives elected from the freshman, sophomore, junior and senior class; four faculty members appointed for a two-year term by the academic dean; and the Honor Council chair who shall cast the deciding vote only in the event of a tie vote.

B. *Non-voting members:* defense counselor; solicitor general; secretary; president of SGA (who may cast the deciding vote in the case of a tie vote and the chair has abstained); and the dean of students and/or her designee who shall serve as advisor.

C. The actual number of board members present at any hearing shall be nine and shall constitute a Quorum Bench. These shall include the chair, the secretary, the SGA President and the advisor as non-voting members, and five voting members comprised of one faculty representative and four student representatives, all to be scheduled for rotating duty by the chair.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Honor Council to preside over all meetings, to serve as a non-voting member, and to call necessary meetings of the board. She shall serve as a member of SGA Executive Committee and the Review Board.

B. *The Vice Chair.* The Honor Council shall select a vice chair, giving special consideration to members with seniority, to assist the chair and to preside over the meetings in the absence of the chair. The vice chair shall fill a vacancy which occurs in the position of chair.

C. *Secretary of the Honor Council.* It shall be the duty of the Honor Council Secretary to record the proceedings and decisions of all meetings of the board, to serve as a non-voting member, to submit written decisions of the board to the Dean of Students, the Vice President for Student Development, to the advisor and officers of the Honor Council.

D. *Solicitor General.* It shall be the duty of the Solicitor General to receive complaints of all alleged violations, to investigate all complaints to determine whether there is sufficient evidence to prosecute, to formulate charges after consultation with the Dean of Students (if need be), to prosecute charges, and to inform the accused of her rights upon the reception of the complaint. The Solicitor General may appoint and entrust an assistant to carry out minor procedures.

E. *Defense Counselor.* It shall be the duty of the Defense Counselor to obtain and handle facts of the accused's case after notification by the Solicitor General that a summons has been served, to make available to the Solicitor General the facts, evidence, testimony, and names of witnesses in order to create an accurate and balanced presentation, and to represent the accused in the trial and in meetings with the Solicitor General as she collects testimony.

Section 4. *Appointment Committee.*

It shall be the function of the Appointment Committee to select through application process the Solicitor General and Defense Counselor. The Committee shall be comprised of the current Honor Council Chair, newly-elected Honor Council Chair, current Review Board Chair, current SGA President, and the Dean of Students. Appointments shall be made during the week following the campus-wide elections.

Section 5. *Meetings.*

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate evidence, render a verdict and impose a penalty if merited. The Honor Council shall not meet during exam weeks except to hear a case involving a graduating senior.

Section 6. Review Board.

A. Appeals from Honor Council. From any determination of a violation and imposition of a penalty by the Honor Council, with the exception of cases involving automatic campus, the student charged may appeal to the Review Board.

B. Membership and Organization. The Review Board consists of five (5) students elected annually by the student body, and three (3) faculty appointed for overlapping three-year terms, all to be scheduled for rotating duty by the chair. The chair of Honor Council or her designee shall serve as a non-voting member; the Dean of Students and/or her designee shall serve as a non-voting member, and as advisor. A chair and secretary shall be selected from among the student members through interview process by an Interviewing Committee comprised of the Honor Council Chair, Solicitor General, Defense Counselor, SGA President and the Dean of Students. Any vacancies in the Board shall be filled through Interview Committee appointment.

C. The actual number of Review Board members present at any appeals hearing may be nine (9). The Chair of Honor Council and the Dean of Students or her designee shall act as non-voting members.

D. Quorum.

Three (3) student members and one (1) faculty member shall constitute a quorum for an appeals hearing.

ARTICLE X — STUDENT LIFE COMMITTEE**Section 1. Function.**

As a representative body, it shall be the primary function of the Student Life Committee to direct attention and study to the concerns and the welfare of the students. The Student Life Committee should give consideration to the social, physical, intellectual, and spiritual needs of the students. It shall review organizational constitutions and work with students and student organizations. This committee shall serve as a responsible body dedicated to all aspects of student life.

The subcommittee of the Student Life Committee shall function on matters of a routine nature (decided by the Student Life Committee as a whole). Any one member of the subcommittee has right of appeal to the Student Life Committee.

Section 2. Membership.

A. Voting members: the secretary; the SGA President; the presidents of the freshman, sophomore, junior and senior classes; the MCA President; RHB Chair; Senate Vice Chair; the MRA President; the MEA President; the Non-Resident Student Organization President; a representative of the Association for Black Awareness; a representative of WINGS; a representative of MIA; two Members-At-Large (student representatives holding no elected office, to be appointed by the SGA president); two faculty members who shall serve two year terms; the Director of Student Activities; and the Dean of Students.

B. Non-voting members: the chair of the SLC and the Vice President for Student Development who shall also serve as advisor. Residence Directors shall attend as resource persons and have one collective vote.

C. Any student board concerned with specific proposals may send a representative from the board to discuss the proposal with the Student Life Committee.

D. The subcommittee of Student Life shall be composed of the chair of the SLC, one faculty member (one-year term), the SGA President, one member selected from the class presidents, and the Vice President for Student Development. All members of the subcommittee except the Vice President for Student Development will have voting status.

Section 3. *Authority and Structure.*

A. Legislation comes to the SLC following passage by the Senate. While being considered, all legislation will undergo two readings by the Student Life Committee. These readings must take place within two consecutive meetings of the Student Life Committee.

B. The SLC makes recommendations to the Vice President for Student Development in matters concerning all areas of student life; and advises the Dean of Students, Vice President for Student Development, and President of the College on student affairs and concerns.

C. The chair of the SLC shall present approved legislation and/or recommendations of the SLC to the Vice President for Student Development for action.

D. Legislation passed by the committee shall require a two-thirds vote of all voting members.

E. Recommendations made by the committee shall require a majority vote of all voting members.

Section 4. *Meetings.*

The committee shall hold regular meetings at the time and place selected by the committee. The committee shall hold special meetings when called by the chair.

Section 5. *Officers.*

A. *Chair.* It shall be the duty of the chair of the Student Life Committee to preside over all meetings of the Student Life Committee and subcommittee; to call any meetings she may deem necessary, and to appoint special subcommittees. She shall serve in an advisory capacity to the incoming chair. She shall report the activities of the committee to the President of the SGA at regularly scheduled bi-monthly meetings.

B. *Secretary.* The secretary shall be appointed and serve a one-year term.

Section 6. *Quorum.*

Two-thirds of the members of the Student Life Committee shall constitute a quorum.

ARTICLE XI — RESIDENCE HALL BOARD

Section 1. *Function.*

It shall be the function of the Residence Hall Board to provide the opportunity for the administrative officials of the residence halls to discuss problems, policies, and procedures; to provide unity within the residence hall structure, such as planning activities and programs for the enrichment of residence life; and to uphold Meredith's honor system.

Section 2. *Membership.*

A. *Voting members:* The seven residence hall presidents and the resident assistants.

B. *Non-voting members*: The RHB Chair (except in the case of a tie vote); the RHB Secretary; the RHB Treasurer; and the Dean of Students or her designee who shall also serve as advisor. Residence Directors attend as resource persons.

Section 3. *Members and their Duties.*

A. *Chair*. It shall be the duty of the Chair of the Board to preside over all meetings of the executive council and the full Board; to serve as a non-voting member except in the case of a tie vote; to call any meetings she may deem necessary; and to appoint committees as needed. The chair shall be directly responsible for gathering the information and announcements to be dispensed at any meeting from the office of the dean of students. She shall serve as a member of the Student Activities Board. She shall report to the SGA President at regularly scheduled bi-monthly meetings. She shall serve as a voting member of Student Life Committee.

B. *Vice Chair*. The RHB shall elect from its senior executive council members a vice chair to assist the chair and to preside over meetings in the absence of the chair. A vacancy which occurs in the office of chair shall be filled by the vice chair.

C. *Secretary*. It shall be the duty of the secretary to record proceedings and decisions of the executive council and of RHB meetings; to serve as a non-voting member; to send copies of the minutes to the president of SGA, the Dean of Students, and other specified individuals; and to perform other duties as necessary.

D. *Treasurer*. It shall be the duty of the treasurer to manage the budget of the RHB; to serve as a non-voting member; to submit the financial report to the Director of Student Activities; to work closely with the treasurer of SGA; and to perform other duties as necessary.

E. *Residence Hall Presidents*. It shall be the duty of the residence hall president to program, with the input of the resident assistants, activities for her residence hall; to work closely with the resident assistants to ensure residence hall unity; to formulate and work with a residence hall council; to coordinate fire drills, and to work closely with the Residence Director to enhance residence hall management and to promote a quality residence hall atmosphere and ambiance.

F. *Resident Assistants*. It shall be the duty of the resident assistant to serve as the liaison between her respective group and the RHB and to assist with residence hall programming.

Section 4. *Residence Hall Board Executive Committee.*

The Residence Hall Board Executive Committee shall consist of the RHB Chair, RHB Secretary, RHB Treasurer, and the seven Residence Hall Presidents. The Dean of Students or her designee shall serve as non-voting advisor.

Section 5. *Meetings.*

The Residence Hall Board shall meet monthly to consider the business of the Board. The Executive Committee shall meet bi-weekly to plan and coordinate campus programming and monthly fire drills.

Section 6. *Quorum.*

Two-thirds of the members of the RHB shall constitute a quorum.

ARTICLE XII — NON-RESIDENT STUDENT ORGANIZATION**Section 1. *Function.***

It shall be the function of the Non-Resident Student Organization to provide the opportunity for Meredith's non-resident student population to meet on a regular basis to discuss issues and policies concerning non-resident students; to provide a support group for non-resident students; and to promote the involvement of non-resident students in campus activities. The Director of Student Activities or her designee shall act as advisor.

Section 2. *Officers and Their Duties.*

A. *President.* It shall be the duty of the president of the non-resident student organization to preside over meetings of the non-resident students; to represent the non-resident students on the Student Activities Board; to serve as a member of Student Life Committee and to perform the duties that may fall upon her as president of the non-resident student organization. She shall report to the SGA President at regularly scheduled bi-monthly meetings.

B. *Vice President.* It shall be the duty of the vice president of the non-resident students to preside over meetings of the non-resident students in the absence of the president of the organization, to assist the president in all non-resident student affairs. A vacancy in the office of non-resident student president shall be filled by the vice president.

C. *Secretary-Treasurer.* It shall be the duty of the secretary-treasurer of the non-resident students to record the proceedings of all meetings of the non-resident students, to be responsible for all necessary correspondence, to keep an accurate record of all receipts and financial records for annual audit by the Director of Student Activities.

D. In the week following the second slate election a non-resident student organization meeting shall be held for the election of the following officers:

1. *Senate Representatives.* It shall be the duty of these two representatives to attend Senate meetings of the SGA.
2. *Elections Board Representative.* It shall be the duty of this representative to attend the meetings of the Elections Board and to make regular reports to the non-resident organization concerning the activities of this board.

Section 3. *Meetings.*

There shall be a meeting of the non-resident students whenever deemed necessary by the president of the non-resident student organization. A meeting must be called by her upon the written request of 10 percent of the non-resident students or at the request of the student government board.

ARTICLE XIII — STUDENT ACTIVITIES BOARD**Section 1. *Function.***

It shall be the function of the Student Activities Board to coordinate programming of the four associations. The board shall discuss problems, policies, and procedures related to campus student activities.

Section 2. *Membership.*

A. *Voting members:* the MRA President, the MEA President, the MCA President, the RHB Chair, the Non-Resident Student Organization President, and the four class presidents. A chair shall be selected from the voting members to preside over the SAB meetings and to report the activities of the board to the president of SGA.

B. *Non-voting members:* the secretary, and the Director of Student Activities who shall serve as advisor to the SAB.

Section 3. *Meetings.*

The Student Activities Board shall meet to discuss problems concerning student activities as the need arises.

BYLAWS

ARTICLE I — ELECTIONS SYSTEM

Section 1. *Elections Board.*

- A. *Membership.* There shall be an Elections Board composed of a chair elected by the student body, two representatives selected by each class, and two non-resident representatives. The Director of Student Activities or her designee shall serve as advisor.
- B. *Duties.*
1. It shall be the duty of the Elections Board to supervise the process of campus-wide elections.
 2. It shall be the duty of the Elections Board to supervise all class elections.
 3. It shall be the duty of the Elections Board to check the eligibility (academic and social), classification, and point status of all students who file for office.
 4. It shall be the duty of the Elections Board Chair to report the activities of the Board to the president of the SGA.

Section 2. *Methods of Filing.*

- A. Students shall file for candidacy with the Elections Board on or prior to the date specified by the Elections Board. Campaign posters are allowed provided they meet the regulations set by the Elections Board.
1. Each candidate may have two posters, not to exceed 11 x 14 inches, on each hall, (making a maximum total of eight per residence hall) in addition to those on students' doors.
 2. No posters or table fliers are allowed in the dining hall or on doors entering the dining hall. Also, no posters are allowed in class buildings, Johnson Hall, or on any glass door entering Cate Center or the Library. Table tents are allowed in Le Greenhouse and dining hall.
 3. Fliers are allowed to be distributed at each door in the residence hall, and door to door campaigning is encouraged.
 4. Specialty campaigning must be cleared with the Elections Board Chair.
- B. Candidates will file for various offices according to the following:
1. Campus-wide Election
 - Student Government Association President*
 - Executive Vice President of SGA*
 - Chair of Honor Council*
 - Treasurer of SGA*
 - Secretary of SGA
 - Chair of Elections Board*
 - Chair of Non-Resident Student Board*(**)
 - Chair of Residence Hall Board*#
 - Chair of Student Life Committee*
 - Meredith Christian Association President*
 - Meredith Christian Association Vice President*
 - Meredith Entertainment Association President*

Meredith Entertainment Association Vice President*
 Meredith Recreation Association President*
 Meredith Recreation Association Vice President*
 Residence Hall Presidents (7)
 Vice Chair of Non-Resident Student Board*(**)
 Review Board Members (5)
 Chief College Marshal†
 Chief Student Advisor

2. Class Elections

Class President*
 Class Vice President*
 Class Secretary*
 Class Treasurer*
 Class Historian*
 Class Cornhuskin' (Co)-Chair(s)
 Class Stunt (Co)-Chair(s)
 Honor Council Representatives (2 per class)
 Elections Board Representatives (2 per class)
 Class Marshals (2 per class)
 Class Senators (3 per class)

* Students who file for these offices are required to present a speech to the student body prior to the voting of the particular election which pertains to that office.

(**) Resident students may not file for these offices.

Non-Resident students may not file for these offices.

† The College Marshal must have served as a marshal at Meredith at least one year prior to this selection.

Co-Chair positions shall be limited to Cornhuskin' and Stunt.

C. Students ineligible for filing.

A student who is on reprimand or probation with reduction of social privileges, or a rising junior or senior who does not have at least a 2.25 GPA, or a rising sophomore who does not have at least a 2.0 GPA, may not hold any of the positions previously specified in Section 2, Part B. Students who will not be attending classes at Meredith during both semesters of the term of office are also ineligible to file. Should circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the Student Government Executive Committee as soon as she is aware of this situation. Any student who files for a residence hall office must have lived in the residence hall for at least one full semester immediately preceding the elections. Likewise, any student who files for a non-resident office must have been a non-resident student at least one full semester immediately preceding the election.

D. Classification of Offices.

Candidates will file for various offices according to the class status as outlined below:

1. The following are to be elected from the incoming Senior Class:

President of Student Government Association
 President of Meredith Christian Association
 President of Meredith Entertainment Association
 President of Meredith Recreation Association

- Chief College Marshal
- Chief Student Advisor
- Presidents of the Senior Residence Halls
- 2. The following are to be elected from the incoming Junior Class:
 - Executive Vice President of Student Government Association
 - Treasurer of Student Government Association
 - Presidents of Junior Residence Halls
- 3. The following are to be elected from the incoming Senior or Junior Class:
 - Chair of Honor Council
 - Chair of Residence Hall Board
 - Chair of Elections Board
 - Chair of Student Life Committee
 - Vice President of Meredith Christian Association
 - Vice President of Meredith Entertainment Association
 - Vice President of Meredith Recreation Association
- 4. The following are to be elected from the incoming Sophomore Class:
 - Secretary of SGA Executive Committee
 - Presidents of Sophomore Residence Halls
- E. Policy for Major Offices: No student shall hold more than one major campus office during a school term. Those offices classified as major offices are listed below:
 - Student Government Association President
 - Executive Vice President of SGA
 - Chair of Honor Council
 - Chair of Residence Hall Board
 - Chair of Student Life Committee
 - Secretary of SGA Executive Committee
 - Residence Hall Presidents
 - Chief Student Advisor
 - Treasurer of Student Government Association
 - Chair of Non-Resident Student Board
 - Vice Chair of Non-Resident Student Board
 - President of Meredith Entertainment Association
 - Vice President of Meredith Entertainment Association
 - President of Meredith Christian Association
 - Vice President of Meredith Christian Association
 - President of Meredith Recreation Association
 - Vice President of Meredith Recreation Association
 - Class Presidents
 - Class Vice Presidents
 - Class Senators

Section 3. *Elections Procedure.*

A. Validation of Elections.

For any election to be valid, the Elections Board must supervise the election.

B. Validation of Ballots.

Valid ballots must include every candidate's name and a line for write-in candidates for each office listed.

C. Eligibility to Vote.

All students enrolled at Meredith at the time elections and run-offs are held are eligible to vote.

D. Election.

1. Majority vote is 51% of the total number of ballots returned and constitutes election in all cases except the following:
 - a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.
 - b. When the number of candidates with a majority (51%) exceeds the number of positions for a particular office, candidates with 51% shall be voted on in a run-off election. This procedure is possible only for offices with more than one position (example: senators).
2. Run-off
 - a. Eligibility for Run-off
 1. For offices with one position. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined total equals 51% or more of votes cast, (Example: A has 55 votes; B has 60 votes; C has 61 votes; and D has 59 votes). If the majority of the ballots returned is 125 (51% of 245 returned votes), 61 votes and 60 votes would first be added. This does not reach the majority, therefore, 59 votes would be added to the previous total, now equaling 180 votes which goes over the majority, (therefore, candidates B, C, and D would be in the run-off).
 2. In the case of a tie vote for the last candidate to complete the 51%, all tied candidates will be included in the run-off election.
 3. If 51% is not attained by any candidate, in offices with more than one position, all candidates will be in the run-off.
 4. If 51% is attained by one candidate, in offices with more than one position available, then all remaining candidates will be in the run-off.
 - b. Election Run-off Decision. The election run-off will be by plurality. A plurality is defined as a margin of one or more votes.
 - c. In the event of a tie in the election run-off, the tie will be referred to the Advisory Council for a decision by secret ballot. The Elections Advisory Council decision is final.
 - d. Candidates total votes will not be disclosed unless by written request by the candidate who may only receive her total.
 - e. By written request to the Chair of the Elections Board, a candidate may request within 24 hours of the posting time of the results a recount of the votes for the office for which she filed. At that time, the Chair will contact the members of the Elections Board, the Advisor, and the involved candidates. (If it occurs during class elections, the Chair will only contact those members of the Board that represent that particular class.) The members of the Election Board, in the presence of the Elections Board Chair and the Elections Board Advisor will then recount the votes of that particular office. The Elections Board Chair will contact the candidates in question to inform them of the recount results. The results of the recount shall be considered final and shall be posted.

- E. Appointments. Unfilled offices shall be filled through an open application and interview process within each organization. Class status may be disregarded for appointments, except in class offices. Appointed rising sophomores must

have a 2.0 GPA and rising juniors and seniors must have a 2.25 GPA, while all must fulfill other election requirements. If no one applies for unfilled positions, the senior officer of the organization, in consultation with the advisor, has the power of appointment. The Elections Board must be notified one week after class elections regarding said appointments. If the offices of Chief Student Advisor or Chief College Marshall are unfilled, the SGA Executive Committee shall appoint these.

Section 4. *Election Contestation.*

A. *Election Advisory Council.*

1. *Membership.* The Election Advisory Council will be composed of the Elections Board Chair (non-voting mediator), the Elections Board Advisor (non-voting), and the SGA Executive Committee.
2. *Duties.*
 - a. It shall be the duty of the Election Advisory Council to investigate and rule on any election contestation.
 - b. It shall be the duty of the Election Advisory Council to make sure correct contesting procedures are followed.
 - c. It is the duty of the Election Advisory Council to see that contesting procedures are handled expediently but not at the expense of a fair and just decision.
 - d. It is the duty of the Elections Advisory Council to notify the Elections Board, the involved candidates and the contestors of the decisions reached.
 - e. It shall be the duty of the Election Advisory Council to cast the deciding vote by secret ballot in the event of a tie in a run-off election.
3. *Powers.*
 - a. The Election Advisory Council shall have the power to uphold or overrule the Elections Board's decision in the event of contestation.
 - b. The Election Advisory Council shall have the power to uphold the contestation and proposed solution of the contestors and instruct the Elections Board to act accordingly.
 - c. The Election Advisory Council shall have the power to uphold the contestation but propose a reasonable compromise to be executed by the Elections Board.
 - d. The decision made by the Election Advisory Council is final.

B. *Eligibility.* Any voter(s) or candidate(s) may contest an election.

C. *Procedure.*

1. A written notice of contest must be given to the Elections Board Chair within 24 hours of the official posting time.
2. The notice of contestation must include:
 - a. Exactly what about the election is being contested.
 - b. The reasons of the contestation.
 - c. The name(s) of the contestor(s). The first name listed will be recognized as the chief contestor.
 - d. The contestor's proposed solution to the action or ruling being contested.
3. The Elections Board Chair must expediently contact the following:
 - a. All the Elections Board members.
 - b. All the involved candidates.
 - c. The SGA Executive Committee.
 - d. The Director of Student Activities or her designee.

4. The Elections Board Chair must call a meeting of the Elections Advisory Council within 48 hours of the notification of contestation.
 - a. No involved contestor or candidate may participate in this meeting without invitation from the council.
 - b. No contestor or involved candidate may under any circumstances be involved in the voting of the meeting.
5. The chief contestor and involved candidates must expediently be sent a written notification of the decision reached by the Election Advisory Council.

Section 5. *Vacancies.*

- A. A vacancy in the office of president or chair of any branch of SGA shall be appointed by the SGA Executive Committee, except for the associations which have an elected vice president, who shall fill the presidency.
- B. A vacancy in the position of resident hall president which occurs during the summer shall be filled by appointment by the president of SGA and the chair of the Residence Hall Board after consultation with the Dean of Students.

Section 6. *Assumption of Duties.*

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council which shall train during April and May, and assume duties in August.

Section 7. *Removal from Office.*

1. An elected or appointed rising sophomore must maintain at least a 2.0 cumulative GPA during her term, or her term in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 cumulative GPA during her term, or her term in office will be terminated. The class of 1989 is exempt from this policy.
2. Upon request from the president/chair or advisor of an organization, it will be the function of the Honor Council upon unanimous vote of its Quorum Bench, to require the holder of any campus office who has not performed her duties as outlined in her job description to withdraw from that elected campus office.

ARTICLE II — MEETING, ORDER FOR BUSINESS, AND QUORUM

Section 1. *Meetings of the Association.*

- A. *Scheduled Meetings.* The ten o'clock hour on the first, third, and fifth Fridays shall be reserved for the purpose of student forums or special meetings to be presided over by the President of the Association in conjunction with the Senate Chair.
- B. *Called Meetings.* The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of 10 percent of the members. This request must state the object of the meeting. In the event that the Senate deems a required Student Government Association meeting necessary, they may require such a meeting.
- C. *Course in Freshman and Transfer Training.* There shall be a special course of training in student government for the freshman and transfer students at the beginning of their first semester. Attendance at these meetings shall be

required. One call down will be given for failure to attend. An examination shall be given at the end of the course. Anyone failing to take the test or failing the test the first time will be given a second chance to pass it. Failure to take it or failure to pass it a second time will result in two call downs. One additional call down will be given each week the girl does not take the test or fails it.

Section 2. *Order for Business.*

All business meetings of the Association and its governing bodies shall be conducted according to *Robert's Rules of Order* as revised in the bylaws.

Section 3. *Quorum.*

One-tenth of the members of the Association shall constitute a quorum for the transaction of ordinary business if a quorum is not present and if the one-tenth rule is invoked by the student government president and approved by a majority of those present.

ARTICLE III — PROCEDURES

Section 1. *Legislation/Regulation Procedure.*

A. *Origin of Legislation/Regulation Proposals.* Legislation/Regulation proposals shall originate in either the Senate or the Student Life Committee. Proposals may be submitted:

1. To the Senate by:
 - a. a Senator
 - b. a student or
 - c. the SGA Executive Committee
2. To the Student Life Committee by:
 - a. a member of the Student Life Committee
 - b. a subcommittee of the Student Life Committee or
 - c. any member of the Meredith community

B. *Consideration of Legislation/Regulation Proposals.*

1. Consideration by the Senate and Student Life Committee. All proposals will be submitted to one body for approval and will then be sent to the second body for approval. When both the Senate and the Student Life Committee have approved the legislation/regulation by a 2/3 vote, the legislation/regulation will be sent to the appropriate college vice president for approval.
 - a. 1. If not voted upon in the body where it originates within three academic weeks, the proposal dies.
 2. If not voted on in the second body within three academic weeks after being submitted to the body, the proposal is automatically approved.
 - b. 1. If vetoed or amended by the second body, the proposal returns to the originating body.
 2. The proposal may be submitted by the originating body to the second body as many as two times.
 - c. 1. In the event of a second veto by the second body, a conference committee will be appointed by the chairs of the bodies to study the proposal and reach a compromise within an academic week of the committee's formation.
 2. A proposal from the conference committee will be submitted to the originating body to follow the legislation/regulation procedure with the following exceptions:

- a.
 1. If vetoed by the originating body, the proposal dies.
 2. If vetoed by the second body the proposal will be sent back to the conference committee for its second and final consideration before being resubmitted to the originating body.
 3. If vetoed a second time by the second body, the proposal dies.
 - b. Neither body may amend the conference committee's proposal.
2. Consideration by the appropriate college vice presidents. All proposals will be submitted to the appropriate college vice president after approval by both the Senate and the Student Life Committee.
 - a. All legislation will be submitted to the Vice President for Student Development.
 1. If legislation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by the Vice President for Student Development, the proposal goes back first to the originating body and upon approval then to the second body. An explanation of the Vice President for Student Development's action must be sent to the Senate, the Student Life Committee, and the SGA President.
 3. If legislation is vetoed, the Vice President for Student Development will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.
 4. If legislation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the Vice President for Student Development to discuss the legislation shall be called by the chair of the originating body the following week.
 - b. All regulation shall be submitted to the appropriate college vice president.
 1. If regulation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by a college vice president, the regulation goes back first to the originating body and upon approval to the second body. An explanation of the college vice president's action must be sent to the Senate, the Student Life Committee, and the SGA President.
 3. If regulation is vetoed, the appropriate college vice president will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.
 4. If regulation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the college vice president to discuss the regulation shall be called by the chair of the originating body the following week.

Section 2. *Judicial Procedure.*

A. *Preliminary Procedure.* This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges

- a. When an accusation is made to the Solicitor General by a member of the College community (any student, faculty member, administrator, staff member, or person directly serving the College) a thorough investigation of the charges shall be undertaken by the Solicitor General.

- b. Formal charges following investigation shall be served on the accused by the summons signed by the Solicitor General.
- c. The summons shall be delivered to the accused by the Solicitor General in person, in private, and in writing at least seven days prior to the time set for trial.
- d. The summons shall specify the charge, the time and place of trial.
- e. The Solicitor General shall notify the secretary who shall then notify the chair, Defense Counselor, and the Dean of Students of the initiation of formal charges.
- f. Prior to any discussion of the alleged offense between the accused and the Solicitor General, or any college official investigating the matter, the accused shall be informed of her rights. Failure to inform the accused of her rights shall cause all incriminating statements made by her prior to such time to be inadmissible in any proceeding on the alleged offenses.
- g. The Solicitor General shall present the accused with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:
 - 1. The right to written notification of hearing, time, place, and charge before the hearing.
 - 2. The right to be presumed innocent until proven guilty through clear and convincing evidence.
 - 3. The right to refuse to respond to questions that would tend to be self-incriminating.
 - 4. The right to a fair, impartial, confidential trial.
 - 5. The right to a speedy trial.
 - 6. The right to the services of the Defense Counselor, if she so chooses, or a council of her own choosing from among the students presently enrolled at the College who have no formal legal training.
 - 7. The right to present material and character witnesses from members of the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.
 - 8. The right to separate trial upon request.
 - 9. The right to know the evidence and to face witnesses testifying against her.
 - 10. The right to question any material witnesses or to challenge and rebut any evidence.
 - 11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This does not disallow being tried for lying if the accused lies in order to support a plea.)
 - 12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the trial, for the benefit of the accused in an appeal to the Review Board.
 - 13. The right to immediate oral notification of the Honor Council's decision regarding verdict and penalty. If the accused is not waiting, the chair will write or call the accused in person at the first opportunity. The accused will receive a written notification of verdict and penalty from the secretary.
 - 14. The right to be free from re-trial under this procedure for the same offense, after acquittal under this procedure.
 - 15. The right to submit an appeal within 48 hours of the Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the accused's own free will and in writing.
- h. In response to the accused's right to the service of the Defense Counselor:
 1. If the accused *waives* her right to the service of the Defense Counselor, the Solicitor General and the accused shall have the preliminary conference at which time the Solicitor General shall obtain the facts of the case and a plea from the accused. (This is the end of preliminary procedure if the accused waives this right.)
 2. If the accused *exercises* her right to the service of the Defense Counselor, the Defense Counselor and the accused have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.
 3. Service of a Defense Counselor is not available during the summer.
2. Preliminary Conference
 - a. In order to enable the accused to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the trial. However, upon request for waiver by the accused, trial may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the accused with the Solicitor General.
 - b. The Defense Counselor and the accused shall meet with the Solicitor General for the preliminary conference within twenty-four hours following the serving of the summons, at which time the plea and facts shall be presented to the Solicitor General. The Solicitor General shall explain the charge and the nature of the evidence against the accused.
 - c. The plea presented to the Solicitor General during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.
 - d. Upon revelation of the facts of the case, any material or character witnesses shall be served with a written summons by the Solicitor General and the Defense Counselor to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No witness may appear in a hearing who has not been officially summoned by the Defense Counselor or the Solicitor General.

B. *Jurisdiction.*

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis shall determine the verdict, and render appropriate penalties by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by the voting members of Honor Council, the Chair of Honor Council shall cast the deciding vote. In case the Chair should abstain, the SGA President will cast the deciding vote. The accused is notified of the verdict and penalty in writing as quickly as possible by the secretary of Honor Council. The secretary of the Honor Council also notifies the accuser (in an academic case, the professor involved) and the Dean of Students of the verdict and penalty. In the event of suspension or expulsion, if after a 48-hour period following her notification the student

has not appealed, the decision will be submitted to the Vice President for Student Development for final approval.

2. The student may appeal any Honor Council decision except cases involving an automatic campus or cases resulting in an Honor Council penalty of five call-downs or less. The route of appeal begins with the Review Board, whose action is final except in cases of remand or cases involving suspension or expulsion. Only cases involving suspension or expulsion may be appealed beyond the Review Board to the Vice President for Student Development.
3. A tape will be made of the hearing (not including the deliberation), and the accused will be allowed a copy at her own expense. This tape is for the benefit of the accused in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council verdict and penalty, the tape will no longer be made available to the student.

Section 3. *Review Board.*

A. *Method of Appeals to Review Board.*

A student may appeal to the Review Board by giving written notice of her appeal to the Dean of Students within 48 hours of the Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state the reason for the appeal.

The Review Board hearing shall occur on the Friday following the receipt of the notice of appeal unless pre-empted by another student appeal, in which case the hearing would be held during the following week.

B. *Record of Appeals.*

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the summons, the digest of proceedings, and the tape recording of the proceedings. The Honor Council Secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. *Consideration of Appeal; Scope of Review.*

1. *Consideration of Appeal.* The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged or the Defense Counselor, and the Solicitor General upon their requests. Such briefs and arguments shall be confined to matters considered by the Review Board to be within the scope of its review as defined in the following paragraph. Appellant shall have a maximum of five minutes to present her appeal.
2. *Scope of Review.* Review of hearing is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the verdict and/or penalty; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome. Review of the penalty imposed is confined to the question of its essential appropriateness in total context.

D. *Determination of Appeal; Notice of Action.*

1. *Determination of Appeal.* Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written

briefs. The members sitting on an appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of penalty. Decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. Notice of Action. Written Notice of Action taken on an appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's decision.

E. *Action Available to Review Board.*

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may: (1) affirm both the findings of violation and the penalty imposed; (2) remand for a re-hearing if it determines that substantial error prejudicial to the student charged on the question of violation was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation, but reduce the penalty to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the penalty to one deemed more appropriate.

F. *Finality of Action on Appeal by Review Board.*

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases provided in paragraph G below.

G. *Appeal to Vice President for Student Development.*

In cases wherein the Review Board affirms a penalty of suspension or expulsion, the student charged may appeal the penalty to the Vice President for Student Development within 48 hours after receipt of the Review Board's decision. Review is based solely on the record on appeal before the Review Board, plus any written brief filed with the Review Board by the student charged. The Vice President for Student Development may, in conference with the student charged, hear and consider oral argument. Review by the Vice President for Student Development is confined solely to the question of the appropriateness of the penalty in total context. The Vice President for Student Development shall reach her decision and give formal written notice within 10 days after receiving the notice of appeal. She may affirm the imposition of penalty by the Review Board or change it to one deemed by her to be more appropriate. The action of the Vice President for Student Development is final.

Section 4. *Student Life Committee Procedure.*

- A. The SLC forwards reports and approved legislative proposals to the Vice President for Student Development. After the approved recommendations have been acted upon, the status of the recommendations and the actions taken shall be reported by the Vice President for Student Development.
- B. The Student Life Committee shall invite persons to come and express their concerns about aspects of Meredith student life. This is the fact finding authority of the Student Life Committee.
- C. The committee acts as an advisory agency to the Vice President for Student Development and to the President of the College, and acts as a policy suggesting body when the situation warrants.

- D. The Student Life Committee seeks ways to rid itself of routine matters which should be handled by its subcommittee. The committee is informed by the chairman in advance of all topics on the agenda and suggests routine topics for consideration by its subcommittee.
- E. The subcommittee chairman will report to the Student Life Committee on final actions taken by the subcommittee; these recommendations will be forwarded to the Dean of Students, the Vice President for Student Development, and to the President.

ARTICLE IV — AMENDMENTS

An amendment may be proposed by a Senator, a petition of the student body, the Executive Committee or the Student Life Committee. Ratification of an amendment shall require approval by the Senate, the Student Life Committee, and the Vice President for Student Development.

UNDERGRADUATE ACADEMIC CALENDAR

FALL SEMESTER 1988-89

Arrival of new students.....	Thu. Aug. 18
Registration	Mon. Aug. 22
Registration of freshmen	Tue. Aug. 23
First day of classes	Wed. Aug. 24
Opening convocation	Mon. Aug. 29
Last day to add a course	Tue. Aug. 30
Last day to drop a course without paying	Tue. Aug. 30
Labor Day Holiday — No classes held	Mon. Sep. 5
Last day to make grading changes	Wed. Sep. 21
Last day to drop with a "W" grade	Wed. Sep. 21
Midterm: Autumn recess begins at 5:00 p.m.....	Fri. Oct. 14
Classes resume at 8:00 a.m.	Wed. Oct. 19
Midterm reports due at Noon	Wed. Oct. 19
Thanksgiving recess begins at 1:00 p.m.	Wed. Nov. 23
Classes resume at 8:00 a.m.	Mon. Nov. 28
Last day to withdraw from a course.....	Tue. Nov. 29
Last day of classes.....	Tue. Dec. 6
Reading day, exam conflicts, block exam.....	Wed. Dec. 7
Final Examinations	Fri. Dec. 8-
	Fri. Dec. 16

SPRING SEMESTER

Registration	Tue. Jan. 10
First day of classes	Wed. Jan. 11
Last day to add a course	Tue. Jan. 17
Last day to drop a course without paying	Tue. Jan. 17
Last day to make grading changes	Tue. Feb. 7
Last day to drop with a "W" grade	Tue. Feb. 7
Midterm: Spring recess begins at 5:00 p.m.	Fri. Mar. 3
Midterm reports due at Noon	Wed. Mar. 8
Classes resume at 8:00 a.m.	Mon. Mar. 13
Easter recess begins after last class.	Thu. Mar. 23
Classes resume at 8:00 a.m.	Tue. Mar. 28
Last day to withdraw from a course	Wed. Apr. 19
Last day of classes	Wed. Apr. 26
Reading Day	Thu. Apr. 27
Final Examinations	Fri. Apr. 28- Tue. May 9
Commencement	Sun. May 14

SUMMER SCHOOL

First session begins	Mon. May 29
First session ends	Fri. Jun. 16
Second session begins	Mon. Jun. 19
Holiday	Tue. Jul. 4
Second session ends	Sat. Jul. 8
Third session begins	Mon. Jul. 10
Third session ends	Fri. Jul. 28

HALL PHONES ON CAMPUS

Barefoot

Lobby	8321
First floor	8318
Second floor	8319
Third floor	8320
Fourth floor	8466

Brewer

First floor	8541
Second floor	8542
Third floor	8543
Fourth floor	8596

Carroll

Annex	8410
Second floor	8329

Faircloth

First floor	8551
Second floor	8552
Third floor	8553
Fourth floor	8585

Alumnae House..... 8548

Guest House..... 8400

Pay Telephones on Campus

Cate Center 755-9051

Johnson Hall 755-9670

Johnson Hall

Breezeway 755-9562

Heilman

Lobby	8337
First floor	8500
Second floor	8322
Third floor	8580

Poteat

Lobby	8530
First floor	8501
Second floor	8502
Third floor	8503
Ground floor	8208

Stringfield

First floor	8571
Second floor	8572
Third floor	8573
Fourth floor	8578

Vann

First floor	8561
Second floor	8562
Third floor	8563
Fourth floor	8588

Ellen Brewer House..... 8628
(Home Economics House)

ADMINISTRATIVE OFFICES DIRECTORY

Accounting	8360	Graduate Programs.....	8413
Admissions	8581	Health Services	8535
Alumnae	8548	Housekeeping	8623
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Central Services.....	8677	Library	8531
Campus Activities	8533	Maintenance	8560
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Cooperating Raleigh Colleges	8538	College President.....	8369
Counseling	8427	Registrar	8593
Dean of the College	8514	Residence Directors	
Dean of Students.....	8521	Brewer	8527
Dining Hall	8377	Barefoot.....	7812
Environmental Services	8560	Faircloth.....	8508
Faculty Secretaries		Poteat	8506
Art.....	8536	Stringfield	8520
Biology, Chemistry, Physical Sciences, Home Economics	8395	Vann	8525
Business, Math, Economics	8471	Scholarships and Financial Assistance	8565
Education.....	8315	Security	8524
English, History, Politics...	8507	Stables	8547
Foreign Languages	8438	Student Activities	8338
Physical Education.....	8546	Student Development.....	8350
Psychology, Religion, Philosophy.....	8438	Student Government	7679
Music and Performing Arts.....	8546	Student Publications	7881
		Supply Store	8545
		Swimming Pool	8334
		Switchboard	0

Whom to See for Information

Absences	Professor
Academic Advising	Academic Advisor
Alumnae Affairs	<i>Mrs. Doris Litchfield</i> Alumnae House-8391
Athletics	Physical Education Professors Weatherspoon Gymnasium
Automobile Registration	<i>Chief Dan Shattuck</i> Campus Security-8524
Books, Supplies	Student Supply Store Cate Center-8545
Bills, Fees	Accounting Office-8363
Check Cashing.....	Student Supply Store Cate Center-8545
College Events Calendar	<i>Dr. Marie Mason</i> Coordinator of Campus Activities-8533
Continuing Education	<i>Dr. Ellen Ironside</i> Office of Continuing Education-8430
Cooperative Education.....	Office of Career Services and Cooperative Education-8341
Counseling, Career.....	<i>Gordon Folger</i> Office of Career Services and Cooperative Education-8341
Counseling, Personal	College Counselor-8427
Campus Ministry	<i>Rev. Sam Carothers</i> Campus Minister-8346
Dropping/Adding Courses	<i>Dr. Charles Davis</i> Registrar-8593
Employment, Student	<i>Mr. John Hiott</i> Director of Scholarships & Financial Assistance-8565
Financial Assistance	<i>Mr. John Hiott</i> Director of Scholarships & Financial Assistance-8565
Grades	<i>Dr. Charles Davis</i> Registrar-8593
Graduation Requirements	<i>Dr. Charles Davis</i> Registrar-8593
Health Services	<i>Dr. Marie Mason</i> Director of Health Services-8533
Health Insurance.....	<i>Mr. Charles Taylor</i> Vice President for Business and Finance-8516
Housekeeping	<i>Mrs. Mary Liles</i> Supervisor of Housekeeping-8623

Housing	Mrs. Janice McClendon Coordinator of Housing-8521
ID Card Replacement	Campus Security-8524
International Student Affairs	Dr. Sandra Thomas Vice President for Student Development-8350
Key Replacement	Ms. Nellie Pennington Environmental Services-8560
Lost and Found	Security Office Campus Security-8524
Mail Services	Mr. Glen Sanderson Computer Services Office-8434
Maintenance	Mr. Lon Avent Supervisor of Maintenance-8560
Medical Emergency	Nurses on Call Infirmary-8535
Non-Resident Student Activities	Cate Center-8338 Non-Resident Student President
Non-Traditional Age Students	Mrs. Anne Dahle Director of Credit Program-8353
Overnight Guests	Residence Director
Parking Tickets	Chief Dan Shattuck Campus Security-8524
Police (Campus Security)	Chief Dan Shattuck Campus Security-8524
Pre-Registration	Academic Advisor Registrar-8593
Room Changes	Mrs. Janice McClendon Coordinator of Housing-8521
Scholarships	Mr. John Hiott Director of Scholarships & Financial Assistance-8565
Student Activities	Mrs. Cindy Allen Edwards Director of Student Activities-8338
Student Government	Ms. Gina Howard Student Government Association President-7679
Transcripts/Transfer Credits	Dr. Charles Davis Registrar-8593
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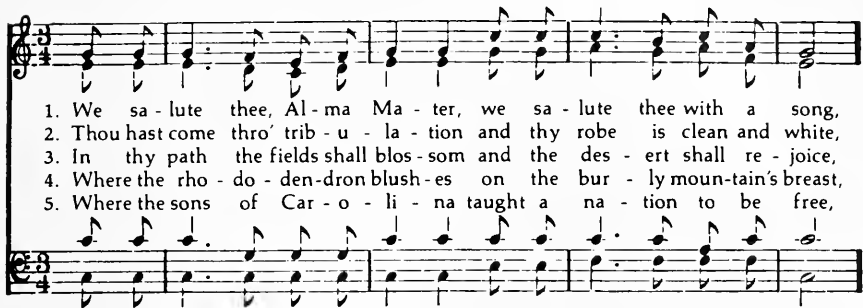
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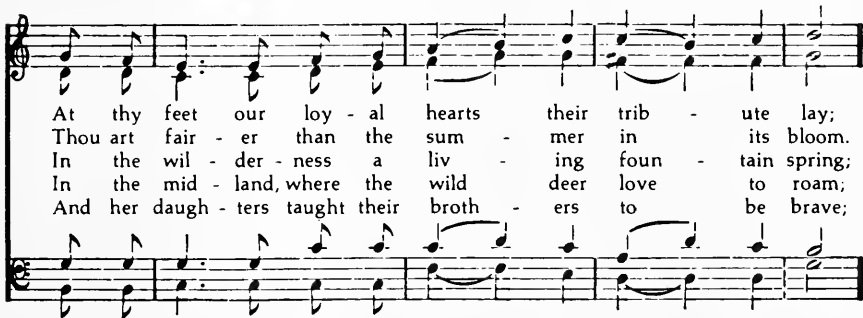
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Alma Mater

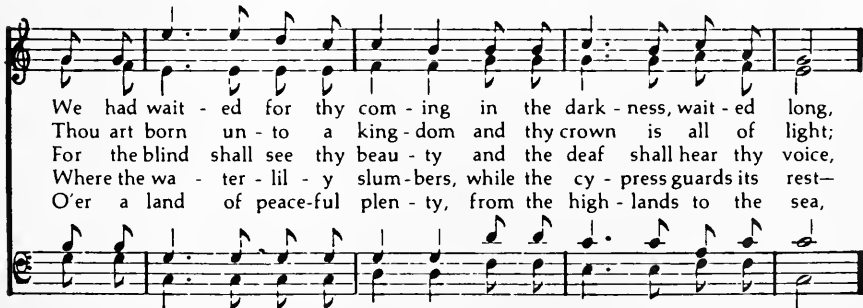
Words and music by former President R. T. Vann



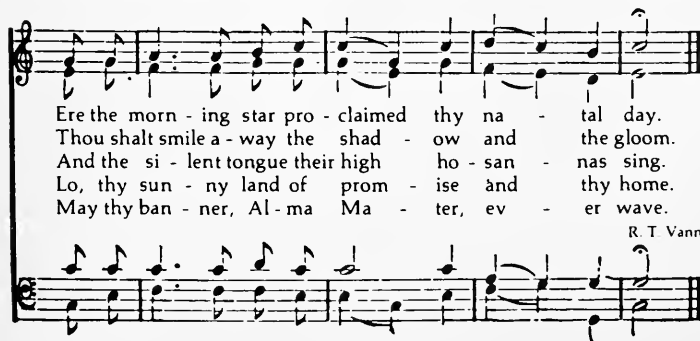
1. We sa - lute thee, Al - ma Ma - ter, we sa - lute thee with a song,
 2. Thou hast come thro' trib - u - la - tion and thy robe is clean and white,
 3. In thy path the fields shall blos - som and the des - ert shall re - joice,
 4. Where the rho - do - den - dron blush - es on the bur - ly moun - tain's breast,
 5. Where the sons of Car - o - li - na taught a na - tion to be free,



At thy feet our loy - al hearts their trib - ute lay;
 Thou art fair - er than the sum - mer in its bloom.
 In the wil - der - ness a liv - ing foun - tain spring;
 In the mid - land, where the wild deer love to roam;
 And her daugh - ters taught their broth - ers to be brave;

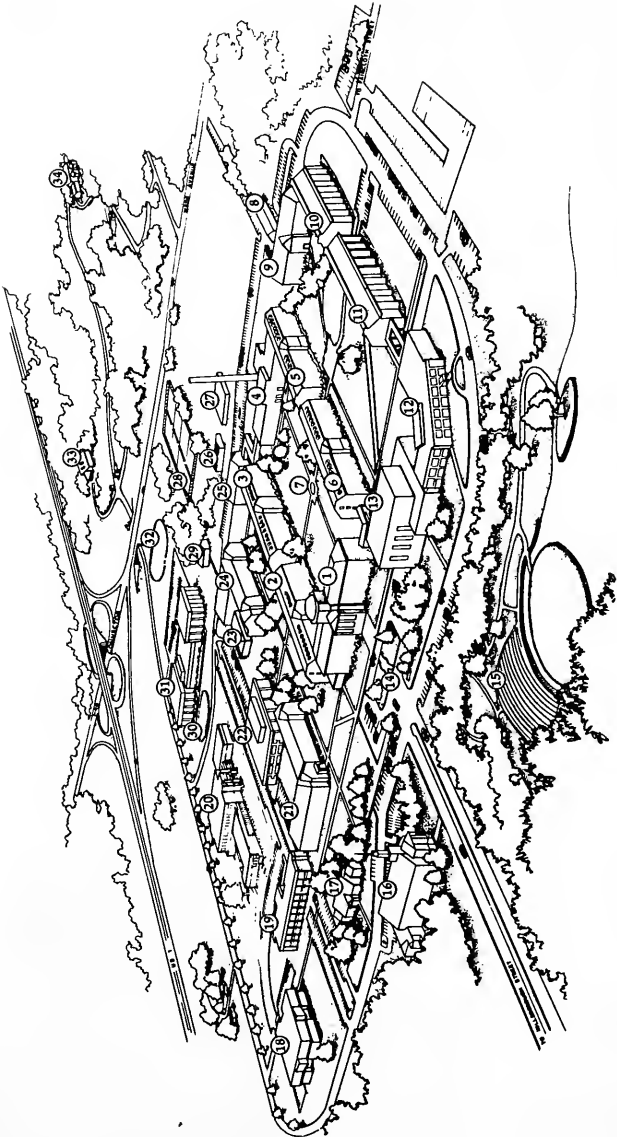


We had wait - ed for thy com - ing in the dark - ness, wait - ed long,
 Thou art born un - to a king - dom and thy crown is all of light;
 For the blind shall see thy beau - ty and the deaf shall hear thy voice,
 Where the wa - ter - lil - y slum - bers, while the cy - press guards its rest -
 O'er a land of peace - ful plen - ty, from the high - lands to the sea,



Ere the morn - ing star pro - claimed thy na - tal day.
 Thou shalt smile a - way the shad - ow and the gloom.
 And the si - lent tongue their high ho - san - nas sing.
 Lo, thy sun - ny land of prom - ise and thy home.
 May thy ban - ner, Al - ma Ma - ter, ev - er wave.

R. T. Vann



- | | | |
|--|--|--|
| 1. Johnson Hall (Administration Building) | 13. Jones Hall (Auditorium, Drama, Writing Center, Continuing Education) | 25. Delia Dixon Carroll Infirmary and Residence Hall |
| 2. Vann Residence Hall | 14. Shaw Fountain | 26. Campus Security |
| 3. Stringfield Residence Hall | 15. Elva Bryan McIver Amphitheater | 27. Carroll Annex (Residence Hall) |
| 4. Belk Dining Hall | 16. Christina and Seby Jones Chapel | 28. Tennis Courts |
| 5. Faircloth Residence Hall | 17. Mae Grimmer Alumnae House | 29. Ellen Brewer Home Management House |
| 6. Brewer Residence Hall | 18. Gate Center | 30. Golf Putting Green |
| 7. Heck Memorial Fountain | 19. Shearon Harris Business Building | 31. Weatherspoon Physical Education-Dance Building |
| 8. Maintenance Shop | 20. Gaddy-Hamrick Art Center | 32. Zeno Martin Arena |
| 9. Potest Residence Hall | 21. Joyner Hall | 33. Stables |
| 10. Barefoot Residence Hall | 22. Carlye Campbell Library | 34. Massey House (President's Residence) |
| 11. Heilman Residence Hall | 23. Mary Yarbrough Research Center | |
| 12. Harriet Mardre Wainwright Music Building | 24. Hunter Hall | |

Meredith College
Dean of Students
3800 Hillsborough Street
Raleigh, North Carolina 27607-5298



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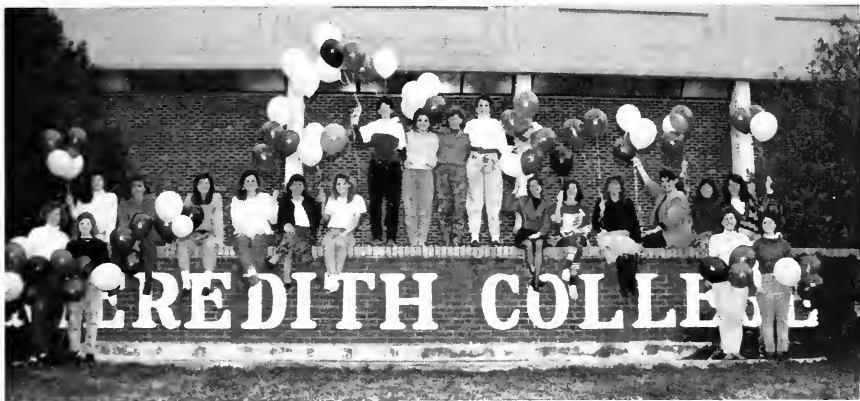


As Individual As You.





meredith



Student Handbook 1989-90

The Meredith College Student Handbook is designed to aid you in your adjustment and development within the Meredith community. The handbook includes information on Meredith's administration, academics, policies, services and activities. The final section contains the Student Government Association Constitution and Bylaws.

You will find the Handbook most valuable if you read it first in its entirety and then use it as a reference whenever you have questions.

Published for the Student Government Association of Meredith College in cooperation with the Office of Dean of Students.

Alma Mater

*We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tribute lay;
We had waited for thy coming in the darkness, waited long,
Ere the morning star proclaimed thy natal day.*

*Thou hast come thro' tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom.
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.*

*In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongue their high hosannas sing.*

*Where the rhododendron blushes on the burly mountain's breast,
In the midland, where the wild deer love to roam;
Where the waterlily slumbers, while the cypress guards its rest —
Lo, thy sunny land of promise and thy home.*

*Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave;
O'er a land of peaceful plenty, from the highlands to the sea,
May thy banner, Alma Mater, ever wave.*

R. T. Vann

Meredith College Student Handbook

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NONDISCRIMINATORY POLICY

Meredith College admits women students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administrated programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of handicap as defined by Section 504 of the Rehabilitation act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of handicap.

SPRING 1989, VOLUME 13, NUMBER 2
 MEREDITH (USPS 982-160) is published five times a year, twice in summer, once in winter, spring, and fall by Meredith College, 3800 Hillsborough Street, Raleigh, North Carolina 27607-5298. Second class postage paid at Raleigh, North Carolina 27607-5298.

Published for the Student Government Association of Meredith College in cooperation with the Office of Dean of Students.

A WOMAN'S COLLEGE — PAST, PRESENT and FUTURE

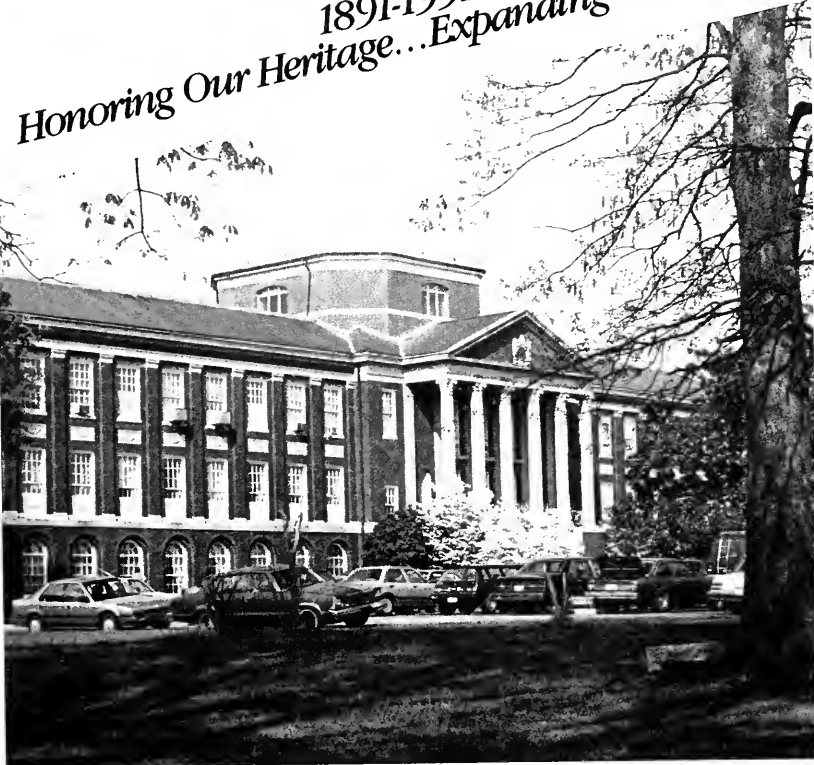
Since its beginnings in 1891, Meredith College has dedicated itself to the education of women. It began with a lofty curriculum as a female university, understanding the importance, almost a hundred years ago, of educating women for leadership in the family, the community, the state, and the nation. To that end, Meredith has produced women leaders who have made dynamic contributions to our state and nation. As a woman's college from its early years, Meredith's curriculum, residence life, academic programs, social, recreational, and health emphases have been designed with the woman in mind.

Leadership development in today's society cuts across all forms of social, political, economic, and spiritual responsibility. At Meredith, beginning with the freshman year, students are encouraged to accept leadership responsibility and to be fully involved in the life and activity of our campus. Students are invited to learn good communication skills, self-presentation, enhanced learning skills, how to interact successfully with others, how to do research, and how best to interpret and understand the local, national, and international events. Students in the Women's Odyssey course learn new ways of looking at women's history and women's social, political, and economic participation, both present and future, and perceptions of women today in the media, in advertising, and in the professions.

As we approach the celebration of our centennial year at Meredith, we recognize the commitment of its early founders to establishing the vision for educating women. Today's society demands an education which provides support, insight, challenge, and intellectual skills for the Meredith woman. We are happy to welcome you to enjoy the vision and commitment which continue to provide the highest quality education possible for the Meredith woman.



*1891-1991
Honoring Our Heritage...Expanding Our Vision*



Administration



President of the College

Fall, 1989

Dear Meredith Student:

It's exciting to be a student. In the dynamics of going to college, you will discover and rediscover many facets of your universe, your society, and yourself.

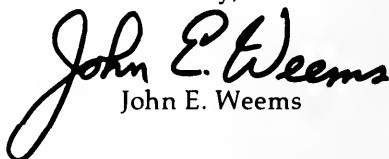
This is a particularly challenging time to be at Meredith. Our faculty, students, staff—even our alumnae—are planning the 1991 celebration of Meredith's 100th birthday, in which you and your classmates may opt to be full participants.

As we reflect on her century-long life, we're committed to a more excellent college of the future. At the same time, we are and will be doing what we do best: offering an education of quality and promise for the women who choose Meredith.

The breadth and depth of your education will be your own selection, of course. Knowledge and growth that are individually yours will come not only from your studies, from your experiences, and from the efforts of your teachers, but also from the investment you make in yourself.

Welcome to your full citizenship in the Meredith community.

Sincerely,


John E. Weems



Administrative Offices

President of the College

The President is the chief educational and administrative officer of Meredith College. He is responsible to the Board of Trustees for the supervision, management, and government of Meredith, and for interpreting and carrying out the policies of the Board of Trustees. He signs all diplomas and executes in the name of Meredith College all contracts, deeds, notes, and other documents and legal instruments authorized by the Board or the Executive Committee. He coordinates all administrative and educational functions of the College. He is the official representative of the College. The Office of the President is located on the second floor of Johnson Hall

Dr. John E. Weems President, Ext. 8511

Vice President and Dean of the College

The Vice President and Dean of the College supervises the academic program of the College and in the absence of the president acts in matters of a more general nature. He is available to students for advice and help in all matters of academic concern. He should be consulted when the academic situation warrants. The Office of the Vice President and Dean of the College is located on the first floor of Johnson Hall.

Dr. Allen Burris Vice President and Dean of the College, Ext. 8514

Vice President for Administrative Affairs and Executive Assistant to the President

The Vice President for Administrative Affairs and Executive Assistant to the President coordinates the Offices of Publications, Public Relations and Facilities Scheduling. She represents the president at special meetings, conferences and functions, and handles special projects for the president. She prepares the Strategic Planning Documents and other special reports, studies, research and presentations. The Office of the Vice President for Administrative Affairs is located on the second floor of Johnson Hall.

*Dr. LaRose F. Spooner Vice President for
Administrative Affairs and Executive Assistant
to the President, Ext. 8511*

Vice President for Business and Finance

The Vice President for Business and Finance is responsible for all financial matters except those which relate to financial assistance, including student charges and payments. In addition to financial matters, the Vice President for Business and Finance is responsible for the maintenance and housekeeping services, dining services, telephone services, the student store and campus security.

The Office of the Vice President for Business and Finance is located on the first floor of Johnson Hall.

Mr. Charles Taylor, Jr. Vice President for Business and Finance, Ext. 8516

Vice President for Institutional Advancement

The Vice President for Institutional Advancement is the chief administrative officer responsible for development, fund raising, alumnae affairs, denominational relations, and related activities. The institutional advancement staff works to promote college relation activities, parents' association activities and Granddaughters' Club activities.

Fund-raising activities secure resources for current operation expenses equal to the difference in income from tuition and fees paid by students and actual operational costs. They also secure resources for capital improvements (buildings and renovations) and endowment (the Meredith College endowment providing perpetual support for all programs of the College.)

The Office of the Vice President for Institutional Advancement is located on the second floor of Johnson Hall.

Dr. Murphy Osborne . . . Vice President for Institutional Advancement, Ext. 8374

Vice President for Student Development

The Vice President for Student Development is responsible for the coordination of the Student Development division, including the following offices: Admissions, Campus Ministry, Career Services, Counseling, Dean of Students, Scholarships and Financial Assistance, Health Services, and Student Activities.

Special programming related to these areas as well as to international students enriches student life at Meredith, develops student leadership, and enhances students' personal and intellectual growth and development.

Dr. Sandra Thomas Vice President for Student Development, Ext. 8350

Dean of Students

The Office of the Dean of Students coordinates the following areas of student life: the orientation program and activities which serve to increase the new students' adjustment to the college community; student housing which includes the assignment of new students to rooms

and the upperclass housing selection; the faculty-student advising program whereby each new student is assigned to a faculty and student advisor; Residence Hall Board programming and governance of the residence halls; personal counseling and interaction with students encountering difficulties; the Student Government Honor Council and related areas; the selection, training and supervision of Residence Life Staff including Resident Assistants; and special programs related to student life.

The Office of the Dean of Students is located on the first floor of Johnson Hall. Students are invited to come by the office at any time or call to make an appointment.

Ms. Dorothy Sizemore *Dean of Students, Ext. 8521*

Alumnae Association

The Meredith College Alumnae Association includes all Meredith graduates and any former students who did not graduate but request to become members. The Association serves to strengthen relations among alumnae and between alumnae and the College.

Each class elects two agents their senior year 30 days prior to the annual meeting of the Alumnae Association and reports their names immediately following the election to the Director of Annual Giving. The class agents serve as the link between the College, the Alumnae Association and their class.

Mrs. Doris A. Litchfield *Director of Alumnae Affairs, Ext. 8391*

Ms. Chandy Christian *Director of Annual Giving, Ext. 8392*



Office of Publications

The Office of Publications oversees all official literature, stationery, and all printed pieces of the College except those classified as student publications. It also offers guidelines as to use of the College seal and the logo. The staff offers production assistance to students who are working on publications or promotional materials.

Mrs. Carolyn C. Robinson Director of Publications

Office of Public Relations

The Office of Public Relations is responsible for all publicity, media relations and advertising for the College (except advertising in student publications). It releases news of programs and activities at Meredith to the appropriate media, and news of students' accomplishments to their hometown newspapers. The office also offers assistance to students who are planning to publicize a college-related event.

Mrs. Jeannie Morelock Director of Public Relations



Academic Information



meredith

Vice President and Dean of the College

Fall, 1989

Dear Scholars,

I am glad to have this opportunity to welcome you to Meredith and to give you some advice. I addressed you as "scholars" to remind you of why you are here. The most important educational decision you will make here concerns how you will commit yourself to scholarship. Everyone wants to do well. The most crucial element in doing well is your own decision to work at it. No matter how good the teacher, not much will happen unless you commit yourself to learning. Commitment is an act of the will and only you can will it for yourself. Do it now and every day from now on.

Some specific suggestions: read the catalog, this handbook and other publications; follow instructions; ask for help; go to class; get to know your teachers; take advantage of learning opportunities that are not required such as convocations, lectures, art exhibits and concerts; and, every day, —"hit the books"—and think.



Allen Burris
Vice President and Dean of the College



Academic Information

The *Meredith College Catalogue*, the official source of academic information, is given to each new student during orientation. If there are further questions, consult your faculty advisor, the registrar, or the Vice President and Dean of the College.

The Vice President and Dean of the College has general supervision over the academic program of the College and in the absence of the President he may act in matters of a more general nature. Dean Allen Burris is available to students for advice and help in all matters of academic concern. When problems arise, you should consult first with your advisor, your teacher, and the department head concerned. If the situation is not satisfactorily resolved, do not hesitate to consult the Dean. There may be times when it is necessary to go directly to the Dean with a problem of extraordinary sensitivity. Feel free to follow that course if you think the situation warrants.

Dr. Allen Burris Vice President and Dean of the College, Ext. 8514

Advisors, Academic

Each incoming freshman and transfer student is assigned an academic advisor to aid her with academic programming, scheduling, and pre-registration. When a student declares her major, usually at the end of her sophomore year, she is assigned an advisor from her major department.

Academic advisors meet with students individually and in groups to assist with academic planning and scheduling. Each student is ultimately responsible, however, for her own scheduling and academic pursuits.

Advisors, Student

Student Advisors are upperclassmen who have been selected and trained to assist freshmen in solving problems that they may encounter as new students, particularly during the first few weeks of school. Student advisors must meet the same qualifications as those students elected to a campus office. The Chief Student Advisor is a senior elected by the student body in the spring SGA elections.

Student Advisors for Freshman Students

Traci Baldwin Chief Student Advisor

Mary Anderson, Kelly Barker, Lisa Bauerlein, Stephanie E. Beane, Kim Bell, Sandy Blackmon, Katie Bragg, Amy Brock, Jennifer Cawn, Tammie Coble, Nancy Cole, Kim Corcoran, Kim Dennie, Janna Drinkard, Carmen Elliott, Mary Duane Ellis, Molly Finger, Jessica Fischer, Joanna Grant, Nicole Hargitt, Tracy Harris, Holly Hensley, Vicky Hill, Alyson Honeycutt, Susan Howard, Kimberly Howerton, Cammie Hunter, Cindy Justis, Kathleen Kershaw, Cindy Kirkland, Kristen Lanier, Dana Leggett, Christy Matthews, Kelly Morris, Cindy Moseley, Kelly Parker, Suzanne Perry, Susan Parrott, Kelly Phillips, Virginia Phillips, Laura Pope, Christy Seeger, Carol Sessoms,

Patricia Sikes, Kelly Singleton, Jennifer Smith, Suzanne Smith, Victoria Stevens, Shelli Stoker, Christin Thomas, Tonya Tilton, Rebecca Tudor, Shelley Turlington, Maria Williams, Lynnette Winstead, Jamie Woodruff, Tonya Wright, Sandy Blythe, Beth Meadows

Student Advisors for Transfer Students

Michelle Glover, Kay Jernigan, Jan Mills, Kim Moss, Laura Peedin, Michelle Rowe, Dawn Steudel

Alternate Student Advisors

Kimberly Ingram, Rue Lee, Becca Ward

Career Services and Cooperative Education

(See Student Services)

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular attendance is vital for the student, the professor and fellow classmates to benefit from the sharing and thinking in the classroom. Each student must accept full responsibility for class presentations, announcements and assignments missed because of absence.

If a student is unable to attend class, the college health center, a physician or a parent should notify the Dean of Students' office. The student's absence will be recorded on a daily "emergency/illness" report which is sent to the faculty. This notice does not constitute an "excused" absence but a verification of the reason for the absence. The student is responsible for contacting her professors regarding her absence. Each faculty member determines whether an absence is "excused" or "unexcused."

The effect of class attendance on the grade will be clearly specified, in writing, by each instructor at the beginning of the course.

Inclement Weather Policy: In keeping with Meredith's policy on class attendance, classes will be held even in inclement weather. In the case of extremely hazardous driving conditions, commuting students should make individual decisions concerning class attendance.

Classification

Students are classified according to the following number of credit hours:

Freshman	1-25 hours credit
Sophomore	26-59 hours credit
Junior	60-89 hours credit
Senior	90 and above hours credit

Class Reservation

Class reservation is the process of obtaining guaranteed space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as degree or teacher certification program. Class reservation is held during the last half of each semester but is not in effect for summer terms. No payment is required for class reservation but payment must be made before registration can be completed. Information on the class reservation process is available immediately after mid-term recess.

Committees with Student Representation

Academic departments at Meredith have advisory committees which include students in their membership. Also, a majority of the college standing committees have several student members.

Continuing Education

The continuing education program at Meredith includes the following:

- Re-Entry Program, for women age 23 or older who wish to begin or resume academic coursework leading to a degree.
- Enrichment Program, consisting of noncredit short courses focusing on arts and humanities, special interests, and personal and career development.
- Postbaccalaureate Certificate Programs, consisting of two professional curricula leading to certification by Meredith College: Legal Assistants Program (LAP) and Cultural Resources Management (CRM).

For re-entry admission procedures, see adult students and Continuing Education information in the Meredith College catalogue, or consult the continuing education brochure. The brochure also includes a listing of current enrichment courses and information on certificate programs. It is available each semester from the Office of Continuing Education. Students of traditional age may enroll in enrichment courses while undergraduates and in certificate programs following graduation. Call the Office of Continuing Education (829-8353) for further information on any of these special learning opportunities.

Dr. Ellen M. Ironside Associate Dean for Continuing Education, Ext. 8353
Mrs. Anne C. Dahle Director of Credit Programs, Ext. 8353
Ms. Penelope W. Augustine Enrichment Program Coordinator, Ext. 8353
Ms. E. Page Potter Director of Legal Assistant Program, Ext. 8353
Ms. Sandra C. Close Continuing Education Assistant, Ext., 8353

Cooperating Raleigh Colleges

Meredith College, North Carolina State University, Peace College, Shaw University, Saint Mary's College, and Saint Augustine's College form a consortium through which they provide their collective educational

resources to students at each of the six institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Registrar's Office for proper procedure.

Dr. Rosalie P. Gates CRC Director, (919) 829-8538

Cooperative Education/Internships

Through the Cooperative Education and Internship Programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Internships are offered through the Office of Career Services and through each academic department. Cooperative Education is offered through the Office of Career Services. Call ext. 8341 for additional information about internships or cooperative education.

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the college catalogue.

Honors Program

The Honors Program offers the intellectually gifted and ambitious student opportunities to develop academically to her full potential. Each year, approximately twenty entering students are invited to participate in the Honors Program. The honors curriculum spans the four-year undergraduate experience and is well integrated into the whole of the academic program.

A student is expected to take honors work each year. She would typically take two to three honors classes during the freshman year, including the honors writing course and an honors colloquium. Retention in the program requires that the student maintain a minimum overall grade point average of 3.0 or, failing that, to receive permission of the Honors Committee to continue in the program.

Mid-Term Grade Reports

Midway into each semester, instructors provide the Registrar's Office with mid-term grade reports for those students whose performance in class has indicated work below a "C" average. This is not a permanent grade, but rather an indication of the student's progress thus far in the current semester. The student, parents and her faculty advisor are notified of the mid-term grade in October for the fall semester and in March for the spring semester.

Opportunities for Academic Enrichment

In building the total program of study, many students take advantage of one or more of the special opportunities listed below to pursue specific academic interests. These opportunities afford a variety of learning experiences.

Capital City Semester - program of intensive seminar and research experience on North Carolina government and politics

Cooperating Raleigh Colleges - The opportunity to take classes at North Carolina State University, Peace College, Saint Augustine's College, St. Mary's College, and Shaw University while a student at Meredith

Marymount Manhattan College - opportunity for study in the New York area

Meredith Abroad Program - a summer session abroad offering a full semester of credit for the same price as attending Meredith for a semester—including transportation costs

Overseas Programs - arranged within departments

Special Studies (may be proposed by students or faculty)

Independent Study - autonomous study, e.g. biology or chemistry lab research

Directed Individual Study - study with guidance of instructor, e.g. historical research

Group Studies - special topic course not already in curriculum, e.g. Women's Studies

Community Internships - field experience, e.g. interior decorating, graphic design, mental hospital work

United Nations Semester at Drew University - classes in Madison, N.J. and observation-seminar sessions at the United Nations

Washington Semester at American University - study and research on the federal government level in Washington, D.C.

Plagiarism

Plagiarism is the dishonest use of another's words, thoughts, ideas or organization as one's own. Honest work in no way precludes using another's work, it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and periodicals and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, *all such borrowing must be acknowledged clearly* in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this known to her instructor. A plea of ignorance will not be accepted as an excuse by the Honor Council.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. It is understood that a student who is uncertain about an assignment and sources to be used will consult with her instructor for clarification. (Please note that the user will consult with her instructor for clarification.) (Please note that the use of old high school papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration (see Class Reservation)

Records, Access To

In compliance with the Family Education Rights and Privacy Act of 1974, and the Buckley Amendment to that act, Meredith has established the following policy concerning student records:

Student records at Meredith are kept in the Offices of the Registrar, the Dean of Students, and Career Services. Financial aid records are kept in the Financial Assistance Office. A student's request for access to her records in any of these offices will be granted, in compliance with the Right to Privacy Act, within a 45-day period. A student is requested to make an appointment with the appropriate office if she wishes access to her records.

For information regarding the Meredith policy in the compliance with the Family Educational Rights and Privacy Act of 1974, and the Buckley Amendment to that act, please call Office of Career Services and Cooperative Education, extension 8341.

Registrar

The Registrar is responsible for the scheduling of classes, student registration, and academic records. Instructions and announcements are posted on the bulletin board outside the Office of the Registrar and are distributed regularly throughout the year.

Dr. E. Carson Brisson Registrar, Ext. 8593

Summer School

There are 3 three-week sessions of summer school held on the Meredith campus each summer. Registration is held on the first day of each term and the full tuition for the term is due at that time.

Normally a student may take only one course per session. A brochure listing the proposed summer courses is available in the Registrar's Office early in the spring semester.

Students may also take courses at other institutions during the summer. All such courses must be approved by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office.

On-campus housing is available during the summer only to those students who are

- 1) Attending summer school at Meredith
- 2) Attending summer school at NCSU under the CRC
- 3) Working full-time on campus (40 hrs per week)
- 4) Working as an intern or co-op student receiving credit from Meredith

Students must vacate their rooms immediately after the completion of their summer school term, internship, job, or co-op. Housing fees are assessed on a weekly basis.



Testing

If a student's semester exam schedule includes more than two tests within a 24-hour period the student may request to reschedule the third exam.

Transcripts

Students may receive official copies of their college transcript from the Registrar's Office for \$2.00 per copy. The student's signature is required before a transcript can be released. Requests cannot be made by phone.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment prior to the completion of the semester, it is her responsibility to have a conference with her academic advisor, the Dean of Students, the Academic Dean, and if on financial assistance, with the Director of Financial Assistance, to complete the designated form and leave her official college records in good standing. She shall relinquish her college I.D. and its rights of use to the Dean of Students. Upon completion of withdrawal, she will be expected to complete proper check-out, vacate her room, and return her room key to the Housekeeping Office within forty-eight hours.

(Any room-deposit refund due the student will be mailed from the business office at a later date.)

When a student decides to return to Meredith after withdrawing, she applies for readmission through the admissions office.



Honor System



Honor System

The Honor System is a long cherished tradition and a basis for all life at Meredith. Based upon the principles of integrity, fulfillment of community obligations, and responsibility to one's fellow citizens, the purpose of the System is to maintain an atmosphere of complete trust throughout the entire Meredith community and to prevent this trust from being weakened by the dishonorable actions of a few; it is not intended simply to punish students who do not abide by the Code, nor is it intended to place restrictions on a student which conflict with her personal values. The Honor System must be an integral and basic part of the life of every student at Meredith. The willingness of each student to accept full responsibility for her actions and to abide by the standards set by her fellow students is imperative to a community of mutual trust. It is essential that each student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. Only in this manner can the entire student body keep the benefits of a community of trust and integrity which the Honor System fosters.

Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which these individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

NOTE: Enrollment is not complete until a student has signed the Honor Pledge.

Honor Council

The Honor Council is composed of the chair; the secretary; two representatives from the freshman, sophomore, junior, and senior classes; the solicitor general; the defense counselor, two non-resident representatives and four faculty members appointed for a two-year term by the Academic Dean. The Dean of Students and/or her designee shall serve as a non-voting member and as advisor.

The minimum number of board members present at any hearing is nine. These include the chair, the secretary, the SGA president and the advisor as non-voting members, and five voting members who shall be comprised of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair.

The Honor Council shall not convene during exam weeks except for those cases in May involving a graduating senior.

Note: A summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer Residence Director, and the Dean of Students or her designee, shall hear all cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a Defense Counselor and Solicitor General will not be available, and the appeal process will not include a Review Board.

Honor Code Violations

The Honor Council acts on violations of the Honor Code. Violations of the Honor Code include, among others:

- A. Academic dishonesty, including, but not limited to:
 1. Unauthorized copying, collaboration or acceptance of assistance in the preparation of written work or laboratory work;
 2. Plagiarism — which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own;
 3. The use of notes, books or other unauthorized aids on examinations or
 4. Stating that assignments are completed when they are not (i.e. parallel readings)
- B. Theft of, misuse of, or damage to any personal property on institutional premises, any academically related personal property wherever located, or any college property.
- C. Violation of any "college policies" as set forth in the *Student Handbook*.
- D. Alteration, forgery, falsification, or fraudulent misuse of college documents, records or identification cards.
- E. Violation of rules governing the residence halls, the infirmary, the library and other college owned, operated or regulated property.

- F. Conduct resulting in physical or psychological harm to another person or which otherwise threatens or endangers the health or safety of any such person.
- G. Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operations or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.
- H. Disorderly conduct on college owned, operated, or controlled property or at college sponsored functions. Disorderly conduct shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent or obscene.
- I. Unauthorized entry into or occupation of, or trespass upon college facilities or property.
- J. Unauthorized use of name of the college or the names of member organizations in the College community.
- K. Intentional abuse of a position of trust or responsibility within the College community.
- L. Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.
- M. Failure to follow directions given by College officials or staff members in the exercise of their official duties.
- N. Any violation of federal, state or local law if such directly affects the College's pursuit of its proper educational purposes.
- O. Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.
- P. Aiding or abetting any violation of the Honor Code.
- Q. Any other conduct which is undesirable or unacceptable, or interferes with or threatens the college's ability to fulfill its educational purposes.

Note: A student may be accused of more than one violation as a result of a single incident.

Reporting a Violation of the Honor Code

A. *Self-referral*

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself to the Solicitor General.

B. *Report by another student*

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. She may confront the suspected students, or she may refer her suspicions directly to the Solicitor General.

C. *Report by a member of the faculty or the administrative staff*

If a teacher suspects a student of academic dishonesty and is able to ascertain the facts of the case, it is the teacher's responsibility to inform the student and request that she report herself to the Solicitor General or the Dean of Students. Should the student not make the report, the faculty member should do so.

Penalties

One or more of the following penalties or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

- A. Call downs.** An oral statement to a student that she is violating or has violated a rule, policy, or regulation. Call downs may be given by the Honor Council, resident assistants, residence directors, and residence hall presidents. Students must be told immediately that a call down has been given, and the reason for the call down. Written notification must be given to the student who has received an accumulation of four call downs.

Call Downs Resulting in an Automatic Campus. Accumulation of six call downs results in an automatic one-week campus. A campus as a result of the accumulation of six call downs is reported to the chair of Honor Council by the resident assistant. The penalty is read at the next Honor Council meeting for notation in the minutes. Official written notification of the specifications of the campus is then given to the student by the secretary of Honor Council, who informs her that she has 48 hours in which to begin the campus or to appeal the penalty. (She may be given an additional week to begin the campus if the campus involves an exam week. A campus may be served at the beginning of the following semester.) If the student chooses to appeal, the written appeal presented to the Solicitor General must clearly state the grounds upon which the appeal is made. The case then enters the usual Honor Council procedure.

- B. Campus.** The restrictions of a campus are as follows:

1. The student must remain on campus at all times unless granted special permission by the Dean of Students. Any student found in violation of this restriction shall be considered guilty of a second violation of the Honor Code.
2. The student may have no off-campus guests except parents.
3. The student may, however, attend Sunday morning church services provided she checks out and in with the residence director on duty and brings to her a copy of the morning worship bulletin.
4. The student must check in with the residence director on duty each night at 11:00 pm.
5. Students regularly employed off-campus must request a special work permit from the Dean of Students.
6. In case of an emergency, permission to break or to change a campus may be given by the Dean of Students.

Only a graduating senior may be campused during exam week of her last semester.

The secretary of Honor Council notifies the student's resident assistant that a campus has been given to a member of her hall and notifies the residence directors of the campus.

Reverse Campus. Non-resident students may be given a reverse campus for an Honor Code offense. Restrictions for a reverse campus are as follows:

1. The student may not be on campus except while in class or to keep an appointment with a professor. She may not eat meals on campus or be on campus for an extended period of time between classes.
2. The student may not attend any campus-sponsored event either on-campus or off-campus.
3. Special permission for library hours may be secured from the Dean of Students.

C. Warning. Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

D. Reprimand. A written censure including the possibility of more severe disciplinary penalties in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are as follows:

1. Notification of parents to be considered by the Dean of Students.
2. Students while on reprimand to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article, I, Section 2,C.)
3. Duration of the period of reprimand will be specified for each case.

E. Probation. Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College Honor Code and the College rules and regulations.

IMPORTANT — PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code she shall be suspended for a minimum of one semester, or expelled from the College.

Other components of a probation are as follows:

1. Notification of the parents. Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a letter from the Dean of Students.
2. Statement of offense to be placed in confidential file in the Dean of Students' office.
3. Notification of Academic Advisor.
4. Students while on probation to be ineligible to run or be appointed to SGA offices. (See Bylaws - Article I, Section 2,C.)
5. Exclusion from participation in a privileged or extracurricular college activity for a specified period of time, both as set forth in the Notice of Probation.

- F. Restitution.** Reimbursement for damage to or misappropriation of property and/or reimbursement for medical expenses for injury to the person.
- G. Fines.** A student may be charged a fine for an Honor Code offense. The amount of the fine is to be determined by the Honor Council.
- H. Suspension.** Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are as follows:
1. If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president. During the period of suspension, the student may return to campus for official business with administration and/or student government officers, at which time she may see her friends.
 2. The student may apply for re-admission to Meredith after the specified period of suspension.
 3. Parents will be notified by the Vice President for Student Development.
 4. Action will be recorded on official records in the Office of the Dean of Students.
 5. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no effect upon the outcome of the appeal.
- I. Expulsion.** Termination of student status. Other attributes are as follows:
1. If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted to the Vice President for Student Development for final approval. The student must vacate the campus within twenty-four hours following the final decision of the vice president.
 2. The student shall not have the privilege to apply for re-admission to the College.
 3. Expulsion shall be recorded on official college records in the Office of the Dean of Students and the Office of the Registrar.
 4. A student who chooses to appeal shall continue attending classes during the appeal process; continued class attendance, however, shall have no effect on the outcome of the appeal.
 5. Parents will be notified by the Vice President for student Development.

Note: Penalties resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty s/he shall deem appropriate.

Appeals

A student may appeal Honor Council action to the Review Board by presenting in person written notice of her appeal to the Dean of Students within 48 hours of her Honor Council hearing. An appeal of a case heard on Thursday or Friday must be submitted to the Dean of Students by noon of the following Monday. The Notice of Appeal must state clearly the reason for the appeal. The Review Board hearing shall occur on the Friday following the Notice of Appeal (unless another hearing has been scheduled, in which case, the hearing shall be scheduled Wednesday of the following week). The appellant shall have a maximum of five minutes to present her appeal to the Review Board. The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases of suspension or expulsion (Article III, Section 3G of the Constitution).

A student may appeal a campus resulting from the accumulation of six call downs to the Honor Council by giving written notice of her appeal to the Solicitor General within 48 hours of receipt of the notification of campus. Decision of the Honor Council is final. Appeals during exam week will be heard at the beginning of the following semester unless the case involves a graduating senior.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Non-Resident Students

Adjudicative action is taken for the accumulation of six call-downs by non-resident students. For any other infraction, a non-resident student's case will be handled by the Honor Council.

Honor Council Officers and Members

Chairperson Libby Avery, ext. 7930
Recording Secretary Kim Weavil
Corresponding Secretary Dena Lewis
Solicitor General Melinda Henderson, ext. 7805
Defense Counselor Martha Ann Brawley, ext. 7998

Senior Representatives	Pam Pollock Tori McPhail
Junior Representatives.....	Karen Cecil To be appointed
Sophomore Representatives.....	Courtney Spooner Julie Hall
Freshman Representatives	To be appointed
Non-Resident Representatives	Hope Medlin Susan Moore
Faculty Representatives.....	Ms. Elaine Harbison Dr. Bob Reid Mrs. Bern Shuey Dr. William Ledford
Advisors	Dean Sizemore Libby Mullinnix

Review Board Officers and Members

Chairperson	To be appointed
Secretary.....	To be appointed
Members.....	Lisa Crabtree Bebie Barrett Joanna Manikas Holly Bivins Carol Anne Johnson
Faculty Representatives.....	Mrs. Carol Brown Mrs. Olive Taylor Dr. Larry Grimes

Note: For further information related to the honor system refer to pages 144 and 145 of the SGA Constitution.



College Policies and Regulations



College Policies and Regulations

Alcoholic Beverages

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus, or at college-sponsored functions. A student may not attend class while under the influence of alcohol. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Any alcoholic beverage bottle kept as a memento must be carefully rinsed before bringing the bottle onto campus and must remain uncorked.

Automobile Regulations

All non-residents and third and fourth year resident students may qualify for the privilege of bringing a car on campus by signing the appropriate agreement, paying the parking permit fee and displaying the numbered decal. Forms and decals may be obtained from the Security Office. Adequate parking is provided for all who qualify.

A limited number of special permits will be granted to sophomore and freshman students who qualify due to hardship:

- a. *Medical Hardship* — The student has a diagnosed medical problem which requires consistent, scheduled visits with a physician. Such medical problems must be documented by a qualified medical doctor.
- b. *Financial Hardship* — The student has documented financial need that can be satisfied only by working an off-campus job. Documentation of this need for financial assistance must be obtained through the normal application process in the College's office of financial aid.

Students who think they meet these hardship qualifications may submit a written request and documentation to the campus security office. Decisions of the security office are final.

Temporary Permits will be issued at a cost of \$5.00 per week with a two week limit. Sophomores and freshmen are allowed one two-week permit per semester without a review by the Chief of Security, provided space is available. Sophomores and freshmen *must* purchase a temporary parking permit *before* bringing a vehicle on campus.

It is understood that a violation of any automobile regulation will be considered a breach of contract. A student violating a parking regulation will be penalized by (1) a warning ticket for the violation;** (2) a \$10.00 fine for each ticket thereafter. Only three violations (including the warning ticket) will be allowed per year.

If a student receives the warning ticket and two more tickets (three tickets), her parking privilege may be revoked and she must remove her car from campus for the rest of the school year. She will be placed on a booting and/or towing list. Each time her car is found on campus, it will be booted and/or towed. The car may be claimed by paying the \$25.00 fine to the Security Office.

Meredith College will not be responsible for any vehicle parked on campus.

Fee Schedule for Parking Permits

	<i>Annual Fee</i>
Resident permit (\$40.00 per semester)	\$80.00
Non-resident permit:	
9 or more credit hours (\$25.00 per semester)	\$50.00
fewer than 9 credit hours (\$10.00 per semester)	\$20.00
Permit fees are calculated on a semester basis, but payable annually each fall. Refunds will be prorated by semester.	

The Following Parking Practices are Specifically Prohibited:**

1. Double Parking
2. Parking on lawns, landscaped areas, sidewalks, or other areas not set aside for parking. This especially applies to the beginning of the school year, breaks, and the end of the year when students are moving larger amounts of belongings. At these times the college will provide help in moving refrigerators, heavy luggage, and other articles in and out of the residence halls. Call the Security Office or the maintenance department if service of this type is needed. They will have high school and college students helping students move.
3. Parking over a white line and across the line indicating a parking space. Anyone parking a vehicle on campus is expected to park within the lines indicating a parking space. When only a part of a space is available due to someone parking over the line of their space, the operator of the vehicle should locate another legal space rather than compound the parking problems by parking over the line.
4. Parking in such a manner as to block traffic, parked vehicles, or roadways.
5. Parking in fire lanes, loading areas, emergency areas, or areas marked as no parking zones.
6. Parking in an area designated for registration decals other than the one displayed.
7. Parking in visitors area with a current Meredith decal.
8. Parking an unregistered vehicle anywhere on the Meredith campus (applies to employees, students, and all others required to register a vehicle).
9. Parking in a space reserved for Residence Directors and other Residence Life staff.

10. Students are not allowed to park on the front drive in front of Johnson Hall, Jones Auditorium, or Vann Residence Hall at any time.

NOTE: Any unregistered vehicle with an accumulation of 3 or more tickets will be booted and will not be released until all fines are paid.

11. All parking rules and regulations will be enforced 24 hours a day, 7 days per week.

****PLEASE NOTE:** You will not receive a phone call or a warning ticket, and your car will be booted and/or towed if you park on the grass, in fire lanes, in tow-away zones, or in reserved lots not reserved for you, or any area not designated for parking.

12. Students are responsible for the proper parking and registration of cars brought onto campus by their guests. If you have questions contact the Security Office.

Fire lanes will be kept open 24 hours a day. Please park properly.

Mr. Dan Shattuck Chief of Security, Ext. 8524

Closing Hours

Campus closing hours are at 1:00 a.m. Sunday through Thursday, and 2:00 a.m. Friday and Saturday. At this time all cars entering the campus must stop at the gatehouse. Only those cars with justifiable reason may continue onto campus

Classroom buildings are opened at 7:00 a.m. and locked at 11:00 p.m. seven days a week. All students are expected to vacate the classroom buildings by 11:00 p.m. unless special arrangements have been made by the Chair of an academic division with the Security Office for students to remain in a building after lock-up. Off-campus persons are not allowed in the buildings after lock-up, and students are requested to work in pairs.

The above schedule applies only during the regular academic calendar (holidays excluded), and does not include the swimming pool or the library. Check at those locations for current hours.

Johnson Hall is opened at 7:00 a.m. and locked at 8:00 p.m.

The Faircloth Gate is opened at 6:00 a.m. and locked each evening at 11:00 p.m. During holidays and other specified times the Faircloth gate may be locked earlier in the day.

Residence Halls are opened daily at 6:30 a.m. and locked Sunday through Thursday at 1:00 a.m., and on Friday and Saturday at 2:00 a.m. For additional security some residence doors are locked at 7:00 p.m. (See closing hours under Residence Life.)

Check the college calendar for special lock-up times related to holidays.

Contractual Agreements

Any contractual agreement for which the College must issue a check, or upon which the name of Meredith College appears, must have the signature of the Vice President for Business and Finance. This policy includes any club, organization, group or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the vice president and must deliver a copy of that agreement to the vice president.

Dating on Campus

1. Men may call for their dates from the phone beside the switchboard in Johnson Hall rotunda or the pay phone at the breezeway between Johnson and Brewer, or the campus phones on the breezeways between Johnson, Vann, and Brewer.
2. Male guests may be received in the following places:
 - a. Johnson Hall and the front breezeways of Vann and Brewer residence halls. They are not to be received on the breezeways between Vann and Stringfield or Brewer and Faircloth residence halls. Males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student.
 - b. The gym may be used for dating during the hours posted by the physical education department. Equipment must be returned to its proper place upon leaving.
 - c. The Cate Center contains a book store, cafe, and a spacious lounge.
 - d. Use of the lake area at night is discouraged.
4. Unaccompanied men are not allowed in the courtyard after dark.
5. Men are not allowed on campus after closing hours except to return their dates to campus.

Dress

At all times appropriate and socially acceptable standards of dress are expected of Meredith students. Standards are important not only to the individual student but also to the position of the College in a wider community.

1. At specific times the College will encourage certain dress (nice pants or a dress) — i.e. Founder's Day and Sunday Lunch
2. For reasons of health and safety, shoes must be worn in the dining hall, and science laboratories.
3. En route to and from the gymnasium and designated sun-bathing area, students must wear coverups over their bathing attire.

Drugs

Meredith believes it essential to the well-being of her students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this, the Board of Trustees has enunciated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found guilty, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to the North Carolina law.

Freshman Regulations

Freshmen observe the same regulations as all other students, with the addition of the following:

1. During first semester, a freshman student must be in her residence hall at closing hours unless she does not plan to return to campus that night.

Freshmen will receive the following call downs for failure to return to the College at the required time:

- (1) One call down for the first 15 minutes late.
- (2) Two call downs for 16-30 minutes late.
- (3) Three call downs for more than 30 minutes late.
- (4) For the first two times late, each freshman will receive a grace period of up to 30 minutes. After the 30-minute grace period, the same rules for call-downs apply. This 30-minute grace period can not be broken up to be used at different times.
2. All new students are required to take the *Student Handbook* test during the first two weeks of classes. If the student has not passed the test within the two week period, she will receive one call down for each week she is late.
3. Freshmen are not allowed to keep cars on campus unless special permission is granted by security.
4. Freshmen will receive *one automatic call down* for each failure to attend required hall meetings.
5. Freshman are required to attend Insight 101, a freshman seminar. A student will receive one call down for each failure to attend.

For detailed information about residence life, refer to the following topics: Closing Hours, Judicial Policies, College Policies and Courses in Freshman and Transfer Training (Article 2c under Bylaws).

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other aspects of the course should first discuss the matter with the professor. It is the professor's responsibility to fully explain all grades and requirements of the course. If the problem is not resolved the

student or professor should consult the department head. Should further action be required the matter should be reported to the Vice President and Dean of the College.

Only a teacher may change a grade unless it is appealed to the Academic Council.

Discrimination

Anyone at Meredith who experiences discrimination on the basis of race, color, national or ethnic origin should discuss the matter with either the Vice President for Student Development or the Vice President and Dean of the College who will consider the matter for appropriate action.

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the Residence Director responsible for her residence hall. If the problem cannot be resolved through discussion with the Residence Director, the student may make an appointment with the Director of Housing for further consideration. If additional consideration is deemed necessary, an appointment may be made with the Dean of Students to consider appropriate action.

Sexual Harrassment

Anyone who experiences sexual advances by another member of the Meredith community which she/he considers inappropriate should discuss the matter with either the Dean of Students or the Vice President and Dean of the College to consider the matter for appropriate action.

Health Related Issues

AIDS

Students or employees of the College who may become infected with the AIDS virus will not be excluded from enrollment or employment, or restricted in their access to College services or facilities, unless medically-based judgments in individual cases establish that exclusion or restriction is necessary for the welfare of the individual or other members of the College community. Individuals with the AIDS virus will be expected to maintain appropriate health practices in relationship to other members of the Meredith community.

Sexually Transmitted Diseases

Students with sexually transmitted diseases will not necessarily be excluded from enrollment or restricted in their access to College services or facilities, but they may be requested to relocate their housing if that is deemed appropriate by the Dean of Students and the Director of Housing.

Other Communicable Diseases

The College reserves the right to request that a student with a highly communicable disease leave the campus immediately and remain away until she is medically no longer deemed contagious.

NOTE: The College attempts to respect the privacy of students in all health-related matters.

Immunization Records

A law has been enacted by the General Assembly of North Carolina, which *requires* all students who are new enrollees in the college/university system to present proof of immunizations to the Director of Health Services prior to matriculation. The law became effective July 1, 1986 and requires proof of certain immunizations as evidence of protection against specific vaccine preventable disease. Students must present, as a minimum, the following verification. 1) *Proof* of a tetanus-diphtheria vaccine booster within the last ten years. 2) Proof of one dose of live virus measles (Rubeola) vaccine which must have been received on or after the first birthday. (3 Proof of one dose of live virus rubella vaccine (German Measles). An acceptable record of immunizations can be acquired from a high school, personal shot record, or the local health department if immunizations were received there.

All immunization records will be screened carefully by this institution and if deficiencies are found the student will be notified and will be given 30 days after matriculation to comply. Students who fail to comply with these requirements will not be permitted to remain in attendance at Meredith College.

Inspection of Rooms

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards and room damage and compliance with college policies. Students will be responsible for any damage to college property. See Article VII, Section I-D of the SGA Constitution and By-laws.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Lake

In the midst of the Elva Bryan McIver Amphitheater, one finds a lovely setting with a small lake — one of Meredith's well-known landmarks. This setting, with the ducks swimming at their leisure, fills one with

peace and serenity. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held on the island in the middle of the lake, as well as some more official gatherings, such as Class Day exercises.

Use of the lake area is discouraged at night due to security measures. Swimming in the lake is discouraged quite strongly due to the fact that the lake is small and land-locked.



Male Visitation

Males are allowed in the residence halls only in the first floor parlors, and only when accompanied by a Meredith student. Residence Directors and Residence Hall Presidents may grant special permission for men to carry heavy items to or from a student's room. This permission does not include visitation privileges in the residence hall; therefore, men should not linger on the halls after they have completed the task for which they were given permission. An annual "move-in" day may be designated each fall at which time men may assist with the move-in process.

(Heavy items are defined as follows: Refrigerators, heavy trunks, cinder blocks, bookshelves, heavy furniture, unusually bulky or large items.)

Fathers of Meredith students and brothers under the age of twelve are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Married Students

Failure to declare marital status immediately will be regarded as intentional falsification of all college records.

Meredith Centennial Theme

"1891-1991: Honoring Our Heritage...Expanding Our Vision" is the centennial theme for the centennial celebration slated for the fall of 1990 through the spring of 1991.

1891-1991

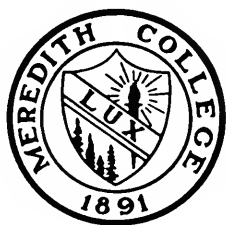
Honoring Our Heritage...Expanding Our Vision

The theme, submitted by Gaye Elliott, secretary to the campus minister, was the winning entry in the Centennial Theme Contest sponsored by the Centennial Commission in an effort to involve students, faculty, staff and alumnae in the centennial celebration. Use of the theme should be approved through the Office of Publications/Public Relations.

Meredith Seal and Logo

The college seal is the official "stamp" of Meredith and should be used formally—on college-wide event programs, documents, diplomas, etc.

The Meredith seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word *Lux*, meaning *light*—the light of the mind and the light of the soul.



College Seal



*meredith*college

College Logo

The Meredith College logo was designed in the spring of 1989 in an effort to update the look of the logo and the College.

While the logo is appropriate in most instances, use of the seal should be more carefully considered because of its formal connotations. The Office of Publications/Public Relations should approve the use of the college seal and logo.

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times.

A college-sponsored function shall be interpreted as any function, event, or activity sponsored by Meredith or under the name of any organization or group within the Meredith structure.

1. Students shall not possess or consume alcoholic beverages at any college-sponsored function.
2. Meredith students shall not possess or consume drugs illegally at any college-sponsored function.
3. Meredith students shall be responsible for informing their dates or guests attending an off-campus function of college policies to be followed.

Anyone violating these policies will be brought before Honor Council

Procedures to be followed for off-campus college-sponsored functions:

1. The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. In the case that there is not an advisor, the Director of Student Activities shall be notified.
2. The Meredith Security Office shall be notified as to the time, place, date, and nature of the off-campus event.
3. Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being utilized.

Off-Campus Responsibility

Meredith College assumes no liability for any student when that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Performances and Publications

All public performances and all publications will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publicity and Advertising

Meredith related announcements may be posted on individual hall bulletin boards. No publicity articles should be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas.

Approval for posting announcements of non-Meredith college social events must be secured from the Office of the Dean of Students prior to

posting. Non-approved announcements will be removed. A bulletin board is available in Cate Center on which two announcements of non-Meredith events may be posted.

Refund Policy

(See Refund Policy in college catalogue.)

Residence Requirement

Meredith students under the age of twenty-three must live on campus or reside with their parents, husband or (with special permission) a close relative. A person must be enrolled at Meredith to have the privilege of residing on campus. Senior and Junior students, on occasion, may be given special permission by the Dean of Students to reside off-campus. A student must have a 2.0 GPA to apply for off-campus housing.

Campus housing is available only to full-time under-graduate students under the age of twenty-three. Any full-time student residing on campus who reaches the age of twenty-three during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of twenty-one and is completing a continuous four-year academic program.

No student may reside on campus for more than ten semesters, or beyond one year after her class has graduated. A first semester freshman over the age of twenty-one, or a transfer student twenty-two years of age or older, may be given permission from the Dean of students to reside off-campus.

Returned Checks

In the case of returned checks, the business office will automatically redeposit the check at no charge. If the check is returned a second time, it is charged to the student's account and a \$10.00 handling fee is added. Two returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Self-Determining Hours

All students at Meredith enjoy self-determining hours with the exception of first semester freshmen who must return to campus before closing hours unless they do not plan to return that night. (See Freshman regulations regarding late-penalties for first semester freshmen.) See After-hours check-in procedures under Residence Life.

Smoking Policy

Out of consideration for members of the college community who choose not to smoke or are allergic to smoke, it is expected that neither students nor faculty smoke in classrooms or the dining room. Resident students who smoke are requested to smoke only in their private room with the

doors closed and to refrain from smoking in commonly shared facilities, i.e. parlors, kitchens, hallways, hall baths. Violators will receive two call downs for the first smoking violation and three call downs for each succeeding violation.

Social Sororities

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated with a similar organization elsewhere.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by off-campus persons, organizations or businesses is strictly prohibited unless authorized by the Dean of Students or the Director of Student Activities. Any use of college facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances will off-campus persons be allowed to solicit door-to-door.

Any business or company requesting to give a presentation is to be referred to the Director of Student Activities to be channeled through the appropriate organization or refused permission.

Any religious organization requesting to give a program or presentation is to be referred to the Campus Minister to be channeled through his office.

Sunbathing

Sunbathing is permitted *only* in the area *between* Faircloth, Brewer, Heilman and Barefoot.

En route to and from designated sun-bathing area, students must wear coverups over their bathing attire.

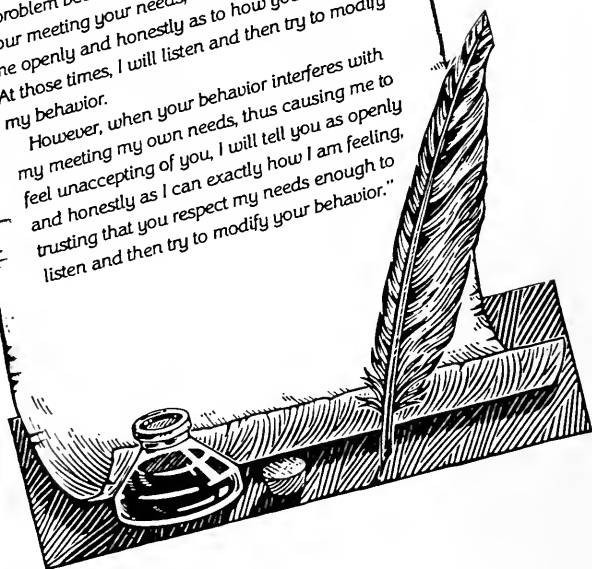
The sunbathing area is restricted to women only.

A Credo for my relationship with another

"You and I are in a relationship which I value and want to keep. Yet each of us is a separate person with his/her own unique needs and the right to try to meet those needs. I will try to be genuinely accepting of your behavior both when you are trying to meet your needs and when you are having problems meeting your needs.

When you share your problems, I will try to listen acceptingly and understandingly in a way that will facilitate your finding your own solutions rather than depending upon mine. When you have a problem because my behavior is interfering with your meeting your needs, I encourage you to tell me openly and honestly as to how you are feeling. At those times, I will listen and then try to modify my behavior.

However, when your behavior interferes with my meeting my own needs, thus causing me to feel unaccepting of you, I will tell you as openly and honestly as I can exactly how I am feeling, trusting that you respect my needs enough to listen and then try to modify your behavior."



Residence Life



Welcome

to Meredith's residence halls. You are now a member of a residential community bonded together by a common purpose—personal growth—through formal education, relationships, community interaction, and personal introspection. The focal point of this unity is our mutual commitment to Meredith's Honor Code and our own personal integrity. Remember your actions impact on those living around you. We encourage you to become a positive contributing member of your community.

Meredith aspires to offer to you an environment which challenges you to become the very best that you can be, and attempts to offer to you an environment which presents opportunities for growth in all areas of your life—spiritual, intellectual, social, cultural, emotional, physical and professional. Meredith can only offer these opportunities to you—your choices will determine the breadth and depth of your personal growth. We challenge you to make wise choices and become involved in activities and programming offered by the residence life staff in your residence hall which will foster your self-development and allow you to follow your personal dreams.

As a member of Meredith's residence community you will enjoy certain privileges as well as have certain responsibilities. You will have opportunity to meet new people, learn new skills, and become involved in a variety of activities which will make your college experience more rewarding. Our staff is here to be your friends and to assist you in any way we can; let us know how we can help.

Welcome Aboard!!!

*Dean Sizemore
and the
Residence Life Staff*



Residence Life

Resident Students at Meredith enjoy many special privileges and opportunities. Enjoyment of these opportunities depends upon your personal involvement as well as your personal commitment to the welfare and needs of those living around you. Each resident must take personal responsibility to abide by the rules and regulations so that the group as a whole can function effectively and benefit from the creative interaction of residence life.

The **Residence Life Staff** seeks to provide a program of student services designed to enrich the quality of life of Meredith students. The residential setting, as a living/learning dimension of campus life, is perhaps the single most important synthesis of classroom learning and college experience and activity. The Residence Life Staff has made a commitment to enrich and supplement the classroom experience by directing attention to an array of activities and programming which would contribute to the wholistic development of students. The Residence Life Staff includes the Dean of Students, the Director of Housing, Residence Directors, Resident Assistants and Residence Hall Presidents.

Residence Directors

Residence Directors live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of the Dean of Students, as well as being available to assist any student with questions or problems. Residence Directors supervise the work of Resident Assistants and serve as advisor and resource person for many organizations on campus.

Rotating duty schedule for Residence Directors is posted on each hall beside the phone. Emergencies should be reported immediately to the Residence Director on duty, who is in constant contact with Security.

Vann	Libby Mullinnix, ext. 8525
Stringfield	Paula Williamson, ext. 8520
Brewer	Christie Capps, ext. 8527
Faircloth	Becky Bradshaw, ext. 8508
Poteat	Marge Stevens, ext. 8506
Barefoot/Heilman	Elizabeth Weber, ext. 7812

Resident Assistants

Resident Assistants are selected in April by a selection committee appointed by the Dean of Students. Selection follows an in-depth application process which includes a formal written application, three references, a group interview, and two personal interviews. Resident Assistants are a part of the staff of the Dean of Students Office and receive financial compensation.

A Resident Assistant resides on each floor of a residence hall, is supervised by the Residence Director of her residence hall, and serves as her assistant. Her primary responsibilities include the following:

1. To be accessible to the students on her hall for assistance and counsel.
2. To uphold and enforce the Honor Code.
3. To encourage student participation in campus activities.
4. To facilitate good campus communication.
5. To uphold the Quiet Hours Policy as stated in the *Student Handbook*.
6. To create a positive living-learning environment on her hall which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.



Rules and Regulations Governing Residence Halls

After Hours Check-in Procedures

All students at Meredith enjoy self-determining hours with the exception of first semester freshmen who must return to campus before closing hours unless they do not plan to return that night. (See freshman regulations regarding late-penalties for first semester.)

Students returning to campus after closing hours—1 a.m. Sunday through Thursday, and 2 a.m. Friday and Saturday—must follow the following check-in procedures:

1. Stop at gatehouse.
2. Present I.D. of all car occupants to gatehouse security.
 - a. Meredith students present Meredith I.D.
 - b. Non-students present drivers' licenses, which will be retained by security until they leave campus. No one will be allowed to enter campus without proper identification.
3. Proceed to appropriate designated campus location.
 - a. If driver of car is a Meredith student, she proceeds to her designated parking lot.
 - b. If driver of car is not a Meredith student, s/he proceeds to the residence hall of Meredith student(s); unloads passenger(s); returns immediately to gatehouse to reclaim I.D.; exits campus.
4. Meredith student(s) proceed(s) to entry door of residence hall.
 - a. Student presents identifying information to security.
 - b. Security will open door (either in person or by electronic lock-system.)

IMPORTANT: PLEASE NOTE that any student returning to campus after hours without her I.D. will be fined \$10. She will have 72 hours in which to appeal her fine to security before the charge is forwarded to the accounting office.

Students are reminded that they are responsible for the appropriate behavior of their guests, including escorts returning them to campus. Violations of the above procedures by students or non-students will be considered an Honor Code violation and referred to Honor Council.

Bicycles

Bicycles are to be stored in the bike racks only, not in the residence halls. Bicycles left in the bike racks more than two weeks after spring semester will be considered abandoned.

Check-In/Check-Out of Room Procedures

Check-In

1. Pick up room key: returning students and transfers in Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlor of respective residence hall.
2. Complete room Check-in Form with RA on hall.
3. Sign and date Check-in Form (both RA and student.)
4. Leave the Check-in/Check-out Form with RA.
5. RA files Check-in/Check-out Forms with RD.

Check-Out

I. Mid-year Procedure

A. If student is withdrawing from school...

1. Make an appointment with RA to complete room Check-out.
2. Remove all belongings from room.
3. Put all trash in appropriate containers provided by housekeeping.
4. Clean and sweep room and clear walls.
5. Meet with RA and check room for cleanliness and damages.
6. Both student and RA sign and date Check-out Form.
7. Take room key, Check-in/Check-out Form and Room Damage Deposit Refund Request to the Housekeeping Office on 1st Poteat during stipulated hours.
8. Sign Check-in/Check-out Form for returned key and secure staff signature; leave Check-in/Check-out Form in the Housekeeping Office.
9. If the RA has indicated on Check-out Form that the room is in good condition, the Check-in/Check-out Form will be forwarded to the Accounting Office for reimbursement of damage deposit.
10. If the RA has indicated that there are damages in the room, Housekeeping will check the room and assess charges before forwarding the Check-in/Check-out Form to the Accounting Office.
11. The Accounting Office will refund by mail the damage deposit or part of it depending on damage assessment.

B. If student is changing to another campus room...

1. Follow steps 1-9 listed above in IA for room leaving.
2. Follow steps 1-5 listed under check-in procedure for new room.

- C. A student must vacate her room within forty-eight hours after deciding to leave campus. A student not planning to return following Christmas break must remove all belongings before leaving for break. A student who, during Christmas break, decides not to return must remove all belongings prior to date students return to campus. (See schedule of charges.)

II. End of Year Procedure

- A. 1. Meet with RA and check room for cleanliness and damages.
- **a. Remove all belongings from room.
 - **b. Put trash in appropriate containers provided by Housekeeping.
 - **c. Clean and sweep room and bathroom and clear walls.
 - **d. Be sure all college furniture is in the room and reattach all headboards to beds.
 - **e. Remove all personal items from storage area before the last day of exams. Items left in storage after graduation day will be disposed of.
 - **f. Remember, **no summer storage!** (unless you must depend on air travel to and from Meredith.)
2. Both student and RA sign and date Check-out Form.
3. Student takes Check-out Form, Room Damage Deposit Refund Request and room key to the Housekeeping Office on 1st Potat.
4. Last occupant to check-out leaves the phone in the room, *locks the bathroom connecting door, then locks the door to her room before turning in her Check-out Form and key. (Students are responsible for the security of their phone.)*
- Please check carefully the hours that the Housekeeping Office will be open so that you may schedule your departure appropriately.*
5. Students who are graduating or withdrawing after the semester must take the **DAMAGE DEPOSIT REFUND SLIP** (available from your RA), with the Check-out Form and key to the Housekeeping Office. The deposit will be mailed to you during the summer after rooms have been checked and necessary charges deducted.

B. If student is returning...

1. Follow steps 1-4 in A listed above.
2. If damage charges are assessed, the student will be notified of the amount needed to restore her damage deposit to \$50.00.
3. If storage is needed over the summer by those students who must travel by air, arrangements must be made with Environmental Services prior to leaving school.

PLEASE NOTE: If the Check-in/Check-out Form is not completed properly, the damage deposit will be assessed according to the Schedule of Charges.

The above procedure must be followed each time a student vacates a room (or moves to another on-campus room).

Failure to follow the above procedures will result in the following charges against the Residence Damage Deposit:

Schedule of Charges

1. Failure to follow the proper check-in/check-out procedures including the failure to sign and date your room Check-in/Check-out Form will result in a \$25 charge against your deposit.
2. Failure to vacate room within stated time will result in a \$25.00 charge against your deposit.
3. Failure to turn in key within 24 hours after the completed room check-out with the Resident Assistant will result in a \$15 charge against your room deposit (lock must be replaced).
4. Additional charges will be made against your deposit for damages to any room to which you are assigned or its contents; and for failure to clean your room or bathroom properly upon your departure.
5. A \$25 charge will be made against your deposit for failure to return your room or bathroom to its original state of cleanliness (restoring to move-in condition).
6. Defacing walls or woodwork to the point where repairs are necessary:
 - (A) Removal of material from walls (tape, gum, tacks and/or nails, plastic putty, screws, hooks) - \$20.00
 - (B) Repainting or papering of walls or woodwork - full deposit
 - (C) Repair of large holes resulting from unauthorized construction (attached bookshelves, cabinets, lamps, etc.) - \$30.00
7. Damage to furnishings and room accessories:
 - (A) Missing furniture or room accessories - actual replacement cost
 - (B) Defacing of furniture requiring refinishing - full deposit
 - (C) Replacement of carpet - full deposit
 - (D) Telephones - full deposit

Other repairs for damages not specifically outlined above will be charged against the residence damage deposit according to cost of repair.

Cost of repair for damage of common property (parlor, hallway, bathroom, etc.) will be shared by those students responsible.

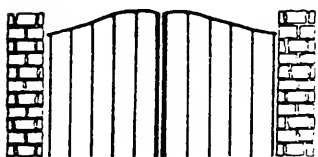
When the cost of repairs for damage in a room exceeds the maximum damage deposit, responsible student(s) will be required to make full restitution.

Closing Hours

Meredith's closing hours are as follows:

Sunday-Thursday	1:00 a.m.
Friday-Saturday	2:00 a.m.

At this time all cars entering the campus must stop at the gatehouse on the front drive. Only those cars with justifiable reason will be allowed to continue onto the campus. Driver identification and Meredith student identification will be required before the car will be allowed to proceed.



Please note that the Faircloth gate will be locked nightly at 11:00 p.m.

At closing hours all residence halls are locked to increase the protection of the students in the residence halls. As a further safety measure, *no students are allowed to leave the residence halls after closing hours.* For increased safety, numerous residence hall doors are locked during the early evening (See below for locations and times.) Residents are responsible for knowing which doors are locked early and must not use these doors after they are locked. Any student responsible for allowing a secured door to become unlocked will be referred to Honor Council in violation of security.

During first semester, freshmen leaving campus who plan to return on that day must do so by closing hours. *During first semester, a freshman who realizes she cannot return to the college by closing time should call the Residence Director on duty.* She should give her location, reason for being late, and the approximate time she expects to return. Notifying the Residence Director on duty is the responsibility of the individual student and does not necessarily excuse the lateness. A freshman who returns after closing during the semester must check in with security.

One exception to freshman curfew is allowed on Cornhuskin' night. For that night only, freshmen will be allowed to have Self-Determining Hours without penalty and must follow sign-in procedures as do students with SDH privileges.

IMPORTANT!! PLEASE NOTE!!

In order to provide optimum security for all students in the residence halls, doors will be locked according to the following schedule.

EXITING THESE DOORS AFTER THEY ARE LOCKED IS AN HONOR CODE OFFENSE.

CARROLL	All first floor doors locked at 7:00 p.m.
CARROLL ANNEX	Side doors locked at 7:00 p.m. Front door locked at closing hours
Vann	Front door, breezeway door, and parlor doors locked at closing hours Side doors locked at 7:00 p.m.
STRINGFIELD	Breezeway door, back door, parlor doors locked at closing hours Side doors beside stairways locked at 7:00 p.m.
BREWER	Front door, breezeway door and parlor door locked at closing hours Side doors locked at 7:00 p.m.
FAIRCLOTH	Breezeway door, parlor doors locked at closing hours Back door and side doors locked at 7:00 p.m.
POTEAT	End doors except for the third-breezeway locked at 7:00 p.m. Front door locked at closing hours
HEILMAN	End door toward Barefoot locked at closing hours. End door toward Wainwright locked at 11:00 p.m. Parlor door locked at all times.
BAREFOOT	End door toward Heilman locked at closing hours End door toward Poteat locked at 11:00 p.m. Parlor door locked at all times.

Fire Safety Rules

Room Safety

1. No electrical appliance of any kind, i.e. hairdryer, curling iron, curlers, may be used in a residence hall unless it is Underwriters' Laboratories listed. Students are expected to use all appliances with the utmost safety methods.
2. Electrical cooking appliances, irons and sun lamps may *not* be used in students' rooms. Any cooking appliance found on campus will be taken to the Housekeeping Office, and upon request will be returned to the student at the end of the semester. Microwave ovens are available on each floor. Pressing rooms and kitchenettes are provided. Unattended irons must be unplugged and stored in student's room. Cooking appliances must be left at home.

3. Any extension cord used in the residence halls must be **HEAVY DUTY**. Any extension cord which is plugged directly into a wall socket must be **heavy duty with a fuse**.

Explanation: Plug a heavy duty cord with a fuse directly into the wall socket. If the cord is not long enough for your needs, you may then plug an additional **heavy duty** cord into the cord with the fuse. (Do NOT use a light extension cord in the residence hall for any reason!) (A heavy duty cord will be about the size of your little finger.)

4. Candles or open flame items may not be used. No flammable chemicals are to be kept in residence halls.
5. Electric Christmas tree lights may not be used anywhere in the residence halls.
6. Metal trash cans are recommended.
7. All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. This includes no bicycle storage in stairwells or hallways.
8. Trash may be placed in the hallway between 7:30 a.m. and 8:30 a.m. only.
9. All stairwell doors which act as floor separations and fire doors are to be kept closed at all times.
10. Storage areas must be kept orderly.
11. All students must exit buildings immediately when fire drills are held.
12. Students are requested not to smoke in bed and to handle all smoking materials with utmost care.

Fire Drills

Frequent fire drills are held for the safety of all students. The fire marshal has ordered that there be one fire drill per month. Failure to participate in a fire drill will result in three call-downs. Repeated failure to cooperate in the fire drill procedures will result in judicial action.

(For specific fire drill procedures, see Security and Emergency Procedures.)

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as her hostess.

The hostess should register her guest (female) with the Residence Director on duty, who will issue her a guest pass. If the guest of a student with

SDH arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours.

Female guests will be allowed to stay overnight on campus only if her hostess is also on campus. Guests will be responsible for paying for all meals eaten in the dining hall. (*See dining hall fee schedule.*)

Hall Councils

Each residence hall has a Hall Council to assist with governance and programming. The Hall Council is composed of the Residence Hall President, two representatives from each floor, the Resident Assistants, and Residence Director who serves as advisor. Primary responsibility of the Hall Council is to plan, publicize, implement, and evaluate all major residence hall programming.

Hall Meetings

Hall meetings are scheduled on alternating Monday evenings at 7:15 p.m. All students are required to attend every hall meeting. If for some unusual reason a student is not present at a hall meeting, she will receive one call-down. The call-down may be erased if the student missed the hall meeting due to a class conflict, a regularly scheduled job responsibility or illness, and the student contacts her RA and personally secures the hall-meeting information. A second hall meeting will be scheduled at 8:30 p.m. for those freshmen students with 7:00 p.m. classes.

A residence hall president may require attendance at a residence hall programming event and may give up to two call-downs for each absence.

Holiday Closings

Residence halls will be closed during holidays and vacations including fall break, Thanksgiving, Christmas, Easter, and spring vacation. *Students must vacate the residence halls at the stated time of each closing.*

Barefoot Residence Hall will remain open during fall break, spring break, and Easter for ONLY those students who must remain in Raleigh due to full-time employment, student teaching, internships or co-op positions. Students needing a place to stay during these breaks must make their own arrangements in Barefoot and then register their location in the Dean of Students Office.

Housing Regulations

Meredith students under the age of 23 must live on campus or reside with their parents, husband, or (with special permission) a close adult relative. Twenty-four senior and twelve junior students and transfers accepted for those classes may, on occasion, be given special permission by the Dean of Students to reside off campus. A student must have a 2.0 G.P.A. to be considered eligible for off-campus housing. No off-campus option will be offered in the spring.

Campus housing is available only to full-time students (carrying 12 hours) under the age of 23. Any full-time student residing on campus who reaches the age of 23 during an academic year may complete that year on campus, but will not be eligible for on-campus housing thereafter, unless she entered Meredith prior to the age of 21 and is completing a continuous four-year academic program.

Freshmen are assigned to rooms in Vann, Stringfield, and Carroll residence halls (Carroll Annex is used to house freshmen, if necessary). Two Residence Hall Presidents elected from upperclassmen, plus their suites, reside in Vann and Stringfield. Upperclass Resident Assistants and their suites reside on each hall in Vann, Stringfield, Carroll, and Carroll Annex.

The upperclass residence halls also have Residence Hall Presidents with Resident Assistants on each hall. Upperclass students are housed in Brewer, Faircloth, Poteat, Barefoot, and Heilman residence halls. Housing assignments are made in the spring for the following fall, giving priority to eligible seniors, then juniors, then sophomores (eligible, in this case, meaning those who have paid their advance room deposits by February 15). Actual room assignment is made on a computer randomized basis.

Students may not move from one room to another without permission from the Director of Housing.

Students may change rooms without charge during the third through sixth week of each semester and between semesters. A room change at any other time is subject to a \$25.00 processing fee.

Students vacating the residence halls are expected to do so within the specified time. Anyone violating the specified time frame will be fined a minimum of \$25.00

The College reserves the right to move a student to a different room if a reassignment is deemed appropriate by the Director of Housing and the Dean of Students.

If a student wishes to change her room or roommate, it is requested that she wait until two weeks after classes start. In order to make room changes, first make arrangements with the other student/students involved; second, obtain a room change form from your Residence Director; third, complete the form and take it to the Residence Director or Resident Assistant and the Director of Housing for their signatures; fourth, follow the proper check-in/check-out procedures as outlined on page 50; fifth, move.

Students with a communicable disease may be requested to move off-campus.

Keys

Each resident student must secure a key to her room (returning students and transfers in the Housekeeping Office on 1st Poteat; freshmen in the 1st floor parlors of their respective residence hall). Keys are not to be duplicated and are to be returned to the Housekeeping Office when the room is vacated. Lost keys are to be reported immediately to the Environmental Services Office with a request for a lock change. A charge of \$15 will be made against the student's Residence Damage Deposit for a lost key and \$30 if lock is replaced.

Students are requested to keep their doors locked at all times and to carry their key at all times. A \$1.00 fine will be charged each time a master key must be used to open a locked door.

If rooms are exchanged during the academic year, all keys must be returned to the Housekeeping Office and exchanged for keys to the new room. Keys must be returned within 24-hours when vacating campus.

Kitchenettes

The student kitchenettes are located on the first floor of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman, Barefoot, Carroll Annex; and on the second floor of Carroll and may be used before 12:00 midnight. Safety precautions should be observed at all times.

Language Halls

Special housing is available for outstanding students of the French and Spanish language. The Foreign Language Hall is located in Poteat. Students will be carefully selected from applicants. Students living in either the French or the Spanish section are asked to speak the target language throughout the day. One hour credit in the language is given to students who participate in a weekly conversation hour and in a seminar. This is an excellent opportunity for majors in the respective languages or majors in international studies to be immersed in the target language.

Applications are to be directed to Dr. Burgunde Winz.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann	1st & 4th floors
Stringfield	1st & 4th floors
Faircloth	1st & 4th floors
Brewer	1st & 3rd floors
Poteat	1st, 2nd & 3rd floors
Barefoot	1st, 2nd, 3rd & 4th floors
Heilman	1st, 2nd & 3rd floors
Carroll Annex	1st floor
Carroll Residence Hall	Basement

There is a 75¢ charge for each washer and a 50¢ charge for each dryer. Washers and dryers should not be used to wash and dry bedspreads or rugs. (No machine may be used after 11:30 p.m.)

Maintenance Requests

Requests for maintenance services may be made to the Environmental Services Office, ext. 8560.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

1. On-campus housing for a married student must be approved by the Dean of Students.
2. All student government regulations apply to married students according to their academic classification.
3. All residence halls rules and regulations apply to married students.

Pressing Rooms

Pressing rooms are equipped with ironing boards but students must supply irons. Irons left in the pressing rooms should be unplugged when unattended. No pressing is to be done in students' rooms.

Quiet Hours

Reasonable quiet shall be observed in the residence halls at all times and "busy" signs shall be respected. Quiet hours shall be observed during study hours from 7:30 p.m. to 7:00 a.m. Sunday through Thursday and from 12:00 midnight to 7:00 a.m. Friday and Saturday. Moderate quiet shall be observed during morning class hours. Radios, record players, televisions, or other musical instruments must not be heard outside the room during quiet hours. Those not observing quiet hours will be subject to judicial action.

Residence Damage Deposit

A *Residence Damage Deposit* will be returned when the student leaves the college if the following occurred:

1. Proper checkout procedure was followed by the student each time a room was vacated.
2. No damage to rooms occupied by the student occurred during her entire stay at Meredith (including key return).

Any time charges are assessed against the deposit, the student will be assessed whatever amount necessary to return the deposit to the original \$50. Grades and transcripts may be withheld if damage charges exceed at any time the balance of the deposit.

Room Descriptions

Rooms on first, second, and third floors of Vann, Stringfield, Brewer, and Faircloth Residence Halls measure 11' x 16' except for rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer which measure 15½' x 16½'.

There is a pair of windows in each room which measures 78" W x 75" L except in rooms numbered 114, 115, (108, 109 in Vann), 218, 219, 318, 319: these measure 72" W x 106" L. Each window has a venetian blind. In rooms 119 Vann, 121 Stringfield, 122 Faircloth, and 121 Brewer there is in addition to the pair of windows measuring 78" W x 75" L a smaller window which measures 30" W x 46" L. The beds are 20" from the floor.

The rooms on fourth floor of Stringfield, Vann, Brewer, and Faircloth are irregular sizes. Measurements will be furnished by the Dean of Students Office upon request. Each room on fourth floor Stringfield, Vann, Brewer, and Faircloth has two dormer windows with venetian blinds, except rooms numbered as follows: Vann 404, 411, one window each; Vann 407, three windows; Stringfield 403, 415, one window each; Faircloth 401, 402, 405, 416, 419, one window each; Brewer 401, 402, 404, 405, 406, 414, one window each; Brewer 403, 407, three windows. Brewer 412, Faircloth 410, Vann 400, and Stringfield 407 have one double window which measures 71½" W x 47" L. All other windows are approximately 35" W x 48" L.

The rooms on second floor Carroll are irregular in size. Measurements will be furnished by the Dean of Students Office upon request. Windows on second floor Carroll measure 48" W x 61" L, except room 205 which has one window 48" W x 61" L and one window 72" W x 61" L. Rooms 206, 208, 210, and 214 have one window each; rooms 201, 204, and 207 have two windows and 213 has four windows. Mattresses for the twin beds in each room are 76" x 36" and are 21" from the floor.

Rooms in Poteat Residence Hall measure 11'6" x 21' and are equipped with built-in furniture. Mattresses for the twin beds are 76" x 36" and are 21" from the floor. Each room has a window 40" W x 62" L. The rooms on the ground floor of Poteat are irregular in size. Measurements will be furnished by the Dean of Students Office upon request. Each room has a window which measures 49½" W x 44¼" L. Bathroom facilities are located on the hall.

Rooms on first, second, and third floors of Barefoot and Heilman Residence Halls are 12" x 15'3" and are carpeted and equipped with built-in furniture. Windows are 36" W x 75" L and the height of the bed from the floor is 21".

Rooms on fourth floor Barefoot measure 14' x 24' with 2 dormer windows measuring 46" W x 58" L. Rooms are equipped with built-in furniture. Bathroom facilities are located on the hall. Beds measure 20" from the floor.

Rooms in Carroll Annex measure approximately 12' x 15' and have one window which measures 3' W x 4' L. Carroll Annex is carpeted with bathroom facilities located on the hall.

All residence halls are air-conditioned. Each student is provided a single bed, a dresser, a desk, a desk chair and a closet. Each student brings her own bedding, including mattress cover and pillow. All rooms are painted or wall-papered off-white.

Room Regulations

1. Each room must be personally inspected by the Resident Assistant and the new occupant before moving into the room. Proper check-in procedures must be followed in order to avoid a \$25 charge against the Residence Damage Deposit.
2. Every student must secure a key to her room from the Housekeeping Office before moving into a room. If rooms are changed during the year, the proper check-in/check-out procedures must be followed, and keys exchanged through the Housekeeping Office. Keys must be returned to the Housekeeping Office before leaving the College.
3. The College cannot be held responsible for articles misplaced or lost. *Rooms should be locked when students are out.*
4. Students may not be destructive to College property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. Students will be required to pay for damage done to college property.
5. Furniture must not be removed from any room or parlor.
6. Curtain rods must be left in rooms.
7. Students may not keep animals and pets in the residence halls.
8. Students may not put trunks, luggage, boxes, clothes racks, bicycles, etc, in the halls. (Rooms are available for storage of luggage during the academic year in most residence halls.)
9. Bicycles may not be kept inside residence halls. (Bicycle racks are installed near each residence hall.)
10. Small refrigerators (3.1 cubic feet maximum) are permitted.
11. No microwave ovens are permitted.
12. No small heaters are permitted.
13. For health reasons, all dishes should be properly cleaned after usage. There are to be no dirty dishes left on halls, in rooms, or in kitchenettes.
14. No lofts attached to the walls or permanent construction is permitted. Any free-standing construction must be removed from the campus by the student at the end of each year.

15. Requests for the installation of ceiling fans will be approved only with the understanding that the fan, when installed, will become the property of Meredith College and will not be removed. Fans must be installed by Meredith maintenance crew, and will be installed when time and manpower permit. Arrangements must be made prior to August 15.
16. No cooking appliances may be used in student rooms. All cooking must be done in the residence hall kitchens.
17. Proper check-out procedures must be followed when vacating a room.
18. Draperies should be made of fire resistant materials.
19. Only heavy duty extension cords with a circuit breaker may be used.

Room Search

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage and compliance with college policies.

The Student Government Association Executive Committee reserves the right to conduct room searches, locker searches, and motor vehicle searches, either spontaneously due to reasonable suspicion of a violation of college policies, or carefully planned as a routine procedure. Procedures shall be followed to ensure the protection of the student and her property. A minimum of two elected SGA officers and a Residence Director shall be present during the search.



Security

Meredith College takes seriously the need to exercise reasonable care for the safety and security of her students. Security officers patrol the grounds twenty-four hours a day; residence halls are locked nightly at 1:00 or 2:00 a.m.; Campus Security is readily available at all times through the use of mobile telephones, ext. 8524.

Personal security, however, is the responsibility of each individual student. Students are expected to keep their room doors locked—especially at night; students are never to exit a locked door without first alerting security; students are requested to walk in pairs or groups after dark; students are expected to alert security immediately if any uninvited or suspicious individual is sighted on campus.

DO YOUR PART TO KEEP YOURSELF SAFE — AND — OUR CAMPUS A SAFE PLACE TO LIVE!!!

Sign-Out Procedures

When remaining off campus overnight, all students are requested to leave information of intended destination and time of return in their rooms in an obvious location (i.e. in an envelope taped to the mirror).

Smoking in Residence Halls

Smoking is prohibited in all commonly shared areas of the residence halls, i.e. hallways, hall parlors, kitchens, hall bathrooms. Students may smoke in their rooms with their doors closed, unless they reside in a non-smoking area. Violators will receive two call-downs for the first violation and three call-downs for each succeeding violation.

Storage

There are storage rooms in most of the residence halls for luggage storage during the academic year. Please have identification on outside and inside of luggage. Due to fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles.

Limited summer storage is available for only those students who must rely on airline transportation to and from Meredith. Items must be securely tied or locked and carefully marked for identification. No carpets or furniture will be stored. There is a \$30.00 charge for any summer storage.

Any items of clothing, carpets, etc. left in rooms will be disposed of by the housekeeping staff. Any items left in storage for more than one academic year will be disposed of by the housekeeping staff.

Telephones

Meredith provides private telephone service to each residence hall room. The charge is included as part of the student room fee. There is no installation charge or monthly service charge.

Students receive discount long-distance service through the College. Individualized monthly statements are provided by and charges are payable directly to Meredith College.

The cost of repairs to or replacement of telephones and related equipment in a student's room will be deducted from the room damage deposit. Students will only be charged for those repairs made necessary as a result of abuse of the telephone equipment. Repairs as a result of normal use will not be charged to the students. Decisions concerning charges will be made by the technician at the time of the repair and will be final.



Residence Hall Board 1988-89

Security and Emergency Procedures



Security and Emergency Procedures

The College is patrolled 24 hours a day by college security officers under the direction of the chief, Mr. Dan Shattuck. The security guards make use of radio phones while patrolling the campus, investigating complaints, regulating traffic, controlling parking, and supervising the fire prevention program.

As an additional security measure Meredith is closed to the public between 1 a.m. weeknights/2 a.m. weekends and 6 a.m. daily.

Security — Shared Responsibility

Although the College takes seriously the need to provide a campus which is as safe as possible, it is extremely important that each student assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her fellow students.

Emergencies

In case of an emergency, the following procedures should be followed:

Campus Emergency Procedures

Monday-Friday 8:00 a.m.-5:00 p.m.

- Call Campus Security by dialing 8524 on a campus phone, or
- Call switchboard operator by dialing "0" on campus phone or by dialing 829-8600 on a private phone line.
- Notify the Residence Director of the student involved in the emergency.

Monday-Friday 5:00 p.m.-8:00 a.m. and Weekends

- Call Campus Security by dialing 8524 on a campus phone.
REMEMBER: *To let the security phone ring at least four rings.*
- Call Residence Director on duty. (Use beeper number 9-664-3208 if she cannot be reached at her extension.) Wait to hear 3 beeps, then DIAL the number where you may be reached. Hang up. The RD will call you back.

MEDICAL EMERGENCY PROCEDURES

Monday 8:00 a.m.-Saturday 8:00 a.m.

Call the Carroll Health Center (ext. 8535) and make the nurse aware of the nature of the emergency. She will then determine and procure the necessary care for the patient.

Saturday 8:00 a.m.-Monday 8:00 a.m.

Call the nurse who is on call. Her name and number are listed in the schedule posted by each hall phone. If no answer, call the beeper number, 899-7757*. Call Residence Director on duty or Security if needed.

WHEN A STUDENT CALLS THE RESCUE SQUAD, SHE MUST PAY THE ASSESSED FEE OF APPROXIMATELY \$60.

**If at any time you believe it is necessary to call the Rescue Squad before contacting the nurse, do so. Remember that any time the Rescue Squad is called, security needs to be notified so that they can direct the Rescue Squad to the emergency site.*

Fire Drills**I. Prior to fire drill****A. Residence Hall Board Chair**

1. During the first week of school coordinate check of fire alarm equipment with the Dean of Students Office and maintenance.
2. Designate the date and time for the drill (first drill must be held during the first two weeks of each semester) and announce it at the regular meeting of the Board.
3. Explain procedure to Residence Hall Presidents.
4. Inform security, RD on duty, nurse in the health center, and cafeteria manager (if drill is close to cafeteria hours) just prior to the fire drill.
5. Inform the Dean of Students of the fire drill.
6. Designate outside evacuation meeting places for each hall to line up in single file line.

B. Residence Hall Presidents

1. Conduct fire procedures training for Resident Assistants, fire marshals and Residence Directors.
2. Locate fire alarms for residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Board Chair.) Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.
3. Inform Residence Director of the date and time of the drill.
4. Make sure Resident Assistants have chosen fire marshal suites. Inform hall of designated outside evacuation meeting place for hall residents to line up in single file line.

II. In case of real fire:**A. If YOU discover the fire—**

1. Activate nearest alarm.
2. Get out of building immediately if fire is threatening.
3. Call fire department - 911 (9-911 on campus phone).
4. Alert Security/Residence Director/switchboard.
5. If *tiny* fire — use fire extinguisher.
If *larger* fire — leave to firemen.

- B. 1. Check doorknob to see if *hot* — if HOT, DO NOT OPEN — go to window and wait for firemen to rescue. DO NOT TRY TO JUMP OR CLIMB DOWN (with your door closed you are not in immediate danger).
2. If smoke is beginning to fill the hallway as you evacuate, grab something to help filter smoke. If you get caught in heavy smoke, *crawl* to nearest exit. (More people die from smoke than from burns.)
3. If fire blocks your nearest exit, go immediately to next closest exit.
4. Meet Resident Assistant at evacuation meeting point.

III. During the fire drill

- A. Students
 1. Close windows.
 2. Turn off all lights except overhead.
 3. Leave room door open.
 4. Walk rapidly (do not run) out of the building. (The first person to reach the door should open it for others.)
 5. Meet Resident Assistants at evacuation meeting place. Line up as directed.
 6. Wait for signal to return.
- B. Fire Marshal Suites
 1. Take student list, pad, and pencil.
 2. Check rooms to make sure all students are out and make note of any locked doors.
 3. Close windows and turn off overhead lights in each room.
 4. Close doors in each room.
 5. Go directly to Resident Assistant and report that all rooms are clear and give her the list of locked rooms.
- C. Resident Assistants
 1. Move quickly to evacuation meeting point.
 2. Receive reports from Fire Marshals and account for all students on your hall.
 3. Report to Residence Hall President evacuation times and problems (in real fire-i.e., possibility of students still in building, etc.)
 4. Remain at the assigned position until Residence Hall President instructs you to return to the residence hall.
- D. Residence Hall Presidents
 1. Sound alarm at the designated time and move to designated evacuation meeting place.
 2. Receive reports from Resident Assistants.
 3. Relay any necessary information to Residence Directors/security/firemen.
 4. (In fire drill, at the RHB Chair signal, de-activate alarm signaling end of drill.)

E. Residence Hall Board Chair

1. Record the time of each residence hall's departure.
2. Receive reports from Residence Hall Presidents regarding evacuation after the fire drill.
3. Keep careful records of all fire drills and forward copies of these records to the Office of the Dean of Students.

PLEASE NOTE: No trash cans may be outside of residence hall room doors before 7:30 a.m. or after 8:30 a.m.

No personal items may be left in the hallways at any time.

No cardboard boxes may be stored in the storage rooms.

(Students should be aware that it is against the law to activate a fire alarm when there is no fire.)

Theft of Personal Property

Students who experience a theft or loss of personal property should alert security as soon as possible. Meredith is not responsible for the personal property of students. If a major loss occurs, the student may choose to call the Raleigh police for investigation.

Tornado Alert Procedures

The security office and each Residence Director have a weather alert radio which emits an audible signal if the national weather bureau has issued a warning for our immediate area. In the event of a tornado alert students must follow the following procedures:

1. Go immediately to the first floor hallway.
2. Close all doors on first floor hallway.
3. Move as far away from outside openings as possible.
4. Sit down on hallway floor with head between your knees.
5. Cover your head with your hands.
6. Remain in this position until danger is past.

Residents of Carroll Annex should move quickly to the first floor of Stringfield when weather is threatening. Residents must go immediately to Stringfield when/if requested.



Student Services and Activities





Vice President for Student Development

Fall, 1989

Dear Meredith Student:

We welcome you to our campus and are so pleased that you have chosen Meredith for your undergraduate education. We hope you will read this student handbook carefully to understand fully the services which are offered to you as a student. The Student Handbook will be your guide throughout your four years at the College and will make you aware of important programs for your personal and academic enrichments, as well as the services provided for you by the Student Development Staff. We take pride in the quality of campus life at Meredith and know you will want to participate fully in our student activities, academic seminars, lectures, concerts, social and recreational activities. We believe in an enriched cultural and educational climate and want you to take fullest advantage of the personal educational opportunities for you on our campus.

Meredith has a long history of student involvement and self-governance. The Student Government Association will serve you well, and we hope you will soon be a full participant in student leadership at the College. You alone will be the chief designer of the quality of your educational experience at Meredith, thereby making it important to study our academic course offerings, as well as opportunities for your own personal and spiritual growth. Accept the challenge to do your best, to make new friends, and to chart a course for yourself for your four years here which will stimulate you, challenge you, and allow you to become not only an educated woman, but also an interesting one.

The Student Development Staff is here to provide support and services for you so that you may fully take advantage of the excellent curriculum and programs which are here for you. I wish you the best in the coming year, and hope that you will find Meredith College both a challenge and a guide for your future. Warmest personal wishes.



Cordially,

Dr. Sandra C. Thomas
Vice President for Student Development

Student Services

Campus Minister

The campus minister seeks to offer guidance for the development of religious programs on campus and seeks to offer ministry to the diverse needs of a college setting.

The campus minister serves as advisor for the Meredith Christian Association and is actively involved in assisting with programs and plans of this organization.

Each year a part-time associate works with the campus minister. The work of the associate focuses on the six service projects of MCA, outreach programs, small groups and other related areas.

The secretary in the campus ministry office is also a part of the "ministry team." She is responsible for the secretarial duties of the office and also offers support to students as they engage the service of the campus minister's office.

Information concerning summer ministry projects, seminaries, and area churches is available in the campus minister's office. Students are invited to come by and visit with the campus ministry staff.

<i>Sam Carothers</i>	<i>Campus Minister, ext. 8346</i>
<i>Armetta Fields</i>	<i>Associate Campus Minister</i>
<i>Gaye Elliott</i>	<i>Secretary</i>

Career Services and Cooperative Education

The purpose of the Office of Career Services and Cooperative Education is to facilitate the career development of the Meredith Community through relevant programs, counseling, resources, and educational activities. The Office assists students in translating knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their educational training and life experience. In so doing, the Career Services Office provides an important link between academic pursuits and career goals.

The Office and adjoining Career Resource Room are located on the second floor of the Cate Student Center. Hours of operation are 8:00 a.m. to 5:30 p.m. weekdays.

The following services are available:

Career Planning and Exploration

Individual Career Counseling

Vocational Testing

Career Planning Seminars — two courses each semester (1 hour academic credit)

Computer-Assisted Career Guidance

Career Planning Seminars

The Career Planning Seminars offer students, through personal assessment and career exploration, the opportunity to relate academic majors and life experience to career options. Pragmatic models for decision-making, goal-setting, and job search implementation are presented and practiced. Panels of faculty and community professionals provide exposure to a breadth of disciplines and occupations. Career Planning Seminar #101 assists first and second year students in exploring possible choices of major study. Seminar #301 introduces upper level students to career planning strategies and the concept of career development as a lifelong process. The courses are instructed by members of the Career Services staff. For more information, call ext. 8341.

Cooperative Education/Internships

Through the Cooperative Education and Internship Programs at Meredith, a student can "try out" one or more work environments before graduating. This experience allows her to learn about herself and work, to assess one application of her major and predict if she will enjoy it, to discover new positions within a company/agency, and to determine for herself additional courses or skills that she may need. Cooperative Education offers alternating periods of study and career-related paid employment. (4 semester hours credit for each full-time work period) Call ext. 8341 for additional information about internships or cooperative education.

Ms. Gordon Folger.....Director, Ext. 8344
Ms. Madra Britt.....Assistant Director of Career Services, Ext. 8343
Ms. Barbara Ficklin.....Assistant Director, Cooperative Education, Ext. 8428
Ms. Mary Ellen Philen.....Office Manager, Ext. 8342
Ms. Ann Phillips.....Part-time Office Assistant, Ext. 8341

Employment Assistance

On-Campus Recruiting
 Resume Development
 Interview Preparation
 Job Search Consultation
 Workshops, Seminars, and Networking events
 Credentials Files
 Job Listings
 Part-time and Summer Job Postings

Resource Information

Career Reference Materials
 Graduate and Professional School Catalogs
 Employer/Company Information Files
 Internship Information and Referrals
 International Opportunities
 Meredith Alumnae Network Files
 Graduate Follow-Up Studies

Cate Center Box Office

The Cate Center Box Office offers numerous services to the Meredith community. One can purchase discount movie tickets here for Litchfield Theaters. Tickets for Meredith functions may be purchased also. The Box Office is available to assist all persons in need of information. Information about rides can also be obtained at the Box Office.

Check Cashing

Checks may be cashed in the Student Supply Store in Cate Center at no extra charge. In order to provide service for all students, the amount of a check cannot exceed \$50.00. Check cashing hours are 8:00 am-5:00 pm, Monday through Friday.

College Calendar

The College Calendar is located in the office of Dr. Marie Mason (Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. (Applications are available in Dr. Mason's office for scheduling events and reserving campus space for specified periods of time.) All meetings and all reservations for campus rooms or buildings should be registered.

The weekly calendar of campus events is circulated each Monday and posted on each hall bulletin board.

Dr. Marie Mason..... Coordinator of Campus Activities, Ext. 8533

College Counselor

A professional counselor is available to talk confidentially with any student who has a personal concern — academic, vocational, or social-emotional. The counselor also has information available regarding off-campus resources which may be pertinent to students' needs. Students are encouraged to stop by the counseling office or better still to call and arrange an appointment. The counseling office is located on the second floor of Cate Center in the Personal Growth Center.

Gina Roberts..... College Counselor, Ext. 8427

Communication Center, Bulletin Boards and Announcements

A communication center is located in Cate Center where campus organizations post programs, projects and meeting times. Each campus organization is responsible for its own announcements, and each publicity item should be dated. To provide adequate space for each organization, all announcements should be put up no earlier than one week prior to the event, and all articles should be removed immediately following the program. The Dean of Students Office posts Today's Events each day on a display located in Johnson Hall. Announcements that are to be posted on the boards should be submitted to the Dean of Students Office by 4:00 p.m. the day prior to their announcing.

No publicity articles may be placed on residence hall outside doors, on the doors of other campus buildings (including dining hall), on inside or outside walls, and in breezeway areas. Each residence hall has a designated area where flyers pertaining to campus events should be posted. Those designated areas are: Brewer—middle foyer; Faircloth—vending machine area; Vann—middle foyer; Stringfield—vending machine area; Poteat—inside double doors at front entrance; Barefoot—inside entrance on Heilman end; Heilman—inside entrance on Barefoot end.

Approval for posting announcements of non-Meredith college events must be secured from the office of the Dean of Students or the Director of Student Activities prior to posting. Non-approved announcements will be removed.

Dining Hall

1. No dishes, silver, trays, or other equipment may be taken from the dining hall.
2. No foods may be taken from the dining hall at any time.
3. Students having guests pay the cashier at the end of the line. No guests will be permitted for certain special meals due to the dining hall capacity.

4. Meal Prices for Guests

Breakfast	\$2.50	Dinner	\$4.10
Lunch	3.25	Sunday Lunch	4.10

5. Non-Resident Students

Lunch Ticket for 10 meals

Total Cost — \$28.00

(All prices are subject to change. Tax is not included in prices above.)

6. Serving Hours

Breakfast	Monday-Friday	7:15 a.m.-8:15 a.m.
	Saturday-Sunday	8:15 a.m.-9:15 a.m.
Continental Breakfast	Monday-Friday	8:15 a.m.-9:15 a.m.
Lunch	Monday-Friday	11:00 a.m.-1:15 p.m.
	Saturday	11:30 a.m.-1:00 p.m.
	Sunday	11:30 a.m.-1:15 p.m.
Dinner	Sunday-Thursday	4:30 p.m.-6:15 p.m.
	Friday-Saturday	4:30 p.m.-6:00 p.m.

Mike Bellefeuil Manager of Food Services, Ext. 8377

Use of Cafeteria Equipment

Punch bowls, ladles, coolers, and trays can be borrowed from the cafeteria. We request 2 days notice on what is to be used. The equipment can then be picked up between the hours of 9-10 a.m. or 2-4 p.m. each day. A \$10.00 deposit will be required to handle any damage and the return of the equipment.

Financial Assistance

Through its student aid program, Meredith seeks to meet the financial need of each student. The Financial Assistance Office, which is located on the third floor of Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should consult Mr. John Hiott in the Financial Assistance Office. Both resident and non-resident students are eligible to apply.

A student must file a Meredith aid application and a Financial Aid Form (FAF) for each year she wishes to be considered for assistance. These forms, which are available in the Financial Assistance Office, should be filed by February 15; awards are made by April 30 and usually consist of a package of several types of aid.

Mr. John B. Hiott . . . Director of Scholarships and Financial Assistance, Ext. 8565

Handicapped Student Services

The Meredith campus is equipped with ramps to entrances of each residence hall as well as all classroom buildings. Housing is provided on first floors of the residence halls for easier mobility.



Health Services

College Health Services are under the direction of the Director of Health Services and the college physician in the Carroll Health Center. It is maintained not only for the treatment of minor illnesses but also for the teaching of good health habits. A nurse is on duty 24 hours Monday-Friday, with nurses rotating emergency call from their homes over weekends. A schedule is posted on each residence hall. The nurse should be tried at her home first (on weekends); if no answer, she can be reached on her beeper (number posted). The college physician has designated office hours in the center when students may be seen. It is the purpose of the health services staff to offer prevention as well as treatment.

A student health form furnished by the College must be completed and mailed directly to the Director of Health Services, Meredith College, 3800 Hillsborough Street, Raleigh, North Carolina 27607-5298. This health report containing a record of pre-entrance physical examination and immunizations must be in possession of the health services before matriculation. All necessary ocular and dental work should be attended to before students enter, or during vacations.

Health Center rules are as follows:

1. Only minor illnesses and emergencies will be treated by the health services staff.
2. Major illnesses will be referred off campus or to family physicians.

3. The health services staff is responsible for the diagnosis, treatment, and maintaining of the health records of the students on the campus.
4. The notification of parents regarding the illness of students is the responsibility of the health services staff, and fellow students are not to release information prior to official action.
5. Students should call the nurse prior to coming to the health center after 7:00 p.m. All outside doors are locked for security measures.
6. Visiting hours for students are 4:00 to 5:00 p.m. and 6:30 to 7:00 p.m.
7. Ambulatory patients may go to the dining hall for meals.
8. Students in the health center are not to receive outside food unless approved by health services staff.
9. Students in isolation for contagious diseases are not allowed to receive visitors.

Appointments with physicians off the campus should be made through the health center.

Health fees which are included in the residence fee, cover all costs of services rendered by the health services except vaccines, special prescriptions, x-rays, laboratory and consultations off the campus. Antibiotics and special drugs are not covered by the residence fee.

The health center is open daily Monday through Friday for the care of resident Meredith students. The College physician is prepared to render care through the health center, but students are free to seek other avenues of medical care at any time they so desire. One of these avenues is the emergency room at the local hospitals. Students who wish to use these facilities should select their own physician or see the "on duty" emergency room physician. The College physician can treat students in the emergency room only if they have previously been cleared through the health center.

Please remember the emergency room is just that — for bona fide emergencies, not clinic services. Overutilization of such a facility may serve to delay the care of the critically ill.

Other avenues of medical care are the family physician and the medical facilities in the home community. Students may at any time leave school to see their physician or enter the hospital at home for treatment. Non-Resident fee for services is \$60.00 per semester.

Identification Cards

A photo ID card is issued to every new student during registration. This card is essential in many transactions on the Meredith campus and the Raleigh community. A specific time during registration will be designated by the Security Office for ID cards to be made. Returning full-time students will be charged \$10.00 to replace lost ID cards or to change name or address. A temporary ID may be secured (\$10.00 charge) in the Security Office.

Le Greenhouse Cafe

Meredith welcomes you to Le Greenhouse on the 2nd floor of the Cate Student Center. Here you will be able to relax and dine in an atmosphere of friendship and good health. We are pleased to offer both a traditional "snack-bar" menu as well as our nutritious menu of natural foods and drink. We hope you will enjoy our green plants and an atmosphere of nature's setting.

Bon Appetit and A Votre Sante.

We thank you for not smoking.



Library Services

The Carlyle Campbell Library offers many services and resources to the students and faculty of Meredith. The basic collection of books, periodicals, microforms, and audio-visual materials is housed in the main library building. In addition a collection of records and scores is found in the music library in Wainwright. (See "Music Library.")

Most library materials are loaned for a two-week period and may be renewed for an additional two weeks provided that they are not needed by another patron. Materials must be renewed in the library. Most books or other materials placed on reserve may be checked out at the Circulation Counter for two hour intervals during the day and overnight. Fines are charged for all overdue materials. Reference books and periodicals do not circulate out of the library building.

Students are responsible for the payment of fines for overdue items and for costs for replacement of lost items. If overdue fines are not paid when items are returned to the library, the charges are added to the student's account in the Accounting Office.

Students who wish to use other academic libraries in Raleigh will obtain a Cooperating Raleigh Colleges (CRC) Interlibrary Loan Form from one of the librarians. This form will enable students to borrow materials at CRC libraries. Students enrolled at Meredith may use other libraries and their resources without the loan form, but no circulation will be allowed without the appropriate form.

The library staff is available to help students use the library effectively. Some services include assistance in locating materials and information sources, designing research strategies for papers and projects, and instruction in the use of AV and microform equipment and interlibrary loans.

Food and drinks are not to be brought into the library. *Smoking is not allowed in the library.*

Carlyle Campbell Library Hours

Monday-Thursday

7:45 a.m. - 11:00 p.m.

Friday

7:45 a.m. - 9:00 p.m.

Saturday

9:00 a.m. - 5:00 p.m.

Sunday

2:00 p.m. - 11:00 p.m.

The library is closed during convocation. Holiday and vacation hours will be posted.

Music Library

The Music Library is located on the first floor of Wainwright Music Building. It houses a collection of records and scores and provides a variety of listening facilities.

Records may not be checked out of the Music Library; however, scores do circulate and are subject to the same loan period and overdue policies as materials checked out from the Carlyle Campbell Library.

Music Library Hours:

Monday-Thursday

7:45 a.m. - 10:00 p.m.

Friday

7:45 a.m. - 6:00 p.m.

Saturday

12:00 noon - 4:00 p.m.

Sunday

3:00 p.m. - 9:00 p.m.

The Music Library is closed during convocation. Holidays and intersession hours will be posted.

Lost and Found

Lost articles may be turned in to Security, the Housekeeping office, or the Dean of Students office.

Post Office

The campus mail room is located on the first floor of Cate Center. Although it is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday while classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

The mail box rental fee is \$5.00 per student, per semester. The semester charge is billed along with the student's tuition and other fees. Resident students are assigned a mail box number that corresponds to their room assignment; the number will change if a student moves to another room.

Student mail boxes have combination locks. Each student will be given her combination upon her arrival on campus. It is the student's responsibility to remember this combination. Mail room employees are not authorized to disclose combinations.

The following example shows the proper format for a student mailing address:

Ms. Beth Currin
308 Barefoot
Meredith College
Raleigh, N.C. 27607-5298

Seminars

Numerous seminars are offered throughout the year by the Student Development Division. Topics range from women's health issues to campus adjustment for new students. Call the Dean of Students Office for information on topics, location and time of current seminars.

Carroll Health/Wellness Seminars — a wide range of topics concerning women's health issues and a wholistic approach to wellness. A video library on health issues is also available in the lobby of Carroll Health Center.

Personal Growth Seminars — offer to students an opportunity to explore issues related to personal problems and concerns as well as opportunities to experience new challenges for growth, success and personal life-enrichment. Personal Growth Seminars are offered in the Personal Growth Center and in the residence halls.

Freshman Seminar — INSIGHT 101

Informing New Students on Individual Growth and Health Topics

INSIGHT 101 is a seminar designed to acquaint freshmen students with the many facets of college life. Insight 101 includes sessions designed for personal growth, intellectual stimulation, and adjustment to campus life. Insight 101 meets Monday mornings at 10:00 and occasionally on Monday evenings throughout the first semester of the freshman year. All freshmen are required to attend.

Success Seminar — a seminar designed to promote academic success through enriched sessions dealing with study habits, faculty/student relations, writing papers, synthesizing material, taking examinations and study habits in general. The seminar is offered in the fall semester only.

Student Supply Store (Bookstore)

The Student Supply Store located in Cate Center contains all the necessary textbooks and supplies for academic courses. In addition, the Student Store carries a supply of personal toiletries and novelty items. The Supply Store also allows students to cash checks up to \$50. The Student Supply Store is open Monday-Friday from 8:00 a.m. to 5:00 p.m.

Student Activities

Office of Student Activities

Meredith affords you many opportunities to become involved in extracurricular activities. The Office of Student Activities assists the student in finding an area of service commensurate with interests and abilities. These areas include clubs within major departments, student publications, student government and other associations on campus. The Director of Student Activities assists in developing programs, locating funds for special projects, and helping with promotion of the activities.

The Office of Student Activities also affords the student an opportunity to participate in several self-development programs, and through leadership workshops retreats and seminars, encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's extracurricular participation an integral part of her educational experience at Meredith.

The Student Activities Calendar, listing student activities, is published on an annual basis through the Office of Student Activities as a service to the Meredith community.

Cindy Edwards *Director of Student Activities, Ext. 8339*
Janie Albergotti *Assistant Director of Student Activities, Ext. 8660*
Box Office *Ext. 8338*
Student Leadership Suite *Ext. 8602*

Campus Clubs and Organizations

There are over fifty organizations and clubs on Meredith's campus offering a variety of opportunities for participation and leadership. There is an organization to meet every student's interest, i.e. academic, politics, honors, service, religion, and professional. See listing of clubs and organizations.

Convocation, Worship, Student Assembly/Meetings — M.W.F. — 10:00 a.m.

The period from 10:00 to 10:50 a.m. is reserved for convocation, worship, Freshman Seminar and assemblies each week, Monday, Wednesday, and Friday. The weekly schedule is arranged as follows:

Convocations for the entire Meredith community are held at regular intervals throughout the year. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual and cultural enrichment. All students are expected to attend.

Services of worship are on Wednesdays. The community seeks to foster its purpose as a Christian school by meeting together regularly for

worship. All members of the college community are encouraged to attend. The college center and college offices are closed during this period.

Student assemblies will convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association. In the event that the student Senate deems a required SGA meeting necessary, it may require such a meeting.

Cultural Opportunities

Campus Programs

Campus-sponsored cultural programs are generally open free of charge to Meredith students as cultural opportunities are viewed as part of the total educational program.

Convocation — Schedules each month a speaker or other performance from various fields to offer a forum for spiritual, intellectual, cultural and social ideas.

Concert and Lecture Series — Brings outstanding artists, lecturers and performers to enhance the College's program.

Recitals — Present Meredith students, faculty, and other performers in concert.

Art Exhibits — Offer student art majors and other artists the opportunity to display their works. Galleries are in Jones Hall, Johnson Hall, Cate Center, and Gaddy-Hamrick Art Building.

Other Performances — Allow student theater, dance and performing swim groups to entertain the Meredith community.

Symposia — Offered periodically to explore in depth certain ideas and issues of concern to the college community.

Raleigh Area Opportunities

In addition to the **cultural opportunities** on campus, the Raleigh area affords numerous experiences for broadening one's education and appreciation of the arts. For the various concert and theater series, season tickets and, in some cases, individual tickets, may be purchased. In nearby Durham and Chapel Hill there are additional cultural offerings. Check with the Cate Center box office for information.

Intramurals

The Meredith Recreation Association sponsors intramurals throughout the year to encourage participation by students in different sports such as basketball, volleyball, bowling, soccer, swimming, and flag football. The students organize their own teams and submit their team rosters and team names to the Meredith Recreation Association for final approval. The Meredith Recreation Association may present prizes to the winning teams. Gift certificates, awards, trophies, and special intramural t-shirts have been given in the past. Faculty and staff are also encouraged

to participate but are not eligible for points. In the spring Intramural Awards are given to overall team and individual winners based on a point system. An award is also given to the most outstanding intramural hall representative.

Performing Arts

Aqua Angels

For students interested in synchronized swimming, Meredith offers the opportunity to participate in the Aqua Angels, a synchronized swimming group sponsored through the health, physical education, and dance department. The Aqua Angels perform in the fall during Parents' Weekend or in a Christmas special, and they present an annual spring show. The group practices twice a week in the mornings. Tryouts are held in early November.

Dance/Theatre Groups

Meredith Dance Theatre

Meredith Dance Theatre is a performing dance company which trains the dancer creatively and technically. The year is highlighted by guest residencies, workshops, and performances. Participation in Meredith Dance Theatre is through auditions only, which are held the first week of the academic year. For further information contact the head of the health, physical education, and dance department.

Meredith Performs

Meredith Performs offers the Meredith community and the Raleigh area quality entertainment at reasonable prices. Students participate in all aspects of theater production, on and off the stage. Open auditions are held for actors, singers and dancers for productions on the main stage and in the studio theatre.

One hour of college credit is available for work done on the stage or backstage, with sets, make-up, costumes or publicity. See the registrar or the department office for details.

Musical Groups

Handbell Choir

Students with musical experience (with or without handbell experience) learn a variety of ringing techniques while rehearsing both sacred and secular repertoire for three or four octave sets. The choir performs one or two times each semester in chapel and as a part of other special programs. Rehearsals are held for two hours each week.

Meredith Chorale

The Meredith Chorale is the prestigious touring choral group which represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. The group rehearses three hours per week. Membership is by audition.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert, at the Parents' Weekend worship service, and at other campus events. Rehearsals are held for three hours each week. Membership is open, without audition, to all interested students, and all are welcome.

Meredith Ensemble

The Ensemble is a small hand-picked group of singers, who represent Meredith at dinners, club meetings, and other significant occasions, both on and off campus. The Ensemble performs frequently at these events. It rehearses three hours per week. Membership is by audition.

Orchestra

Students who play orchestral or band instruments are encouraged to audition for the orchestra, sponsored through the Cooperating Raleigh Colleges and the Wake County Symphony Orchestra League. For information call the music office, ext. 8536.

Religious Activities

Meredith students are encouraged to participate in the religious activities of their choice both on campus and within the Raleigh community. The campus minister's office coordinates and facilitates many opportunities for worship, fellowship and service. Students are encouraged to attend regularly the worship services at the church of her choice. Information on area churches of various denominations is available from the campus minister's office.

Sports

Meredith offers a variety of team sports in order to further a sense of competitiveness and team spirit as well as the benefits of fitness. Students may participate in five intercollegiate sports: golf, tennis, basketball, volleyball, and softball. Contact the chair of the health, physical education, and dance department for further information.

Student Government

All Meredith students are encouraged to become involved in student government. Student involvement is crucial to the effective governance of the campus and is vital to the growth and educational process of the individual student. Each student has a voice in her government through participation in the election of officers, interaction with senators, and an open-communication policy with student government officers. Opportunities for student leadership and involvement are open to all students through campus elections and membership on numerous boards and committees.

Student Government Offices are located on the first floor of Cate Center in the Student Leadership Suite.

Student Government Elections

Elections for upperclass officers are held each year in the spring. The freshman class holds its elections as soon as possible after arriving on campus in the fall. All freshmen are eligible to run for an office in their first semester. The elections schedule is printed in the Student Activities Calendar.

Eligibility for Office

Rising sophomores must have a 2.0 Overall Grade Point Average to file for office while rising juniors and seniors must have a 2.25 Overall Grade Point Average. A student who is on reprimand or probation with reduction of social privileges may not file for office.

A student who does not maintain her designated grade point average will be asked to give up her office and will be replaced with an appointment made by the SGA President.





Traditions and Annual Events



Traditions and Annual Events

Alice in Wonderland

Once in every college generation the faculty presents Lewis Carroll's "Alice in Wonderland" for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for spring semester, 1992.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates achievements of its outstanding young women at an annual Awards Day Service. The following awards are presented:

Ida Poteat Scholarship
Perry Harris Scholarship
Carolyn Peacock Poole Scholarship
English Department Service Award
Norma Rose Scholarship
Elizabeth Avery Colton Award (Best Piece in the *Acorn*)
Frankie G. Weems Art Award (Best Artwork in the *Acorn*)
Marion Fiske Welch Scholarship
Ruth Ann Hubbell Award for Creative Writing
Martha Nell Tucker Freshman Biology Award
John Yarbrough Biology Award
CRC Press Freshman Chemistry Awards
Vallie Tillotson Nelson Freshman Mathematics Award
Freshman/Sophomore Mathematics Competition
Home Economics Service Award
National Diet Center Scholarship
Hall of Fame Awards in Business and Economics
Wall Street Journal Achievement Award
Ellen Amanda Rumley Scholarship Award
SNCAE Outstanding Future Teacher Award
WINGS Academic Award
Anne C. Dahle Re-Entry Scholarship Award
Ralph E. McLain Award
Outstanding Senior in Psychology
Psi Awards for Outstanding Contributions in Psychology
Sarah Lemmon Achievement Award
Phi Alpha Theta Scholarship
Phi Alpha Theta Outstanding Member Award
Outstanding Student of Spanish Award
Outstanding Student of French Award
Most Improved German Student Award
Outstanding Freshman Award (National French Honor Society)

Best in Show Award
 Outstanding Student in Art Award
 Theodore Presser Scholarship
 Social Work Professional Development Award
 Rotary Scholar Recognition Award
 Carlyle Campbell Awards
 Academic Excellence Award
 Who's Who in American Colleges and Universities

Each year Meredith also recognizes the achievements of its outstanding athletes at an annual Athletic Banquet sponsored by the Physical Education Department.

Awards are presented in the following fields:

Tennis
 Volleyball (Most Valuable Player)
 Basketball (Nancy Newlin Award)
 Golf (Most Valuable Player)
 Softball (Most Valuable Player)
 Aqua Angels
 Meredith Dance Theatre

The Office of Student Activities sponsors an annual "Salute to Students" Awards Day giving clubs and organizations the opportunity to recognize outstanding leadership among their members. The organizations giving awards include SGA, MRA, MCA, MEA, ABA, RHB, the four classes, *Meredith Herald*, *Oakleaves*, Outstanding Seniors, Student Development Leadership Award, and others.

Big Sister — Little Sister Classes

An incoming freshman is assigned a junior to be her big sister until the upperclass student graduates. During the first week of classes, the Junior Class gives a picnic at the lake in honor of their new little sister. Later in the year during Stunt and Cornhuskin', the even year big sister-little sister classes and odd year sister classes challenge each other. In addition, each class serenades and entertains its sisters. The culmination of the two classes' years together is Class Day on which the little sisters honor their big sisters. (*See also Odd and Even Classes and Class Day Activities*).

Black Emphasis Week

The views and interests of America's and Meredith's black community are highlighted during this celebration, which is held during Black History Month. The Meredith student group, Association for Black Awareness, sponsors the week's activities which include speakers, a worship service, dramatic or musical performances and other special events which focus on black awareness.

Bonfire

After the senior picnic, on one night of the week preceding Commencement Week, at a grudge bonfire, each senior burns any article she has most disliked at Meredith. Her memories of Meredith are, as a result, supposed to be only pleasant ones.

Caroling

Following the College Holiday banquet in early December, students board vans for an evening of caroling to residences of College faculty and friends throughout Raleigh. In the first years of the College's history, students walked to their caroling destinations from the old Meredith downtown campus. Since modern conveyance has been adopted, the caroling tradition has only been abandoned during war years because of a shortage of gasoline. This activity is sponsored by the Meredith Recreation Association.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. With the exception of the leap year classes whose colors are purple and gold, even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters and the seniors highlight their college years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 60-70 foot daisy chains to be used for the afternoon's class day exercises in the amphitheater. The white clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class Historians recall and depict key events of the four years at Meredith. The sister classes, sophomore and graduated sister classes (who have returned for Alumnae Weekend), sing traditional songs to the seniors. The members of the odd classes wear black gloves on their left hands and give their little sisters (wish) bones to wish them luck. The even classes give their little sisters bags of sticks and stones to protect them from the Odd Spirits' bones.

At the conclusion of Class Day, the chains are placed on the island to form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and elect their permanent class officers.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris.

Cornhuskin'

In the fall, each class presents for competition a parade, a tall tale and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing and cornhuskin'. The faculty participate, also, in the night of fun. All of these activities comprise the official Cornhuskin' festivities. Any violation of college rules because of excessive enthusiasm is discouraged and official action will be taken. This activity is sponsored by the Meredith Recreation Association. It takes place the first Thursday in November.

The Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, search the campus one week for this stick and only very rarely find it.

If the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought into Class Day with a ribbon of the Senior class colors.

The event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide and seek has been staged annually since it was revived in 1929.

Founders' Day

Each year a day is set aside during which Meredith honors its past. This Founders' Day celebrates Meredith's growth since February, 1891, when the charter of The Baptist Female University (later Meredith) was granted. Since the first Founders' Day, in 1908, the occasion has been marked by convocation speeches, alumnae gatherings, and trustee meetings. For many years a ceremony was held at the grave of Thomas Meredith to honor him posthumously for his many services to Meredith. In 1976 a memorial to Thomas Meredith was placed on the Meredith campus in front of Johnson Hall.

Meredith Mascot

Spring semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith Mascot. The design created by Teresa Parker, a 1980 graduate, was selected by the student body to become the Meredith Mascot.



Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day the members of the odd classes wear black gloves on their left hands and give their little sisters chicken bones to wish them luck. The even classes give their little sisters bags of sticks and stones to "protect them from the Odd Spirit's bones."

Parents' Weekend

Each year, parents, husbands, and other relatives of students are invited to the campus for a weekend of enjoyment and fellowship. Parents' Weekend affords opportunities for getting to know members of the administration and faculty, and for seeing the diversity of campus life at Meredith.

Religious Emphasis Week (REW)

Meredith Christian Association (MCA) annually sponsors a week dedicated to an aspect of Christian involvement and spiritual lifestyle. A visiting lecturer is invited to pursue a theme related to these interests in a series of lectures. In addition to planning the week, the MCA hosts a variety of musical and dramatic performances which pursue the week's theme. A candlelight communion is also held.

Rush

During second semester, the Astrotekton and the Philaretian Service Clubs have a Rush Week. Various social activities are held during the week to introduce the service projects which are sponsored by the organization.

Senior Class Mascot

The graduating class of 1977 initiated Flossie Mae Wooten as the Senior Class Mascot. Flossie, a child-sized mannequin, joined the class during Cornhuskin' in 1975 and continues to participate in all the activities involving the Senior Class. Each year at the reading of the Last Will and Testament, the Senior Class wills Flossie to a rising senior to be Flossie's custodian for the following year.

Stunt

Since 1915, the Meredith Recreation Association has sponsored this event of dramatic class rivalry. The evening incorporates academics and recreation in a competitive setting.

Student Government Association Campus Organizations, Clubs and Publications



meredith

Student Government Association

Welcome!!

As you end one chapter of your life and embark on another, don't ache for the past, but instead strive for a wonderful future. Remember these words for they will give you strength to climb any mountain that may rise before you.

Meredith will be your home away from home; therefore, you should take advantage of all it has to offer. Whether your interests lie in sports, entertainment, or "student life," there is something for you. Before you jump right in, sample all the activities available and then decide which group best suits your interests. Or better yet just become an active member of several groups.

Meredith is a fun, kind, and friendly place, but academics are the key to a bright future. Things will not be easy at all times, but there are always caring teachers and professors willing to lend a helping hand. Don't be surprised if you see your business teacher playing flag football or basketball or softball right beside you. Your professors are people, also. Remember that, and count on them when things get rough.

The Honor Code at Meredith is an integral part of the community. The Honor Code is not just a set of rules that everyone has to follow, but instead it is composed of ideals that the Meredith community believes in. In order to keep our school strong and our rights protected we must all do our part and uphold the Honor Code. I hope that you will take the time to read the section in the handbook dealing with the Honor Code and apply it to your life here at Meredith.

What are your hopes, your dreams, your aspirations? You can achieve them if you apply yourself here at Meredith. Meredith is the lock; you have the key—so unlock the door to a glowing tomorrow. May God bless you and keep you in the palm of His hand.

Yours truly,



Yvette Brown
Student Government Association President



Campus Organizations Clubs and Publications Student Associations Student Government Association

As early as 1905 Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South. (Mary Lynch Johnson, *A History of Meredith College*) Since that time Meredith students have enjoyed an unusual amount and variety of input into the shaping of the policies, philosophy, and tradition of the college.

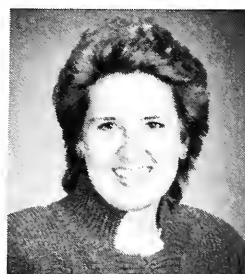
An executive branch, legislative branch, and judicial branch comprise the basic structure of the current student government association, with numerous boards and committees completing the structure. Students are elected to office through elections held early in the spring semester. Workshops and training sessions are held throughout the spring and fall to enhance the leadership ability and organizational skills of the newly elected officers.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.



Yvette Brown

(to be appointed)



Libby Avery



Anne Whiteside



Avery Augustine



Student Government Executive Committee

SGA Office Phone	Ext. 8602
Yvette Brown	President, Ext. 7822
.....	Vice President, Ext. 7962
Libby Avery	Vice President and Honor Council Chair, Ext. 7930
Anne Whiteside	Treasurer, Ext. 7863
Avery Augustine	Secretary, Ext. 7728

NOTE: Any proposed organization must have its constitution approved by the Senate. All amendments to a constitution must also be presented to the Senate before adoption by the organization. Every organization is required to file two copies of its constitution in the Office of the Director of Student Activities. One copy of the constitution will be sent by the Office of the Director of Student Activities to the College Library where it will be on reserve.

Association for Black Awareness

The major purpose of the Association for Black Awareness is to provide a medium for black cultural programs on campus. The Association exists to help the black student in developing a better understanding of her being in relation to other Meredith students and to create a better understanding of the African-American heritage within the Meredith community. The Association for Black Awareness sponsors Black Emphasis Week in February.

<i>Crystal Combs</i>	<i>President</i>
<i>Vicky Hill</i>	<i>Vice President</i>
<i>Amanda Green</i>	<i>Secretary</i>
<i>Deana Ragland</i>	<i>Treasurer</i>
<i>Yvette Brown</i>	<i>Historian & Parliamentarian</i>
<i>Erica Towns</i>	<i>BEW Chair</i>

Meredith Christian Association (MCA)

The purposes of the Meredith Christian Association are as follows: to provide the means of understanding and growing in the truths of God in Christ; to provide varied opportunities of expressing the Christian faith; to encourage each student in appreciation of her particular denominational heritage; to encourage student involvement in Christian service to the community; to encourage student involvement in local churches; to provide opportunities for confronting social issues.

Opportunities for involvement in and interaction with the Raleigh community include programs such as Project H.O.P.E. (the Women's Correctional Center), Governor Morehead recreational program, and Glenwood Towers senior citizens program.

On campus involvement for growth and fellowship includes weekly MCA fellowships (Construction), Religious Emphasis Week, study and growth groups, off campus conferences, and a number of other programs.

The MCA encourages each student to become acquainted with the Raleigh area churches and to become involved in their college programs.

Every student is a member of the Meredith Christian Association.

<i>Christy Sizemore</i>	<i>President</i>
<i>Laura Edmonds</i>	<i>Vice President</i>
<i>Mary Anne Loftis</i>	<i>Secretary</i>
<i>Tonya Townsend</i>	<i>Treasurer</i>
<i>Margaret Wages</i>	<i>Worship Chair</i>
<i>Sara Raynor</i>	<i>Social Chair</i>
<i>Patricia Sikes</i>	<i>Community Chair</i>
<i>Traci Baldwin</i>	<i>Missions Chair</i>
<i>Karen Moore</i>	<i>Publications Chair</i>

Meredith Entertainment Association (MEA)

The Meredith Entertainment Association seeks to coordinate stimulating activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the Holiday Dance, Spring Fling, mixers, movies and more! Resident and non-resident students, faculty, staff and friends of the College are invited to participate in MEA programs. Persons interested in working with the MEA to plan and implement programs are welcomed at MEA meetings held throughout the year. Every student is a member of the Meredith Entertainment Association.

Bonnie Allen	President
Donna Newton	Vice President
Julia Dixon	Secretary
Marye Carter	Treasurer
Beth Hill	Teambuilder
Liz Koontz, Christi Byrd	Publicity Co-Chairs
Tanya Fowler	Cinema Chair
Laura Pope	Coffeehouse Chair
Timmons Rankin, Sarah Williams	Dance Co-Chairs
Rebecca Allen, Mary Moore	Ticket Series Co-Chairs
Kelley Holton	Holiday Festivities Chair
Debbie Carrara	Variety Showcase Chair
Ann Hiott	Luau Chair
Amber Hager, Dawn Flynn	Spring Fling Co-Chairs
Dede Dry, Anna McCants	Winter Semi-Formal Co-Chairs
Nancy Cole	Balloon Gallery Chair
Beth Meadows	Historian
Kerri Rawls	Finance Chair
Janie Albergetti	Advisor

Meredith International Association

The purpose of the Meredith International Association is to share knowledge and understanding of different cultures within the Meredith community, to promote interest in other cultures as well as to explore cultural values and social and political issues through interaction with other students on campus, faculty, administration, and community groups. To facilitate this, the members of the association sponsor a worship service during United Nations Week and prepare and serve an international luncheon for the Meredith faculty.

Caroline Mata	President (Fall Semester)
Kristina Nordenstam	President (Spring Semester)
Michelle Earle	Vice President
Suzanne Higgins	Treasurer
Teiko Inoue	Secretary

Meredith Recreation Association (MRA)

Every student of Meredith is a member of the Meredith Recreation Association (MRA). The board consists of officers and committee chairs, who meet weekly to organize and to coordinate co-curricular recreation and athletic activities such as Cornhuskin', Stunt, aerobics, ski trips, and white water rafting trips.

In addition, the MRA sponsors intramurals in volleyball, basketball, football, bowling, soccer and other sports. MRA is not in charge of any varsity sports, but provides recreation for the majority of students who are not on varsity teams.

<i>Susan Ezell</i>	<i>President</i>
<i>Cheryl Mason</i>	<i>Vice President</i>
<i>Melanie Overby</i>	<i>Secretary</i>
<i>Robbie Walker</i>	<i>Treasurer</i>
<i>Christy Thomas</i>	<i>Historian</i>
<i>Robin Wright</i>	<i>Teambuilder</i>

Boards and Organizations

Class Officers

Senior Class:

<i>Tracy Sternberg</i>	<i>President</i>
<i>Bebie Barrett</i>	<i>Vice President</i>
<i>Becky Dockens</i>	<i>Secretary</i>
<i>Vicki Parker</i>	<i>Treasurer</i>
<i>Dr. Gwen Clay</i>	<i>Advisor</i>

Junior Class:

<i>Nan Smith</i>	<i>President</i>
<i>Dede Dry</i>	<i>Vice President</i>
<i>Frances Kirby</i>	<i>Secretary</i>
<i>Carol Sessoms</i>	<i>Treasurer</i>
<i>Toni Tadlock</i>	<i>Historian</i>

Sophomore Class:

<i>Paige Gunter</i>	<i>President</i>
<i>Larissa Reiter</i>	<i>Vice President</i>
<i>Carrie Thompson</i>	<i>Secretary</i>
<i>Elisa Dougherty</i>	<i>Treasurer</i>
<i>Ms. Olive Taylor</i>	<i>Advisor</i>

Freshman Class:

To be elected

College Marshals

The college marshals are elected representatives of Meredith who serve at official college functions such as commencement, baccalaureate, Founders' Day, Parents' Weekend, drama productions, and college-sponsored concerts and lectures.

The chief college marshal, elected in the spring Student Government Association elections, coordinates the marshals' activities. Two marshals are elected from the senior, junior, sophomore, and freshman classes.

<i>Lisa Woodruff</i>	<i>Chief College Marshal</i>
<i>Daneshu Charles, Virginia Phillips</i>	<i>Senior Marshals</i>
<i>Raven Joyner, Rebecca Ward</i>	<i>Junior Marshals</i>

Traci Herrick, Amy Thompson Sophomore Marshals
To Be Elected Freshman Marshals

Elections Board

Robin Wright..... Chair
Mary Anderson Secretary
Kim Gagne, Mary Larkin Bigham..... Senior Representatives
Laura Pope, Christy Black Junior Representatives
Bonnie Bugnar, Jennifer Smith..... Sophomore Representatives
To Be Elected Freshman Representatives
..... Non-Resident Representative
Cindy Edwards..... Advisor

Honor Council

Libby Avery..... Chairperson
Kim Weavil Recording Secretary
Dena Lewis..... Corresponding Secretary
Pam Pollock, Tori McPhail Senior Representatives
Karen Cecil, to be appointed Junior Representatives
Courtney Spooner, Julie Hall Sophomore Representatives
To be appointed..... Freshman Representatives
Hope Medlin, Susan Moore Non-Resident Representatives
Melinda Henderson Solicitor General
Martha Ann Brawley Defense Counselor
Ms. Elaine Harbison, Dr. Bob Reid,
Dr. William Ledford, Mrs. Bern Shuey Faculty Representatives
Dean Sizemore, Libby Mullinnix Advisors

Honor Council Review Board

To be appointed..... Chairperson
To be appointed..... Secretary
Lisa Crabtree Member
Bebie Barrett Member
Joanna Manikas..... Member
Holly Bivens..... Member
Carol Ann Johnson Member
Mrs. Carol Brown, Mrs. Olive Taylor
Dr. Larry Grimes Faculty Representatives
Dean Sizemore Advisor

Non-Resident Student Organization

Non-resident students will find the second floor of Cate Center a place especially designed to meet their needs. There is a lounge surrounding the fireplace which has been reserved for non-resident student rest and relaxation. Also available is a room which offers a quiet place to study. Food is available in Le Greenhouse in Cate Center or in Belk Hall (See Dining Hall for price list.)

It is essential that non-resident students frequently check the bulletin boards on the second floor of Cate Center for general information, campus announcements, and important events. Copies of the *Meredith Herald*, the weekly student newspaper, are available in classroom buildings, the library, and various places in Cate Center.

There is also a telephone available for non-resident use in the Fireside Lounge. Dial "nine" and then the number you wish to call. There is no need to go through the switchboard.

Special parking areas have been set aside by the College for the non-resident students. The Business Office will define the parking areas when the \$50.00 (annual) parking fee is paid.

The non-resident students together form an active campus organization. Monthly meetings offer a variety of programs and often feature guest speakers from the area. They also sponsor a Holiday party (which includes decorating the Cate Center Christmas tree!), and the annual Non-Resident Spring Graduate Dinner. Participation in all campus activities is encouraged and certainly welcomed.

Non-resident students should consult the Cate Center Box Office or the Student Activities Director for information and concerns regarding campus activities.

Non-Resident Student officers:

<i>Kelli Harris</i>	<i>President</i>
<i>Susan Eisenhouth</i>	<i>Vice President</i>
<i>Tanya Fowler</i>	<i>Secretary</i>
<i>Gayle Woodard</i>	<i>Treasurer</i>

Publications Board

The Publications Board provides constructive evaluation and suggestions for the campus publications in an effort to create an effective communications network between the publications and the Meredith community. The Board also serves as a forum for editors, advisors and Board members to consider mutual concerns of the publications. The Board welcomes questions, comments or criticisms from the Meredith community regarding the *Acorn*, the *Meredith Herald*, the *Oak Leaves* or the Student Handbook.

<i>Carol Sessoms</i>	<i>Chair</i>
<i>Dr. Doug Wakeman</i>	<i>Vice Chair and Faculty Representative</i>
<i>Ms. Nan Miller</i>	<i>English Faculty Representative</i>
<i>Ms. Carolyn Booth</i>	<i>Off-Campus Representative</i>
<i>Ms. Carolyn Robinson</i>	<i>College Editor</i>
<i>To be appointed</i>	<i>Faculty Representative</i>
<i>To be appointed</i>	<i>Five Student Representatives</i>
<i>Ms. Cindy Edwards</i>	<i>Advisor</i>

Residence Hall Board

The Residence Hall Board is composed of an executive council and the Resident Assistants. Residence Directors attend as resource persons and serve as advisors to each residence hall council. The executive council consists of the chair of the board, the vice chair, the secretary, the treasurer, and the seven residence hall presidents.

The functions of the board are to work closely with the residence life staff to improve the quality of campus life, to coordinate activities between residence halls, to plan and provide stimulating programs and activities in the residence halls. Residence Hall Presidents work closely with the Residence Directors in overall supervision and management of the residence halls to create a well-balanced desirable living/learning environment. The Dean of Students or her designee serves as advisor.

RHB Executive Committee

<i>Mandy Williams</i>	<i>Chair</i>
<i>Lisa Crabtree</i>	<i>Vice Chair</i>
<i>Melanie Gilbert</i>	<i>Secretary</i>
<i>Suzanne Hage</i>	<i>Treasurer</i>

Residence Hall Presidents:

<i>Courtney Spooner</i>	<i>Vann</i>
<i>Laura Peedin</i>	<i>Stringfield, Carroll and Carroll Annex</i>
<i>Amy C. Allen</i>	<i>Brewer</i>
<i>Michelle Roberts</i>	<i>Faircloth</i>
<i>Leisha Letterman</i>	<i>Poteat</i>
<i>Pam Crocker</i>	<i>Heilman</i>
<i>Catherine Martin</i>	<i>Barefoot</i>
<i>Janice McClendon, Dean Sizemore</i>	<i>Advisors</i>

Resident Assistants

VANN	FAIRCLOTH	BAREFOOT
Ruth Kellam	Dawn Nobles	Suzanne Higgins
Susan Hines	Sarah Williams	Tricia Neale
Carol Ann Johnson	Julia Dixon	Trish Lee
Emily Elliott	Kim Price	Mary Leslie Joyner
STRINGFIELD	POTEAT	CARROLL
Kim Weisenborn	Mariana Negro	Amy Ward
Amy Barnes	Kathy Craig	
Pam Hunter	Barbara Streets	CARROLL ANNEX
Kerri Rawls	Beth Ragsdale	Marybel Concha
	Cindy Cox	
BREWER	HEILMAN	NON-RESIDENT
Alesha Still	Lori Miles	Susan Moore
Jennifer Greene	Dawn Flynn	
Mandy Lassiter	Kara Richards	
Sonja Allen		

Residence Directors

Paula Williamson	Stringfield
Libby Mullinnix	Vann
Christie Capps	Brewer
Becky Bradshaw	Faircloth
Marge Stevens	Poteat
Elizabeth Weber	Barefoor/Heilman

Senate

Heather Fregin	Chair
Christy Townsend, Glenda Barton, Jeanine Manning	Senior Class Senators
Joanna Manikas, Elizabeth Johnson, Jane Tally	Junior Class Senators
Joanna Grant, Cindy Moseley, Mariah Graham	Sophomore Class Senators
To Be Elected	Freshman Class Senators
To Be Apointed	Non-Resident Senators
Dr. Dorothy Preston	Faculty Representative
Erin Jones	Secretary
	Advisor

Student Life Committee

Jennifer Snow	Chairperson
Susan Clark	Secretary
To Be Elected	President, Freshman Class
Paige Gunter	President, Sophomore Class
Nan Smith	President, Junior Class
Tracy Sternberg	President, Senior Class
Yvette Brown	President, SGA
Bonnie Allen	President, MEA
Susan Ezell	President, MRA
Christy Sizemore	President, MCA
Crystal Combs	President, ABA
Caroline Mata	President, MIA (Fall Semester)
Kristina Nordenstam	President, MIA (Spring Semester)
Mandy Williams	Chairperson, RHB
Kelli Harris	President, NRA
Kay Hornaday	Wings Representative
Amanda Brooks, Amy Keistler	Members-at-large
Dr. Cliff Baker, Dr. Gary Walton	Faculty Representatives
Cindy Edwards	Director of Student Activities
Dorothy Sizemore	Dean of Students
Dr. Sandra Thomas	Vice President for Student Development (Advisor)

Residence Directors attend with one collective vote.

Wings

WINGS, Women In New Goal Settings, is an organization of and for the Meredith students over the age of 22 and any others who may feel that their situations and needs are similar to those of older students. It was formally chartered in March of 1983. The purpose of WINGS is to provide support, information, and fellowship to these Meredith students and to make their special needs known. Meetings are usually held each month. Dates and location are posted on the WINGS bulletin board located on the second floor of Cate Center near Le Greenhouse.

<i>Gladys Langdon</i>	<i>President</i>
<i>Linda Cousins</i>	<i>Vice President</i>
<i>Marsha Hatcher</i>	<i>Secretary</i>
<i>Denise Durham</i>	<i>Treasurer</i>
<i>Jeanne Stancil</i>	<i>Communications Chair</i>
<i>Kay Kelly</i>	<i>Social Chair</i>
<i>Kay Hornaday</i>	<i>Student Life Representative</i>
<i>Pam Ruemler</i>	<i>Non-Resident Representative</i>

Honor Societies

Alpha Delta Mu

Gamma Zeta is the Meredith Chapter of Alpha Delta Mu, National Social Work Honor Society. Membership is open to Meredith students who have declared a major in social work, have completed at least six semester hours in social work, and have an overall 3.0 grade point average. ADM works to encourage members to strive for excellence in scholarship and the practice of social work.

<i>Dr. Eugene Sumner</i>	<i>Advisor</i>
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Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. This honor society is designed to recognize the interest and achievement of faculty and students in biology. The three major objectives of the society are: to promote scholarship in biological sciences; second, to promote the dissemination of biological knowledge; and third, to encourage research. To qualify, a student must be a junior or senior biology major with an overall GPA of 3.2 and a 3.5 average in biology courses.

<i>Mary Beth Ogle</i>	<i>President</i>
<i>Carmen Elliot</i>	<i>Vice President</i>
<i>Holly Bivens</i>	<i>Secretary</i>
<i>Suzanne Stovall</i>	<i>Treasurer</i>
<i>Dr. Clara Bunn</i>	<i>Advisor</i>

Delta Mu Delta

The Gamma Rho Chapter of Delta Mu Delta was established on the Meredith campus in the fall of 1980. Delta Mu Delta is a national honor society in business administration. It came into being for the recognition of business administration students who have distinguished themselves scholastically. Both business executives and educators highly regard student membership in Delta Mu Delta.

To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.2 overall grade point average and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of the second-year class and have a 3.25 graduate point average.

<i>Tori McPhail</i>	<i>President</i>
<i>Beth Outland</i>	<i>Vice President</i>
<i>Vicki Parker</i>	<i>Secretary</i>
<i>Tiffany Noah</i>	<i>Treasurer</i>
<i>Ms. Susan Wessels</i>	<i>Advisor</i>

Kappa Nu Sigma

Organized in 1923, Kappa Nu Sigma Scholastic Honor Society takes its name from three Greek words, *Kallos*, *Nous*, and *Sophia*, meaning beauty, soundmindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith.

Senior members are inducted at the fall meeting; both juniors and seniors at the spring meeting; and other graduating seniors at the annual meeting during commencement. Membership is determined by quality point ratio.

<i>Amanda Brooks</i>	<i>President</i>
<i>Anne Whiteside</i>	<i>Vice President</i>
<i>Holly Bivins</i>	<i>Secretary</i>
<i>Kara Richards</i>	<i>Treasurer</i>
<i>Dr. Sarah English</i>	<i>Advisor</i>

Kappa Omicron Phi

Kappa Omicron Phi is a national home economics honor society. The Delta Omicron Chapter was chartered in January, 1982 at Meredith. The purpose of this honor society is to further the best interest of home economics by recognizing and encouraging scholastic excellence, developing leadership abilities, fostering professional activities and interests, and promoting fellowship among faculty and students of the profession.

<i>Elizabeth Barrett</i>	<i>President</i>
<i>Lanette Logan</i>	<i>Vice President</i>
<i>Mandy Shelton</i>	<i>Secretary</i>
<i>Billy Stewart</i>	<i>Treasurer</i>
<i>Laura Prestwood</i>	<i>Reporter</i>
<i>Dr. Marilyn Stuber</i>	<i>Advisor</i>

Phi Alpha Theta

Phi Alpha Theta is an honor society for history. The purpose of Phi Alpha Theta is to recognize those Meredith College undergraduate women who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. The Phi Omicron Chapter is devoted to encouraging an interest in historical study within the college community by making available programs related to the study of history. Membership is by invitation only.

Sheila Butler *President*
Kim Hudson *Vice President*
Kelli Harris *Secretary/Treasurer/Historian*

Pi Delta Phi

The Iota Omega chapter of Pi Delta Phi, the National French Honor Society, was established on the Meredith campus in the spring of 1987. Pi Delta Phi had its beginnings at the University of California at Berkeley in 1906. After World War II it enjoyed a phenomenal growth and now has over 240 chapters. The purpose of the Society is to recognize outstanding scholarship in the French language and literature, to increase the knowledge and admiration of Americans for the contribution of France to world culture and to stimulate and encourage cultural activities which will lead to a deeper appreciation of France and its people.

To be eligible for membership a student must have taken five courses in French including one in French literature. She must both rank in the upper 35% of her class in general studies and have a B average in French.

Amanda Brooks *President*
Suzanne Higgins *Secretary/Treasurer*
Dr. Burgunde Winz
Dr. Jacques Comeaux *Advisors*

Pi Kappa Lambda

Pi Kappa Lambda is the national honorary society for musicians, the only organization for musicians to be included in the Association of Honors Societies. The Gamma Mu chapter was chartered at Meredith in 1973. New members are chosen by faculty members from the faculty, senior and junior classes each year, on the basis of scholarly achievement and musicianship. It is considered the greatest honor for a musician to be invited to membership in this organization.

Tom Lohr *President*
Alice Goode *Secretary*
Tony Vaglio *Treasurer*

Pi Mu Epsilon

The Mu Chapter of Pi Mu Epsilon was established on the Meredith campus in the spring of 1989. Pi Mu Epsilon is a national honor society whose purpose is the promotion of scholarly activity in mathematics

among students. To be eligible for membership, a senior must have completed at least 20 hours in mathematics courses with a grade point average of at least 3.0 or be in the upper 1/3 of her class, whichever is higher. A junior must have completed at least 17 hours in mathematics courses with a grade point average of 3.5 or higher. She must maintain an overall grade point average of at least 3.2 or be in the upper 1/4 of her class, whichever is higher.

- Anne Whiteside *President*
- Amber Hager *Vice President*
- Jenny Bradsher *Secretary*
- Lisa Mumford *Treasurer*

Psi Chi

Psi Chi is the national honor society in psychology. The Meredith chapter was organized in 1975. Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, students must be in the top 30 percent of their class in general scholarship and have an overall 3.0 average in psychology. The purpose of the society is to encourage, stimulate, and maintain scholastic ability and creative development of the individual. Nationally, Psi Chi sponsors research competition for undergraduates and graduates. Locally, Psi Chi helps sponsor the Carolina's Psychology Conference, an undergraduate psychological conference featuring student research. Psi Chi therefore directly encourages Meredith students to engage in scientific, psychological inquiry.

- Amelia Stinson *President*
- Martha Kornegay *Vice President*
- Elizabeth Sattely *Vice President of CPC*
- Molly Howell *Secretary*
- Alyssa Pyatte *Treasurer*
- Dr. Rosemary Hornak *Advisor*

Sigma Alpha Iota

The Beta Zeta chapter of Sigma Alpha Iota, an international, professional music fraternity for women, was chartered on the Meredith campus in January, 1949. Its purpose is to uphold the highest ideals of a musical education, to raise the standards of productive musical work, and to give inspiration to its members through a close sisterhood. Its members, chosen from music students, are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty.

- Tammy Holder *President*
- Liz Shelton *Vice President*
- Laurie Hegler *Secretary*
- Nancy Gwynne Finley *Treasurer*
- Lauren Cress *Chaplain*
- Charlotte Carroll *Social Chair*

<i>Tonya Jones</i>	<i>Sergeant-at-Arms</i>
<i>Jessica Henderson, Paige Riddle</i>	<i>Fraternity Editor/Program Chair</i>
<i>Kelly Burns</i>	<i>Yearbook Editor</i>
<i>Suzanne Taylor, Martha Jones</i>	<i>Fundraising Chairs</i>
<i>Betty Jo Farrington</i>	<i>Advisor</i>

Sigma Delta Pi

Sigma Delta Pi is the national Spanish honor society. The Meredith chapter, Pi Epsilon, was established in the spring of 1985. Sigma Delta Pi honors those who attain excellence in the study of the Spanish language and in the study of the literature and culture of the Spanish-speaking peoples.

The requirements for membership are completion of at least six semester hours in the 300-level of Spanish at Meredith or the equivalent (including at least 3 semester hours in a 300-level literature course) with a minimum grade point average of 3.0 in these classes, rank in the upper 35 percent of the class—sophomore, junior, senior, completion of at least 3 semesters of the college career. A student may be admitted while still enrolled in the second semester of 300-level Spanish if all requirements have been met and the instructor of the course is willing to certify that the student's work in the course is of "B" quality or better.

Selection of honorary members is based on high scholarship and earnest interest in and support of things Hispanic. The individual must have contributed notably to the dissemination of Hispanic culture and/or to the improvement of friendly relations and mutual respect between the nations of Hispanic speech and those of English speech.

<i>Mary Leslie Joyner</i>	<i>President</i>
<i>Kim Carroll</i>	<i>Vice President</i>
<i>Dr. Mary Thomas</i>	<i>Advisor</i>

Silver Shield

The Honorary leadership society, Silver Shield, has as its purpose to recognize each year from the Junior and Senior Classes women who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system on the campus.

New members of the society are selected from members of the rising and present senior classes by the members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

<i>Martha Ann Brawley</i>	<i>President</i>
<i>Yvette Brown</i>	<i>Vice President</i>
<i>Christy Townsend</i>	<i>Secretary/Treasurer</i>

Clubs

Participation in a variety of clubs is possible on the Meredith campus. Membership in some of these clubs is open to all interested students. In others, it is restricted to those students who take certain subjects. No student is allowed to belong to more than three departmental clubs.

Accounting Association of Meredith College

This organization was established in 1985 for all students with an interest in the field of accounting. The objective of the group is to inform students of current accounting issues and to help them gain insight into the various career alternatives available to them. Activities include programs with guest speakers who are accounting professionals in the area and informational sessions.

All students interested in accounting are eligible for membership. All officers must have a concentration in accounting. Dues are paid at the beginning of the school year.

<i>Beth Outland</i>	<i>President</i>
<i>Jacquie McAdam</i>	<i>Vice President</i>
<i>Tonya Wright</i>	<i>Secretary</i>
<i>Lisa Johnson</i>	<i>Treasurer</i>

American Society for Personnel Administration (ASPA)

ASPA is a professional society which allows students the opportunity to gain knowledge and insight into the field of personnel and industrial relations. Meredith's student chapter is affiliated with the Raleigh-Wake County Chapter which has as its members many area professionals. Society activities include area plant tours, guest speakers, and informative workshops which promote further interest and knowledge of the personnel field.

<i>Libby Avery</i>	<i>President</i>
<i>Gordon Folger</i>	<i>Advisor</i>

Barber Science Club

The Barber Science Club, organized in 1929, is composed of students majoring in science and those having science as a related field. Its purpose is to promote interest in science among the entire student body and to provide an outlet for the special scientific interests of its members. Programs by students, lectures, movies, and field trips are arranged for the monthly meetings. Special projects which utilize scientific knowledge are carried on throughout the year.

<i>Dr. Robert Reid, Dr. Charles Lewis</i>	<i>Advisors</i>
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Canaday Mathematics Club

Organized in 1945, the Canaday Math Club seeks to promote interest in mathematics and to provide information on its current application.

Membership is comprised of students having a major or minor in mathematics and those who have completed three hours in college mathematics. Freshmen are eligible for associate membership.

<i>Dawn Flynn</i>	<i>President</i>
<i>Kristie Westbrook</i>	<i>Vice President</i>
<i>Kerri Rawls</i>	<i>Secretary</i>
<i>Amber Hager</i>	<i>Treasurer</i>

College Republicans

The College Republicans, an organization open to any individual with an interest in the Republican party or a candidate of the Republican party, seeks to train and educate students as effective and principled political leaders. It is also a means whereby the students of Meredith may contribute to the betterment of Raleigh, North Carolina, the United States, and the Republican Party.

Meetings are held monthly. There are also voluntary opportunities in Raleigh to help candidates who are running for office. Statewide conventions are held twice a year. Dues for the year are \$2.00 and are to be paid to the Treasurer at the beginning of the school year.

<i>Brenda Faye Anderson</i>	<i>President</i>
<i>Amy LaVoy</i>	<i>Vice President</i>
<i>Paige Gunter</i>	<i>Secretary</i>
<i>Mandy Shelton</i>	<i>Treasurer</i>

Colton English Club

The Colton English Club, named after Miss Elizabeth Avery Colton who was a professor of English at Meredith from 1908 to 1920, encourages participation of all students who are English majors or who have English-related interests. Activities, such as monthly meetings, and sponsorship of visiting speakers, socials, and trips to local theatrical productions, are directed toward arousing campus-wide interest in all phases of English.

<i>Deanna Harris</i>	<i>President</i>
<i>Jill Murrell, Kim Carroll</i>	<i>Vice Presidents</i>
<i>Jeannine Manning</i>	<i>Secretary</i>
<i>Elizabeth Mills</i>	<i>Treasurer</i>
<i>Marlea Doane</i>	<i>Social Chair</i>
<i>Jayne Potter</i>	<i>Publicity Chair</i>
<i>Dr. Sarah English</i>	<i>Advisor</i>

Cooperative Education Club

The Meredith College Cooperative Education Club was organized in the fall of 1978. The objectives of this organization are to enhance understanding of the significance and value of the cooperative education program; to expand and encourage more participation in the cooperative education program; and to strengthen the processes of cooperative education through active interchange of ideas and experiences among students. Membership will be open to all individuals who are interested in cooperative education.

Freeman Religion Club

The Freeman Religion Club, organized in the Spring of 1945, is open to all students who have an interest in discovering more about religion. Its purpose is to study ideas, issues, problems, and current trends in the field of religion.

Laura Edmonds	President
Amelia Stinson	Vice President
Amy Lee	Secretary
Amy Helms	Treasurer
Dr. John Saunders	Advisor

Helen Turlington Social Work Club

Membership in the Helen Turlington Social Work Club is open to all interested Meredith students. The purpose of the club is to promote interest in social work; to increase the awareness of the social work profession among club members, other Meredith students, faculty, and administration; to function as a supportive body for social work students and for prospective social work students; and to serve as a forum for the discussion of social problems and issues.

Betsy Eaves	President
Barbara Morris	Vice President
Dr. Cynthia Bishop	Advisor

History and Politics Club

The History and Politics Club's purpose is to encourage awareness of historical perspectives to today's problems, to focus upon political problems, to foster an interest in the study of history and study of politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange between all Meredith students. It is open to any student or member of the Meredith Community having an interest in the club's activities.

Kimberly Hudson	President
Glenda Barton	Vice President
Mary Larkin Bigham	Secretary
Carol Ann Johnson	Treasurer

IBD Student Design Group

This club is organized to promote professional development in interior design. Membership is open to majors and minors in interior design. Students may have membership in the local club as well as student membership at the national level.

Laura Prestwood	President
Anna McCants	Vice President
Adrienne Smith	Secretary
Mandy Shelton	Treasurer
Michelle White	Publicity
Ellen Goode	Advisor

Le Cercle Francais

The purpose of this club is to foster interest in and a better understanding of the French language and culture.

Dr. Jacques Comeaux, Dr. Brent Pitts Advisors

La Tertulia Spanish Club

This club is made up of students who are taking or who have taken Spanish. The aim is to promote interest in the Spanish-speaking countries and peoples.

April Boyer President
Karen Cecil Vice President
Kelly Underwood Secretary/Treasurer
Barbara Streets Publicity
Dr. William Ledford Advisor

Mae Grimmer Granddaughters' Club

Meredith students whose mothers, grandmothers, or great grandmothers attended Meredith have an opportunity for fellowship through the Granddaughters Club. The club meets in the Alumnae House to learn about Meredith and to participate in alumnae programs. Doris Litchfield is the advisor.

Kimberley Hudson President
Charlotte Carroll Vice President
Maria Williams Secretary
Mary Moore Publicity
Lexi Newsome Projects

Pre-Ministry Group

The Pre-Ministry Group is an organization for students intending to pursue a career in the ministry. Meetings provide an atmosphere of support and encouragement for members. Programs include dinners with visiting Staley, Gullick, and Stowe Lecturers as well as discussions with area women serving in the ministry. Any interested student should contact the campus minister's office for information.

Amelia Stinson Chairperson
Rev. Sam Carothers Advisor

Psychology Club

The Meredith Psychology Club has as its purpose to advance the science of psychology, and to encourage, to stimulate, and to maintain the interest of its individual members in psychology. Special emphasis is placed on community affairs and interscholastic activities.

Shelley Turlington President
Debbie Davison Vice President
Melanie Ford Secretary
Karen McEver Treasurer
Dr. Rosemary Hornak Advisor

Collegiate Music Educators National Conference (CMENC)
Meredith College Chapter 421

Collegiate Music Educators National Conference seeks to conduct programs and activities which build a vital musical culture as well as an enlightened musical public. The more than 54,000 member organization is dedicated to promoting comprehensive music programs in all schools. Through regularly planned meetings and activities, student members have many opportunities to become acquainted with benefits received from involvement in CMENC.

Student North Carolina Association of Educators (SNCAE),
Meredith College Chapter

SNCAE emphasizes ideals in keeping with the great Horace Mann tradition. Established as a project of the National Education Association, it seeks to orient the student to her profession, to acquaint her with outstanding educators of the state and nation, and to promote the aims and objectives of modern education. It places primary emphasis on the qualities of dependable character and leadership. The club is under the sponsorship of the members of the education department.

- Deanna Harris* *President*
- Alesha Still, Amy Whitley* *Vice Presidents*
- Sharon Pippen* *Secretary/Treasurer*
- Lisa Gill, Cam McClean* *Publicity Chairs*
- Dr. Jerod Kratzer* *Advisor*

SNCHEA (The Student Section of the North Carolina Home Economics Association)

The Student Section of the North Carolina Home Economics Association (SNCHEA) is open to those who have chosen home economics as a part of their college curriculum. Its purpose is to increase interest in and appreciation of all phases of home economics. SNCHEA members are automatically members of the American Home Economics Association. Students therefore become familiar with the national as well as the state organizations, and with the leaders in the field. The organization encourages a better standard of living on campus, fosters high ideals and appreciation of home life, as well as promotes professionalism in the field of home economics

National Association for the Education of Young Children

The Meredith Association for the Education of Young Children is open to all students in Child Development and related fields. It is affiliated with the National Association for the Education of Young Children. Members are encouraged to attend lectures given by guest speakers and

to attend local, state and national meetings. The organization is committed to improving the quality and availability of services for children from birth through age eight.

<i>Christy Townsend</i>	<i>President</i>
<i>Kathy Scott</i>	<i>Vice President</i>
<i>Ginger Hill</i>	<i>Secretary</i>
<i>Christi Byrd</i>	<i>Treasurer</i>
<i>Margo Sledge</i>	<i>Parliamentarian</i>
<i>Laurie Outlaw</i>	<i>Reporter</i>
<i>Deborah Tippet</i>	<i>Advisor</i>

Sociology Club

The Sociology Club is made up of sociology majors and minors and other students concerned with the social issues facing society today. The club addresses one theme each year and tries to learn as much as possible about that issue and how it affects society.

<i>Dr. Rhonda Zingraff</i>	<i>Advisor</i>
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Student Foundation

Student Foundation is an organization that works in conjunction with the Division of Institutional Advancement to enhance college relations within all facets of the Meredith community. This organization is responsible for participation in fund-raising activities, alumnae functions, the corporate relations of the college, parent activities, and other official college functions where student representation is needed. Interested rising sophomores, juniors and seniors shall be nominated for membership in the spring.

<i>June Campbell</i>	<i>President</i>
<i>Paula Puckett</i>	<i>Vice President of Annual Giving</i>
<i>Kimberley Hudson</i>	<i>Vice President of Alumnae Affairs</i>
<i>Lisa Tew</i>	<i>Vice President of Corporate Relations</i>
<i>Margaret Burke</i>	<i>Vice President of Parent Programs</i>
<i>Kristen Lanier</i>	<i>Secretary</i>

Tomorrow's Business Women

Tomorrow's Business Women, a constituent local organization of Meredith organized in 1943, seeks to promote and to encourage interest in business education, business administration, management, and economics and to develop those qualities which are needed for success in the business world.

All students majoring in business or economics are eligible for membership. Other students who elect courses in business or economics are welcome as associate members. Dues are paid to the treasurer at the beginning of the school year.

<i>Tiffany Noah</i>	<i>President</i>
<i>Jackie McAdam</i>	<i>1st Vice President</i>
<i>Leah Prince, Tori McPhail</i>	<i>2nd Vice Presidents</i>
<i>Carol Robinson</i>	<i>Secretary</i>
<i>Shannon Hamrick</i>	<i>Treasurer</i>

Service Clubs

Astrotekton Service Club

The Astrotekton Service Club provides many opportunities for members to become involved not only with the Meredith community, but also with the Raleigh community. The Astro Service Club is active as a sponsor of Multiple Sclerosis, and participates monthly in activities for the Multiple Sclerosis Society in Raleigh. The club has an established SAMS (Students Against Multiple Scherosis) Chapter and actively participates in SAMS projects such as Skip-A-Meal and the Pictionary contest. Every other semester the members organize and conduct the Used Book Sale on campus.

At the beginning of the second semester during rush week, all prospective members are invited to a party at which time they learn a great deal about the activities and students in the club and are invited to join.

The Astros' colors are gold and white, and the Mascot is Billy Astro, a goat. The Astro motto is, "He builds too low who builds beneath the stars." Monthly meetings are held at which time club functions and fund raising projects are planned and organized.

Philaretian Service Club

The Philaretian Society is a service organization that believes through their involvement with the community and each other on campus, they will find themselves. The Phi motto is "For this is the journey that men make: to find ourselves."

The purpose of this organization is to provide service to the Meredith and Raleigh communities. The society promotes, through social activity, the intellectual and social aims of the members and promotes close fellowship among the members. The Phis are involved with the Cerebral Palsy Center as well as several other service projects during the year. At the beginning of the second semester a Rush Party is held in order to invite prospective members to join. The Phis sponsor "The Bathtub Ring," a hillbilly singing group. These five students are selected every two years out of the even-numbered classes. The Phi colors are blue and white, and Milton the Bear is the mascot. There are monthly meetings at which there are social activities which provide fun and a spirit of togetherness.

<i>Michelle Fleming</i>	<i>President</i>
<i>Kim Boyd</i>	<i>Vice President</i>
<i>Joanna Price</i>	<i>Secretary</i>
<i>Kim Thompson</i>	<i>Treasurer</i>

PUBLICATIONS

The Acorn

The *Acorn* is the student literary magazine. It is a magazine of creative poetry, prose, and art that aims to encourage students to produce quality work. Published once yearly and distributed free of charge, the *Acorn* accepts submissions from the student body as well as from the faculty and staff.

<i>Alyson Honeycutt</i>	<i>Editor</i>
<i>Betty Adcock</i>	<i>Advisor</i>

The Meredith Herald

The *Meredith Herald*, the weekly college newspaper, is both a vehicle for keeping the community informed and a permanent record of all that happens at Meredith. It is the medium through which total campus involvement may be expressed, whether through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege of and the responsibility to contribute to the success of the paper.

<i>Jeannine Manning</i>	<i>Editor-in-chief</i>
<i>Becky Bradshaw</i>	<i>Advisor</i>

Oak Leaves

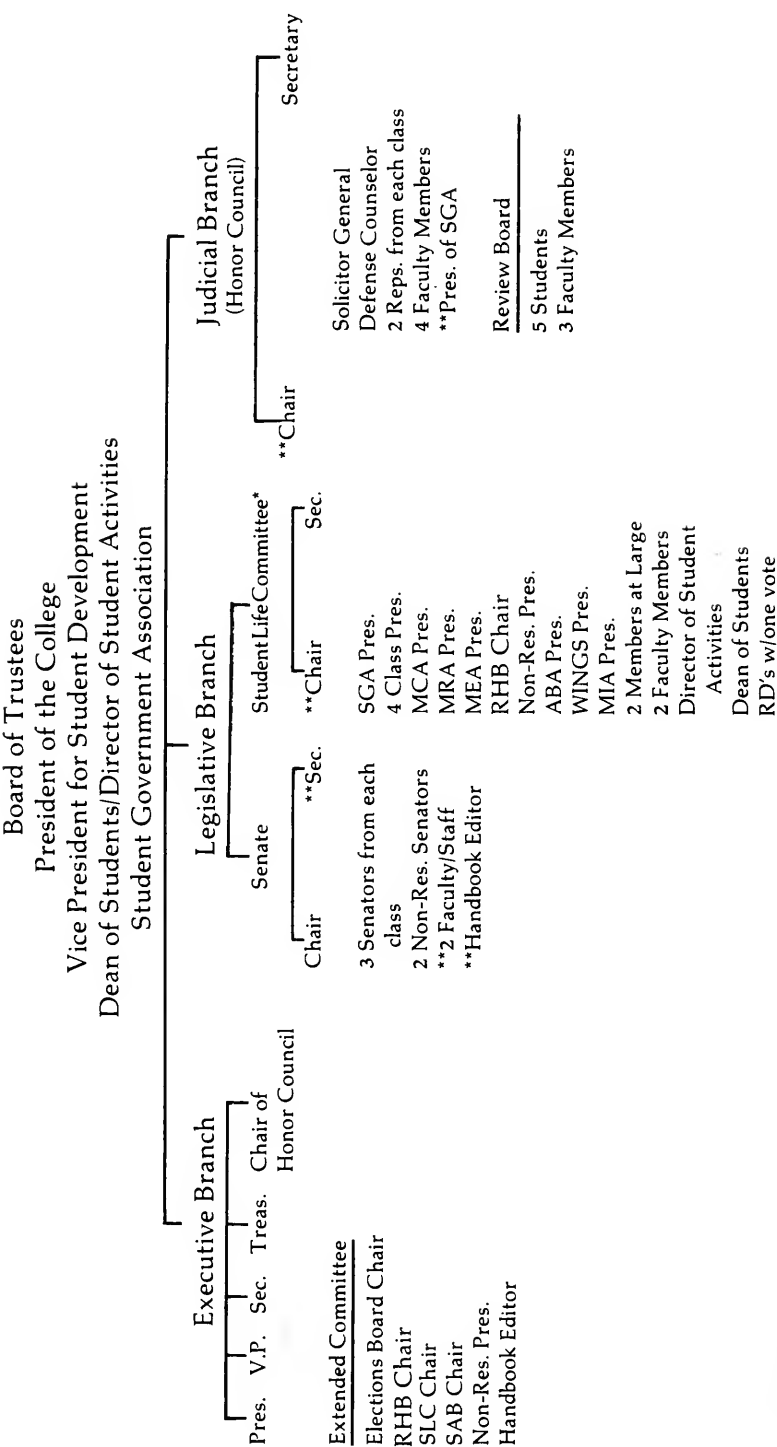
From the beginning to the end, the college yearbook, *Oak Leaves*, strives to capture the best memories of each of your years at Meredith. In the book, college studies, community living, and activities are portrayed to the fullest. The *Oak Leaves* shows the beauty of the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations open to Meredith women, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters must pay for a yearbook. Seniors are responsible for having the yearbook mailed to them or for picking it up at the College before the fall semester ends. Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide additional information.

<i>Deanna Harris</i>	<i>Publishing Editor</i>
<i>Carolyn Hill</i>	<i>Advisor</i>

Student Government Association Constitution and Bylaws





*The duties of the SLC extend beyond legislation/regulation to include all aspects concerning the quality of campus life.
**Denotes non-voting members

SGA Constitution and By-laws

(REVISED, 1988-89)

Constitution of the Student Government Association

PREAMBLE

We, the students of Meredith College, organized as the Student Government Association, desiring to assume our proper share of responsibility and to assist the administration and faculty in advancing the ideals and endeavors of the College, have adopted the following Constitution and Bylaws.

ARTICLE I — NAME

The association shall be called the Student Government Association of Meredith College.

ARTICLE II — PURPOSE

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to enact and enforce regulations of the association; to uphold the high ideals of the College; to promote interest in campus affairs; and to supervise all student activities for the best interest of the student body as a whole.

ARTICLE III — AUTHORITY

The students have freedom in shaping the policies and regulations for student life. In its exercise of its governing powers, the Student Government Association is ultimately responsible to the president of the College under authorization by the Board of Trustees.

ARTICLE IV — MEMBERSHIP AND RESPONSIBILITY

Section 1. *Membership.*

Upon registration at Meredith all students working toward a degree shall become members of the Student Government Association. Resident students are under jurisdiction of the association in all matters; non-resident students are under immediate jurisdiction of the association, except in matters which are under the control of their parents and guardians.

Section 2. *Responsibility.*

Each student in coming to Meredith College accepts college citizenship involving self-government under the honor code, which, as defined by the Student Government Association, means that:

Each student is expected to be honest and truthful at all times.

Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the College regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority: in an academic matter, to the instructor concerned; and in a student government matter, to Solicitor General of the Honor Council.

Each student is responsible for seeing that the honor code is carried out at all times. If she is aware of a violation of the code by another student, she should call this matter to the attention of that student as a violation of responsibility to the community.

Section 3. *Statement of responsibilities.*

Each student early in her first semester shall sign a statement concerning her responsibilities as a member of the Student Government Association.

ARTICLE V — OFFICERS AND THEIR DUTIES

Section 1. *Officers.*

The officers of the association shall consist of a president, an executive vice president, vice president, president of the non-resident students, four secretaries, a treasurer, an Elections Board chair, a *Student Handbook* editor, "a chief student advisor" and the chair of Residence Hall Board.

Section 2. *Selection Committee*

It shall be the function of the Selection Committee to select through application/interview process all Student Government Association offices not filled during campuswide elections and all student representatives to Meredith College committees. The Selection Committee shall be comprised of the current Student Government Association president, the newly-elected Student Government Association president, the current Student Government Association executive vice president, the newly-elected Student Government Association executive vice president, and the Director of Student Activities. In the event that the newly-elected Student Government Association president and the current Student Government Association executive vice president are the same person, the current Honor Council chair shall serve as a member of the Selection Committee.

Section 3. *Duties*

A. *President.* It shall be the duty of the president of the association to preside over all meetings of the association; to preside over all meetings of the Student Government Executive Committee; to serve as an ex officio member of and regularly attend the meetings of the Honor Council; to attend meetings of the Board of Trustees upon invitation; to serve as a member of the Student Life Committee; to review the minutes of the non-executive branches of the association; to appoint a parliamentarian if she so chooses; and to perform other duties that may fall upon her as president of the association.

B. *Executive Vice President.* It shall be the duty of the executive vice president of the association to serve as Chair of the Senate; to assist the president in all student government affairs; to serve as a member of the Student Government Executive Committee; to preside over all meetings of this committee in the absence of the president; to serve as an ex officio member of the Honor Council and Residence

Hall Board; and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of president shall be filled by the executive vice president.

C. *Vice President*. There shall be one Vice President-Honor Council Chair. It shall be the duty of the Vice President to serve as chair of Honor Council and as a member of the Executive Committee. She shall also perform other duties that may fall upon her as vice president of the association.

D. *Non-Resident Student Organization President*. It shall be the duty of the president of the non-resident student organization to preside over all meetings of the non-resident students; to serve as a member of Student Life Committee; to serve as a member of the Student Activities Board; and to perform other duties that may fall upon her as president of the non-resident students.

E. *Secretaries*. It shall be the duty of the SGA secretary to perform all secretarial duties for the SGA Executive Committee. It shall be the duty of the Honor Council Secretary to perform all secretarial duties for Honor Council. It shall be the duty of the Residence Hall Board secretary to perform all secretarial duties for the Residence Hall Board. It shall be the duty of the Student Life Committee Secretary to perform all secretarial duties for the Student Life Committee.

F. *Treasurer*. It shall be the duty of the treasurer of the association to keep a strict and permanent account of all receipts of the association; to submit the records to the Director of Student Activities for annual audit; to serve as a member of the Executive Committee; and to perform other duties as necessary.

G. *Elections Board Chair*. It shall be the duty of the Elections Board chair to serve as chair of the Elections Board and to perform other duties as necessary.

H. *Student Handbook Editor*. It shall be the duty of the *Student Handbook* editor to serve as editor of the *Student Handbook*; to serve as a member of the Senate; and to perform other duties as necessary.

I. *Student Life Committee Chair*. It shall be the duty of the Student Life Committee chair to serve as chair of the Student Life Committee and to perform other duties as necessary.

J. *Residence Hall Board Chair*. It shall be the duty of the Residence Hall Board Chair to serve as chair of the Residence Hall Board; to serve as a member of the Student Activities Board; and to perform other duties as necessary.

ARTICLE VI — STUDENT REPRESENTATIVES TO COLLEGE COMMITTEES

Section 1. *Selections*

Students shall be recommended to the Academic Dean to be appointed to the following College Committees: Admissions, Convocation, Curriculum, Honors, Instruction, International Studies, Library, Teacher Education, and Food Service. Recommendations shall be made by application/interview process conducted by the Selection Committee.

Section 2. *Duties*

It shall be the duty of all student representatives to attend all meetings of their respective committees and prepare a report for the Student Government Association president within one week of the meeting. She shall report in person to the

Student Government Association Executive Committee at least once per semester, or as often as designated by the Student Government Association president

ARTICLE VII — ORGANIZATION

There shall be a Student Government Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, a Non-Resident Student Organization, a Residence Hall Board, and a Student Activities Board.

ARTICLE VIII — STUDENT GOVERNMENT EXECUTIVE COMMITTEE

Section 1. *Function.*

A. It shall be the function of the Student Government Executive Committee to serve as the executive branch of the association. It shall put into effect such changes in the constitution and the regulations of the association as have been approved by the Senate, the Student Life Committee, the vice president for student development, and the president of the College.

B. It shall act as the coordinating body by keeping itself informed of legislative proposals and judicial decisions. It shall discuss overall policy, including problems arising within the association, propose legislation, and make other recommendations and suggestions for appropriate action to the proper board.

C. When the circumstances warrant, the Executive Committee shall summon before the Honor Council any member of the association.

D. When the circumstances warrant, a member of the Student Government Executive Committee may institute a residence hall search.

E. It shall be the function of the Student Government Executive Committee to educate the student body concerning form, function, and regulations of the Student Government Association.

Section 2. *Membership.*

The Student Government Executive Committee shall consist of the president of the association; the executive vice president; the treasurer of the association; the secretary of the Executive Committee; and the chair of Honor Council.

Section 3. *Meetings.*

The Student Government Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with the Student Life Committee and Senate as a place where the Executive Committee could go to obtain more student input if the need arose.

Section 4. *Quorum.*

Two-thirds of the members of the Student Government Executive Committee shall constitute a quorum.

Section 5. *Advisor.*

The Director of Student Activities shall serve as advisor.

ARTICLE IX — SENATE

Section 1. *Function*

A. It shall be the function of the Senate to

1. Receive recommendations concerning changes in the constitution and regulations of the association.
2. Review organizational constitutions.

Club constitution changes will undergo two readings by the Senate. These readings must take place within two consecutive meetings of the Senate. Passage of the constitution requires a quorum vote.

Changes in legislation/regulations and in organizational constitutions may be proposed to the Senate by

- a. a Senator
- b. a student, or
- c. the Student Government Executive Committee

After passage by both the Senate and the Student Life Committee, legislation/regulation changes and organizations' constitutional changes will be referred to the appropriate college vice president for approval.

B. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.

C. If a proposal is refused consideration by the Senate, a proposal may be called before the student body by referendum (where a minimum of 25% constitutes a quorum, and a two-thirds majority can override a veto.)

Section 2. *Membership.*

A. *Voting Members:* three senators elected from each class by the class, and two non-resident senators.

B. *Non-voting Members:* the Executive Vice President of the Student Government Association (who shall act as chair); secretary; the *Student Handbook* editor; one faculty member elected by the faculty for a two year term; and the Director of Student Activities or her designee, who shall serve as advisor.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Senate to serve as a non-voting member; to preside over all meetings of the Senate; to call any meetings she may deem necessary; and to appoint committees as needed. She shall serve as a member of the SGA Executive Committee.

B. *The Secretary of the Senate.* It shall be the duty of the secretary of the Senate to record the proceedings of the meetings of the Senate; to serve as a non-voting member; and to submit to the Student Life Committee all recommendations of the Senate concerning changes in the constitution and in regulations of the association.

Section 4. *Duties of the Members.*

It shall be the duty of each member of the Senate to serve as a liaison between her constituents and the Senate by attending her constituents' meetings. It shall also be the duty of each member to serve on subcommittees as appointed by the chair.

Section 5. *Attendance.*

Each Senate member will be allowed one unexcused and two excused absences per semester. In the event of two unexcused or three excused absences, she will

automatically be relieved of her position on the Senate by a letter from the Senate chair. This attendance policy shall apply only to regularly scheduled meetings.

Section 6. *Meetings.*

The Senate shall meet on the first and third Tuesday of each month at a set time and place. The Senate shall hold special meetings when called by the chair.

Section 7. *Quorum.*

Two-thirds of the voting members of the Senate shall constitute a quorum.

ARTICLE X — HONOR COUNCIL

Section 1. *Function.*

A. It shall be the function of the Honor Council to operate under the premise that the accused is innocent until proven guilty through clear and convincing evidence.

B. It shall be the function of the Honor Council to render a verdict and to impose penalties which may withdraw privileges from any member of the association who has violated the Honor Code. The penalties of suspension and expulsion shall be subject to the approval of the vice president for student development.

C. It shall be the function of the Honor Council to request that any member of the Student Government Association, appear before the board at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council, upon unanimous vote of the Quorum Bench, to require the holder of any campus office who has not fulfilled the responsibility of that office to withdraw herself from that office.

Section 2. *Membership of Honor Council.*

A. *Voting members:* two representatives elected from the freshman, sophomore, junior and senior class; two representatives selected from the non-resident student body; four faculty members appointed for a two-year term by the academic dean; and the Honor Council chair who shall cast the deciding vote in the event of a tie vote.

B. *Non-voting members:* defense counselor; solicitor general; executive secretary; secretary; president of SGA (who may cast the deciding vote in the case of a tie vote and the chair has abstained); and the dean of students and/or her designee who shall serve as advisor(s).

C. The minimum number of board members present at any hearing shall be nine and shall constitute a Quorum Bench. These shall include the chair, the executive secretary, the SGA President and the advisor(s) as non-voting members, and five voting members comprised of one faculty representative and four student representatives, all to be scheduled for rotating duty by the chair.

Section 3. *Duties of the Officers.*

A. *Chair.* It shall be the duty of the chair of the Honor Council to preside over all meetings, to serve as a non-voting member, and to call necessary meetings of the board. She shall serve as a member of SGA Executive Committee and the Review Board.

B. *The Vice Chair.* The Honor Council shall select a vice chair, giving special consideration to members with seniority, to assist the chair and to preside over the meetings in the absence of the chair. The vice chair shall fill a vacancy which occurs in the position of chair.

C. *Executive Secretary of the Honor Council.* It shall be the duty of the Honor Council executive secretary to record the proceedings and decisions of all meetings of the Council. The executive secretary shall also submit written decisions of the Council to the Dean of Students and her designee, the Vice President for Student Development, Solicitor General, Defense Counselor, and Chair.

D. *Secretary of the Honor Council.* It shall be the duty of the Honor Council secretary to inform Council members of upcoming cases; to check the freshman after-hours sign-in sheets and to provide written notification of call-downs for curfew violations to the violator and her resident assistant. The secretary does not attend Honor Council hearing except in the absence of the Executive Secretary.

E. *Solicitor General.* It shall be the duty of the Solicitor General to receive complaints of all alleged violations, to investigate all complaints to determine whether there is sufficient evidence to prosecute, to formulate charges after consultation with the Dean of Students (if need be), to prosecute charges, and to inform the accused of her rights upon the reception of the complaint. The Solicitor General may appoint and entrust an assistant to carry out minor procedures.

F. *Defense Counselor.* It shall be the duty of the Defense Counselor to obtain and handle facts of the accused's case after notification by the Solicitor General that a summons has been served, to make available to the Solicitor General the facts, evidence, testimony, and names of witnesses in order to create an accurate and balanced presentation, and to assist the accused in the trial and in meetings with the Solicitor General as she collects testimony.

Section 4. *Appointment Committee.*

It shall be the function of the Appointment Committee to select through application process the Solicitor General, Defense Counselor and secretaries. The Committee shall be comprised of the current Honor Council Chair, newly-elected Honor Council Chair, current Review Board Chair, current SGA President, and the Dean of Students. Appointments shall be made during the week following the campus-wide elections. When selecting secretaries the Appointment Committee shall also include the current secretaries.

Section 5. *Meetings.*

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate evidence, render a verdict and impose a penalty if merited. The Honor Council shall not meet during exam weeks except to hear a case involving a graduating senior.

Section 6. *Review Board.*

A. *Appeals from Honor Council.* From any determination of a violation and imposition of a penalty by the Honor Council, with the exception of cases involving automatic campus, the student charged may appeal to the Review Board.

B. *Membership and Organization.* The Review Board consists of five (5) students elected annually by the student body, and three (3) faculty appointed for overlapping three-year terms, all to be scheduled for rotating duty by the chair. The

chair of Honor Council or her designee shall serve as a non-voting member; the Dean of Students and/or her designee shall serve as a non-voting member, and as advisor. A chair and secretary shall be selected from among the student members through interview process by an Interviewing Committee comprised of the Honor Council Chair, Solicitor General, Defense Counselor, SGA President and the Dean of Students. Any vacancies in the Board shall be filled through Interview Committee appointment.

C. The actual number of Review Board members present at any appeals hearing may be nine (9). The Chair of Honor Council and the Dean of Students or her designee shall act as non-voting members.

D. *Quorum.*

Three (3) student members and one (1) faculty member shall constitute a quorum for an appeals hearing.

ARTICLE XI — STUDENT LIFE COMMITTEE

Section 1. *Function.*

As a representative body, it shall be the primary function of the Student Life Committee to direct attention and study to the concerns and the welfare of the students. The Student Life Committee should give consideration to the social, physical, intellectual, and spiritual needs of the students. This committee shall serve as a responsible body dedicated to all aspects of student life.

The subcommittee of the Student Life Committee shall function on matters of a routine nature (decided by the Student Life Committee as a whole). Any one member of the subcommittee has right of appeal to the Student Life Committee.

Section 2. *Membership.*

A. *Voting members:* the secretary; the SGA President; the presidents of the freshman, sophomore, junior and senior classes; the MCA President RHB Chair; Senate Vice Chair; the MRA President; the MEA President; the Non-Resident Student Organization President; a representative of the Association for Black Awareness; a representative of WINGS; a representative of MIA: two Members-At-Large (student representatives holding no elected office, to be appointed by the SGA president); two faculty members who shall serve two year terms; the Director of Student Activities; and the Dean of Students.

B. *Non-voting members:* the chair of the SLC and the Vice President for Student Development who shall also serve as advisor. Residence Directors shall attend as resource persons and have one collective vote.

C. Any student board concerned with specific proposals may send a representative from the board to discuss the proposal with the Student Life Committee.

D. The subcommittee of Student Life shall be composed of the chair of the SLC, one faculty member (one-year term), the SGA President, one member selected from the class presidents, and the Vice President for Student Development. All members of the subcommittee except the Vice President for Student Development will have voting status.

Section 3. *Authority and Structure.*

A. Legislation comes to the SLC following passage by the Senate. While being considered, all legislation will undergo two readings by the Student Life Committee. These readings must take place within two consecutive meetings of the Student Life Committee.

B. The SLC makes recommendations to the Vice President for Student Development in matters concerning all areas of student life; and advises the Dean of Students, Vice President for Student Development, and President of the College on student affairs and concerns.

C. The chair of the SLC shall present approved legislation and/or recommendations of the SLC to the Vice President for Student Development for action.

D. Legislation passed by the committee shall require a two-thirds vote of all voting members.

E. Recommendations made by the committee shall require a majority vote of all voting members.

Section 4. *Meetings.*

The committee shall hold regular meetings at the time and place selected by the committee. The committee shall hold special meetings when called by the chair.

Section 5. *Officers.*

A. *Chair.* It shall be the duty of the chair of the Student Life Committee to preside over all meetings of the Student Life Committee and subcommittee; to call any meetings she may deem necessary, and to appoint special subcommittees. She shall serve in an advisory capacity to the incoming chair. She shall report the activities of the committee to the President of the SGA at regularly scheduled bi-monthly meetings.

B. *Secretary.* The secretary shall be appointed and serve a one-year term.

Section 6. *Quorum.*

Two-thirds of the members of the Student Life Committee shall constitute a quorum.

ARTICLE XII — RESIDENCE HALL BOARD

Section 1. *Function.*

It shall be the function of the Residence Hall Board to provide the opportunity for the administrative officials of the residence halls to discuss problems, policies, and procedures; to provide unity within the residence hall structure, such as planning activities and programs for the enrichment of residence life; and to uphold Meredith's honor system.

Section 2. *Membership.*

A. *Voting members:* The seven residence hall presidents and the resident assistants.

B. *Non-voting members:* The RHB Chair (except in the case of a tie vote); the RHB Secretary; the RHB Treasurer; and the Dean of Students or her designee who shall also serve as advisor. Residence Directors attend as resource persons.

Section 3. *Members and their Duties.*

A. *Chair.* It shall be the duty of the Chair of the Board to preside over all meetings of the executive council and the full Board; to serve as a non-voting member except in the case of a tie vote; to call any meetings she may deem necessary; and to appoint committees as needed. The chair shall be directly responsible for gathering the information and announcements to be dispensed at any meeting

from the office of the dean of students. She shall serve as a member of the Student Activities Board. She shall report to the SGA President at regularly scheduled bi-monthly meetings. She shall serve as a voting member of Student Life Committee.

B. *Vice Chair.* The RHB shall elect from its senior executive council members a vice chair to assist the chair and to preside over meetings in the absence of the chair. A vacancy which occurs in the office of chair shall be filled by the vice chair.

C. *Secretary.* It shall be the duty of the secretary to record proceedings and decisions of the executive council and of RHB meetings; to serve as a non-voting member; to send copies of the minutes to the president of SGA, the Dean of Students, and other specified individuals; and to perform other duties as necessary.

D. *Treasurer.* It shall be the duty of the treasurer to manage the budget of the RHB; to serve as a non-voting member; to submit the financial report to the Director of Student Activities; to work closely with the treasurer of SGA; and to perform other duties as necessary.

E. *Residence Hall Presidents.* It shall be the duty of the residence hall president to program, with the input of the resident assistants, activities for her residence hall; to work closely with the resident assistants to ensure residence hall unity; to formulate and work with a residence hall council; to coordinate fire drills, and to work closely with the Residence Director to enhance residence hall management and to promote a quality residence hall atmosphere and ambiance.

F. *Resident Assistants.* It shall be the duty of the resident assistant to serve as the liaison between her respective group and the RHB and to assist with residence hall programming.

Section 4. *Residence Hall Board Executive Committee.*

The Residence Hall Board Executive Committee shall consist of the RHB Chair, RHB Secretary, RHB Treasurer, and the seven Residence Hall Presidents. The Dean of Students or her designee shall serve as non-voting advisor.

Section 5. *Meetings.*

The Residence Hall Board shall meet monthly to consider the business of the Board. The Executive Committee shall meet bi-weekly to plan and coordinate campus programming and monthly fire drills.

Section 6. *Quorum.*

Two-thirds of the members of the RHB shall constitute a quorum.

ARTICLE XIII — NON-RESIDENT STUDENT ORGANIZATION

Section 1. *Function.*

It shall be the function of the Non-Resident Student Organization to provide the opportunity for Meredith's non-resident student population to meet on a regular basis to discuss issues and policies concerning non-resident students; to provide a support group for non-resident students; and to promote the involvement of non-resident students in campus activities. The Director of Student Activities or her designee shall act as advisor.

Section 2. *Officers and Their Duties.*

A. *President.* It shall be the duty of the president of the non-resident student organization to preside over meetings of the non-resident students; to represent the non-resident students on the Student Activities Board; to serve as a member of Student Life Committee and to perform the duties that may fall upon her as president of the non-resident student organization. She shall report to the SGA President at regularly scheduled bi-monthly meetings.

B. *Vice President.* It shall be the duty of the vice president of the non-resident students to preside over meetings of the non-resident students in the absence of the president of the organization, to assist the president in all non-resident student affairs. A vacancy in the office of non-resident student president shall be filled by the vice president.

C. *Secretary-Treasurer.* It shall be the duty of the secretary-treasurer of the non-resident students to record the proceedings of all meetings of the non-resident students, to be responsible for all necessary correspondence, to keep an accurate record of all receipts and financial records for annual audit by the Director of Student Activities.

D. In the week following the second slate election a non-resident student organization meeting shall be held for the election of the following officers:

1. *Senate Representatives.* It shall be the duty of these two representatives to attend Senate meetings of the SGA.
2. *Elections Board Representative.* It shall be the duty of this representative to attend the meetings of the Elections Board and to make regular reports to the non-resident organization concerning the activities of this board.

Section 3. *Meetings.*

There shall be a meeting of the non-resident students whenever deemed necessary by the president of the non-resident student organization. A meeting must be called by her upon the written request of 10 percent of the non-resident students or at the request of the student government board.

ARTICLE XIV — STUDENT ACTIVITIES BOARD

Section 1. *Function.*

It shall be the function of the Student Activities Board to coordinate programming of the four associations. The board shall discuss problems, policies, and procedures related to campus student activities.

Section 2. *Membership.*

A. *Voting members:* the MRA President, the MEA President, the MCA President, the RHB Chair, the Non-Resident Student Organization President, and the four class presidents. A chair shall be selected from the voting members to preside over the SAB meetings and to report the activities of the board to the president of SGA.

B. *Non-voting members:* the secretary, and the Director of Student Activities who shall serve as advisor to the SAB.

Section 3. *Meetings.*

The Student Activities Board shall meet to discuss problems concerning student activities as the need arises.

BYLAWS

ARTICLE I — ELECTIONS SYSTEM

Section 1. *Elections Board.*

A. *Membership.* There shall be an Elections Board composed of a chair elected by the student body, two representatives selected by each class, and two non-resident representatives. A secretary shall be selected by a committee composed of the current Elections Board chair, the newly-elected Elections Board chair, and the current secretary. The Director of Student Activities or her designee shall serve as advisor.

B. *Duties.*

1. It shall be the duty of the Elections Board to supervise the process of campus-wide elections.
2. It shall be the duty of the Elections Board to supervise all class elections.
3. It shall be the duty of the Elections Board to check the eligibility (academic and social), classification, and point status of all students who file for office.
4. It shall be the duty of the Elections Board Chair to report the activities of the Board to the president of the SGA.

Section 2. *Methods of Filing.*

A. Students shall file for candidacy with the Elections Board on or prior to the date specified by the Elections Board. Campaign posters are allowed provided they meet the regulations set by the Elections Board.

1. Each candidate may have two posters, not to exceed 11 x 14 inches, on each hall, (making a maximum total of eight per residence hall) in addition to those on students' doors.
2. No posters or table fliers are allowed in the dining hall or on doors entering the dining hall. Also, no posters are allowed in class buildings, Johnson Hall, or on any glass door entering Cate Center or the Library. Table tents are allowed in Le Greenhouse and dining hall.
3. Flier distribution at each door in the residence hall and door campaigning are allowed.
4. Specialty campaigning must be cleared with the Elections Board Chair.

B. Candidates will file for various offices according to the following:

1. Campus-wide Election
 - Student Government Association President*
 - Executive Vice President of SGA*
 - Chair of Honor Council*
 - Treasurer of SGA*
 - Secretary of SGA
 - Chair of Elections Board*
 - Chair of Non-Resident Student Board*(**)
 - Chair of Residence Hall Board*#
 - Chair of Student Life Committee*
 - Meredith Christian Association President*
 - Meredith Christian Association Vice President*
 - Meredith Entertainment Association President*

Meredith Entertainment Association Vice President*
 Meredith Recreation Association President*
 Meredith Recreation Association Vice President*
 Residence Hall Presidents (7)
 Vice Chair of Non-Resident Student Board*(**)
 Review Board Members (5)
 Chief College Marshal†
 Chief Student Advisor

2. Class Elections

Class President*
 Class Vice President*
 Class Secretary*
 Class Treasurer*
 Class Historian*
 Class Cornhuskin' (Co)-Chair(s)
 Class Stunt (Co)-Chair(s)
 Honor Council Representatives (2 per class)
 Elections Board Representatives (2 per class)
 Class Marshals (2 per class)
 Class Senators (3 per class)

* Students who file for these offices are required to present a speech to the student body prior to the voting of the particular election which pertains to that office.

(**) Resident students may not file for these offices.

Non-Resident students may not file for these offices.

† The College Marshal must have served as a marshal at Meredith at least one year prior to this selection.

Co-Chair positions shall be limited to Cornhuskin' and Stunt.

C. Students ineligible for filing.

A student who is on reprimand or probation with reduction of social privileges, or a rising junior or senior who does not have at least a 2.25 GPA, or a rising sophomore who does not have at least a 2.0 GPA, may not hold any of the positions previously specified in Section 2, Part B. Students who will not be attending classes at Meredith during both semesters of the term of office are also ineligible to file. Should circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the Student Government Executive Committee as soon as she is aware of this situation. Any student who files for a residence hall office must have lived in the residence hall for at least one full semester immediately preceding the elections. Likewise, any student who files for a non-resident office must have been a non-resident student at least one full semester immediately preceding the election.

D. Classification of Offices.

Candidates will file for various offices according to the class status as outlined below:

1. The following are to be elected from the incoming Senior Class:

President of Student Government Association
 President of Meredith Christian Association
 President of Meredith Entertainment Association
 President of Meredith Recreation Association

- Chief College Marshal
- Chief Student Advisor
- Presidents of the Senior Residence Halls
- 2. The following are to be elected from the incoming Junior Class:
 - Executive Vice President of Student Government Association
 - Treasurer of Student Government Association
 - Presidents of Junior Residence Halls
- 3. The following are to be elected from the incoming Senior or Junior Class:
 - Chair of Honor Council
 - Chair of Residence Hall Board
 - Chair of Elections Board
 - Chair of Student Life Committee
 - Vice President of Meredith Christian Association
 - Vice President of Meredith Entertainment Association
 - Vice President of Meredith Recreation Association
- 4. The following are to be elected from the incoming Sophomore Class:
 - Secretary of SGA Executive Committee
 - Presidents of Sophomore Residence Halls
- E. Policy for Major Offices: No student shall hold more than one major campus office during a school term. Those offices classified as major offices are listed below:
 - Student Government Association President
 - Executive Vice President of SGA
 - Chair of Honor Council
 - Chair of Residence Hall Board
 - Chair of Student Life Committee
 - Secretary of SGA Executive Committee
 - Residence Hall Presidents
 - Chief Student Advisor
 - Treasurer of Student Government Association
 - Chair of Non-Resident Student Board
 - Vice Chair of Non-Resident Student Board
 - President of Meredith Entertainment Association
 - Vice President of Meredith Entertainment Association
 - President of Meredith Christian Association
 - Vice President of Meredith Christian Association
 - President of Meredith Recreation Association
 - Vice President of Meredith Recreation Association
 - Class Presidents
 - Class Vice Presidents
 - Class Senators

Section 3. *Elections Procedure.*

- A. Validation of Elections.
 - For any election to be valid, the Elections Board must supervise the election.
- B. Validation of Ballots.
 - Valid ballots must include every candidate's name and a line for write-in candidates for each office listed.
- C. Eligibility to Vote.
 - All students enrolled at Meredith at the time elections and run-offs are held are eligible to vote.

D. Election.

1. Majority vote is 51% of the total number of ballots returned and constitutes election in all cases except the following:
 - a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.
 - b. When the number of candidates with a majority (51%) exceeds the number of positions for a particular office, candidates with 51% shall be voted on in a run-off election. This procedure is possible only for offices with more than one position (example: senators).
2. Run-off
 - a. Eligibility for Run-off
 1. In the case a run-off is needed for offices with one position, the following vote-tallying procedure shall be used. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined total equals 51% or more of votes cast, (Example: A has 55 votes; B has 60 votes; C has 61 votes; and D has 59 votes). If the majority of the ballots returned is 125 (51% of 245 returned votes), 61 votes and 60 votes would first be added. This does not reach the majority, therefore, 59 votes would be added to the previous total, now equaling 180 votes which goes over the majority, (therefore, candidates B, C, and D would be in the run-off).
 2. In the case of a tie vote for the last candidate to complete the 51%, all tied candidates will be included in the run-off election.
 3. If 51% is not attained by any candidate, in offices with more than one position, all candidates will be in the run-off.
 4. If 51% is attained by one candidate, in offices with more than one position available, then all remaining candidates will be in the run-off.
 - b. Election Run-off Decision. The election run-off will be by plurality, which is a margin of one or more votes.
 - c. In the event of a tie in the election run-off, the tie will be referred to the Advisory Council for a decision by secret ballot. The Elections Advisory Council decision is final.
 - d. Candidates total votes will not be disclosed unless by written request by the candidate who may only receive her total.
 - e. By written request to the Chair of the Elections Board, a candidate may request within 24 hours of the posting time of the results a recount of the votes for the office for which she filed. At that time, the Chair will contact the members of the Elections Board, the Advisor, and the involved candidates. (If it occurs during class elections, the Chair will only contact those members of the Board that represent that particular class.) The members of the Election Board, in the presence of the Elections Board Chair and the Elections Board Advisor will then recount the votes of that particular office. The Elections Board Chair will contact the candidates in question to inform them of the recount results. The results of the recount shall be considered final and shall be posted.

E. Appointments. Unfilled offices shall be filled through an open application and interview process within each organization. Class status may be disregarded for appointments, except in class offices. Appointed rising sophomores must

have a 2.0 GPA and rising juniors and seniors must have a 2.25 GPA, while all must fulfill other election requirements. If no one applies for unfilled positions, the senior officer of the organization, in consultation with the advisor, has the power of appointment. The Elections Board must be notified one week after class elections regarding said appointments. If the offices of Chief Student Advisor or Chief College Marshal are unfilled, the SGA Executive Committee shall appoint these.

Section 4. *Election Contestation.*

A. *Election Advisory Council.*

1. *Membership.* The Election Advisory Council will be composed of the Elections Board Chair (non-voting mediator), the Elections Board Advisor (non-voting), and the SGA Executive Committee.
2. *Duties.*
 - a. It shall be the duty of the Election Advisory Council to investigate and rule on any election contestation.
 - b. It shall be the duty of the Election Advisory Council to make sure correct contesting procedures are followed.
 - c. It is the duty of the Election Advisory Council to see that contesting procedures are handled expediently but not at the expense of a fair and just decision.
 - d. It is the duty of the Election Advisory Council to notify the Elections Board, the involved candidates and the contestors of the decisions reached.
 - e. It shall be the duty of the Election Advisory Council to cast the deciding vote by secret ballot in the event of a tie in a run-off election.
3. *Powers.*
 - a. The Election Advisory Council shall have the power to uphold or overrule the Elections Board's decision in the event of contestation.
 - b. The Election Advisory Council shall have the power to uphold the contestation and proposed solution of the contestors and instruct the Elections Board to act accordingly.
 - c. The Election Advisory Council shall have the power to uphold the contestation but propose a reasonable compromise to be executed by the Elections Board.
 - d. The decision made by the Election Advisory Council is final.

B. *Eligibility.* Any voter(s) or candidate(s) may contest an election.

C. *Procedure.*

1. A written notice of contest must be given to the Elections Board Chair within 24 hours of the official posting time.
2. The notice of contestation must include:
 - a. Exactly what about the election is being contested.
 - b. The reasons of the contestation.
 - c. The name(s) of the contestor(s). The first name listed will be recognized as the chief contestor.
 - d. The contestor's proposed solution to the action or ruling being contested.
3. The Elections Board Chair must expediently contact the following:
 - a. All the Elections Board members.
 - b. All the involved candidates.
 - c. The SGA Executive Committee.
 - d. The Director of Student Activities or her designee.

4. The Elections Board Chair must call a meeting of the Elections Advisory Council within 48 hours of the notification of contestation.
 - a. No involved contestor or candidate may participate in this meeting without invitation from the council.
 - b. No contestor or involved candidate may under any circumstances be involved in the voting of the meeting.
5. The chief contestor and involved candidates must expediently be sent a written notification of the decision reached by the Election Advisory Council.

Section 5. *Vacancies.*

- A. A vacancy in the office of president or chair of any branch of SGA shall be appointed by the SGA Executive Committee, except for the associations which have an elected vice president, who shall fill the presidency.
- B. A vacancy in the position of resident hall president which occurs during the summer shall be filled by appointment by the president of SGA and the chair of the Residence Hall Board after consultation with the Dean of Students.

Section 6. *Assumption of Duties.*

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council which shall train during April and May, and assume duties in August.

Section 7. *Removal from Office.*

1. An elected or appointed rising sophomore must maintain at least a 2.0 cumulative GPA during her term, or her term in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 cumulative GPA during her term, or her term in office will be terminated. The class of 1989 is exempt from this policy.
2. Upon request from the president/chair or advisor of an organization, it will be the function of the Honor Council upon unanimous vote of its Quorum Bench, to require the holder of any campus office who has not performed her duties as outlined in her job description to withdraw from that elected campus office.

ARTICLE II — MEETING, ORDER FOR BUSINESS, AND QUORUM

Section 1. *Meetings of the Association.*

- A. *Scheduled Meetings.* The ten o'clock hour on the first, third, and fifth Fridays shall be reserved for the purpose of student forums or special meetings to be presided over by the President of the Association in conjunction with the Senate Chair.
- B. *Called Meetings.* The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of 10 percent of the members. This request must state the object of the meeting. In the event that the Senate deems a required Student Government Association meeting necessary, it may require such a meeting.
- C. *Course in Freshman and Transfer Training.* There shall be a special course of training in student government for the freshman and transfer students at the beginning of their first semester. Attendance at these meetings shall be

required. One call down will be given for failure to attend. An examination shall be given at the end of the course. Anyone failing to take the test or failing the test the first time will be given a second chance to pass it. Failure to take it or failure to pass it a second time will result in two call downs. One additional call down will be given each week the girl does not take the test or fails it.

Section 2. *Order for Business.*

All business meetings of the Association and its governing bodies shall be conducted according to *Robert's Rules of Order* as revised in the bylaws.

Section 3. *Quorum.*

One-tenth of the members of the Association shall constitute a quorum for the transaction of ordinary business if a quorum is not present and if the one-tenth rule is invoked by the student government president and approved by a majority of those present.

ARTICLE III — PROCEDURES

Section 1. *Legislation/Regulation Procedure.*

A. *Origin of Legislation/Regulation Proposals.* Legislation/Regulation proposals shall originate in either the Senate or the Student Life Committee. Proposals may be submitted:

1. To the Senate by:
 - a. a Senator
 - b. a student or
 - c. the SGA Executive Committee
2. To the Student Life Committee by:
 - a. a member of the Student Life Committee
 - b. a subcommittee of the Student Life Committee or
 - c. any member of the Meredith community

B. *Consideration of Legislation/Regulation Proposals.*

1. Consideration by the Senate and Student Life Committee. All proposals will be submitted to one body for approval and will then be sent to the second body for approval. When both the Senate and the Student Life Committee have approved the legislation/regulation by a 2/3 vote, the legislation/regulation will be sent to the appropriate college vice president for approval.
 - a. 1. If not voted upon in the body where it originates within three academic weeks, the proposal dies.
 2. If not voted on in the second body within three academic weeks after being submitted to the body, the proposal is automatically approved.
 - b. 1. If vetoed or amended by the second body, the proposal returns to the originating body.
 2. The proposal may be submitted by the originating body to the second body as many as two times.
 - c. 1. In the event of a second veto by the second body, a conference committee will be appointed by the chairs of the bodies to study the proposal and reach a compromise within an academic week of the committee's formation.
 2. A proposal from the conference committee will be submitted to the originating body to follow the legislation/regulation procedure with the following exceptions:

- a. 1. If vetoed by the originating body, the proposal dies.
 2. If vetoed by the second body the proposal will be sent back to the conference committee for its second and final consideration before being resubmitted to the originating body.
 3. If vetoed a second time by the second body, the proposal dies.
 - b. Neither body may amend the conference committee's proposal.
2. Consideration by the appropriate college vice presidents. All proposals will be submitted to the appropriate college vice president after approval by both the Senate and the Student Life Committee.
 - a. All legislation will be submitted to the Vice President for Student Development.
 1. If legislation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by the Vice President for Student Development, the proposal goes back first to the originating body and upon approval then to the second body. An explanation of the Vice President for Student Development's action must be sent to the Senate, the Student Life Committee, and the SGA President.
 3. If legislation is vetoed, the Vice President for Student Development will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.
 4. If legislation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the Vice President for Student Development to discuss the legislation shall be called by the chair of the originating body the following week.
 - b. All regulation shall be submitted to the appropriate college vice president.
 1. If regulation is approved, it shall be sent to the appropriate channels through which it will take effect.
 2. If amended by a college vice president, the regulation goes back first to the originating body and upon approval to the second body. An explanation of the college vice president's action must be sent to the Senate, the Student Life Committee, and the SGA President.
 3. If regulation is vetoed, the appropriate college vice president will inform the originating body of the rationale for the veto. With this information the originating body can improve future deliberations.
 4. If regulation is not acted upon within a two week period, a special conference of the Senate Chair, the Student Life Committee Chair, the SGA President, and the college vice president to discuss the regulation shall be called by the chair of the originating body the following week.

Section 2. *Judicial Procedure.*

A. *Preliminary Procedure.* This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges

- a. When an accusation is made to the Solicitor General by a member of the College community (any student, faculty member, administrator, staff member, or person directly serving the College) a thorough investigation of the charges shall be undertaken by the Solicitor General.

- b. Formal charges following investigation shall be served on the accused by the summons signed by the Solicitor General.
- c. The summons shall be delivered to the accused by the Solicitor General in person, in private, and in writing at least seven days prior to the time set for trial.
- d. The summons shall specify the charge, the time and place of trial.
- e. The Solicitor General shall notify the secretary who shall then notify the chair, Defense Counselor, and the Dean of Students of the initiation of formal charges.
- f. Prior to any discussion of the alleged offense between the accused and the Solicitor General, or any college official investigating the matter, the accused shall be informed of her rights. Failure to inform the accused of her rights shall cause all incriminating statements made by her prior to such time to be inadmissible in any proceeding on the alleged offenses.
- g. The Solicitor General shall present the accused with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:
 - 1. The right to written notification of hearing, time, place, and charge before the hearing.
 - 2. The right to be presumed innocent until proven guilty through clear and convincing evidence.
 - 3. The right to refuse to respond to questions that would tend to be self-incriminating.
 - 4. The right to a fair, impartial, confidential trial.
 - 5. The right to a speedy trial.
 - 6. The right to the services of the Defense Counselor, if she so chooses, or a council of her own choosing from among the students presently enrolled at the College who have no formal legal training.
 - 7. The right to present material and character witnesses from members of the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.
 - 8. The right to separate trial upon request.
 - 9. The right to know the evidence and to face witnesses testifying against her.
 - 10. The right to question any material witnesses or to challenge and rebut any evidence.
 - 11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This does not disallow being tried for lying if the accused lies in order to support a plea.)
 - 12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the trial, for the benefit of the accused in an appeal to the Review Board.
 - 13. The right to immediate oral notification of the Honor Council's decision regarding verdict and penalty. If the accused is not waiting, the chair will write or call the accused in person at the first opportunity. The accused will receive a written notification of verdict and penalty from the secretary.
 - 14. The right to be free from re-trial under this procedure for the same offense, after acquittal under this procedure.
 - 15. The right to submit an appeal within 48 hours of the Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the accused's own free will and in writing.
- h. In response to the accused's right to the service of the Defense Counselor:
 1. If the accused *waives* her right to the service of the Defense Counselor, the Solicitor General and the accused shall have the preliminary conference at which time the Solicitor General shall obtain the facts of the case and a plea from the accused. (This is the end of preliminary procedure if the accused waives this right.)
 2. If the accused *exercises* her right to the service of the Defense Counselor, the Defense Counselor and the accused have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.
 3. Service of a Defense Counselor is not available during the summer.
2. Preliminary Conference
 - a. In order to enable the accused to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the trial. However, upon request for waiver by the accused, trial may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the accused with the Solicitor General.
 - b. The Defense Counselor and the accused shall meet with the Solicitor General for the preliminary conference within twenty-four hours following the serving of the summons, at which time the plea and facts shall be presented to the Solicitor General. The Solicitor General shall explain the charge and the nature of the evidence against the accused.
 - c. The plea presented to the Solicitor General during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.
 - d. Upon revelation of the facts of the case, any material or character witnesses shall be served with a written summons by the Solicitor General and the Defense Counselor to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No witness may appear in a hearing who has not been officially summoned by the Defense Counselor or the Solicitor General.

B. *Jurisdiction.*

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis shall determine the verdict, and render appropriate penalties by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by the voting members of Honor Council, the Chair of Honor Council shall cast the deciding vote. In case the Chair should abstain, the SGA President will cast the deciding vote. The accused is notified of the verdict and penalty in writing as quickly as possible by the secretary of Honor Council. The secretary of the Honor Council also notifies the accuser (in an academic case, the professor involved) and the Dean of Students of the verdict and penalty. In the event of suspension or expulsion, if after a 48-hour period following her notification the student

has not appealed, the decision will be submitted to the Vice President for Student Development for final approval.

2. The student may appeal any Honor Council decision except cases involving an automatic campus or cases resulting in an Honor Council penalty of five call-downs or less. The route of appeal begins with the Review Board, whose action is final except in cases of remand or cases involving suspension or expulsion. Only cases involving suspension or expulsion may be appealed beyond the Review Board to the Vice President for Student Development.
3. A tape will be made of the hearing (not including the deliberation), and the accused will be allowed a copy at her own expense. This tape is for the benefit of the accused in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council verdict and penalty, the tape will no longer be made available to the student.

Section 3. *Review Board.*

A. *Method of Appeals to Review Board.*

A student may appeal to the Review Board by giving written notice of her appeal to the Dean of Students within 48 hours of the Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state the reason for the appeal.

The Review Board hearing shall occur on the Friday following the receipt of the notice of appeal unless pre-empted by another student appeal, in which case the hearing would be held during the following week.

B. *Record of Appeals.*

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the summons, the digest of proceedings, and the tape recording of the proceedings. The Honor Council Secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. *Consideration of Appeal; Scope of Review.*

1. *Consideration of Appeal.* The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged or the Defense Counselor, and the Solicitor General upon their requests. Such briefs and arguments shall be confined to matters considered by the Review Board to be within the scope of its review as defined in the following paragraph. Appellant shall have a maximum of five minutes to present her appeal.
2. *Scope of Review.* Review of hearing is confined to the questions: (1) whether there is clear and convincing evidence in the record to support the verdict and/or penalty; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome. Review of the penalty imposed is confined to the question of its essential appropriateness in total context.

D. *Determination of Appeal; Notice of Action.*

1. *Determination of Appeal.* Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written

briefs. The members sitting on an appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of penalty. Decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. **Notice of Action.** Written Notice of Action taken on an appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's decision.

E. Action Available to Review Board.

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may: (1) affirm both the findings of violation and the penalty imposed; (2) remand for a re-hearing if it determines that substantial error prejudicial to the student charged on the question of violation was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation, but reduce the penalty to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the penalty to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the Vice President for Student Development in the cases provided in paragraph G below.

G. Appeal to Vice President for Student Development.

In cases wherein the Review Board affirms a penalty of suspension or expulsion, the student charged may appeal the penalty to the Vice President for Student Development within 48 hours after receipt of the Review Board's decision. Review is based solely on the record on appeal before the Review Board, plus any written brief filed with the Review Board by the student charged. The Vice President for Student Development may, in conference with the student charged, hear and consider oral argument. Review by the Vice President for Student Development is confined solely to the question of the appropriateness of the penalty in total context. The Vice President for Student Development shall reach her decision and give formal written notice within 10 days after receiving the notice of appeal. She may affirm the imposition of penalty by the Review Board or change it to one deemed by her to be more appropriate. The action of the Vice President for Student Development is final.

Section 4. Student Life Committee Procedure.

- A. The SLC forwards reports and approved legislative proposals to the Vice President for Student Development. After the approved recommendations have been acted upon, the status of the recommendations and the actions taken shall be reported by the Vice President for Student Development.
- B. The Student Life Committee shall invite persons to come and express their concerns about aspects of Meredith student life. This is the fact finding authority of the Student Life Committee.
- C. The committee acts as an advisory agency to the Vice President for Student Development and to the President of the College, and acts as a policy suggesting body when the situation warrants.

- D. The Student Life Committee seeks ways to rid itself of routine matters which should be handled by its subcommittee. The committee is informed by the chairman in advance of all topics on the agenda and suggests routine topics for consideration by its subcommittee.
- E. The subcommittee chairman will report to the Student Life Committee on final actions taken by the subcommittee; these recommendations will be forwarded to the Dean of Students, the Vice President for Student Development, and to the President.

ARTICLE IV — AMENDMENTS

An amendment may be proposed by a Senator, a petition of the student body, the Executive Committee or the Student Life Committee. Ratification of an amendment shall require approval by the Senate, the Student Life Committee, and the Vice President for Student Development.



UNDERGRADUATE ACADEMIC CALENDAR

FALL SEMESTER 1989-90

Arrival of new students	Thur. Aug. 17
Registration	Mon. Aug. 21
Registration of freshmen; Classes begin 5:30 p.m.	Tue. Aug. 22
Opening convocation	Mon. Aug. 28
Last day to add a course	Tue. Aug. 29
Last day to drop a course without paying	Tue. Aug. 29
Labor Day Holiday — No classes held	Mon. Sep. 4
Last day to make grading changes	Wed. Sep. 20
Last day to drop with a "W" grade	Wed. Sep. 20
Midterm: Autumn recess begins at 5:00 p.m.	Fri. Oct. 13
Classes resume at 8:00 a.m.	Wed. Oct. 18
Midterm reports due at Noon	Wed. Oct. 18
Cornhuskin'; no classes after 5:30 p.m.	Thu. Nov. 2
Thanksgiving recess begins at 1:00 p.m.	Wed. Nov. 22
Classes resume at 8:00 a.m.	Mon. Nov. 27
Last day to withdraw from a course	Wed. Nov. 29
Last day of classes	Wed. Dec. 6
Reading day, music juries	Thu. Dec. 7
Final Examinations	Fri. Dec. 8- Sat. Dec. 16

SPRING SEMESTER

Registration; Classes begin 5:30 p.m.	Tue. Jan. 9
Holiday	Mon. Jan 15
Last day to add a course	Tue. Jan. 16
Last day to drop a course without paying	Tue. Jan. 16
Last day to make grading changes	Tue. Feb. 6
Last day to drop with a "W" grade	Tue. Feb. 6
Midterm: Spring recess begins at 5:00 p.m.	Fri. Mar. 2
Midterm reports due at Noon	Wed. Mar. 7
Classes resume at 8:00 a.m.	Mon. Mar. 12
Easter recess begins at 5:30 p.m.	Thu. Apr. 12
Classes resume at 8:00 a.m.	Mon. Apr 16
Last day to withdraw from a course	Fri. Apr 20
Last day of classes	Fri. Apr. 27
Reading Day; music juries	Mon. Apr 30
Final Examinations	Tue. May. 1- Wed. May 9
Commencement	Sun. May 13

SUMMER SCHOOL

First session begins	Tue. May 29
First session ends	Sat. Jun. 16
Second session begins	Mon Jun. 18
Holiday	Wed. Jul. 4
Second session ends	Sat. Jul. 7
Third session begins	Mon. Jul. 9
Third session ends	Fri. Jul. 27

Information Guide

Absences	Professor
Academic Advising	Academic Advisor
Alumnae Affairs	<i>Mrs. Doris Litchfield</i> Alumnae House-8391
Athletics	Physical Education Professors Weatherspoon Gymnasium
Automobile Registration	<i>Chief Dan Shattuck</i> Campus Security-8524
Books, Supplies	Student Supply Store Cate Center-8545
Bills, Fees	Accounting Office-8363
Check Cashing	Student Supply Store Cate Center-8545
College Events Calendar	<i>Dr. Marie Mason</i> Coordinator of Campus Activities-8533
Continuing Education	<i>Dr. Ellen Ironside</i> Office of Continuing Education-8430
Cooperative Education	Office of Career Services and Cooperative Education-8341
Counseling, Career	<i>Gordon Folger</i> Office of Career Services and Cooperative Education-8341
Counseling, Personal	<i>Gina Roberts</i> College Counselor-8427
Campus Ministry	<i>Mr. Sam Carothers</i> Campus Minister-8346
Dropping/Adding Courses	<i>Dr. E. Carson Brisson</i> Registrar-8593
Employment, Student	<i>Mr. John Hiott</i> Director of Scholarships & Financial Assistance-8565
Financial Assistance	<i>Mr. John Hiott</i> Director of Scholarships & Financial Assistance-8565
Grades	<i>Dr. E. Carson Brisson</i> Registrar-8593
Graduation Requirements	<i>Dr. E. Carson Brisson</i> Registrar-8593
Health Services	<i>Ms. Ruth Pearce, RN</i> Director of Health Services-8533
Health Insurance	<i>Mr. Charles Taylor</i> Vice President for Business and Finance-8516
Housekeeping	<i>Mrs. Mary Liles</i> Supervisor of Housekeeping-8623

Housing	Mrs. Janice McClendon Director of Housing-8521
ID Card Replacement	Campus Security-8524
International Student Affairs	Dr. Sandra Thomas Vice President for Student Development-8350
Key Replacement	Ms. Nellie Pennington Environmental Services-8560
Lost and Found	Security Office Campus Security-8524
Mail Services	Mr. Glen Sanderson Computer Services Office-8434
Maintenance	Mr. Lon Avent Supervisor of Maintenance-8560
Medical Emergency	Nurses on Call Carroll Health Center-8535
Non-Resident Student Activities	Cate Center-8338 Non-Resident Student President
Non-Traditional Age Students	Mrs. Anne Dahle Director of Credit Program-8353
Overnight Guests	Residence Director
Parking Tickets	Chief Dan Shattuck Campus Security-8524
Police (Campus Security)	Chief Dan Shattuck Campus Security-8524
Pre-Registration	Academic Advisor Registrar-8593
Room Changes	Mrs. Janice McClendon Director of Housing-8521
Scholarships	Mr. John Hiott Director of Scholarships & Financial Assistance-8565
Student Activities	Mrs. Cindy Edwards Director of Student Activities-8338
Student Government	Ms. Yvette Brown Student Government Association President-7822
Transcripts/Transfer Credits	Dr. E. Carson Brisson Registrar-8593
Withdrawals	Ms. Dorothy Sizemore Dean of Students-8521

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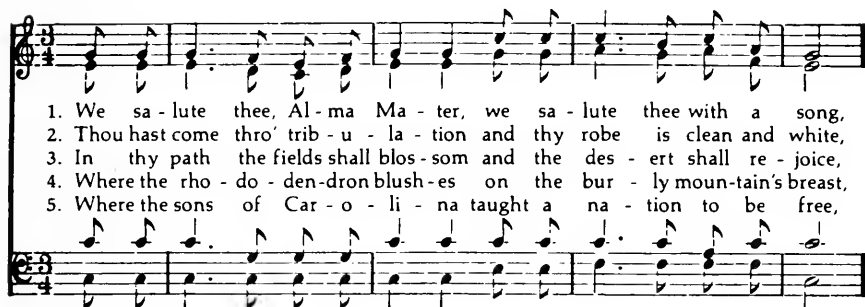
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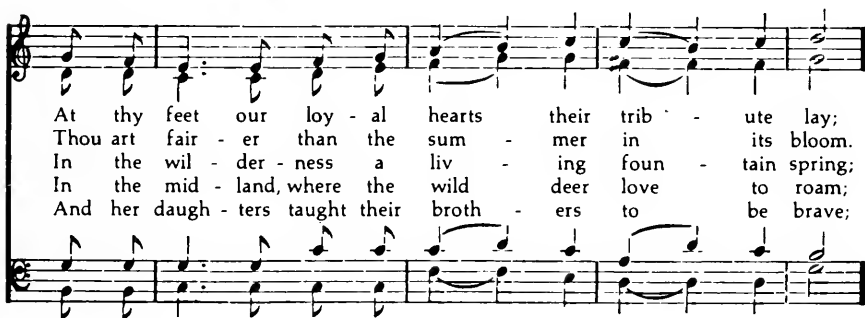
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Alma Mater

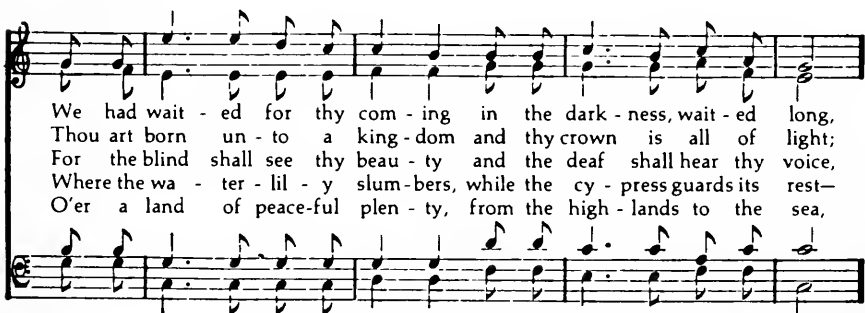
Words and music by former President R.T. Vann



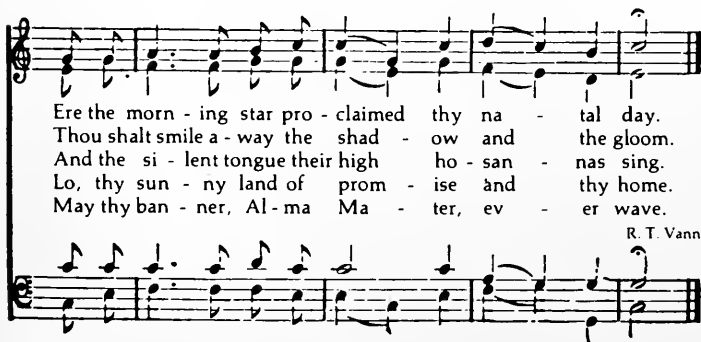
1. We sa - lute thee, Al - ma Ma - ter, we sa - lute thee with a song,
 2. Thou hast come thro' trib - u - la - tion and thy robe is clean and white,
 3. In thy path the fields shall blos - som and the des - ert shall re - joice,
 4. Where the rho - do - den-dron blush-es on the bur - ly moun-tain's breast,
 5. Where the sons of Car - o - li - na taught a na - tion to be free,



At thy feet our loy - al hearts their trib - ute lay;
 Thou art fair - er than the sum - mer in its bloom.
 In the wil - der - ness a liv - ing foun - tain spring;
 In the mid - land, where the wild deer love to roam;
 And her daugh - ters taught their broth - ers to be brave;

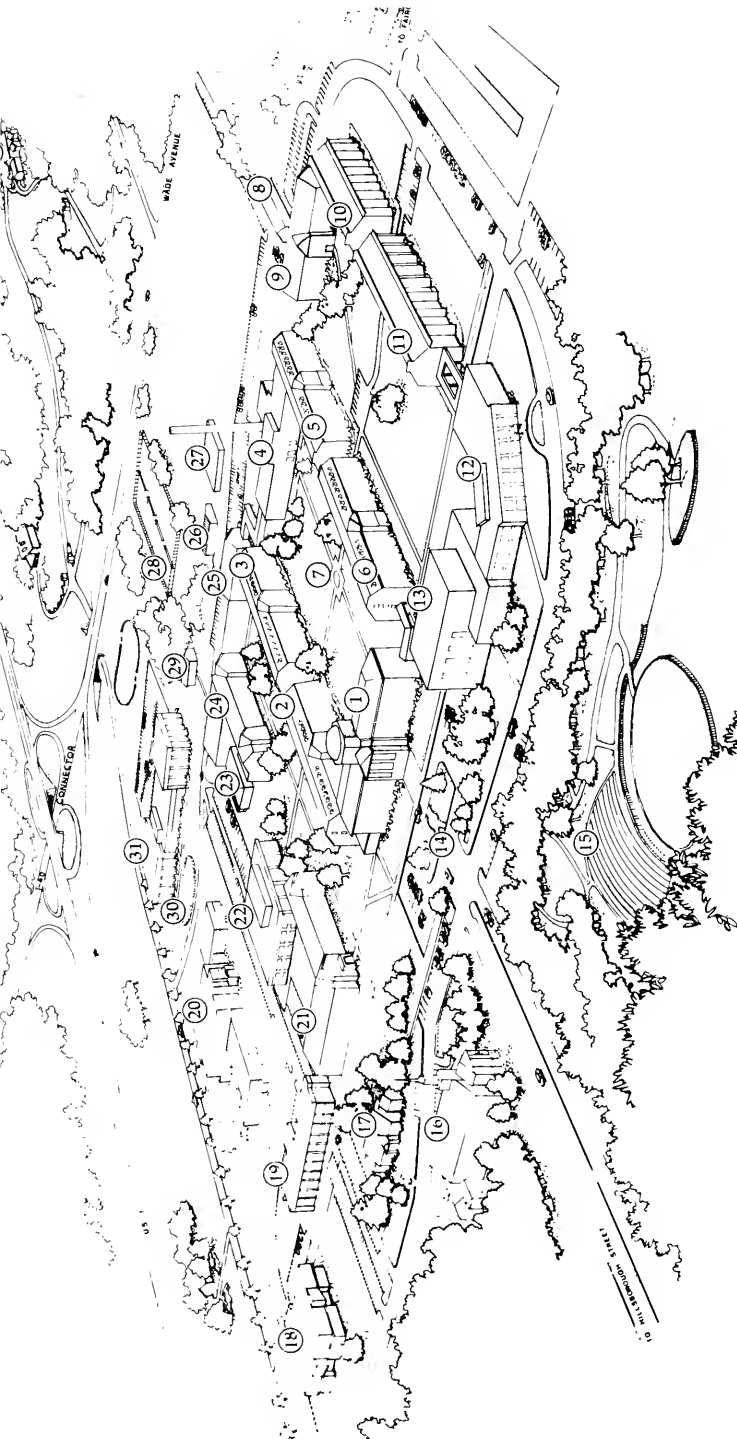


We had wait - ed for thy com - ing in the dark - ness, wait - ed long,
 Thou art born un - to a king - dom and thy crown is all of light;
 For the blind shall see thy beau - ty and the deaf shall hear thy voice,
 Where the wa - ter - lil - y slum - bers, while the cy - press guards its rest—
 O'er a land of peace-ful plen - ty, from the high - lands to the sea,



Ere the morn - ing star pro - claimed thy na - tal day.
 Thou shalt smile a - way the shad - ow and the gloom.
 And the si - lent tongue their high ho - san - nas sing.
 Lo, thy sun - ny land of prom - ise and thy home.
 May thy ban - ner, Al - ma Ma - ter, ev - er wave.

R. T. Vann



- | | |
|--|--|
| 1. Johnson Hall (Administration Building) | 23. Mary Yarbrough Research Center |
| 2. Vann Residence Hall | 24. Hunter Hall |
| 3. Stringfield Residence Hall | 25. Carroll Health Center and Residence Hall |
| 4. Belk Dining Hall | 26. Campus Security |
| 5. Faircloth Residence Hall | 27. Carroll Annex (Residence Hall) |
| 6. Brewer Residence Hall | 28. Tennis Courts |
| 7. Heck Memorial Fountain | 29. Ellen Brewer Home Management House |
| 8. Maintenance Shop | 30. Golf Putting Green |
| 9. Poteat Residence Hall | 31. Weatherspoon Physical Education-Dance Building |
| 10. Barefoot Residence Hall | 32. Massey House (President's Residence) |
| 11. Hellman Residence Hall | |
| 12. Harriet Mardire Wainwright Music Building | |
| 13. Jones Hall (Auditorium, Drama, Writing Center, Continuing Education) | |
| 14. Shaw Fountain | |
| 15. Elva Bryan McIver Amphitheater | |
| 16. Christina and Seby Jones Chapel | |
| 17. Mae Grimmer Alumnae House | |
| 18. Cate Center | |
| 19. Shearon Harris Business Building | |
| 20. Gaddy-Hamrick Art Center | |
| 21. Joyner Hall | |
| 22. Carlyle Campbell Library | |

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